

This budget will raise more total property taxes than last year's budget by \$1,429,631 (4.6%), and of that amount \$1,328,742 is tax revenue to be raised from new property added to the tax roll this year.

The City Council of the City of Pflugerville, Texas, will vote to adopt the Fiscal Year 2020 – 2021 Proposed Budget and tax rate on Tuesday, August 25, 2020 by video/telephone conference. The agenda for the public meeting will be posted 72 hours prior to the meeting at <https://pflugervilletx.legistar.com>.

To register to speak or to submit written comments, please email citysecretary@pflugervilletx.gov at least 2 hours in advance of the Regular Meeting.

The meeting will be available live for viewing on PfTV on the City website: <https://www.pflugervilletx.gov/pftv>.

FY21 Proposed Budget Update Form

Updates to FY21 Proposed Budget originally published to the web on July 10, 2020.

Date Revised	Section Revised	Summary of Revisions
8/14/2020	Budget Message (Page 1)	Revised in accordance with Council direction on August 11, 2020.
	Funds Summary (Page 15)	Revised in accordance with Council direction on August 11, 2020.
	General Fund Summary (Page 25)	Revised in accordance with Council direction on August 11, 2020.
	General Fund Revenue (Page 27)	<p>Reduced property tax revenues resulting from the proposed rate of \$0.4863, a rate based on a 3.5% operating rate increase.</p> <p>Increased sales tax revenues \$200,000.</p> <p>Increased Fund Balance Transfer \$200,000.</p>
	Property Tax (Page 30)	Revised in accordance with Council direction on August 11, 2020.
	General Fund Pro Forma (Page 32)	Revised in accordance with Council direction on August 11, 2020.
	Police Department (Page 139)	Removed Replacement Firing Range Shooting System.
	Parks and Recreation Department (Page 149)	Removed Parks Master Plan.
	Master Fee Schedule (Page 277)	Increased non-resident premium on applicable fees to 50% of the listed resident rate.
	Tax Rate Calculation Forms (Page 295)	Added in accordance with Tax Code §26.04(e-5).
7/31/2020	Budget Message (Page 1)	<p>Revised due to receipt of certified value estimates from TCAD and WCAD.</p> <p>Updated sales tax based on collections received through July.</p>
	Budget and Tax Rate Adoption Schedule (Page 11)	Updated to reflect additional deadlines of SB2, the CADs, and the final date for public hearing notice newspaper publications.
	Funds Summary (Page 15)	Revised due to receipt of certified value estimates from TCAD and WCAD.
	Debt Service Fund – General Fund Debt (Page 16)	Standardized bond titles.
	General Fund Summary (Page 25)	Revised due to receipt of certified value estimates from TCAD and WCAD.
	General Fund Revenue (Page 27)	<p>Revised due to receipt of certified value estimates from TCAD and WCAD.</p> <p>Updated sales tax based on collections received through July.</p>

FY21 Proposed Budget Update Form

Date Revised	Section Revised	Summary of Revisions
7/31/2020	Property Tax (Page 30)	<p>Revised due to receipt of certified value estimates from TCAD and WCAD.</p> <p>Added population data to 20-year property tax history.</p>
	General Fund Pro Forma (Page 32)	Revised due to receipt of certified value estimates from TCAD and WCAD.
	Finance Department (Page 49)	Added FY21 goal for proposed Business Process Analyst position.
	Pflugerville Animal Welfare Services Department (Page 131)	Revised FY21 Budget Highlights to include the proposed purchase of eight cat adoption condominiums.
	Police Department (Page 139)	Revised Personnel Expenses to reflect breakout of merit and step pay for sworn staff.
	Utility Long-Term Debt Service (Page 218)	Standardized bond titles.
	Master Fee Schedule (Page 277)	<p>Incorporated Meter and Tap Inspection Fees and Recycle Center Fees.</p> <p>Revised Pflugerville Animal Welfare Services Fees to remove tiered impound fees.</p> <p>Revised Parks and Recreation Fees to include military rates for recreation center membership and pool admission fees.</p>





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PFLUGERVILLE
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City of Pflugerville

FY21 Proposed Budget

August 14, 2020



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August 14, 2020

The Honorable Mayor, Mayor Pro-Tem, and City Council
City of Pflugerville, Texas

Dear Mayor Gonzales, Mayor Pro-Tem Peña and Members of the Council:

Staff is pleased to submit for your review and consideration the proposed budget for the City of Pflugerville for the fiscal year beginning October 1, 2020. Together with your guidance, staff input and our joint visionary thoughts, we have prepared an annual financial plan considering both the needs of our residents and our operational objectives.

The proposed budget includes projected revenues, the allocation of operational funds necessary to provide quality services to our residents, the debt obligations of the City, and recommended capital projects necessary to maintain the current and future needs of the City.

Thank you in advance for your consideration and time spent on reviewing the proposed budget. The remainder of this document is a summary of the FY21 proposed budget.

Budget Overview

A summary of the FY21 proposed budget, by fund:

<u>Fund</u>	<u>Revenues</u>	<u>Expenses</u>
General Fund	\$ 44,779,830	\$ 44,775,857
Debt Service Fund	\$ 12,453,572	\$ 12,453,572
Utility Fund	\$ 37,978,080	\$ 37,941,982
General Fund Capital Projects	\$ 18,648,000	\$ 18,648,000
Utility Fund Capital Projects	\$ 102,503,024	\$ 102,503,024

Overall, the FY21 budget reflects an increase of 13% over the prior year budget; a direct response to the increased infrastructure and operational needs of a fast growing city. Along with this growth is an increased demand on City services, resulting in additional resource needs. This budget provides for investment in long-term planning, advancements in technology, labor resources and improvements that help us manage and sustain growth.

Growth is also affecting revenues; more than half of the increase in anticipated property tax revenues for FY21 is derived from new construction. This proposed budget includes an ad valorem property tax rate of \$0.4863 per \$100 in valuation. This proposed tax rate is a decrease from the prior year's adopted tax rate of \$0.4976 per \$100 valuation. This tax rate will allow the City to maintain operating funding levels in light of growth. This rate will also fund debt service on previously issued infrastructure projects as well as for the final issuance for transportation projects approved by voters in November 2018.

COVID-19 – Impacts and Challenges

The COVID-19 coronavirus pandemic has become a worldwide health event, requiring disruptive changes to all aspects of our lives. The City of Pflugerville's official response to COVID-19 began in mid-March when the Mayor declared a public health emergency and city facility closures began. The Governor issued a disaster proclamation for all counties in Texas on March 13, 2020, an order that was most recently renewed on June 11, 2020.

While City facilities are closed to public visits, many City services have continued through on-line and other remote options. Parks and Recreation and the Library have continued programs by offering alternative opportunities such as online storytime, a virtual recreation center, and curbside check out of Library materials. The City of Pflugerville does not provide public health services; therefore, much of the health-related response has been coordinated by Travis County, the primary county in which the City resides.

The economic impact of the pandemic to the City has been manageable thus far. While a study completed in April estimated that 15% of the businesses in the City were closed at that time, the City's monthly sales tax receipts have continued to exceed FY19's monthly sales tax revenue. Through July, sales tax collections reflect a stability in Internet purchases and food establishments due to our residents staying within Pflugerville. In addition, construction materials related to a large commercial development have contributed to year-over-year growth.

As we look to FY21, we have taken a conservative approach to estimating revenues historically sensitive to fluctuations in the economy, such as sales tax and development permits. This budget proposes a tax rate calculation using the disaster area provision authorized under Texas Tax Code §26.04(c-1) and by Resolution 1770-20-07-14-0732 of the City Council.

Growth – Challenges and Rewards

Through these challenging times, the City has continued to experience rapid population growth and a strong economy as evidenced by the increase in property values, continued residential construction, and expansion of commercial business development.

According to the U.S. Census, the City's population increased from 48,370 in 2010 to an estimated 65,380 (35%) in 2019. The City's Planning Department currently approximates the population at 72,800 and anticipates continuing growth with a projected population between 88,700 and 94,200 by 2025. This growth is reflective of the population increase seen in the entire Central Texas (Austin-Round Rock MSA) region and by the amount of housing currently under development in Pflugerville.

In February 2020, construction began on a 3.8 million square foot logistics and distribution center on East Pecan Street, west of State Highway 130. The four and a half story facility will include warehouse and office space. An adjacent 150-acre property was rezoned in June to an urban district zoning allowing for a mix of residential and commercial spaces. On the west side of the City, the Pecan District continues construction on the first phase of a multi-phase, multi-use development. In Stone Hill Town Center, construction has begun on two hotels, while several infill commercial sites are nearing completion. Residential and commercial construction continues throughout the City.



Growth – Challenges and Rewards (continued)

This construction and new development has generated an increase in appraised property values. The City’s appraised value for FY21 (tax year 2020) increased by 7.1% over the prior year to \$6.64 billion, as determined by the Travis and Williamson Central Appraisal Districts. For FY21, the average residential taxable value is \$258,167, an increase of 1% over the prior year.

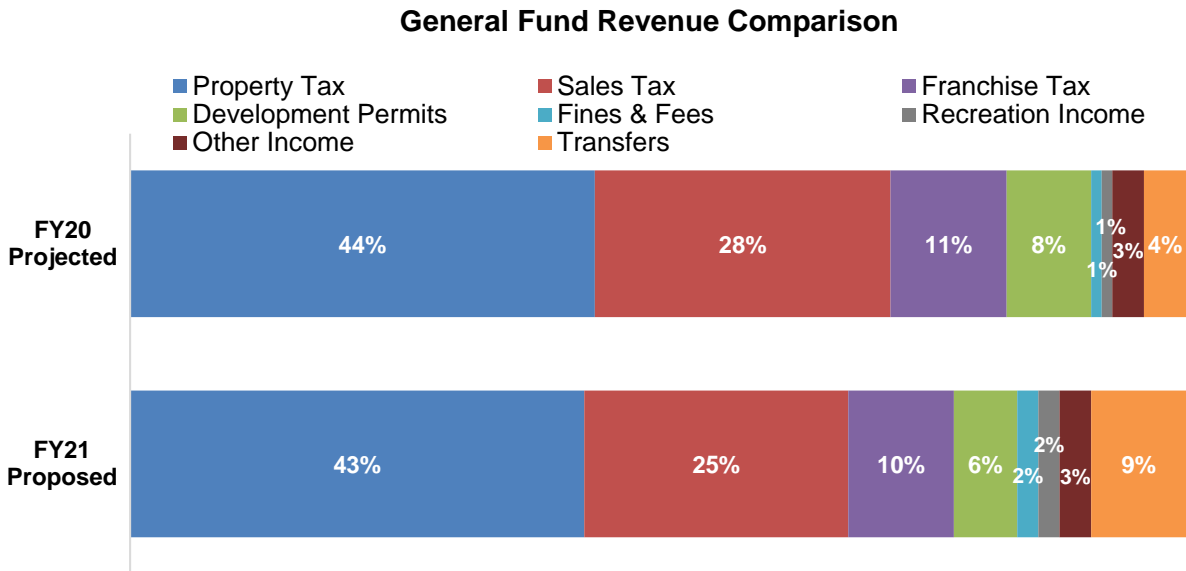
A growing population and increasing development pressures have also highlighted the need for critical utility projects necessary to serve customers resulting from future development. The recently completed water and wastewater master plans identify and evaluate those critical projects and have guided the capital improvement program outlined for those utility systems.

General Fund

The General Fund is composed of functions most frequently associated with local governments, such as: police services, street maintenance, municipal court, building inspection, land planning and zoning, parks, and libraries. The primary objective for the General Fund budget is providing services to the residents and businesses of Pflugerville. The proposed budget for FY21 continues current services and programs and is balanced with revenues exceeding expenditures.

General Fund Revenue

The following chart illustrates the City of Pflugerville’s proposed General Fund revenue sources as a percentage of total revenues for each FY20 and FY21.



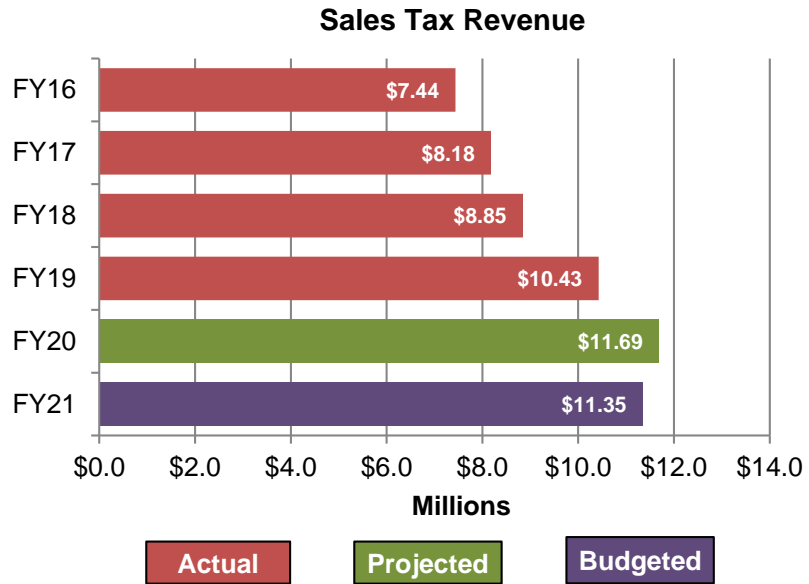
Property Taxes

The proposed budget includes a proposed ad valorem property tax rate of \$0.4863 per \$100 in valuation. This tax rate is based on a 3.5% increase in the operations rate and is a decrease from the prior year’s adopted rate of \$0.4976. The proposed property tax rate provides funding for \$19.5 million of the general fund budget, an increase of 8% over the prior year.

General Fund Revenue (continued)

Sales Taxes

The chart at right reflects the steady historical increase of sales tax collections resulting from commercial development and population growth in the City. As of this writing, we project this trend to continue through FY20, despite the current pandemic, as on-line purchases have remained stable and commercial developments under construction have kept sales tax collections strong. However, amid the uncertainty of the future economic impact of the pandemic, the City's sales tax revenues are conservatively budgeted to decline by 3% for FY21 to \$11.35 million.



Franchise Fees

The budget for franchise fees increases by 5% to \$4.6 million for FY21. The increase is due to a combination of increasing collections on various utility and garbage services and a decline in telecommunications fees. The 86th Texas Legislature adopted Senate Bill 1152, which reduced franchise fees imposed on telecommunications companies to the lesser of the state cable franchise or telephone line access fees, as determined by each company. This law took effect January 1, 2020, at an estimated annual loss of \$300,000 in revenues to the City.

