



City of Pflugerville

Minutes - Final

Library Board

Wednesday, January 14, 2026

6:30 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Holly Hayes

Jessica Sargus

Shawn Mann

Jocelyn Franke

Matt Robertson

Mia Medina

Oscar Flores

Megan Conradt, Alternate

1. Call to Order

Board Member Robertson called the meeting to order at 6:30 p.m.

Board Members Present: Matt Robertson, Jessica Sargus, Holly Hayes, Jocelyn Franke, Shawn Mann and Megan Conradt (alternate).

Board Members Absent: Mia Medina, Oscar Flores

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director, Tiara Allen – Marketing and Outreach Coordinator

Friends of the Library: Kimberlee Reist

2. Public Comment

none.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

- 3A. [2026-0077](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of December 10, 2025.
Matt Robertson

Minutes approved as submitted.

4. Discuss Only

- 4A. [2026-0062](#) Introductions of new board members.
Jennifer Griswold, Library Director

Prior Chair Robertson thanked the exiting Board Members for their service. New members Jessica Sargus, Holly Hayes and Megan Conratt (Alternate) introduced themselves and existing board members did the same for the new members.

- 4B. [2026-0055](#) Discussion regarding Friends of the Pflugerville Library Report.
Friends of the Pflugerville Library

Kimberlee Reist explained the role of the Friends of the Library group to the new members. She also reported that the Friends are increasing their allocations to the library this year. Several Friends members volunteered to help with the library's Winter Pfest in January. The first book sale of the year will take place on January 29th. The Friends will again take part in Amplify Austin in March as a fund-raising opportunity. They are also working with other Friends groups to share information and ideas, including the Friends of the Hutto Library. Their first meeting of 2026 will be January 29th.

- 4C. [2026-0056](#) Discussion regarding student liaisons opportunity to report on library related matters.
Lucas Tong, Hendrickson High School
Jade Jenkins, Hendrickson High School

The liaisons were not in attendance.

- 4D. [2026-0058](#) Discussion regarding marketing and outreach update.
Tiara Allen, Marketing and Outreach Coordinator

Marketing and Outreach Coordinator Tiara Allen gave an overview of her role for the new members. She is working on a plan to debut a digital version of the Pflash the Pfirefly mascot in 2026.

- 4E. [2026-0060](#) Discussion regarding Library Director Report.
Jennifer Griswold, Library Director

Director Griswold reported the library was included in the facility master plan that lays out several potential ideas from building expansion to a new facility to be considered in the future. Statistics look good with checkouts, visits and program attendance up for the fiscal year. Director Griswold also highlighted some firsts from the last year including Renaissance Pfaire, Literary Ball and our enhanced library cards.

5. Discuss and Consider

- 5A. [2026-0059](#) Discuss and consider action on the annual Library Happiness Survey.
Jennifer Griswold, Library Director

The Board reviewed the survey with proposed changes that had been submitted. The plan will be brought back next month to allow time for the new members to review and offer feedback.

- 5B. [2026-0061](#) Discuss and consider action to elect officers of the Library Board
Jennifer Griswold, Library Director

Board Member Franke nominated Matt Robertson for Chair. Board Member Sargus seconded the motion. Board Member Sargus nominated Holly Hayes for Vice Chair. Board Member Mann seconded the motion. The Board voted unanimously to approve both officer positions.

6. **Adjourn**

Chair Robertson adjourned the meeting at 7:22 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as submitted on February 11, 2026.