



COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Consolidated Annual Performance and Evaluation Report Program Year 2023 (October 2023 – September 2024)



Draft Release: November 4, 2024
Comment Period: November 4, 2024 – November 20, 2024
Public Hearing: November 12, 2024
Resolution: TDB

City of Pflugerville
Planning Department
100 W Main St
Pflugerville, Texas 78600
www.pflugervilletx.gov/cdbg
Email: planning@pflugervilletx.gov

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Pflugerville is a fast-growing suburban community that is home to approximately 79,000 residents. Pflugerville traditionally has been a suburban bedroom community, but is quickly becoming a full-service city, providing not only places to live but to work, shop and play.

The City's overall development objective is to support the key goals outlined in the Consolidated and Annual Action Plan. In 2023, Pflugerville continued its efforts to expand residents' choices and opportunities by providing youth and senior scholarships for city recreation programs. This was the 9th successful year of the youth scholarship program. In an effort to make improvements to public infrastructure and facilities, the City of Pflugerville initiated the construction work needed to install underground electrical infrastructure to support future streetlights to the Windermere and Skyview Manor neighborhoods. Following the completion of the infrastructure project, the electrical utility provider will be able to install the streetlights at no cost to the community. The infrastructure project will increase the health of the community and respond to the on-going Coronavirus (COVID-19) pandemic by ensuring residents can safely walk through the neighborhood and to access nearby goods and services. The design of Parkway Drive was started and is underway.

In April 2020 Congress passed the CARES act that allotted 5 billion to the CDBG program. The City of Pflugerville through two rounds of funding received \$381,375 to prevent, prepare and respond to the on-going Coronavirus (COVID-19) pandemic. In PY 2023, a contractor was chosen for the infrastructure project that supports the streetlight program. Construction for the infrastructure project kicked off at the end of PY 2023.

The City of Pflugerville has demonstrated progress in its efforts to launch the projects outlined in its PY2023 Annual Action Plan as well move towards completion on PY 2022 projects.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual

outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	112	22.4%	100	48	0.00%
Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	995	49.75%	352	995	49.75%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In the 2023 program year, forty-eight (48) children living in low to moderate households were approved to receive youth recreation scholarships, which allowed them to participate in eligible recreation programs. The youth scholarship program allows recipients access to a variety of recreation programs, such as the Pflugerville Summer Pfun Camp, and swim lessons being the most popular. The total cost to implement the scholarship program totaled \$3,925. City staff worked diligently to advertise and grow the program over the last year. Planning staff worked with Parks staff to help those approve to participate in the limited but growing programming that has been available. For PY 2023, the program expanded to include seniors 62+ however no senior utilized the program.

In PY 2021, the City of Pflugerville partnered with Workforce Solutions to provide funding for City of Pflugerville Residents to pursue workforce training. These trainings help these residents gain the knowledge and skills needed to obtain jobs in many growing industries. This program is

largely run by the Workforce solutions staff and over saw by city staff. Six residents were able to utilize the program in PY 2023 and a total of \$16,942.73 was utilized towards training programs.

In the 2022 program year the City of Pflugerville kicked off a new infrastructure project to support future installation of streetlights. The infrastructure project is currently under way and expected to be complete in November 2024.

The 2024 projects addressed the highest needs as identified by the Consolidated Plan to address infrastructure and community service.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	18
Black or African American	15
Asian	0
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	0
Total	0
Hispanic	9
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

There were forty-eight (48) scholarship recipients, twenty-two (22) of those identified as other multi-racial or Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	291,642	130,600.96

Table 3 - Resources Made Available

Narrative

All financial resources were made available to residents of Pflugerville. While the amount expended during the program year was less than the allocated amount, the programs offered during PY 2023 were found to be successful. Remaining funds for PY 2023 are being reallocated to the PY 2024 infrastructure project.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Pflugerville CDBG	100	100	HUD designated block groups

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Pflugerville works to disperse one hundred percent (100%) of funds towards the benefit of low-moderate income individual in the community to maximize the benefits of the program.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Most projects were conducted in or on facilities owned by the City of Pflugerville. The City of Pflugerville used general funds dollars to supplement the administration project and hire a consultant to help with the 5-year Consolidated Plan and Annual Action Plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

For PY2023 the City of Pflugerville did not target CDBG funds towards efforts to aid housing needs.