Development Permits

Development in Pflugerville has continued during the pandemic and development permit receipts for FY20 are projected to be \$3.4 million, or 116% of the FY20 budget. Permitting fees from a large commercial development have contributed to this anticipated surplus. However, recognizing the uncertainty in sustaining this level of continued development in the midst of a widespread pandemic, the FY21 budget estimates a decline of 23% in development permit revenues over FY20 projections.

Transfers

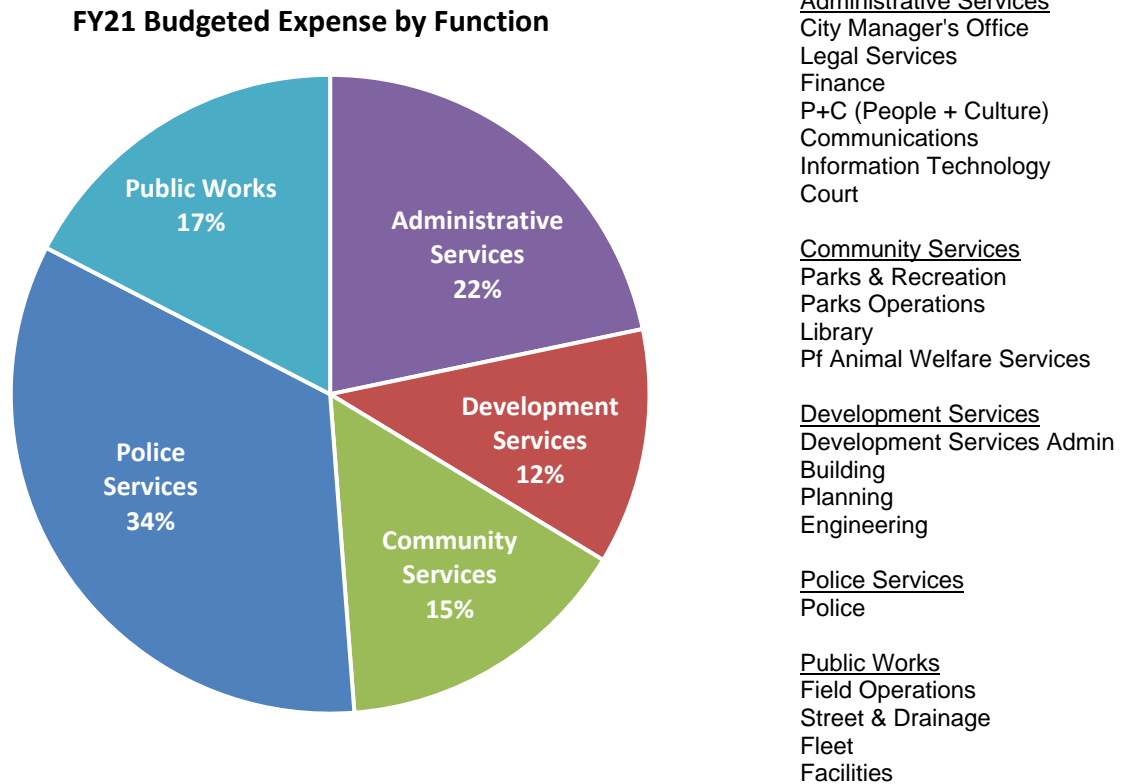
The transfer from the Utility Fund to the General Fund has returned to \$750,000 for FY21 with the dissolution of the Resource Recovery department. The General Fund will also receive transfers from Municipal Court and Police Department special revenue funds to support programs budgeted in the General Fund. A transfer from bond proceeds to the General Fund to offset Engineering Department personnel costs related to bond projects is also included for FY21. Finally, in FY21, a transfer of \$1.95 million is included from General Fund balance to supply funding for several one-time projects, studies, and equipment needs.

General Fund Expenditures

General Fund FY21 budgeted expenditures of \$44,775,857 represent a \$3.8 million (9.2%) increase from the FY20 projected year-end estimate. These increases are primarily to maintain the current levels of service to the community as the demand for services continues to grow.

General Fund Expenditures (continued)

The following chart illustrates the functional allocation of the General Fund resources for FY21, the independent departmental budgets that comprise each function are listed to the right of the chart.



The FY21 budget illustrates the City's continued focus on transportation initiatives including a transit system pilot program and traffic signal maintenance in response to the state-mandated traffic signal takeover. The City anticipates at least ten TxDOT traffic signals to transfer to the City in FY21 for operation and maintenance.

Investment in an update to the existing enterprise resource planning (ERP) system is proposed to assist multiple city functions in managing the City's operations and reporting more effectively. Requests for replacement equipment and vehicles are included throughout.

The budget includes increases to address the costs of current employees such as merit increases and escalating insurance costs. In addition, market adjustments are included for sworn personnel as a result of the transition to a step-based compensation plan.

Two new positions have been proposed for FY21, including one Business Process Analyst and one IT Systems Administrator. Additionally, proposed part-time to full-time position changes are included for one Office of Community Liaison position and the part-time Mechanic's Helper position.

Among the changes reflected in the proposed budget is the dissolution of the Resource Recovery (brush collection/chipping) department and the creation of the Field Operations budget, which will support the Public Works functions, including: Streets and Drainage; Fleet; Facilities Maintenance; and the Recycle Center.

Draft

Budget Message

Debt Service

The City's outstanding total indebtedness will be \$250,060,000 as of September 30, 2020. This number includes approximately \$116 million combination tax and revenue certificates issued for City utilities, Pflugerville Community Development Corporation, and TIRZ projects. The repayment on all debt is allocated from the budget of the appropriate source; however, since all City debt carries a tax pledge, all issuances are considered general obligations of the City for analysis and rating purposes.

In late 2020, the City anticipates issuing approximately \$15.9 million in General Obligation bonds for voter approved street projects, which is the remaining portion of the \$21.1 million approved by the voters in the November 2018 election. Additional funding for water and wastewater system improvements is anticipated to be issued as Certificates of Obligation at City Council authorization.

This budget document includes both governmental and utility debt lists that include current bonds and annual payments as well as the appropriate revenue source required to pay the principal, interest, and fees. It also includes summaries of the purpose of the bonds, the issue amount, and the principal balance outstanding.

Utility Fund

The Utility Fund is comprised of the Water, Wastewater, and Solid Waste Departments. The service areas for these operations are also experiencing a significant amount of growth resulting in the need for expansions and additional infrastructure improvements. An evaluation of fees needed to cover the cost of operating the City's water and wastewater utilities is currently underway and anticipated for completion before the adoption of this budget. Earlier in 2020, an adjustment to the solid waste rates was adopted in response to contractual changes.

Water revenues from retail customers for FY20 are projected at 108% of the budgeted revenues due to a relatively dry year and continued customer growth. The FY21 budget is flat to account for a return to more normal water consumption offset by continuing growth. Wastewater revenue collections are projected at 103% of the FY20 budgeted revenues due to growth during the fiscal year. The retail wastewater revenues are budgeted at a 2% increase over the FY20 projected revenues.

Utility Fund department expenditures for FY21 increase 8% from FY20 projected year-end expenditures. Following are some of the changes to the Utility Fund budget. The Utility Administration department includes the installation of fiber lines between various utility facilities, which will provide redundancy for the Supervisory Control and Data Acquisition (SCADA) system. Utility Maintenance proposes the following new positions: three Utility System Worker I positions, one Utility System Worker III, one Logistics Officer, one Electrician – Journeyman, and one SCADA Specialist. In addition to the proposed personnel additions, proposals for one replacement dump truck and one replacement jet truck can be found in the Utility Maintenance budget. Membrane replacement modules are proposed in the Water Treatment department and the Wastewater Treatment department includes increases in electricity as a result of the conversion to a UV disinfection process and a replacement centrifuge rotating assembly.

Funding for the water and wastewater portions of existing debt service obligations are included in the water and wastewater departments. These estimates also include the cost of a proposed issuance in FY21 of approximately \$40 million for water and wastewater infrastructure projects. The City is also in the process of applying for Texas Water Development Board funding for wastewater projects. If awarded, the City would issue an additional \$38.8 million in debt in FY21 at a subsidized rate.

The Utility Fund balance reserve policy requires maintaining an unencumbered fund balance of 25% (3 months) of operating expenditures. For FY21, this amount will be approximately \$5.0 million.

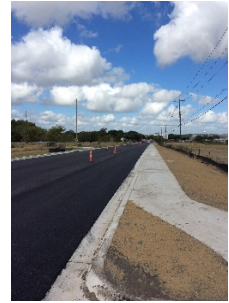
Capital Improvement Project (CIP) Funds

Street and Park CIP

During 2020, Pfennig Lane Improvements were completed and Old Austin-Hutto Road Improvements are anticipated to begin construction.

Colorado Sand Drive, Kelly Lane Phase 2 and East Pflugerville Parkway, all voter approved transportation projects, are in design. Design work has also begun for many of the other roadway improvements previously approved by Council.

Construction continues on the Wilbarger Creek Park and the Stone Hill Splash Pad. Design also continues on the Lake Pflugerville Phase I beach, restroom and parking improvements.



Pfennig Lane Improvements

Utility CIP

In 2020, the water and wastewater master plans and impact fee update were completed. The Zebra Mussel Chemical Control System is expected to be complete by the end of the fiscal year.

Work continues on the Central Wastewater Treatment Plant Expansion Phase 1, the West SH130 Wastewater Interceptor and SH130/SH45 Water and Wastewater Extensions.

Design began on the Highland Park Wastewater Interceptor, the Weiss/Pecan Water Line, and on both the 2.0 MG and 2.5 MG Elevated Storage Tanks.



Central Wastewater Treatment Plant Improvements

Budget Adoption Process

This proposed budget has been delivered to the City Council by July 1st, as required by the City Charter. In July, City Council will add input to the budget and hold work sessions to discuss the budget, as desired. In early August, a public hearing will be held for the City Council to formally receive public comment. In order to align with new timing requirements established with Senate Bill 2, the budget is scheduled for adoption in mid-August. Legally, adoption of the annual budget must occur no later than September 29th. The budget goes into effect on October 1st. A full schedule of the budget adoption process follows this document.

Final Thoughts

It is our hope that this budget document enables City leaders and the residents of the City of Pflugerville to actively participate in the ongoing budgeting and planning process.

We wish to thank all of the City staff members who contributed so much time and effort to the creation of this budget. The budget document could not have been developed without the many hours of dedication spent by staff gathering the information, performing analyses and formatting the document.



Vision Statement

Pflugerville is an open, safe, family-oriented community that provides its residents with an environment to grow by focusing on innovation, keeping an open perspective and creating opportunities to succeed.

Mission Statement

Efficiently and effectively deliver public resources and services that result in an enhanced quality of life.

Community Values

- ❖ Respect and honor all people
- ❖ Stewardship through volunteerism
- ❖ Honesty and integrity
- ❖ Leadership and visionaries
- ❖ Fiscal responsibility
- ❖ Sense of community

Strategic Plan

The City of Pflugerville Strategic Plan was adopted on September 27, 2016. In this document, City Council outlined four Pfocus Areas as broad priorities of the City Council.

- ❖ Fiscal Responsibility and Economic Development
- ❖ Public Safety
- ❖ Infrastructure and Transportation
- ❖ Public Engagement and Quality of Life



Fiscal Year 2021 Budget and Tax Rate Adoption Schedule

Schedule for tax rate above lower of no-new-revenue rate or voter-approval rate

Friday, April 10	FY21 Departmental Budget Workbooks, 5 Year Budget Workbooks, and supplemental budget information shared with departments/ACMs.
Friday, April 10 - Friday, April 24	Finance coordinates with departments to prepare FY21 and five year revenue estimates.
Friday, April 24	Departments complete FY21 Departmental Budget Workbooks, 5 Year Budget Workbooks, and supplemental budget information.
Friday, April 24 - Friday, May 15	FY21 department proposed budget submissions reviewed by Finance.
Tuesday, April 28 City Council meeting	City Council meeting to discuss strategies for the FY21 budget.
Friday, May 1	Appraiser sends notice of estimated taxable value to City.
Tuesday, May 12 City Council meeting	City Council review and approval of Capital Improvement Plan (CIP).
Monday, May 18 - Friday, May 29	Department meetings with City Manager to discuss proposed department budgets, changes, and additions.
Monday, June 1 - Friday, June 19	Discussions between City Manager, departments and Finance to refine the proposed budget for City Council (as necessary) and proposed budget compiled for City Council.
Tuesday, June 23 City Council meeting	Proposed FY21 budget presented to City Council, including preliminary property tax rate information.
Thursday, June 25	Proposed FY21 budget presented to the Finance and Budget Committee, including preliminary property tax rate information.
Wednesday, July 1	Deadline to submit the proposed budget to City Council, per City Charter.
Friday, July 10	FY21 Proposed Budget posted to website and provided to City Secretary 30 days before tax rate adoption per Local Government Code.
Tuesday, July 14 City Council meeting	City Council work session to discuss the budget, if desired. Discuss and consider the proposed property tax rate for FY21. <i>If proposed rate will exceed the voter-approval rate, take action and schedule public hearings to adopt the budget and tax rate prior to statutory deadline.</i>
Thursday, July 23	Finance and Budget Committee meeting to discuss proposed budget.
Saturday, July 25	Certified Appraisal or Certified Estimate provided by Chief Appraiser.
Tuesday, July 28 City Council meeting	City Council work session to discuss the budget, if desired.
Friday, July 31	Tax Office calculation of effective and rollback tax rates submitted to City of Pflugerville.

Fiscal Year 2021 Budget and Tax Rate Adoption Schedule
Schedule for tax rate above lower of no-new-revenue rate or voter-approval rate

Saturday, August 1	Last day to publish Notice of Public Hearing on Budget in a paper of general circulation as required by the Local Government Code.
Friday, August 7	Deadline for City to post Notice of Tax Rates to website and update the county appraisal districts' property tax databases.
Saturday, August 8	County appraisal districts to send notice of property tax database availability to all property owners.
Tuesday, August 11 City Council meeting	Public hearing on budget as required by Local Government Code and City Charter. Discuss and consider the proposed property tax rate for FY21.
Tuesday, August 18	Notice of Proposed Tax Rate and Public Hearings posted on City website. This should run until adoption of the tax rate. Notice of Proposed Tax Rate and Public Hearings published on City Access Channel PFTV as a 60-second notice at least five times a day between 7 a.m. and 9 p.m. until adoption of the tax rate.
Thursday, August 20	Last day to publish Notice of Proposed Tax Rate and Public Hearings in a paper of general circulation as required by the Tax Code.
Tuesday, August 25 City Council meeting	Public Hearing on tax increase as required by the Tax Code. Adoption of budget by the City Council by ordinance. Adoption of tax rate by ordinance. Resolution ratifying the property tax increase.
Friday, August 28	Adopted tax rate provided to county tax offices. Adopted tax rate ordinance or required language posted to City website.
Monday, August 31	Adopted FY21 Budget provided to City Secretary. Adopted FY21 Budget posted to City website.

