

**PROFESSIONAL SERVICES
SUPPLEMENTAL AGREEMENT # 8
FOR
2019 PFLUGERVILLE TRANSPORTATION BOND PROJECTS
PICADILLY DRIVE, ROYSTON LANE, AND CENTRAL COMMERCE DRIVE**

**STATE OF TEXAS §
 §
COUNTY OF TRAVIS §**

This Supplemental Agreement No. 8 to a contract for Professional Services is made by and between the City of Pflugerville, Texas ("City") and Halff Associates, Inc. ("Consultant"). City and Consultant may be referred to herein singularly as "Party" or collectively as the "Parties."

WHEREAS, the City and Consultant executed an Agreement for Professional Services ("Agreement") on the 7th day of June, 2021 for the 2019 Pflugerville Transportation Bond Project ("Project") in the amount of \$63,176.80 ; and

WHEREAS, the City and Consultant executed a Supplemental Agreement # 1 on the 23rd day of June, 2023 for additional utility coordination services in the amount of \$12,310.00; and

WHEREAS, the City and Consultant executed a Supplemental Agreement # 2 on the 17th of April, 2024 for CSP bidding services, additional utility coordination, technical review, and design services for pedestrian, bike, and shared use path facilities in the amount of \$133,872.90;

WHEREAS, the City and Consultant executed a Supplemental Agreement # 3 on the 4th of December, 2024 for bidding, design, permitting, and geotechnical services in the amount of \$43,328.00; and

WHEREAS, the City and Consultant executed a Supplemental Agreement # 4 on the 10th of June, 2025 for additional construction administration, additional utility coordination, updating the construction documents, and additional permitting services in the amount of \$42,824.00; and

WHEREAS, the City and Consultant executed a Supplemental Agreement # 5 on the 8th of July, 2025 for electrical design and environmental study for lighting on Picadilly Drive associated with the TxDOT HSIP program in the amount of \$47,401.00; and

WHEREAS, the City and Consultant executed a Supplemental Agreement #6 for Professional Services for the Project in the amount of \$37,771.00, on the 3rd of December, 2025 to add additional construction phase services and project management to the Agreement; and

WHEREAS, the City and Consultant executed a Supplemental Agreement #7 for Professional Services for the Project in the amount of \$47,320.00, on the 27th of January, 2026 to add additional construction phase services and project management (from Nov 7th 2025 through June 6th, 2026) to the Agreement; and

WHEREAS, the City and Consultant desire to enter into a Supplemental Agreement # 8 for Professional Services for the Project in the amount of \$98,385.00, on the 28th of July, 2026 to add additional construction phase services and project management (from June 7th, 2026 through the end of construction phase) to the Agreement; and

WHEREAS, it has become necessary to amend the Agreement to modify the provisions for the Scope of Services and Compensation; and

WHEREAS, it is necessary for the City to amend its agreements from time to time to comply with changes in state law relating to contracts of municipalities.

NOW, THEREFORE, premises considered, the City and the Consultant agree that said Agreement is amended as follows:

I.

Article II. Term shall be amended by changing the term of the Agreement to terminate on 30th of April, 2027 with the ratification and incorporation of the remaining terms of the Agreement.

Article III. Scope of Services and Exhibit A, shall be amended as set forth in the attached addendum to Exhibit A.

Article III. Work Schedule and Exhibit B, shall be amended as set forth in the attached addendum to Exhibit B.

Article IV. Compensation to Consultant and Exhibit C (Fee Schedule), shall be amended by increasing/decreasing by \$98,385.00 the amount payable under the Agreement for a total of \$526,688.70, as shown by the attached Addendum to Exhibit C (Fee Schedule).

2.

Except as amended hereby and as previously amended as indicated above, the terms of the Agreement shall remain unchanged and in full force and effect.

EXECUTED and **AGREED** to as of the dates indicated below.