Discuss how these outcomes will impact future annual action plans.

For PY2023 the City of Pflugerville did not target CDBG funds toward efforts to aid housing needs. To date, no housing related projects are anticipated to be included in future action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1	0
Low-income	6	0
Moderate-income	48	0
Total	54	0

Table 7 – Number of Households Served

Narrative Information

N/A

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

The City of Pflugerville did not target CDBG funds toward the efforts to aid in addressing homeless needs. To date neither the county social services, nor other known social services groups have identified or expended resources towards addressing homelessness. In addition, no known transient population is within Pflugerville in need of services. However, the City will continue to coordinate with the ECHO to become more knowledgeable about the needs of those who are homeless within our community and will contact ECHO for any resident within City known to need resources provided ECHO. ECHO completed Point in Time Count this January for the first time since 2020 before the Pandemic suspended them. Precinct 1 of Travis County, the Precinct that the City of Pflugerville is a part of showed a 14.2% drop in unsheltered Homelessness. Should circumstances change regarding homeless needs within the City of Pflugerville, staff will reevaluate the use of CDBG funds to address any identified needs.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Pflugerville did not target CDBG funds toward the efforts to aid in addressing homeless needs. To date neither the county social services, nor other known social services groups have identified or expended resources towards addressing homelessness. In addition, no known transient population within the City of Pflugerville is in need of services. However, the City will continue to coordinate with the ECHO to become more knowledgeable about the needs of those who are homeless within our community and will contact ECHO for any resident within the City known to need resources provided by ECHO. Should circumstances change regarding homeless needs within the City of Pflugerville, staff will reevaluate the use of CDBG funds to address any identified needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Pflugerville did not target CDBG funds toward the efforts to aid in addressing homeless needs. To date neither the county social services, nor other known social services groups have identified or expended resources towards addressing homelessness. In addition, no known transient population

within the City of Pflugerville is in need of services. However, the city will continue to coordinate with the ECHO to become more knowledgeable about the needs of those who are homeless within our community and will contact ECHO for any resident within the City known to need resources provided by ECHO. Should circumstances change regarding homeless needs within the City of Pflugerville, staff will reevaluate the use of CDBG funds to address any identified needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Pflugerville did not target CDBG funds toward the efforts to aid in addressing homeless needs. To date neither the county social services, nor other known social services groups have identified or expended resources towards addressing homelessness. In addition, no known transient population within the City of Pflugerville is in need of services. However, the city will continue to coordinate with the ECHO to become more knowledgeable about the needs of those who are homeless within our community and will contact ECHO for any resident within the City known to need resources provided by ECHO. Should circumstances change regarding homeless needs within the City of Pflugerville, staff will reevaluate the use of CDBG funds to address any identified needs.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Pflugerville did not target CDBG funds toward efforts to aid in public housing. Travis County is the entity responsible for providing housing vouchers and other means for those citizens seeking assistance with housing. City staff meets with staff from Travis County regularly to help assess the needs and discuss how gaps maybe filled with City resources. Currently, the city does not allocate CDBG funding towards these efforts.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable as the city does not have a public housing authority. Travis County is the entity responsible for providing housing vouchers and other means for those citizens seeking assistance with housing.

Actions taken to provide assistance to troubled PHAs

The City does not have a public housing authority. Travis County is the entity responsible for providing housing vouchers and other means for those citizens seeking assistance with housing.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In February of 2015, the city adopted an updated Unified Development Code (UDC). The UDC outlines the required regulations for all development within the City. To provide a greater mix of housing opportunities within the community, the City's UDC allows for a variety of housing options. The 2015 UDC allows for greater flexibility in lot sizes (small to large lots), housing types (single family, multi-family, condominiums, and townhomes) and clearly defines the architectural and other building requirements. Since adoption of these changes, several projects have been constructed providing for a diversity of housing types that serve Pflugerville's growing and diverse population.