Funds Summary



Funds Summary

Revenues	FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
General	38,060,585	43,721,318	41,299,564	44,779,830
Utility	34,016,192	36,587,627	37,498,813	37,978,080
Debt Service	11,138,220	12,457,077	12,453,143	12,453,572
General Fund Capital Projects	15,676,716	23,114,000	4,500,000	18,648,000
Utility Fund Capital Projects	3,342,865	78,281,182	31,315,522	102,503,024
Total	<u>\$ 102,234,578</u>	<u>\$ 194,161,204</u>	<u>\$ 127,067,041</u>	<u>\$ 216,362,506</u>

Expenses				
General	35,517,143	43,701,971	41,001,883	44,775,857
Utility	30,929,514	36,138,951	35,168,987	37,941,982
Debt Service	11,138,220	12,457,077	12,453,111	12,453,572
General Fund Capital Projects	15,676,716	20,251,000	4,500,000	18,648,000
Utility Fund Capital Projects	3,342,865	78,281,182	31,315,522	102,503,024
Total	<u>\$ 96,604,458</u>	<u>\$ 190,830,181</u>	<u>\$ 124,439,503</u>	<u>\$ 216,322,435</u>

FY21 Anticipated Beginning Fund Balances

General	\$ 18,078,426
Utility	\$ 8,867,474

Debt Service Fund

Revenue	FY19 Actual	FY20 Projected	FY21 Proposed Budget
Property Tax	\$ 9,778,574	\$ 11,097,088	\$ 11,095,000
Payment on PCDC Bonds	757,338	749,438	751,388
TIRZ Payment on Bonds	595,440	596,585	597,185
Total	\$ 11,138,220	\$ 12,453,111	\$ 12,453,572
Expenses			
Debt Service Interest	\$ 5,319,723	\$ 5,899,638	\$ 6,179,369
Debt Service Principal	4,458,851	5,197,450	4,915,631
PCDC Bond Payments	757,338	749,438	751,388
TIRZ Bond Payments	595,440	596,585	597,185
Subtotal	\$ 11,131,352	\$ 12,443,111	\$ 12,443,572
Service Fees	6,868	10,000	10,000
Total	\$ 11,138,220	\$ 12,453,111	\$ 12,453,572
Bond Summary			
2009 Certificates of Obligation	\$ 242,000	\$ 231,000	\$ -
2009 General Obligation Bonds	65,250	62,850	-
2010 General Obligation Bonds	109,330	108,190	106,590
2010 Certificates of Obligation	227,241	225,010	221,610
2010 Refunding Bonds	998,272	991,232	999,424
2012 Refunding Bonds	1,791,960	1,808,530	1,791,177
2013 General Obligation Bonds	106,900	105,400	103,900
2013 Certificates of Obligation (PCDC)	233,206	230,206	227,206
2014 Certificates of Obligation (PCDC)	360,081	358,931	362,631
2015 General Obligation & Refunding Bonds	926,351	923,860	925,075
2015 Certificates of Obligation	496,495	496,396	496,231
2016A Certificates of Obligation	704,200	706,600	703,550
2016B Certificates of Obligation (TIRZ)	215,600	215,600	335,600
2016C Certificates of Obligation (TIRZ)	260,090	262,035	143,435
2016 General Obligation & Refunding Bonds	2,819,900	2,804,500	3,076,400
2017B Certificates of Obligation (TIRZ)	119,750	118,950	118,150
2017 General Obligation Bonds	873,225	865,225	857,225
2017 Refunding Bonds	417,450	426,700	405,200
2017 Refunding Bonds (PCDC)	164,050	160,300	161,550
2019 General Obligation Bonds	-	292,701	301,863
2019 Certificates of Obligation	-	436,993	417,924
2020 Proposed debt issuance & refunding	-	611,901	688,831
Total	\$ 11,131,352	\$ 12,443,111	\$ 12,443,572

Outstanding General Fund Debt

Date of Issue/ Type of debt	Amount of issue	Bond Principal Balance as of September 30, 2020	Construction funds remaining to be spent as of September 30, 2020
2009 Tax & Revenue CO's*	\$11,500,000	\$0	\$0
The funds from this bond issue were used to fund various street and drainage projects.			
2009 General Obligation Bonds	\$3,000,000	\$0	\$0
The funds from this bond issue were used to begin funding the expansion of the Pflugerville Public Library.			
2010 General Obligation Bonds	\$2,000,000	\$1,640,000	\$0
The funds from this bond issue were used to continue funding of the expansion of the Pflugerville Public Library.			
2010 Tax & Revenue CO's*	\$4,130,000	\$3,365,000	\$0
The funds from this bond issue were used to fund the purchase of infrastructure from New Quest.			
2010 Limited Tax Refunding Bonds	\$10,099,200	\$7,225,600	\$0
The funds were used to refinance and partially retire the '01 and '02 CO debt issues.			
2012 Limited Tax Refunding Bonds	\$14,982,000	\$6,764,779	\$0
The funds were used to refinance and partially retire the '99 General Obligation bonds and '02-'04 CO debt issues.			
2013 General Obligation Bonds	\$2,000,000	\$1,675,000	\$0
The funds were used to complete funding of the expansion of the Pflugerville Public Library.			
2013 Tax & Revenue CO's* (PCDC)	\$4,600,000	\$3,950,000	\$0
The funds were used by PCDC for various street and drainage projects including Pfluger Farm Lane.			
2014 Tax & Limited Revenue CO's* (PCDC)	\$4,980,000	\$3,610,000	\$0
The funds were used by PCDC for various street and drainage projects including Impact Way.			
2015 General Obligation & Refunding Bonds	\$14,027,795	\$12,462,950	\$0
The funds from this bond were used to refinance and retire the '04 and '05 CO debt issues and for various voter approved parks and streets projects.			
2015 Tax & Limited Revenue CO's*	\$8,413,300	\$7,524,000	\$1,615,000
The funds from this bond issue will be used to fund various street, drainage, and park projects.			
2016A Tax & Limited Revenue CO's*	\$8,630,000	\$7,365,000	\$2,600,000
The funds from this bond issue will be used for street, park, facility and police projects.			
2016B Tax & Limited Revenue CO's* (TIRZ)	\$5,940,000	\$5,940,000	\$0
The funds were used for contractual obligations associated with Tax Increment Reinvestment Zone (TIRZ) #1 projects.			
2016C Taxable Tax & Revenue CO's* (TIRZ)	\$1,565,000	\$855,000	\$0
The funds were used for contractual obligations associated with Tax Increment Reinvestment Zone (TIRZ) #1 projects.			
2016 General Obligation & Refunding Bonds	\$52,845,000	\$50,550,000	\$1,179,000
The funds from this bond issue will be used for various voter approved parks and streets projects.			
2017B Tax & Limited Revenue CO's* (TIRZ)	\$2,060,000	\$1,920,000	\$0
The funds were used for contractual obligations associated with Tax Increment Reinvestment Zone (TIRZ) #1 projects.			
2017 General Obligation Bonds	\$17,355,000	\$16,735,000	\$3,700,000
The funds from this bond issue will be used for various voter approved parks and streets projects.			
2017 Limited Tax Refunding Bonds	\$6,775,000	\$6,270,000	\$0
The funds were used to refinance and partially retire the '09 CO debt issue.			
2017 Limited Tax Refunding Bonds (PCDC)	\$2,010,000	\$1,750,000	\$0
The funds were used to refinance and partially retire the '09A CO debt issue.			
2019 General Obligation Bonds	\$5,050,000	\$5,050,000	\$3,974,000
The funds from this bond issue will be used for various voter approved streets projects.			
2019 Tax & Limited Revenue CO's*	\$6,941,200	\$6,941,200	\$5,520,000
The funds from this bond issue will be used for various street projects.			
Totals	\$188,903,495	\$151,593,529	\$18,588,000

*Combination Tax and Revenue Certificates of Obligation

For further details by debt issuance, see the Debt Obligation Reporting on the City's website at <https://www.pflugervilletx.gov/city-government/finance/financial-documents>



General Capital Improvement Projects

Transportation Projects Funded	Funding Source	Approved	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Cost
		Funding	Projected						
1 Colorado Sand Drive	2018 GO Bond Program	\$ 3,953,000	\$ 171,250	\$ 3,150,400	\$ 631,350	\$ -	\$ -	\$ -	\$ 3,953,000
2 Kelly Lane Phase 2	2018 GO Bond Program	7,204,000	888,150	1,032,150	5,283,700	-	-	-	7,231,000
3 E. Pflugerville Pkwy (Jesse Bohls)	2018 GO Bond Program	5,111,500	545,275	755,175	3,524,150	286,900	-	-	5,114,500
4 Old Austin-Hutto Road	2018 GO Bond Program	3,700,000	37,140	3,662,860	-	-	-	-	4,714,200
5 Pecan at Biltmore Intersection Design	2018 CO Bond	615,000	386,458	-	-	-	-	-	386,458
6 Pecan Turn Lane at FM 685 Design	2018 CO Bond	375,000	63,210	311,790	-	-	-	-	3,200,000
7 Pecan at Heatherwilde Intersection Design	2018 CO Bond	363,000	41,120	321,880	-	-	-	-	363,000
8 Picadilly Drive Design	2018 CO Bond	404,000	173,445	159,818	-	-	-	-	5,304,000
9 Central Commerce Drive Design	2018 CO Bond	413,000	170,002	182,457	-	-	-	-	5,513,000
10 Royston Lane Design	2018 CO Bond	506,000	230,557	-	-	222,335	-	-	4,140,000
11 Rowe Lane at FM 685 Design	2018 CO Bond	281,000	10,000	237,569	-	-	-	-	756,259
12 Kelly Lane Phase 3 Design	2018 CO Bond	864,255	236,743	627,512	-	-	-	-	14,420,000
13 E Pflugerville Pkwy (Colorado Sand to Weiss) Design	2018 CO Bond	950,000	353,065	596,935	-	-	-	-	4,450,000
14 FM 685/Copper Mine Overpass Design	2018 CO Bond	413,000	-	413,000	-	-	-	-	2,954,243
15 NB FM 685 & Kelly Lane Intersection Design	2018 CO Bond	827,000	-	-	127,744	699,256	-	-	851,629
16 SB FM 685 & Kelly Lane Intersection Design	2018 CO Bond	674,000	-	-	117,468	556,532	-	-	783,121
17 Pfluger Farm Lane North Design	2018 CO Bond	1,919,000	-	625,000	1,294,000	-	-	-	5,925,000
18 Melber Lane Design	2018 CO Bond	621,849	-	621,849	-	-	-	-	7,383,849
Total Transportation Projects Funded		\$ 29,194,604	\$ 3,306,415	\$ 12,698,395	\$ 10,978,412	\$ 1,765,023	\$ -	\$ -	\$ 77,443,259
Funding sources- Transportation									
Authorized Bond Funds		\$26,587,000	\$ 2,708,915	\$ 12,162,291	\$ 9,504,412	\$ 1,765,023	\$ -	\$ -	
Travis County/Developer/Other Funding Sources		\$ 2,607,604	\$ 597,500	\$ 536,104	\$ 1,474,000	\$ -	\$ -	\$ -	

Parks Projects Funded	Funding Source	Allocated	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Cost
		Funding	Projected						
1 Lake Pflugerville Phase 1	2014 GO Bond Program	\$ 2,314,985	\$ 587,460	\$ 1,625,000	\$ -	\$ -	\$ -	\$ -	\$ 2,314,985
2 Wilbarger Creek Park	2014 GO Bond Program	2,609,789	1,892,474	-	-	-	-	-	2,609,789
3 Stone Hill Splash Pad	Parkland Escrow	265,098	265,098	-	-	-	-	-	265,098
4 Bohls House Paved Parking	2016 CO Bond	175,000	-	175,000	-	-	-	-	175,000
5 Gilleland Creek Pool Bath House Improvements	2016 CO Bond	1,200,000	87,000	1,113,000	-	-	-	-	1,200,000
6 Green Red Barn Improvements	2016 CO Bond	250,000	-	250,000	-	-	-	-	250,000
7 1849 Park Maintenance Barn	2016 CO Bond	424,982	90,000	334,982	-	-	-	-	424,982
Total Parks Projects Funded		\$ 7,239,854	\$ 2,922,032	\$ 3,497,982	\$ -	\$ -	\$ -	\$ -	\$ 7,239,854
Funding sources- Parks									
Authorized Bond Funds		\$ 6,364,967	\$ 2,047,145	\$ 3,497,982	\$ -	\$ -	\$ -	\$ -	
Parkland Escrow		\$ 874,887	\$ 874,887	\$ -	\$ -	\$ -	\$ -	\$ -	

Special Revenue Fund

Special Revenue funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes.

	Cash Balance March 31, 2020
Police Department	
Revenues from state and federal drug seizure funds, donations for National Night Out and Blue Santa, and child safety fees.	\$ 277,388
Municipal Court	
Revenues collected from Court fines legally mandated to be expended for Court technology, security, and efficiency. These funds are expended for the benefit of the Municipal Court.	\$ 139,020
Deutschen Pfest	
Funded by profits from the City's annual Deutschen Pfest, these funds are expended for the benefit of the City's Park programs.	\$ 76,314
Hotel Occupancy Tax	
Revenues from hotel occupancy taxes (HOT) are used by the City Council for the purpose of advertising and encouraging the growth of tourist and convention activity in the City, including the financial support of the conference (civic) center.	\$ 136,023
Community Development Block Grant	
The US Department of Housing and Urban Development (HUD) has identified the city as a metropolitan entitlement city. This allows the City to receive funds for specific community projects outlined in City Council adopted Action Plans.	\$ -
Public, Education and Governmental (PEG) Access Channel Funds	
PEG Funds are collected from cable providers as part of the franchise payments. PEG funds can only be spent on purchases for PEG facilities as permitted by federal law.	\$ 258,014
Tax Increment Reinvestment Zone (TIRZ) #1	
A TIRZ has been established in accordance with Chapter 311 of the State of Texas Tax Code. TIRZ funds are used to pay direct expenses of the TIRZ, appropriate uses are further outlined in the TIRZ Finance and Project Plans.	\$ 945,523
Total	\$ 1,832,282

Escrow Funds Summary

Escrow Funds Summary as of March 31, 2020

Escrow funds are payments from developers in lieu of construction or parkland requirements.
The funds are expended when appropriate City projects are undertaken.

