



City of Pflugerville

Minutes - Final

Library Board

Wednesday, March 11, 2026

6:30 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

1. Call to Order

Chair Robertson called the meeting to order at 6:30 p.m.

Board Members Present: Matt Robertson, Jessica Sargus, Holly Hayes, Jocelyn Franke, Shawn Mann, Oscar Flores, and Megan Conradt (alternate).

Board Members Absent: Mia Medina

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director, Tiara Allen – Marketing and Outreach Coordinator, Melissa Grzybowski – Head of Youth Services

Friends of the Library: Aaron Millis

2. Public Comment

none.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

- 3A. [2026-0265](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of February 11, 2026.

Minutes approved with one correction made.

4. Discuss Only

- 4A. [2026-0261](#) Discussion regarding Friends of the Pflugerville Library Report.

Aaron Millis reported the Friends raised about \$1900 during the Amplify campaign. Their next book sale will take place on April 2 and their annual membership meeting is on April 21.

4B. [2026-0263](#)

Discussion regarding marketing and outreach update.

Marketing and Outreach Coordinator Tiara Allen reported she has been busy with outreach, with 4 events this week and more scheduled. Tiara shared some mockups of the Pflash the Pfirefly mascot idea.

4C. [2026-0264](#)

Discussion regarding Library Director Report.

Director Griswold reported stats are looking good with most areas higher than last fiscal year. We have issued 34 enhanced cards, as they prove to be a great initiative started by Head of Youth Services, Melissa Grzybowski. Program highlights from last month include: the 18th Annual Romance Readers Social, Borrow a Librarian, a Black History Month Virtual Book Buzz, Teen Job Fair and a Stuffed Animal Sleepover. Upcoming events include Pet Pfest. We also are looking for exhibitors for our Homeschool Pfair on April 9. The Board initiated survey will go live on Friday.

4D. [2026-0266](#)

Discussion regarding potential Friends/Library Board summit.

Chair Robertson reported he is working on contacting libraries to gauge interest. Board members shared some seminar topic ideas. The suggestion was made to see what other Friends groups are interested in for topics as well.

4E. [2026-0267](#)

Discussion of upcoming Summer Reading Program.

Head of Youth Services Grzybowski gave an overview of the upcoming Summer Reading Program. The library will continue to utilize Beanstack for tracking reading time for the Family Challenge. Those who register are grouped into teams and the team with the most minutes read wins the competition. There will also be a separate Adult Reading Challenge. Chair Robertson suggested the board provide some prizes. He indicated a proposal would be brought to the next meeting.

4F. [2026-0269](#)

Discussion regarding enhanced library cards.

Head of Youth Services Grzybowski described the Enhanced Card program. The Enhanced cards include library card number, photograph, address, date of birth, expiration date, and a scannable barcode. They offer people an alternative form of photo identification. Similar programs have started at a few libraries across the state. Enhanced Cards launched in October and we have already seen a good amount of interest from the community and other libraries wanting to learn more about the program.

5. Discuss and Consider Action**5A.** [2026-0270](#)

Discussion and consider action on library fees.

Director Griswold explained that the non-residency fees for out of district library cards do not bring in much money for the Library. She proposed removing the non-resident cards and offering free cards for everyone. She explained this would remove a barrier to services. The Board discussed several ideas including expanding the district to include a larger area or reducing the fee amount. Director Griswold said she would bring back analysis

to show the amount of money the library brings in through out of district cards.
No action was taken.

5B. [2026-0271](#) Discussion and consider action to appoint library policies committee.

Board Members Mann, Sargus and Conradt volunteered for the committee.
Chair Robertson made a motion to appoint and Board Member Franke seconded. It passed unanimously.

6. **Adjourn**

Chair Robertson adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as _____ on April 8, 2026.