**CITY OF
PFLUGERVILLE**

CONSULTANT



(Signature)

(Signature)

Printed Name: James Hartshorn

Printed Name: Wade Benton, PE

Title: City Manager/Authorized Representative

Title: Director, Public Works

Date: _____

July 16, 2026

Date: _____

APPROVED AS TO FORM:



Brittany Murphy
Assistant City Attorney

SCOPE OF SERVICES
PROFESSIONAL SERVICES SUPPLEMENTAL AGREEMENT #8 FOR THE
2019 PFLUGERVILLE TRANSPORTATION BOND PROJECTS
CONSTRUCTION PHASE SERVICES:
PICADILLY DRIVE, ROYSTON LANE, CENTRAL COMMERCE DRIVE
CITY OF PFLUGERVILLE, TEXAS

PROJECT DESCRIPTION

The subject Project consists of approximately 7,871 linear feet across three roadway segments. The scope of work includes alignment reconfiguration, cross drainage improvements, underground storm sewer system installation, shared use path and sidewalks, driveways, and street lighting. The construction contract amount is approximately \$15.1 million with a duration of 510 working days (about 24 calendar months).

Roadway	Limits	Length (LF)
Picadilly Dr	From IH-35 FR to Central Commerce Dr	2,699 (updated length)
Central Commerce Dr	From Picadilly Dr to Royston Ln (ETJ Limit)	2,145
Royston Ln	From Central Commerce Dr to Grand Avenue Pkwy	3,027

INTRODUCTION/PURPOSE

The purpose of this Professional Services Supplemental Agreement (PSSA No. 8) is to provide additional funding for construction phase administration services to be performed by Halff from June 8, 2026 through the end of the project (no later than March 2027), in support of the City of Pflugerville during the ongoing construction period. This supplemental agreement covers the anticipated services required for the remaining duration of construction.

Based on the City's direction, construction phase services for this project have been phased and broken out into multiple supplemental agreements.

The previously approved PSSA for this project was PSSA No. 7, which covered construction phase services from November 7, 2025 through June 5, 2026.

SCOPE OF SERVICES FOR PSSA NO. 8

This Professional Services Supplemental Agreement (PSSA No. 8) covers construction phase administration services performed beyond the previously authorized fee, beginning June 8, 2026 and continuing through the end of the construction phase and project close-out. During this period, Halff will continue to provide project management, coordination, meeting participation, submittal and RFI reviews, pay application processing, and change order evaluations.

➤ **Task 1: PROJECT MANAGEMENT AND COORDINATION**

Halff will continue to provide day-to-day project management and coordination with City staff, the utility coordinator, and the material testing subconsultant. Efforts include reviewing non-conformance material test reports, providing direction for corrective actions, participating in utility coordination meetings, and supporting overall construction coordination. These activities are required to maintain schedule, quality, and constructability during this portion of the construction period.

➤ **TASK 2: CONSTRUCTION PHASE SERVICES**

2.a Meetings

Halff will continue to attend and document project meetings and site visits to address field issues, verify progress, and coordinate with the City and contractor. A total of 44 (24 bi-weekly, 10 client meetings, and 10 field meetings) meetings are anticipated during this period.

2.b RFIs

Halff will continue to review and respond to RFIs received during this period. The anticipated number of RFIs from June 8, 2026 through the end of the project is 36 RFIs may vary in complexity and level of effort.

2.c Submittals

Halff will continue to review contractor submittals for conformance with the contract documents and coordinate comments with the City. The anticipated number of submittals during this period is 4.

2.d Pay Applications

Halff will continue to review contractor pay applications, including verification of quantities, confirmation of progress, and coordination with City staff. The anticipated number of pay applications during this period is 10.

2.e Change Orders

Halff will review and evaluate contractor change orders, including assessment of cost and time impacts, quantity calculations, coordination with the City, and preparation of supporting documentation as well as contractor claims. The anticipated number of change orders and claims during this period is 3 for each, for a total of 6.

2.f Review of Non-Conformance Material Test Reports (Up to 10)

Review up to 10 non-conformance material test reports provided by the City (from the testing lab) for compliance with project requirements. Evaluate test results and provide comments and recommendations on disposition (e.g., accept, repair, or replace). Track each report through final resolution.

2.g Project Closeout and Final Acceptance

Halff will attend the substantial completion walkthrough and final walk, and will walk the project with the RAS inspector. Services include preparing and submitting the punch list, coordinating TDLR registration, verifying completion of punch list items, and developing record drawings based on contractor-provided redlines.

Any additional services not specifically identified in this supplement are excluded from this agreement. If further effort is required, a separate supplemental agreement with an appropriate scope and fee will be prepared for the City's review and approval.