In addition to allowing for a mix of housing types, the city passed two resolutions in February 2017 in support of tax credit housing providing more dwelling units available to residents at 60% of the area median income or below.

The City also partnered with City of Austin and Round Rock in PY2018 and PY2019 to participate in a fair housing assessment which provided the city feedback on areas to improve public policy. The city has also partnered in a regional AI group that includes several PHAs and other local governments.

City Planning Staff has started the process of reviewing the Unified Development Code to identify any additional areas that need to be adjusted to be compatible with the 2040 Aspire Comprehensive Plan that was approved in April 2022. This includes looking at housing types and choices within the various zoning districts to allow for the missing middle housing types that support workforce housing. The Unified Development Code diagnostic is nearing completion and as part of this report there will be specific recommendations about how the city's code needs to be updated. Staff will begin working on these recommendations once the report is complete and accepted by City Council.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Potential obstacles to meeting underserved needs include: rapid population growth, the need for a variety of transit options to existing services, access to affordable recreation facilities and programs, and the rising cost of housing. While the City of Pflugerville's population will continue to rise, the city has undertaken various planning processes to help manage that growth over time. These planning processes have addressed a variety of growth-related concerns, including but not limited to: water, wastewater, parks, trails, land use, and housing. Selected projects will complement the long-term plans for a growing city that aid in meeting underserved needs of the low to moderate income population.

The projects selected and implemented in PY2023 were chosen to help to provide more affordable and accessible programs and infrastructure within the community.

The city's Public Works department has begun the process of assessing broadband needs across the city and focusing on those areas that are currently underserved. The assessment and subsequent recommendations are expected to be complete in PY 2024.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city utilizes the community services provided by Travis County to remediate any lead-based paint found in Pflugerville's housing supply. Approximately 226 homes within the City of Pflugerville were constructed during the time when lead based paint was accepted for use. The City will continue to utilize Travis County Health and Human Services and Veterans Services, which receives funds through State grants and the Travis County General Fund to provide limited and as needed lead-based paint remediation on houses built before 1978. During evaluation, the City of Pflugerville reached out to the Texas Department of Health Services and Austin Central Health to inquire on how many homes with children tested positive for lead. The city has not received a response from either resource.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Approximately 6.4% of Pflugerville residents live in poverty (ACS 2022 1-year estimate). Female headed households with children are particularly affected by poverty. The City's anti-poverty strategy is based on attracting a range of businesses, on providing workforce development, and on offering a mix of uses throughout the community. These strategies support each other and help to reduce or eliminate the need to find housing, employment or services outside of the community. These strategies are reflected in the City's Unified Development Code (UDC) and policies of the Pflugerville Community Development Corporation's policies for attracting employment to the community.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The key departments and agencies that are involved in the implementation of the plan are described below.

Public Sector **1)** City of Pflugerville's Planning Department (responsible for the administration of the City's Community Development Block Grant (CDBG) grants. The office has primary responsibility for managing and implementing the City's Consolidated/Annual Action Plan programs and related documents); **2)** City of Pflugerville, Finance Department (manages the entitlement grants (CDBG) procurement processes for commodities, professional services and construction. Expertise in the area of federal standards has been created within the department. The department submits all financial reports, including the SF-425.); **3)** Travis County Health & Human Services and Veterans Services Department (TCHHS/VS)(offers a variety of Services to Pflugerville and Travis County residents including:

Utility, Rent and Mortgage Assistance, Family Assistance, Children's Services, Senior Services, Public Health Services, and Emergency Services). 4.) City of Pflugerville Parks and Recreation and Capital Improvement Program Departments work with the Planning Department to implement projects and programs.