Acct	Account Name	Description	Balance
2023	Regional Detention	Detention fees from various developers to construct regional detention improvements.	\$ 156,807
2033	Parkland	Parkland Development Fees and fees in-lieu of parkland dedication from developers. A portion of these funds are obligated for: Wilbarger Creek Park (\$578,865), Stone Hill Splash Pad (\$265,098), Stone Hill Park (\$24,396) and Pflugger Park Restroom (\$20,310); transfer pending final completion of project.	\$ 888,669
2037	Traffic Improvements	Funds received from developers as outlined in Traffic Impact Analysis (TIA) Reports to be used for future traffic improvements. A portion of these funds are obligated for: Kelly Ln Origin-Destination Study (\$8,206), Kelly Ln Major Investment Study Phases 1-4 (\$402,212), Pecan St. at Biltmore Ave. (\$95,000), Kelly Ln Phase 3 Alignment Alternative Analysis (\$44,255), Kelly Ln at Jakes Hill Traffic Signal (\$47,860) and Melber Ln (\$261,849). A portion of these funds to be spent on future transportation and corridor studies.	\$ 3,407,957
2039	Sidewalk	Fees collected from developers to construct sidewalks.	\$ 319,437
2048	Traffic Signal Springbrook Apts	Funds received from developer for the pro-rata cost of future traffic signals as identified by TIA.	\$ 18,900
2067	Tree Fund Escrow	Funds received for tree mitigation and penalties for violations of the City's Public Tree Care ordinance. Funds must be used for the planting and maintenance of trees.	\$ 187,951
2070	Weiss Lane Escrow Travis County	Travis County funds for the county's share of the Weiss Lane roadway project, disbursed as project is completed.	\$ 458,903
2072	Pflugerville Parkway Escrow Travis County	Travis County funds for the county's share of the E. Pflugerville Parkway/Jesse Bohls Improvements Project, disbursed as project is completed.	\$ 473,969
2075	Arista 380 Repayment	Funds received from Arista for irrevocable letter of credit. Effective February 2017, the City Council has authorized these funds to be used to reimburse the City for PCDC Certificate of Obligations debt through 2020.	\$ 594,804
2079	Cornerstone 380 ED Infrastructure	Escrow for \$1.0 million infrastructure payment due by Dec. 31, 2020 to Cornerstone at Kelly Lane, LLC per 380 Economic Development agreement.	\$ 834,351
2080	Project North Reimbursement Account	Funds will be used to pay for professional fees incurred in relation to Project North up to a maximum of \$150,000.	\$ 15,462
2082	Lakeside Meadows Reimbursement Account	Funds will be used to pay for professional fees incurred in relation to the Lakeside Meadows Development.	\$ 21,450

Total Escrow Funds **\$ 7,378,659**



General Fund



General Fund Summary

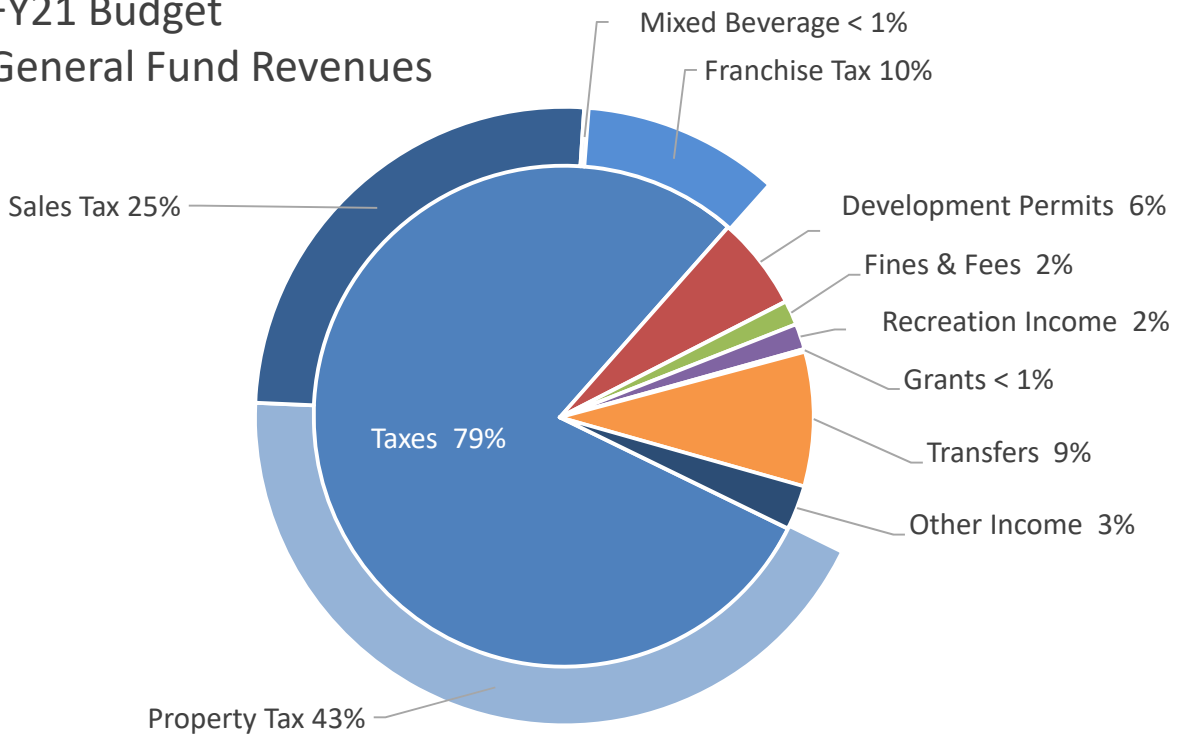
	FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget	Change Budget to Budget
Revenues					
General Fund Revenue	38,060,585	43,721,318	41,299,564	44,779,830	
Total	\$ 38,060,585	\$ 43,721,318	\$ 41,299,564	\$ 44,779,830	2%
Expenses					
City Managers Office	-	3,765,090	3,313,332	4,148,322	
Legal Services	380,429	457,000	384,800	415,000	
Finance	-	1,110,522	1,060,721	1,118,361	
P+C (People + Culture)	-	743,805	545,825	795,024	
Communications	-	699,634	641,306	710,502	
Information Technology	1,506,875	1,440,603	1,372,056	2,193,798	
Development Serv Admin	550,447	1,018,743	724,357	916,881	
Building	693,348	731,395	707,396	746,522	
Planning	1,100,311	2,013,624	1,892,505	1,605,412	
Engineering (Dev & CIP)	1,360,762	2,682,023	3,183,344	2,050,573	
Library	1,595,189	1,764,166	1,643,080	1,725,294	
Court	382,994	465,315	413,789	469,409	
Pf Animal Welfare Services	750,799	794,895	751,700	804,302	
Police	13,313,194	14,674,911	14,184,036	15,112,497	
Parks & Recreation	2,512,714	2,542,313	2,010,981	2,372,858	
Parks Operations	974,621	1,645,546	1,471,499	1,747,926	
Field Operations	-	-	-	315,843	
Street & Drainage	4,970,987	5,782,023	5,497,547	6,122,894	
Fleet	243,285	295,337	281,534	345,011	
Facilities	-	606,837	519,548	1,059,428	
Resource Recovery	-	468,189	402,529	-	
Administration	5,181,188	-	-	-	
Total	\$ 35,517,143	\$ 43,701,971	\$ 41,001,883	\$ 44,775,857	2%
Revenues over (under) expenses	\$ 2,543,442	\$ 19,347	\$ 297,681	\$ 3,973	
			Less: Capital Outlay	\$ (1,341,615)	
			Less: Non-Operating	\$ (2,327,277)	
			Operating Expense	\$ 41,106,965	
		FY21 Beginning Fund Balance	\$ 18,078,426		
		FY21 Reserved Fund Balance (25% of Operating Expenses)	\$ 10,276,741		



General Fund Revenue

	FY19 Actual	FY20 Amended Budget	FY20 Projected Total	FY21 Proposed Budget	% Budget Change FY20 to 21	% Change FY20 Projected to FY21 Budget
Taxes	\$ 31,497,970	\$ 33,499,507	\$ 34,261,028	\$ 35,519,373	6%	4%
Development Permits	2,106,427	2,975,326	3,436,946	2,655,411	-11%	-23%
Fines & Fees	605,843	717,070	485,515	697,790	-3%	44%
Recreation Income	605,908	653,850	289,071	730,400	12%	153%
Grants	185,959	77,300	90,425	77,000	0%	-15%
Transfers	1,324,189	4,402,465	1,450,879	3,829,356	-13%	164%
Other Income	1,734,289	1,395,800	1,285,700	1,270,500	-9%	-1%
Total	\$ 38,060,585	\$ 43,721,318	\$ 41,299,564	\$ 44,779,830	2%	8%

FY21 Budget General Fund Revenues



Budget Summary

General Fund revenues are budgeted to increase in FY21 for a variety of reasons. Property tax revenue for operations increases by 8% due to growth in development and property valuations. Further, property taxes comprise 43% of all General Fund budgeted revenues. Sales tax for FY21 is budgeted to be flat, due to concerns over potential future recessionary impacts from the COVID-19 pandemic. Development Permits revenue for FY20 is expected to surpass budgeted amounts due to the receipt of permits related to a large commercial development. For FY21 the Development Permits budget reduced as less developments are projected for the upcoming year. Fines & Fees revenues have been impacted by COVID for FY20, but are expected to rebound for FY21. Grant revenue projections for FY20 and FY21 include the receipt of grants for police equipment. A transfer from fund balance for one-time projects of \$2,340,889 was budgeted for FY20, but is not anticipated to be necessary due to better than anticipated sales tax and projected expenditures less than budgeted. A fund balance transfer of \$1.95 million is budgeted for FY21.

General Fund Revenue

		FY19 Actual	FY20 Amended Budget	FY20 Projected Total	FY21 Proposed Budget
Taxes					
3-200-200	Property Taxes	16,926,667	18,122,507	18,060,000	19,465,373
3-200-210	Property Tax Int & Penalty	80,614	-	50,000	-
3-200-220	Sales Tax	10,426,480	11,150,000	11,690,028	11,350,000
3-200-222	Mixed Beverage Tax	113,671	127,000	101,000	104,000
3-200-230	Franchise Tax	3,950,538	4,100,000	4,360,000	4,600,000
	Subtotal	31,497,970	33,499,507	34,261,028	35,519,373
Development Permits					
3-200-240	Building Permits	1,200,453	1,651,384	2,600,778	1,684,411
3-200-241	Subdivision Construction Inspection	541,816	1,100,000	400,000	600,000
3-200-242	Plat Review Fees	138,245	78,676	287,568	79,000
3-200-243	Site Dev Plan Review Fees	84,289	102,335	123,000	102,000
3-200-244	Dev Svcs Technology Fee	33,276	32,931	15,000	90,000
3-200-246	ROW Permit Fees	-	10,000	8,000	100,000
3-200-250	Health Inspection Permits	108,348	-	2,600	-
	Subtotal	2,106,427	2,975,326	3,436,946	2,655,411
Fines & Fees					
3-200-300	Citations	555,264	667,070	453,515	610,790
3-200-301	Animal Adoptions & Fines	19,196	18,000	15,500	35,000
3-200-605	Library Fee Revenue	31,383	32,000	16,500	52,000
	Subtotal	605,843	717,070	485,515	697,790
Recreation Income					
3-200-400	Reservations	48,130	61,100	25,038	49,000
3-200-420	Pfun Camp	128,531	130,000	3,800	136,000
3-200-421	1849 Park	-	29,250	25,701	60,000
3-200-425	Sports League User Fees	12,838	25,000	21,865	25,000
3-200-426	Recreation Center Income	214,673	200,000	122,902	160,800
3-200-427	Athletics Program Income	4,009	4,000	735	4,000
3-200-430	Special Events Income	21,305	19,500	4,330	95,600
3-200-440	Pool Income	141,362	150,000	66,700	165,000
3-200-726	P & R Facilities Rental	35,061	35,000	18,000	35,000
	Subtotal	605,908	653,850	289,071	730,400

General Fund Revenue

		FY19 Actual	FY20 Amended Budget	FY20 Projected Total	FY21 Proposed Budget
Grants					
3-200-351	PCDC Grants	99,905	-	13,125	-
3-200-357	Federal Vest Grant	-	18,000	18,000	-
3-200-366	Police Grants	76,799	59,300	59,300	77,000
3-200-370	Library Grants	2,103	-	-	-
	Subtotal	185,959	77,300	90,425	77,000
Transfers					
3-200-750	Transfer from Utility	750,000	1,202,000	1,202,000	750,000
3-200-722	Trsf from SR - MC Technology	20,066	21,500	21,500	21,500
3-200-722	Trsf from SR - MC Security	18,191	18,263	18,263	18,263
3-200-722	Trsf from SR - MC Efficiency	5,267	3,675	3,675	3,675
3-200-722	Trsf from SR - Child Safety	48,126	48,138	37,441	76,918
3-200-723	Transfer from Park Escrow	302,038	-	-	-
3-200-723	Transfer from Escrow (Cornerstone)	-	-	-	834,000
3-200-725	Trsf from Bond Proceeds	180,500	168,000	168,000	175,000
3-200-900	Fund Balance Transfer	-	2,940,889	-	1,950,000
	Subtotal	1,324,189	4,402,465	1,450,879	3,829,356
Other Income					
3-200-325	Towing Revenue	18,992	27,300	20,000	25,000
3-200-350	PISD PD Service Fees	380,742	250,000	249,000	250,000
3-200-355	Alarm Permits	-	-	-	71,000
3-200-410	Donations - Library	10,843	-	6,400	-
3-200-412	Donations - Parks	8,100	-	3,600	-
3-200-414	Donations - Police	100	-	500	-
3-200-415	Donations - Animal Shelter	5,927	-	2,800	-
3-200-690	Intergovernmental Revenue	67,138	198,000	130,000	128,800
3-200-695	TIRZ #1 Reimbursement ¹	307,866	319,500	336,000	396,000
3-200-710	Interest Income	620,406	500,000	400,000	250,000
3-200-720	Miscellaneous Income	129,222	59,000	50,000	50,000
3-200-727	Purchasing Rebates	-	12,000	13,500	17,200
3-200-729	Insurance claim revenue	39,068	15,000	30,000	25,000
3-200-741	Recycling Center	-	-	-	7,500
3-200-850	Sale of Fixed Assets	54,999	15,000	43,750	50,000
3-200-899	Infrastructure Fees	90,688	-	-	-
	Subtotal	1,734,289	1,395,800	1,285,700	1,270,500
	Total Revenue	\$ 38,060,585	\$ 43,721,318	\$ 41,299,564	44,779,830

¹ Includes administrative fee and per residence service payments.

