

**Three Year Annexation Plan Schedule
2010 Greenridge**

Action	Required Action Timeline	Date
Select areas to be annexed		
Discuss with City Council		October 23
Adopt plan and post plan on website		November 13, 2007
Obtain certified list from TCAD of all affected property owners		
Notice to all property owners ¹ , public and private entities, ² and rail road companies from City Secretary; post on website	Before 90 th day after date the annexation plan is adopted	January 23, 2008
Information provided by service providers regarding services	90 days after date utilities received notice/request	April 22, 2008³
Complete Inventory of Services and make available for inspection	60 days after date information received from utilities	June 21 (Saturday); June 23, 2008
Preliminary Service Plan ⁴	Prior to public hearings	
Notice of 1 st public hearing ⁵	On or after 20 days, but before 10 days prior to actual hearing ⁶	
Notice of 2 nd public hearing	On or after 20 days, but before 10 days prior to actual hearing	
Public hearings	Not later than 90 days from completion of Inventory	By September 22, 2008 (based on 6/23/2008)
Final Service Plan	Before the first day of the 10 th month after the month in which the inventory is prepared	March 31, 2009 (based on June 2008 completion of inventory – April 1 is first day of 10 th month)
Negotiations for provision of services	After hearings, before completion of Final Service Plan	
Request for arbitration	Before the 60 th day after the service plan is complete	May 29, 2009 (based on March 31 st , - May 30 is 60 th day)
Annexation of the land	Approve on second reading before 3 years plus 31 days	December 14, 2010 (3yrs + 31 days)

¹ Notice to owners includes informing property owners that they are included in an annexation plan.

² Notice to public and private entities providing services shall include request for information regarding services provided, to be provided to City within 90 days.

³ Deadline may be extended if City and provider agree to an extension.

⁴ Chapter 43, section 43.056(j) of the Local Government Code states that the service plan must be available at the public hearings, and section 43.056(a) states that the service plan must be completed before the first day of the tenth month after the month in which the inventory is prepared. Therefore, it appears that cities are expected to prepare a “preliminary service plan” that is available at the public hearings, and then prepare a “final service plan” by the latter deadline.

⁵ Publication in newspaper; affidavit; posting on website (must remain on site until hearing); written notice to public school districts in area to be annexed; written notice to public or private entities providing services in area to be annexed; and, railroads with right-of-way in area to be annexed.

⁶ In computing the 10-day period, do not count the day the notice is published or the day of the hearing.