The city is committed to continuing its participation and coordination with federal, state, county and local agencies as well as with the private and non-profit sector, to serve the needs of target income individuals and families in the community. The city will continue to work with the area service providers and with the building industry to address housing and community needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The city is working to improve communications with existing social service agencies and maintains an open dialogue with social services, including housing vouchers, provided by Travis County. In PY2018 The City of Pflugerville participated as a regional partner in the Analysis of Impediments to Fair Housing in Central Texas along with the cities of Austin and Round Rock as well as Travis County, Williamson County and five public housing authorities. Staff has continued to partner through a regional AI group that includes surrounding communities and PHAs to address the needs of the larger community.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

People of protected classes need quality information about all neighborhood and housing options that are available to them, as well as the tools to overcome real and perceived barriers in the housing market.

In PY2018 and PY2019 the City partnered with the cities of Austin and Round Rock as well as Travis and Williamson Counties and five public housing authorities for the Central Texas Assessment of Fair Housing. This plan provided for future opportunities to improve fair housing as a region as well as individual agencies. In response to these impediments, the City of Pflugerville has prioritized the following as actions to be taken to achieve Fair Housing Choice and Equal Opportunity:

- Collaborate regionally for the implantation of regional downpayment assistance, creating a workplan for affordable housing interests, working with foundations and private partners for regional multifamily rehabilitation programs, exploring the feasibility of funding fair housing testing to better understand the prevalence and impact of "3x rent" policies and exploring feasibility and funding options for a marketing strategy for developers of rental programs.

- Nurture and grow job growth for commercial and retail development and support services for quickly development micro economies.
- Further regional transportation efforts visions through participation with CAMPO and other transportation authorities.
- Constantly review zoning ordinances for improvements to Pflugerville housing needs.
- The City of Pflugerville will provide staff with training and education on the Fair Housing regulations.
- The Community Development Block Grant (“CDBG”) has listed infrastructure projects to accommodate persons with disabilities and special needs. The City will allocate CDBG funds to update sidewalks to ADA standards and improve pedestrian connections to reduce barriers for the disabled.
- City staff will work to provide Fair Housing complaint forms online and will provide information about the complaint process. The City will also distribute hard copies to local public service agencies to aid residents in filing a complaint with HUD.

Texas Department of Housing and Community Affairs requires five hours of approved Fair Housing training for architects, developers, engineers, management companies responsible for fair housing compliance. City staff will provide information on TDHCA recommended Fair Housing training opportunities via the City of Pflugerville community development website.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As the lead agency for the development and implementation of the Consolidated/Annual Action Plan, the Planning Department implements standard policies and procedures for monitoring the implementation of CDBG projects. Monitoring activities included weekly staff meetings to discuss the status of the CDBG projects, site visits to project locations, and close out interviews with contracted construction employees. Additionally, Planning Department staff coordinates closely with other city departments regarding the progress of CDBG projects such as the Youth Scholarship Program. Parks and Planning staff discuss new applications for the scholarship program weekly and planning staff reviews and verifies them as they are processed by the Parks Department through a shared drive and coordinates with the Parks staff should any questions or concerns arise regarding the eligibility of a scholarship recipient. These monitoring activities are in compliance with both program regulations and financial requirements. As for the roadway projects, the city's Planning Department and Capital Improvement Program have constant communication with the project engineer and contractor to ensure that the project is being built as intended, the project has an assigned inspector as well as a planner that ensures that all aspects from construction to administration are being followed.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Notice was published in the Pflugerville Pflag on October 30th, 2024. The notice provided the dates of the public comment period as well as the time and location of the public hearing. A public hearing is scheduled for November 12th, 2024 at the City Council meeting at 7pm.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Over the course of the 2018-2023 Consolidated Plan there were no changes in the jurisdictions program objectives. It is anticipated the 2024-2048 Consolidated Plan will identify new goals and programming will shift as a result.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

N/A

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	6				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					

Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

N/A