Property Tax

CERTIFIED VALUATIONS

	No New Revenue Rate	Voter Approval Rate	Proposed Rate
Net Appraised Value	\$ 6,636,378,971	\$ 6,636,378,971	\$ 6,636,378,971
Tax Rate (cents/\$100)	0.4945	0.4998	0.4863
Net Tax Revenue	\$ 32,773,894	\$ 33,125,622	\$ 32,229,711

Assumes 100% collection rate and \$43,000 collection fees

Rate Distribution

Operations & Maintenance O&M	0.3183	0.3236	0.3101
Debt Service I & S	0.1762	0.1762	0.1762
Total	0.4945	0.4998	0.4863

Funding Distribution

General Fund	O & M	\$ 19,981,389	\$ 20,314,911	\$ 19,465,373
TIRZ #1 Fund	O & M	\$ 1,698,652	\$ 1,716,858	\$ 1,670,485
Debt Service	I & S	\$ 11,093,853	\$ 11,093,853	\$ 11,093,853
Total		\$ 32,773,894	\$ 33,125,622	\$ 32,229,711

\$0.01 of tax rate = \$663,638 property tax revenue

Average residential home taxable value in FY21 = \$ 258,167

Average residential home taxable value in FY20 = \$ 254,485

No New Revenue Rate The tax rate that produces the same amount of tax revenue for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

Voter Approved Rate The maximum rate allowed by law without voter approval via a mandatory election. The calculation includes a 3.5%* increase on the prior year operations and maintenance no new revenue rate plus the amount necessary to cover debt service.

* Provisions allow for adjustment to the 3.5% due to increase not utilized in previous years, declared disasters, and other exceptions.

Proposed Rate The rate proposed for the upcoming tax year. This is the rate in the budget on which all property tax revenue estimates are based.

Approved Rate The rate approved by City Council.

**City of Pflugerville
Tax Levies, Rates, and Values**

Fiscal Year	M & O Rate	I & S Rate	Total Rate	Taxable Value*	Tax Levy	Average Residential Value	Estimated Population
2001-02	0.4218	0.2081	0.6299	\$ 950,667,129	\$ 5,988,252	\$ 139,218	20,133
2002-03	0.3986	0.2313	0.6299	1,171,638,331	7,380,150	153,059	22,608
2003-04	0.4175	0.2242	0.6417	1,199,210,222	7,695,332	147,070	25,480
2004-05	0.4372	0.2028	0.6400	1,310,450,828	8,386,885	150,056	28,039
2005-06	0.4199	0.2151	0.6350	1,408,716,503	8,945,350	155,391	28,939
2006-07	0.4125	0.2115	0.6240	1,515,913,575	9,459,301	157,990	35,468
2007-08	0.4236	0.1954	0.6190	1,892,441,147	11,714,211	164,904	41,817
2008-09	0.4371	0.1769	0.6140	2,489,169,600	15,283,501	170,870	44,415
2009-10	0.4114	0.1976	0.6090	2,624,009,352	15,980,217	172,444	46,936
2010-11	0.4101	0.1939	0.6040	2,781,357,612	16,799,400	161,948	47,874
2011-12	0.3937	0.2053	0.5990	2,803,692,319	16,794,117	159,329	50,081
2012-13	0.3946	0.1994	0.5940	2,830,601,908	16,813,775	152,384	53,250
2013-14	0.3851	0.1885	0.5736	3,019,457,851	17,319,610	159,312	54,843
2014-15	0.3700	0.1636	0.5336	3,434,886,438	18,328,554	172,045	55,455
2015-16	0.3665	0.1740	0.5405	3,866,723,695	20,899,642	187,672	57,148
2016-17	0.3526	0.1873	0.5399	4,402,435,988	23,768,752	206,287	61,200
2017-18	0.3345	0.2054	0.5399	4,931,129,265	26,623,167	224,485	65,700
2018-19	0.3169	0.1807	0.4976	5,625,974,572	27,994,849	241,037	71,200
2019-20	0.3104	0.1872	0.4976	6,197,966,170	30,841,080	254,485	74,700
2020-21**	0.3101	0.1762	0.4863	6,636,378,971	32,229,711	258,167	78,600

*Includes value of TIRZ #1 area.

**Proposed

City of Pflugerville, Texas

General Fund Pro Forma - FY21

08/11/2020

\$0.4863 Rate (3.5% operating increase), \$1.95 million fund balance transfer

DRAFT 4

1¢ ≈ \$ 663,638

Notes on back of page

	FY 20 Projected		FY 21 Proposed		FY 22 Estimated		FY 23 Estimated		FY 24 Estimated		FY 25 Estimated	
Certified Appraised taxable value	\$ 6,197,966,170	7.1%	\$ 6,636,378,971	5.4%	\$ 6,994,743,435	5.2%	\$ 7,358,470,094	5.1%	\$ 7,733,752,069	5.0%	\$ 8,120,439,672	
Property tax rate (in cents per \$100) ¹	0.4976	-1.13¢	0.4863	-0.23¢	0.4840	-0.33¢	0.4807	-0.37¢	0.4770	-0.36¢	0.4734	
Estimated Debt Rate	0.1872	-6%	0.1762	0%	0.1763	0%	0.1762	0%	0.1762	0%	0.1761	
Estimated O&M Rate	0.3104	-0.1%	0.3101	-0.8%	0.3077	-1.0%	0.3045	-1.2%	0.3008	-1.2%	0.2973	
Property tax revenue	30,800,080	4.6%	32,229,711	4.9%	33,811,558	4.5%	35,327,166	4.3%	36,842,997	4.2%	38,393,161	
Property tax revenue for debt service	\$ 11,097,088	0%	\$ 11,093,853	6%	\$ 11,726,126	5%	\$ 12,341,723	5%	\$ 12,956,035	5%	\$ 13,615,278	
Debt service expense (existing debt only)	(10,485,187)	-0.8%	(10,406,169)	-3.0%	(10,098,125)	-0.3%	(10,064,262)	-0.4%	(10,022,256)	-1.1%	(9,910,930)	
Debt service expense- Proposed Debt ²	(611,901)		(688,831)		(1,522,384)		(2,292,318)		(2,833,779)		(3,604,348)	
TIRZ property value above base ³	(317,621,639)	8%	(343,509,087)	3%	(354,086,966)	8%	(380,724,126)	2%	(388,879,186)	1%	(394,044,946)	
TIRZ Property Tax Expense	\$ 1,580,485		\$ 1,670,485		\$ 1,713,781		\$ 1,830,141		\$ 1,854,954		\$ 1,865,409	
Property tax revenue for operations	18,060,000	8%	19,465,373	5%	20,371,651	4%	21,155,302	4%	22,032,008	4%	22,912,474	
Other general fund revenues	23,239,564	0.5%	23,364,457	-1.5%	23,020,967	3.6%	23,857,962	3.8%	24,759,175	4%	25,659,534	
Budgeted Transfer from Fund Balance			1,950,000									
Total revenue for operations	41,299,564	8.4%	44,779,830	-3.1%	43,392,618	3.7%	45,013,264	3.9%	46,791,183	4%	48,572,008	
Expense for operations & maintenance	(37,259,364)	10%	(41,106,965)	7.2%	(44,053,476)	5.9%	(46,660,984)	7.5%	(50,169,158)	6.5%	(53,411,662)	
Expense for economic development (excluding TIF)	(1,259,000)		(2,327,277)		(1,558,311)		(1,672,787)		(1,743,230)		(1,282,468)	
Expense for capital outlay ⁴	(2,483,519)		(1,341,615)		(3,330,000)		(2,345,305)		(2,232,653)		(2,885,036)	
Total expense for operations	(41,001,883)	9.2%	(44,775,857)	9.3%	(48,941,787)	3.5%	(50,679,076)	6.8%	(54,145,042)	6.3%	(57,579,167)	
Fiscal Year net revenue (loss)	297,681		3,973		(5,549,169)		(5,665,812)		(7,353,859)		(9,007,158)	
Beginning fund balance	17,780,745		18,078,426		16,132,399		10,583,231		4,917,419		(2,436,440)	
Ending fund balance	18,078,426		18,082,399		10,583,231		4,917,419		(2,436,440)		(11,443,599)	
Transfer from Fund Balance	-		(1,950,000)		-		-		-		-	
Less: Encumbrances outstanding at year end												
Fund balance forward	18,078,426		16,132,399		10,583,231		4,917,419		(2,436,440)		(11,443,599)	
as a % of Operating Expense ⁵	48.5%		39.2%		24.0%		10.5%		-4.9%		-21.4%	
Charter requirement of 25% reserve	9,314,841		10,276,741		11,013,369		11,665,246		12,542,290		13,352,916	
Policy requirement reserve (3% or \$1 mil max)	1,000,000		1,000,000		1,000,000		1,000,000		1,000,000		1,000,000	
Total Reserve requirements	\$ 10,314,841		\$ 11,276,741		\$ 12,013,369		\$ 12,665,246		\$ 13,542,290		\$ 14,352,916	
Available fund balance	7,763,585		4,855,658		(1,430,138)		(7,747,827)		(15,978,730)		(25,796,514)	

Notes on back of page

Notes:

¹ Tax rates for FY21 reflects the proposed maximum rate specified at the 8/11/20 Council meeting. It is equivalent to a 3.5% increase on the operating revenues (the Voter Approval Rate, calculated at 8%, as

Tax rates for FY22 - 25 are estimated based on a 3.5% Voter Approval Rate.

² Proposed debt for FY20 and FY21 includes a September 2020 issuance of debt authorized from the 2018 bond election (\$15.9 million), Certification of Obligations for transportation (\$11.5 million), and a potential refunding issuance (amount to be determined) for FY20 and FY21.

Proposed debt for FY22 - 25 is estimated based on a level debt service rate.

³ The annual estimated values of the TIRZ are provided by the project plan.

⁴ Capital Outlay and Economic Development Incentives are not included in the calculation of the 25% operating reserve.

⁵ Per City Charter - fund balance as a % of Operating Expense must equal or exceed 25% for the adopted budget.



General Fund Departments



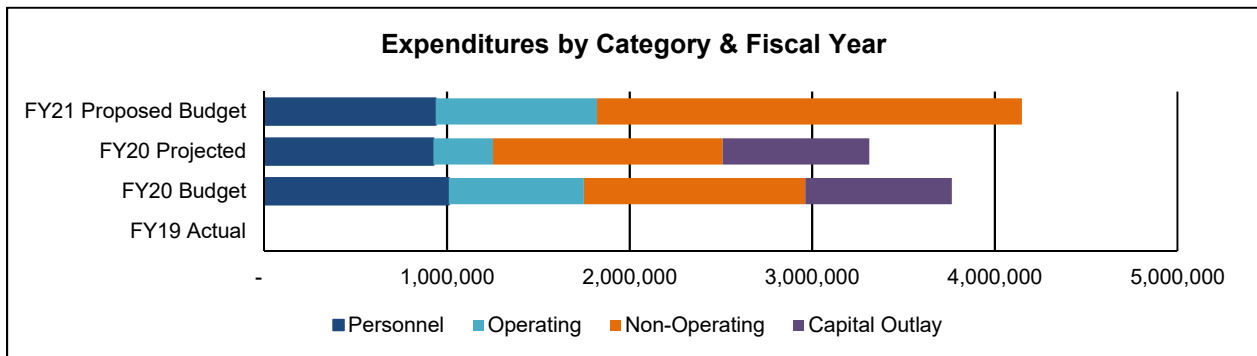
Department Description

The City Manager is responsible for the administration of municipal affairs and oversees the day-to-day operations. The City Manager prepares recommendations and implements the policy direction approved by the Mayor and City Council. The City Secretary's Office is located with the City Manager's Office. The City Secretary provides administrative support to the City Manager and oversees the City's agendas and minutes, resolutions and ordinances, elections, open records and records management program.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	1,010,198	926,460	938,578	-7%	1%
Operating	-	739,079	325,486	882,467	19%	171%
Non-Operating	-	1,212,813	1,259,000	2,327,277	92%	85%
Capital Outlay	-	803,000	802,386	-	-100%	-100%
Total	\$ -	\$ 3,765,090	\$ 3,313,332	\$ 4,148,322	10%	25%



FY21 Budget Highlights

Category	Item	Amount
Operating	Increase in Public Transportation Services for Pilot Program	391,000
Non-Operating	One-Time Economic Incentives Payment	1,000,000

City Manager's Office

100 East Main Street | Ph. 512-990-6100 | pflugervilletx.gov

FY20 Accomplishments

- Held City Council Retreat in January.
- Facilitated General Obligation Bond Election proposal for voter consideration.

- Developed and implemented intranet to enhance employee communication.
- Implemented work-from-home across city departments and functions due to COVID-19.
- Acquired facilities for downtown development.
- Implemented the following new personnel policies and programs: PfServes; Wellness hours; and Coffee with the City Manager .
- Hosted the following resident engagement opportunities: PF101 Citizens Academy; Youth Advisory Council; and Fireside Chat.

FY21 Goals

- Transition to next phase of social distancing work.
- Continue to foster resident engagement through the continuation and implementation of programs that educate, inspire, and highlight our city.
- Continue to foster employee engagement, satisfaction, and excellence in public service.
- Engage public and elected officials to complete the Comprehensive Plan.
- Continue with initiatives and plans to develop new City Hall facilities in the downtown area to stimulate investment and retain a sense of place for residents.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Output			
Number of Open Records Requests Processed	1,250	1,500	1,800
Number of Records Trainings Held	3	3	5

City Manager's Office

100 East Main Street | Ph. 512-990-6100 | pflugervilletx.gov

Staffing

Position ¹	FY19 Approved	FY20 Approved	FY21 Proposed
City Manager	0	1	1
Assistant City Manager (ACM)	0	2	2
Operations Director ²	0	1	0
City Secretary	0	1	1
Deputy City Secretary	0	1	1
City Intern (Part-Time)	0	1	1
Total Positions	0	7	6

¹ All City Manager's Office positions were separated from the Administration Department to form a new department beginning in FY20.