The additional fee requested under PSSA No. 8 is \$98,385.00 and will be provided as a Lump Sum, per direction received from the City (Gabriela Jurcovan) via email on May 19, 2026, at 10:15 AM. A detailed fee schedule supporting this request is included in Attachment A.

Attachments:

- Attachment A: Fee Schedule

**ATTACHMENT A
FEE SCHEDULE
FOR THE TR2101 PSSA #8
CITY OF PFLUGERVILLE, TEXAS (time shown in hours)**

PROJECT TASK		SR PROJECT MANAGER	Civil Engineer (EIT)	ADMIN	TOTAL
Task 1: Project Management and Coordination					\$16,975.00
a	Coordination with City/Contractor/UC Coordinator/Material Testing (1 hr/week, for 10 months, or 46 weeks, excluding the last week of December)	46.0	10.0	10.0	\$14,590.00
b	Attend recurring Bi-Monthly Pflugerville Utility Coordination Meeting (1.5 hr/meeting, total 6 meetings)	9.0			\$2,385.00
Task 2: Construction Phase Services					\$81,410.00
a	Attend Bi-weekly Meetings (2.5 hr/meeting), client meetings (1 hr/meeting), and field meetings (2 hr/meeting) (assumed 24, 10, and 10 respectively, total 44 Meetings)	90.0			\$23,850.00
b	Respond to new RFIs (assumed 36: 15 simple, 12 Moderate, 9 Complex)	75.0	80.0		\$30,675.00
c	Submittals (assumed 4 new submittals)	2.0	4.0		\$1,070.00
d	Review Contractor's Payment Applications (including two rounds of review per each pay app) (assumed 10 new pay apps)	15.0			\$3,975.00
e	Review Change Order (assumed 3 new COs and 3 contractor claims) including calculating the quantities	24.0	20.0		\$9,060.00
f	Review of Non-Conformance Material Test Reports (Up to 10)	20.0			\$5,300.00
g	Project Closeout and Final Acceptance (Including final walk, punch list development and record drawing)	16.0	24.0		\$7,480.00
TOTAL HOURS		297.0	138.0	10.0	
TOTAL PROJECT					\$98,385.00
HOURLY RATES		\$265	\$135	\$105	

WORK SCHEDULE

ID	 Task Mode	Task Name	Start	Finish	June 2026	July 2026	August 2026	September 2026	October 2026	November 2026	December 2026	January 2027	February 2027	March 2027
1		Project Management and Coordination	Mon 6/8/26	Fri 2/12/27										
2		Overall project management and coordination	Mon 6/8/26	Fri 2/12/27										
3		Utility coordination meetings	Mon 6/8/26	Fri 2/12/27										
4		Material testing coordination and corrective-action support	Mon 6/8/26	Fri 2/12/27										
5		Construction Phase Services	Mon 6/8/26	Fri 2/12/27										
6		Bi-weekly construction meetings	Mon 6/8/26	Fri 2/12/27										
7		Client meetings	Mon 6/8/26	Fri 2/12/27										
8		Field meetings and site visits	Mon 6/8/26	Fri 2/12/27										
9		Review and respond to RFIs	Mon 6/8/26	Fri 1/29/27										
10		Review contractor submittals	Mon 6/8/26	Fri 1/1/27										
11		Review monthly pay applications	Mon 6/8/26	Fri 2/12/27										
12		Review change orders and contractor claims	Mon 6/8/26	Fri 2/12/27										
13		Review non-conformance material test reports	Mon 6/8/26	Fri 1/15/27										
14		Project Closeout and Final Acceptance	Mon 1/11/27	Fri 2/12/27										
15		Substantial completion walkthrough	Mon 1/11/27	Tue 1/12/27										
16		RAS inspection walk	Wed 1/13/27	Wed 1/13/27										
17		Prepare and issue punch list	Wed 1/13/27	Tue 1/19/27										
18		Verify punch-list completion	Wed 1/20/27	Mon 2/8/27										
19		Final walk	Tue 2/9/27	Tue 2/9/27										
20		Develop record drawings from contractor redlines	Wed 1/20/27	Wed 2/10/27										
21		Final acceptance	Thu 2/11/27	Fri 2/12/27										