² The Operations Director position was moved to the Field Operations Department for FY21.

**City Manager's Office
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-700-000	Salaries	-	727,050	652,530	710,047
4-700-005	Overtime	-	500	250	500
4-700-006	Overtime- Pfestivals	-	500	-	500
4-700-015	Employee Retirement	-	96,059	89,850	94,034
4-700-016	Contractual Retirement Contribution	-	17,244	17,244	17,244
4-700-020	Social Security/Medicare	-	47,610	49,938	45,643
4-700-030	Workers Compensation	-	705	705	765
4-700-040	Employee Insurance	-	49,190	44,604	41,600
4-700-050	Unemployment Tax	-	1,620	1,620	2,700
4-700-085	Merit Increases	-	69,720	69,720	25,545
Total Personnel		-	1,010,198	926,460	938,578
Operating					
4-700-180	Election Expense	-	50,000	32,164	35,000
4-700-195	Other Professional Fees	-	232,000	115,517	205,000
4-700-196	Public Transportation Services	-	237,000	60,000	451,000
4-700-310	Communications	-	7,400	6,182	6,800
4-700-410	Training and Education	-	25,000	10,000	25,000
4-700-415	Council	-	30,000	10,000	25,000
4-700-416	State of the City	-	1,000	1,000	1,000
4-700-430	Office Supplies	-	5,000	5,000	5,000
4-700-432	Custodial Supplies	-	400	400	400
4-700-440	Small Tools/Equipment	-	12,000	12,000	5,000
4-700-450	Advertising	-	4,000	127	-
4-700-455	Printing and Records	-	500	500	500
4-700-460	Memberships/Dues (Department)	-	7,835	8,375	8,235
4-700-461	City Partnerships	-	43,744	37,578	31,001
4-700-465	Rentals/Leases (Copiers)	-	4,500	5,610	5,700
4-700-480	Other Operating Expenses	-	10,000	6,000	10,000

**City Manager's Office
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-700-510	Maintenance Contracts	-	15,700	14,905	15,331
4-700-697	Community Engagement	-	50,000	-	50,000
4-700-698	Community Programs: PF101	-	3,000	128	2,500
Total Operating		-	739,079	325,486	882,467
Non-Operating					
4-700-901	Economic Incentives	-	1,212,813	1,259,000	2,327,277
Total Non-Operating		-	1,212,813	1,259,000	2,327,277
Capital Outlay					
4-700-730	Land	-	803,000	802,386	-
Total Capital Outlay		-	803,000	802,386	-
Total Expense		-	\$ 3,765,090	\$ 3,313,332	\$ 4,148,322

**City Manager's Office
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Additional Consulting Services ¹	-	200,000	100,000	100,000
Code Updates	-	3,000	3,000	3,000
Property Assessments (100 W. Main)	-	9,000	8,976	-
Code Updates	-	-	-	52,000
Parcel Surveys/Appraisals	-	20,000	3,500	50,000
Total	\$ -	\$ 232,000	\$ 115,517	\$ 205,000

¹ Includes bond facilitation and downtown planning.

**City Manager's Office
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
City Manager					
AICP/APA (Planning Associations)	Indiv (1)	-	800	800	800
City Manager Study Group	Indiv (1)	-	100	100	100
Engaging Local Government Leaders (ELGL)	Indiv (1)	-	-	40	-
International City Managers Assoc. (ICMA)	Indiv (3)	-	3,600	3,600	4,000
International Council of Shopping Centers (ICSC)	Indiv (2)	-	150	150	150
Texas Economic Development Council	Indiv (1)	-	500	1,000	500
Texas City Managers Assoc. (TCMA) / TCMA Region 7	Indiv (2)	-	2,000	2,000	2,000
City Secretary					
ARMA (Records Management)	Indiv (1)	-	215	215	215
Capital City Chapter of Municipal Clerks	Indiv (2)	-	60	60	60
International Institute of Municipal Clerks (IIMC)	Indiv (1)	-	210	210	210
Texas Municipal Clerks Association	Indiv (2)	-	200	200	200
Total		\$ -	\$ 7,835	\$ 8,375	\$ 8,235

**City Manager's Office
City Partnerships (4461)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Capital Area Metropolitan Planning Organization (CAMPO)	City-wide	-	3,200	3,170	3,200
Community Advancement Network	City-wide	-	500	500	500
Capital Area Council of Govs (CAPCOG)	City-wide	-	7,200	6,487	6,500
CAPCOG (Air Quality Program Funding)	City-wide	-	10,544	10,544	3,801
Greater Pflugerville Chamber of Commerce (GPCC)	City-wide	-	10,000	9,800	10,000
Strategic Government Resources (SGR)	City-wide	-	300	300	-
Texas Municipal League (TML)	City-wide	-	12,000	6,777	7,000
Total		\$ -	\$ 43,744	\$ 37,578	\$ 31,001

**City Manager's Office
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Agenda Review Software	1 year	Suite 300	-	11,000	10,030	10,331
Open Records Request Mgmt	1 year	Suite 300	-	4,700	4,875	5,000
Total			\$ -	\$ 15,700	\$ 14,905	\$ 15,331



Legal Services

100 East Main Street | Ph. 512-990-6100 | pflugervilletx.gov

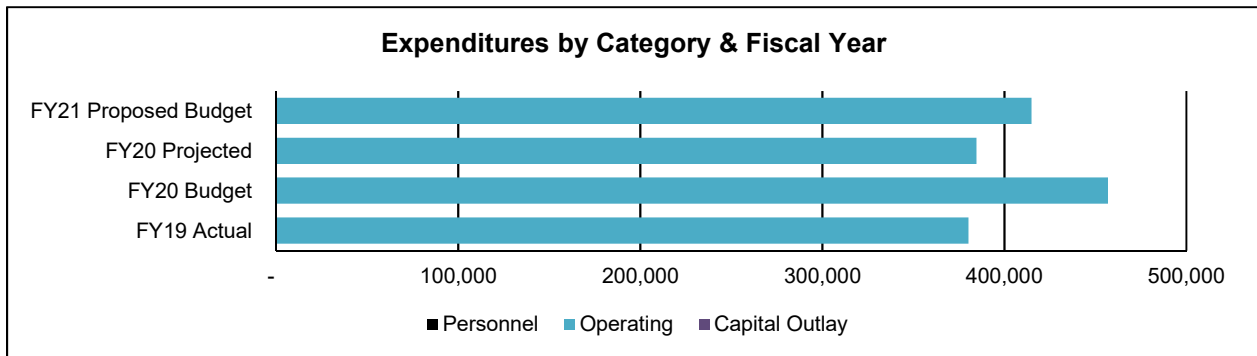
Department Description

Legal Services accounts for contracted legal services provided to the City for the management of various legal affairs, including: providing legal advice to the City Council, boards, commissions and City departments; real estate matters including acquisitions, dispositions, and trades; and review of contracts, resolutions, and ordinances to ensure compliance with federal, state, and local law.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	-	-	-	N/A	N/A
Operating	380,429	457,000	384,800	415,000	-9%	8%
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ 380,429	\$ 457,000	\$ 384,800	\$ 415,000	-9%	8%



FY21 Budget Highlights

Category	Item	Amount
None	None	-

Legal Services Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Operating					
4-705-110	General Legal Fees	276,199	357,000	275,000	300,000
4-705-111	Prosecutor Fees	61,080	60,000	61,800	65,000
4-705-112	FOIA Fees	43,150	40,000	48,000	50,000
	Total Operating	380,429	457,000	384,800	415,000
	Total Expense	\$ 380,429	\$ 457,000	\$ 384,800	\$ 415,000

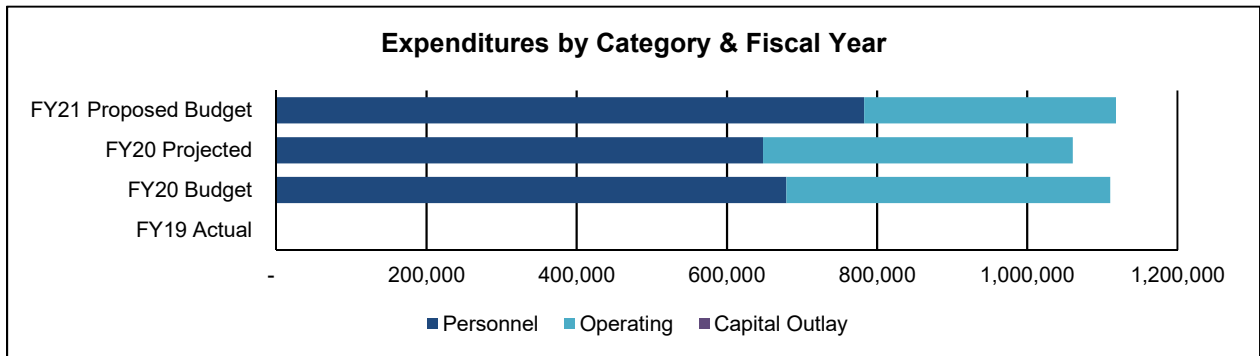
Department Description

The Finance Department delivers quality financial services to City of Pflugerville citizens and staff. The Finance Department acts as the point of contact for all financial services, including: preparing annual City budget and financial statement documents; completing bi-weekly employee payroll; maintaining records of daily transactions; processing payments for vendors of the City; and providing assistance to customers needing utility services including water, sewer, and solid waste.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	679,275	648,410	783,121	15%	21%
Operating	-	431,247	412,311	335,240	-22%	-19%
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ -	\$ 1,110,522	\$ 1,060,721	\$ 1,118,361	1%	5%



FY21 Budget Highlights

Category	Item	Amount
Personnel	Business Process Analyst	70,733

FY20 Accomplishments

- Streamlined purchasing and vendor payment processes by implementing a procurement card program and conducted associated cardholder training.
- In conjunction with Information Technology, hired a consultant and began evaluation of financial processes and needs assessment to prepare for Enterprise Resource Planning (ERP) system software selection.
- Provided timely analysis, forecasts, and financial information in response to the COVID-19 pandemic.
- Coordinated with departments to revise fees and consolidate into a Master Fee Schedule.
- Received Government Finance Officers Association (GFOA) awards for budget and financial reporting.

FY21 Goals

- Strengthen finance knowledge throughout the City with a consolidated financial policy and procedure manual and related employee training.
- Complete evaluation of financial processes and needs assessment to prepare for ERP system software selection.
- Collaboratively evaluate ERP system options and select a software that best meets the City's needs.
- Provide support to departments in identifying improvements to existing processes, implementing new business processes, and training on financial systems and policies through a new Business Process Analyst position.
- Expand and consolidate electronic payment options for programs and services throughout the City.
- Complete reporting requirements to continue receiving budget and financial reporting awards.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Number of New Utility Accounts	7,167	7,122	7,200
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Output

Number of Utility Bills Processed	291,347	305,914	321,500
% of Utility Bills Paid Electronically or by Draft	92.6%	93.0%	94.0%
% of Utility Bills Provided Electronically (E-Bills)	47.0%	48.0%	49.0%
Number Capital Improvement Project Invoices Processed	277	350	375
Number of Municipal Finance Trainings	0	2	4

Effectiveness

% of payments paid through P-card	0	35%	47%
Independent Audit Opinion	Unmodified	Unmodified	Unmodified

Staffing

Position ¹	FY19 Approved	FY20 Approved	FY21 Proposed
Finance Director	0	1	1
Assistant Finance Director	0	1	1
Budget Analyst	0	1	1
Senior Accountant	0	1	1
Accountant	0	1	1
Accounting/Payroll Technician	0	1	1
Business Process Analyst	0	0	1
Purchasing Coordinator	0	1	1
Accounts Payable Technician	0	1	1
Total Positions	0	8	9

¹ Finance positions were separated from the Administration Department to form a new department beginning in FY20.

**Finance Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-720-000	Salaries	-	488,711	465,553	511,266
New Personnel/Promotions					70,733
4-720-005	Overtime	-	700	500	500
4-720-006	Overtime- Pfestivals	-	700	65	700
4-720-010	Employee Incentives	-	-	1,800	1,800
4-720-015	Employee Retirement	-	66,627	64,517	69,426
4-720-020	Social Security/Medicare	-	36,748	35,796	39,341
4-720-030	Workers Compensation	-	517	517	553
4-720-040	Employee Insurance	-	65,584	59,975	66,560
4-720-050	Unemployment Tax	-	2,160	2,160	3,600
4-720-085	Merit Increases	-	17,528	17,528	18,642
Total Personnel		-	679,275	648,410	783,121
Operating					
4-720-140	Appraisal Fees	-	130,000	135,757	140,000
4-720-150	Auditor Professional Fees	-	47,500	44,500	47,500
4-720-195	Other Professional Fees	-	138,400	143,640	50,900
4-720-310	Communications	-	500	758	900
4-720-400	Postage	-	20,000	20,000	20,000
4-720-410	Training and Education	-	15,000	12,000	16,000
4-720-420	Insurance	-	800	1,075	1,200
4-720-430	Office Supplies	-	4,200	4,000	4,200
4-720-432	Custodial Supplies	-	400	800	850
4-720-440	Small Tools/Equipment	-	5,000	3,000	5,500
4-720-450	Advertising	-	1,000	4,122	4,500
4-720-455	Printing and Records	-	10,000	1,780	2,000
4-720-460	Memberships/Dues	-	1,455	1,339	1,450
4-720-465	Rentals/Leases (Copiers)	-	3,000	3,100	3,100
4-720-480	Other Operating Expenses	-	7,500	7,500	7,000
4-720-510	Maintenance Contracts	-	46,492	28,940	30,140
Total Operating		-	431,247	412,311	335,240

**Finance Department
Expense**

		<table border="0" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">FY19 Actual</td> <td style="width: 25%;">FY20 Budget</td> <td style="width: 25%;">FY20 Projected Total</td> <td style="width: 25%;">FY21 Proposed Budget</td> </tr> </table>				FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget						
Capital Outlay									
4-720-700	Equipment	-	-	-	-				
Total Capital Outlay		-	-	-	-				
Total Expense		-	1,110,522	1,060,721	1,118,361				

**Finance Department
New Personnel**

Position	Salary	Retirement	SS/Med Taxes	TEC	TWC	Insurance	Total
Business Process Analyst	51,100	6,899	3,909	450	55	8,320	70,733
Totals	\$ 51,100	\$ 6,899	\$ 3,909	\$ 450	\$ 55	\$ 8,320	\$ 70,733
						Total	\$ 70,733

**Finance Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Bank Fees	-	27,000	30,000	32,000
Bond Arbitrage Calculations	-	5,900	4,200	6,900
Financial Software Consultant	-	100,000	100,000	-
GASB 45 - OPEB Reporting	-	-	-	6,500
Sales Tax Projection - COVID-19	-	-	4,500	-
W-2 & 1099 Processing	-	5,500	4,940	5,500
Total	\$ -	\$ 138,400	\$ 143,640	\$ 50,900

**Finance Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
CenTex Chapter American Payroll Assoc.	Indiv (1)	-	45	45	45
Govt. Finance Officers Assoc. (GFOA)	Indiv (3)	-	595	575	640
Govt. Finance Officers Assoc. of Texas (GFOAT)	Indiv (4)	-	520	440	480
Texas Comptroller (Purchasing Co-op)	City-wide	-	100	100	100
Texas Public Purchasing Association (TPPA)	Indiv (1)	-	75	75	75
Texas State Board of Public Accountancy (CPA License)	Indiv (2)	-	120	104	110
Total		\$ -	\$ 1,455	\$ 1,339	\$ 1,450

**Finance Department
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Budget Software	1 year	City Hall	-	18,000	-	-
Finance Software	1 year	Suite 100	-	23,492	23,500	24,700
Quarterly Pest Control Services	1 year	City Hall	-	-	440	440
Zactax Subscription	1 year	City Hall	-	5,000	5,000	5,000
Total			\$ -	\$ 46,492	\$ 28,940	\$ 30,140



People and Culture (P+C)

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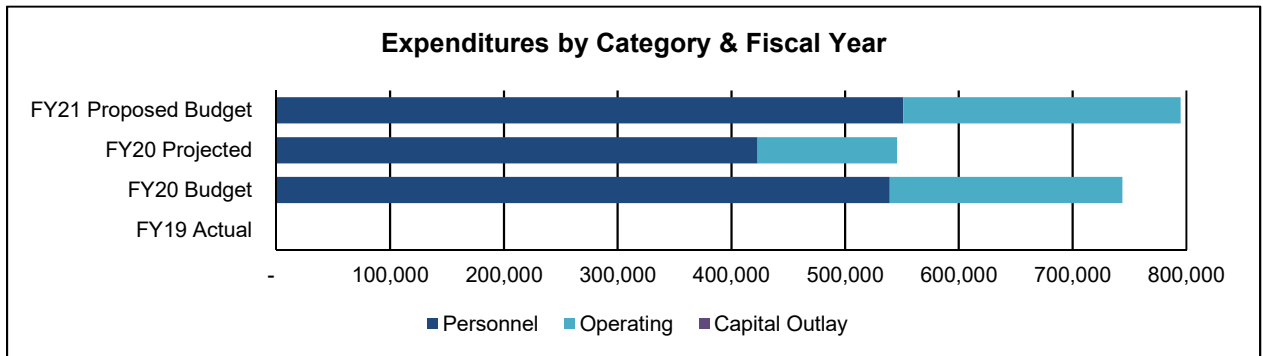
Department Description

People and Culture is a professional team that works collaboratively with its partners to create an environment conducive to individual and organizational success. People and Culture strives to attract, develop and retain a diverse group of individuals who share in the City's vision.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	539,525	423,090	551,113	2%	30%
Operating	-	204,280	122,735	243,911	19%	99%
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ -	\$ 743,805	\$ 545,825	\$ 795,024	7%	46%



FY21 Budget Highlights

Category	Item	Amount
None	None	-

People and Culture (P+C)

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FY20 Accomplishments

- Hired a P+C Director and a P+C Generalist.
- Developed and formalized hiring process for sworn and non-sworn staff and introduced ApplicantPool (applicant tracking software).
- Increased working knowledge of People and Culture employees.
- Implemented a new performance evaluation process.

- Held time management training for supervisors.
- Continued to revise the employee handbook, (e.g. lactation policy, grievance policy, COVID-19 related policies).
- Established computer classes in the Library and began CPR classes through Parks and Recreation.
- As result of the engagement survey, developed/facilitated trust training, lunch & learns, and more committee involvement.
- Introduced High Deductible Health Plan (HDHP).
- Revised and created electronic Employee Status Report (ESR).

FY21 Goals

- Continue the development of P+C processes.
- Review Health Insurance Portability and Accountability Act (HIPAA) policy and strategies to ensure compliance.
- Continue to increase subject-matter knowledge, skills, and abilities (KSAs) for P+C employees.
- Update departmental retention policy, destruction of unnecessary paperwork, continue paperless project.
- Develop internal supervisory training.
- Revise the Employee Handbook.
- Develop internal compliance training.
- Continue to promote and increase participation in the PfServes program.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Input			
Number of Non-Seasonal Employees	388	378	387
Number of Seasonal Employees	130	130	130
Output			
Number of Pfun Committee Events Held	*	3	5
Number of Trainings Hosted/Facilitated	*	15	8
Number of Trainings Developed	*	*	4
Efficiency			
After Receipt of the First Report of Injury, the Percentage of Claims Submitted to TML within first seven days	*	100%	100%
After receiving all paperwork for a Posting, the Percentage of Postings Completed within 24 Hours	*	100%	100%
Effectiveness			
Participation in Wellness Initiatives (Flu Shots, Wellness Hours, Health Fair, Open Enrollment, etc.)	90%	85%	80%
Utilization of Employee Assistance Plan	9.9%	7%	10%
City Health Plan Participation	*	95%	95%

* A new performance management program was implemented mid-FY19. At the time of publication, data was not yet available.

People and Culture (P+C)

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Staffing

Position ¹	FY19 Approved	FY20 Approved	FY21 Proposed
P+C Director	0	1	1
P+C Generalist	0	1	2
P+C Coordinator	0	1	0
P+C Assistant	0	1	1
Total Positions	0	4	4

¹ All P+C positions were separated from the Administration Department to form their own department beginning in FY20.

**People and Culture (P+C)
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-710-000	Salaries	-	263,069	233,589	270,173
4-710-005	Overtime	-	500	-	500
4-710-006	Overtime- Pfestivals	-	500	-	500
4-710-010	Employee Incentives	-	4,000	-	4,000
4-710-015	Employee Retirement	-	36,324	32,287	37,148
4-710-020	Social Security/Medicare	-	20,035	17,870	21,051
4-710-030	Workers Compensation	-	282	282	296
4-710-040	Employee Insurance	-	32,792	19,539	33,280
4-710-042	Employee Wellness Program	-	72,500	10,000	72,500
4-710-045	EFA Claim Reimbursement	-	100,000	100,000	100,000
4-710-050	Unemployment Tax	-	1,080	1,080	1,800
4-710-085	Merit Increases	-	8,443	8,443	9,865
Total Personnel		-	539,525	423,090	551,113
Operating					
4-710-195	Other Professional Fees	-	103,650	37,944	-
4-710-310	Communications	-	1,000	500	1,000
4-710-410	Training and Education	-	8,200	1,850	11,000
4-710-412	Management Development	-	20,000	7,100	27,000
4-710-420	Insurance	-	200	491	600
4-710-430	Office Supplies	-	2,000	2,000	2,000
4-710-432	Custodial Supplies	-	400	150	400
4-710-440	Small Tools/Equipment	-	2,000	2,100	2,000
4-710-455	Printing and Records	-	500	250	1,700
4-710-460	Memberships/Dues	-	1,430	1,716	2,006
4-710-465	Rentals/Leases (Copiers)	-	3,000	3,300	3,470
4-710-480	Other Operating Expenses	-	8,000	8,000	4,000
4-710-481	Employee Appreciation	-	30,000	25,000	30,000
4-710-510	Maintenance Contracts	-	23,900	32,334	38,160
4-710-684	Recruiting	-	-	-	43,500
4-710-BENE	Benefits Administration	-	-	-	77,075
Total Operating		-	204,280	122,735	243,911

**People and Culture (P+C)
Expense**

		<table border="1"> <tr> <th align="center">FY19 Actual</th> <th align="center">FY20 Budget</th> <th align="center">FY20 Projected Total</th> <th align="center">FY21 Proposed Budget</th> </tr> </table>				FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget						
Capital Outlay									
4-710-700	Equipment	-	-	-	-				
Total Capital Outlay		-	-	-	-				
Total Expense		-	743,805	545,825	795,024				

People and Culture (P+C)
Other Professional Fees (4195)

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Recruiting¹				
Background Checks	-	5,500	3,000	-
Drug Screening/Physicals	-	20,000	11,000	-
Benefits Administration²				
COBRA	-	2,900	2,900	-
Employee Assistance Program	-	12,300	12,300	-
FSA & HSA Program Admin Fees	-	5,750	6,544	-
Health Insurance Broker	-	55,000	-	-
Other Professional Services				
Confidential Record Storage ³	-	1,200	1,200	-
Multilingual Testing	-	1,000	1,000	-
Total	\$ -	\$ 103,650	\$ 37,944	\$ -

¹ Recruiting items moved to Recruiting for FY21.

² Benefits Administration items moved to Benefits Administration for FY21.

³ Confidential Record Storage moved to Printing and Records for FY21.

**People and Culture (P+C)
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Capital City Chapter of Municipal Clerks	Indiv (1)	-	30	30	-
International Public Management Assoc. for HR	Indiv (1)	-	410	410	410
National Public Employee Labor Relations Association (NPELRA)	Indiv (1)	-	-	-	400
Society for HR Management (SHRM)	Indiv (4)	-	570	876	876
Texas Municipal Clerks Association	Indiv (1)	-	100	100	-
Texas Municipal HR Assoc. (TMHRA)	Indiv (4)	-	320	300	320
Total		\$ -	\$ 1,430	\$ 1,716	\$ 2,006

**People and Culture (P+C)
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Applicantpool	1 year	City Hall	-	2,400	2,292	2,400
DocuSign	1 year	City Hall	-	4,000	4,000	4,000
HR Affordable Care Act (ACA) Software	1 year	City Hall	-	17,500	24,842	26,010
City-wide Policies Distribution and Tracking Software	1 year	City Hall	-	-	1,200	5,750
Total			\$ -	\$ 23,900	\$ 32,334	\$ 38,160

Communications Department

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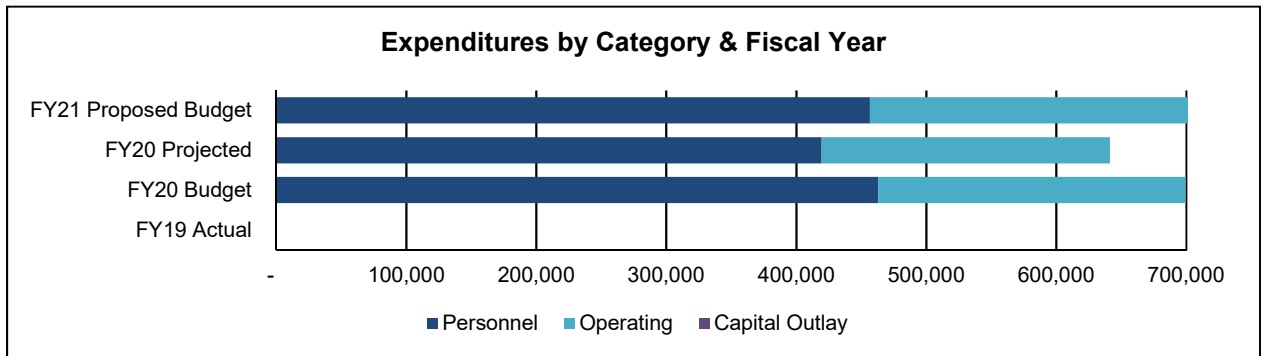
Department Description

The Communications Department ensures that the City's key messages reach the community. The Department manages the City's website, social media accounts, event promotion, news releases, and the public access channel, PFTV. The Communications Department responds to media inquiries and provides outreach to the community regarding the actions of the City Council and the City.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	463,079	419,589	456,716	-1%	9%
Operating	-	236,555	221,717	253,786	7%	14%
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ -	\$ 699,634	\$ 641,306	\$ 710,502	2%	11%



FY21 Budget Highlights

Category	Item	Amount
Operating	Citizen Survey	25,000

Communications Department
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FY20 Accomplishments

- ☑ Subscribers to the City's E-newsletter, social media and platforms have grown significantly in 2020.
- ☑ The Department worked with utility billing to acquire email addresses of patrons and during COVID-19 e-readership increased steadily.
- ☑ Began posting more of city communications methods on Nextdoor to get an additional reach for Pfocus and city news.
- ☑ Assisted with articles for the Pf Employee Newsletter to P+C and provided weekly posts on the City's LinkedIn platform to highlight city staff.
- ☑ Enhanced new employee orientation with a section on how the City communicates, Pf Connect and instructions on using Slack.
- ☑ Launched the City's Intranet platform in Spring 2020.
- ☑ Even prior to the COVID-19 needs for virtual programming, the Department increased streamed events. Video streams were used for library storytime programs, to invite people out to Coffee with a Cop events and the popular Chili Pfest jalapeno eating contest live stream placed as a finalist in the City County Communications and Marketing Association SAVVY awards.

FY21 Goals

- ☐ Increase listening methods and tracking of feedback from residents.
- ☐ Engage the community in the 2020 Comprehensive Plan and Master Plan processes through video, branding, promotions, and an interactive website.
- ☐ Increase organizational and public awareness of city communications via Pf Connect.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Output

Total Web Pages Served on Five Main Sites	1,861,417	1,973,102	2,203,500
Live Streams on Social Media	43	16	30

Press Release to Media Coverage Conversion	*	3.12 City/ 4.41 PD	3.35 City/4.50 PD
Total Website Visitors	477,189	501,048	510,000
Live video views	20,994	25,469	30,500
Total Social Media Followers	62,193	83,701	90,500

* A new performance management program was implemented mid-FY19. At the time of publication, data was not yet available.

Communications Department

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Staffing

Position ¹	FY19 Approved	FY20 Approved	FY21 Proposed
Communications Director	0	1	1
Digital Content Web Specialist	0	1	1
Public Information Officer ²	0	1	1
Communications Specialist	0	1	1
Videography Multimedia Specialist	0	1	1
Communications Assistant (Part-Time)	0	1	1
Total Positions	0	6	6

¹ All Communications positions were separated from the Administration Department to form a new department beginning in FY20.

² Public Information Officer moved from Police Department in FY20.

**Communications Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-750-000	Salaries	-	332,163	308,446	328,610
4-750-005	Overtime	-	700	350	700
4-750-006	Overtime- Pfestivals	-	2,000	200	2,000
4-750-010	Employee Incentives	-	2,000	-	-
4-750-015	Employee Retirement	-	45,298	41,989	43,393
4-750-020	Social Security/Medicare	-	25,770	23,638	25,345
4-750-030	Workers Compensation	-	362	362	356
4-750-040	Employee Insurance	-	40,990	30,808	41,600
4-750-050	Unemployment Tax	-	1,620	1,620	2,700
4-750-085	Merit Increases	-	12,176	12,176	12,012
Total Personnel		-	463,079	419,589	456,716
Operating					
4-750-195	Other Professional Fees	-	25,000	10,020	35,000
4-750-197	Media Expense	-	60,000	60,000	60,000
4-750-198	Convention Visitors Bureau	-	-	5,000	-
4-750-200	Gasoline	-	100	75	100
4-750-210	Vehicle Maintenance	-	1,000	-	500
4-750-310	Communications	-	1,900	2,500	2,400
4-750-405	Uniforms	-	-	250	50
4-750-410	Training and Education	-	5,000	1,000	5,000
4-750-420	Insurance	-	700	426	900
4-750-430	Office Supplies	-	700	250	350
4-750-432	Custodial Supplies	-	200	100	100
4-750-440	Small Tools/Equipment	-	1,000	1,000	1,000
4-750-455	Printing and Records	-	39,500	31,000	33,000
4-750-460	Memberships/Dues	-	1,055	1,062	1,062
4-750-465	Rentals/Leases (Copiers)	-	2,150	2,475	2,500
4-750-480	Other Operating Expenses	-	6,000	3,000	3,000
4-750-510	Maintenance Contracts	-	77,250	93,559	98,824
4-750-681	Promotional Materials	-	15,000	10,000	10,000
Total Operating		-	236,555	221,717	253,786

**Communications Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-750-700	Equipment	-	-	-	-
	Total Capital Outlay	-	-	-	-
	Total Expense	-	699,634	641,306	710,502

**Communications Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Citizen Survey	-	-	-	25,000
Graphic Designer	-	25,000	10,000	10,000
Total	\$ -	\$ 25,000	\$ 10,020	\$ 35,000

**Communications Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
City County Comm. & Marketing Assoc. (3CMA)	Indiv (1)	-	400	400	400
National Assoc. of Govt. Webmasters (NAGW)	Indiv (1)	-	150	150	150
Texas Association of CVB	Indiv (1)	-	250	-	-
Texas Assoc. of Municipal Information Officers (TAMIO)	Indiv (4)	-	255	512	512
Total		\$ -	\$ 1,055	\$ 1,062	\$ 1,062

**Communications Department
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Archiving	1 year	City-wide	-	-	3,455	9,588
Customer Service & Engagement Platform	1 year	City-wide	-	5,000	5,073	5,000
Dashboard	1 year	City-wide	-	-	313	313
Design/graphic software	1 year	City-wide	-	-	4,799	-
Domain Registration	1 year	City-wide	-	-	200	200
Graphic Artwork	1 year	City-wide	-	-	5,280	5,280
Internal Communications (Slack)	1 year	City-wide	-	35,000	32,500	35,000
Social Media Scheduler	1 year	City-wide	-	15,000	13,500	15,000
Video Music	1 year	City-wide	-	-	3,400	3,400
Video Streaming	1 year	City-wide	-	6,250	6,250	6,250
Website Governance	1 year	City-wide	-	-	2,111	2,111
Website Hosting	1 year	City-wide	-	-	1,282	1,282
Website Maintenance	1 year	City-wide	-	16,000	15,396	15,400
Total			\$ -	\$ 77,250	\$ 93,559	\$ 98,824

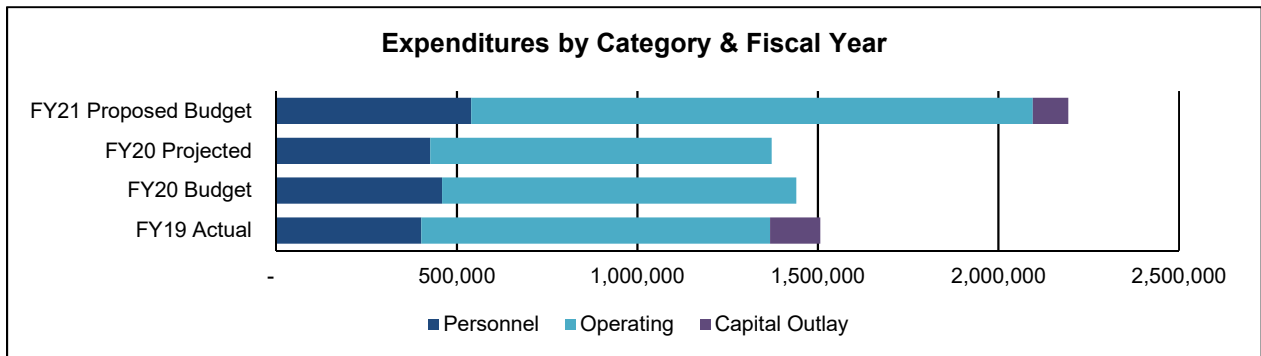
Department Description

Information Technology's mission is to provide leadership and technical solutions to business needs and functions. The Department provides leadership in purchasing hardware and software while maximizing value and strives to enhance communications, collaboration, and the flow of information between city departments. Information Technology also works to provide the public access to city services and information in an efficient manner.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	401,286	459,309	426,117	539,794	18%	27%
Operating	966,191	981,294	945,939	1,556,004	59%	64%
Capital Outlay	139,398	-	-	98,000	N/A	N/A
Total	\$ 1,506,875	\$ 1,440,603	\$ 1,372,056	\$ 2,193,798	52%	60%



FY21 Budget Highlights

Category	Item	Amount
Personnel	IT Systems Administrator	73,898
Operating	ERP Assessment, GAP Analysis, and Replacement	500,000
Capital Outlay	Replacement of 2009 Wireless Controller	18,000
Capital Outlay	Replacement of 2012 Switches (12)	80,000

Information Technology

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FY20 Accomplishments

- Began implementing the Technology Master Plan.
- Completed Phase I wireless redundancy for utility system monitoring.
- Completed city-wide move to non-sole source security and video management systems.
- Implemented Office 365 to improve efficiency and effectiveness with internal communication and project collaboration.
- Formed Technology Steering Committee.

FY21 Goals

- Increase documentation of existing systems.
- Complete Phase II wireless redundancy for utility system monitoring.
- Research and begin establishment of new Enterprise Resource Planning (ERP) system.
- Create a written disaster recovery plan that will help identify needs for emergency events and natural disasters.
- Implement improved customer service, communication, project/software outreach, and other objectives set by the Technology Steering Committee.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Output			
Tickets Received	4,746	5,100	4,400
Network Devices Supported	1,278	1,300	1,400
Overall Electronic Data Supported (Terabytes)	459	469	520
Personal Computers Replaced	96	72	80
Servers Supported (Virtual and Hosts)	99	106	104
Efficiency			
Average time from Receipt of Ticket to First Contact (Minutes)	8.3	8.0	8.0
Effectiveness			
Network Uptime (%)	99.98%	99.98%	99.98%
Percent of Malware, Spam, and Viruses Blocked	99.99%	99.99%	99.99%

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
IT Director	1	1	1
IT Senior Systems Administrator ¹	0	1	1
IT Systems Administrator ¹	3	2	3
Field Technician	1	1	1
Total Positions	5	5	6

¹ One IT Systems Administrator reclassified as a Senior Systems Administrator in FY20.

Information Technology Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-770-000	Salaries	301,523	329,372	307,381	333,558
New Personnel/Promotions					73,898
4-770-005	Overtime	184	4,000	1,000	4,000
4-770-015	Employee Retirement	41,442	45,637	42,783	45,570
4-770-020	Social Security/Medicare	21,343	25,171	23,591	25,823
4-770-030	Workers Compensation	624	771	771	802
4-770-040	Employee Insurance	35,970	40,990	37,223	41,600
4-770-050	Unemployment Tax	200	1,350	1,350	2,250
4-770-085	Merit Increases	-	12,018	12,018	12,293
Total Personnel		401,286	459,309	426,117	539,794
Operating					
4-770-195	Other Professional Fees	186,562	185,200	186,000	115,400
4-770-310	Communications ¹	7,717	95,400	71,308	81,505
4-770-405	Uniforms and PPE	-	600	600	600
4-770-410	Training and Education	10,655	17,700	16,900	20,000
4-770-420	Insurance	1,637	1,800	1,761	1,900
4-770-430	Office Supplies	696	500	500	500
4-770-440	Small Tools/Equipment	23,226	16,000	16,000	16,000
4-770-460	Memberships/Dues	175	250	175	250
4-770-480	Other Operating	4,006	500	3,000	500
4-770-510	Maintenance Contracts	294,612	330,844	311,395	579,349
4-770-520	Maintenance and Repairs	22	13,300	13,300	5,000
4-770-677	Computer Replacement	180,531	189,200	195,000	195,000
4-770-678	IT Projects	256,351	130,000	130,000	540,000
Total Operating		966,191	981,294	945,939	1,556,004

Information Technology Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-770-700	Equipment	139,398	-	-	98,000
	Total Capital Outlay	139,398	-	-	98,000
	Total	\$ 1,506,875	\$ 1,440,603	\$ 1,372,056	\$ 2,193,798

¹ Amounts moved to the IT Department from various departments for fiberlines and city-wide internet in FY20.

**Information Technology
New Personnel**

Position	Salary	Retirement	SS/Med Taxes	TEC	TWC	Insurance	Total
IT Systems Administrator	53,642	7,242	4,104	450	141	8,320	73,898
Totals	\$ 53,642	\$ 7,242	\$ 4,104	\$ 450	\$ 141	\$ 8,320	\$ 73,898
						Total	\$ 73,898

**Information Technology
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Cisco 9800L Wireless Controller Replacement of 2009 Cisco 5508 Wireless Controller	18,000
4700	Cisco 9200 Switches (12) Replacement of 2012 Cisco 3560X Switches	80,000
Total 4700		<u>98,000</u>
Total Capital Outlay		<u>\$ 98,000</u>

**Information Technology
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Cisco Technician Services ¹	24,086	27,200	23,000	22,400
External Testing Services	4,425	-	-	-
Helpdesk Manager & Tier 1 Helpdesk	70,226	57,000	57,000	-
Microsoft Migration Consultant	-	-	20,000	-
Microsoft Office & Adobe Training	-	15,000	-	15,000
Offsite Backup Services	68,675	71,000	70,000	78,000
Wireless & Fiber Master Plan Phase 2	19,150	15,000	16,000	-
	\$ 186,562	\$ 185,200	\$ 186,000	\$ 115,400

¹ Moved from IT Maintenance Contracts in FY19.

**Information Technology
Memberships (4460) and IT Projects (4678)**

Memberships

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Texas Association of Governmental IT Managers	Group	175	250	175	250
Total		\$ 175	\$ 250	\$ 175	\$ 250

IT Projects

Project/Software/Program	FY21 Proposed
Disaster Recovery Planning	25,000
Door Access Control - Parks	15,000
ERP Assessment, Gap Analysis, and Replacement	500,000
Total	
	\$ 540,000

**Information Technology
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Access Control - Feenics	1 year	City-wide	-	4,000	4,000	4,000
Adobe Software	1 Year	City-wide	-	-	-	62,000
ASANA Project MGMT	1 year	IT Dept	1,200	1,600	1,600	1,600
Cisco Technician Services ¹	1 year	City-wide	4,387	-	-	-
Cisco UCM Smartnet	1 Year	City-Wide	-	-	1,500	2,000
CJIS DPS 2 Factor Authentication	1 Year	City-wide	7,812	22,000	6,696	28,000
Dell C9010 Warranty Renewal	5 Years	City-wide	25,209	-	-	-
Device Management	1 Year	City-wide	-	16,700	1,646	16,700
Email Spam Filter	1 Year	City-wide	13,145	14,000	14,000	17,000
Firewall Maintenance	3 Years	City-wide	-	-	-	10,000
Generator Maintenance	1 Year	City Hall Complex	3,991	4,500	4,500	4,500
Heuristic Security Monitoring	1 Year	City-wide	10,204	11,000	10,831	12,000
Imaging, PC Management and Server Update	1 Year	City-wide	5,813	11,500	6,895	18,000
Intrusion Prevention System (Pre Firewall Filter) PD & CH	1 Year	City-wide IT	15,990	18,000	18,000	18,000
Inventory Management Software	1 Year	IT Dept	-	-	1,188	4,000
IT Ticketing Software	1 Year	City-wide	2,999	4,000	2,999	8,000
Laserfiche Software	1 Year	City-wide	7,684	8,000	7,684	8,000
Layer 8 User Training	3 Years	City-wide	-	-	-	20,000
Microsoft EA (Office, etc.)	1 Year	City-wide	87,051	90,000	133,905	140,000
Network Load Balancer	1 Year	City-wide	9,082	7,500	7,612	11,000
Network Monitor - PRTG	1 Year	City-wide	2,534	3,049	2,675	3,049
Network Monitoring & Security Software Maintenance	1 Year	City-wide IT	6,889	-	-	40,000
Network Security Testing	1 Year	City-wide	-	25,000	-	30,000
Next-Gen Anti-virus	1 Year	City-wide	46,727	49,000	50,123	53,000
PC Protection	1 Year	City-Wide	10,180	10,000	-	10,000
Remote and Secure Access	1 Year	City-wide	13,296	13,500	13,517	14,000
Server Room Management	1 Year	IT Dept	-	6,000	12,000	12,000
System Logger	1 Year	City-wide	-	295	295	300
Endpoint Detection and Response	1 Year	City-wide	-	-	-	21,000
VM Ware Maintenance	1 Year	City-wide	20,420	11,200	9,730	11,200
Total			\$ 294,612	\$ 330,844	\$ 311,395	\$ 579,349

¹ Moved to Other Professional Fees in FY19.

Department Description

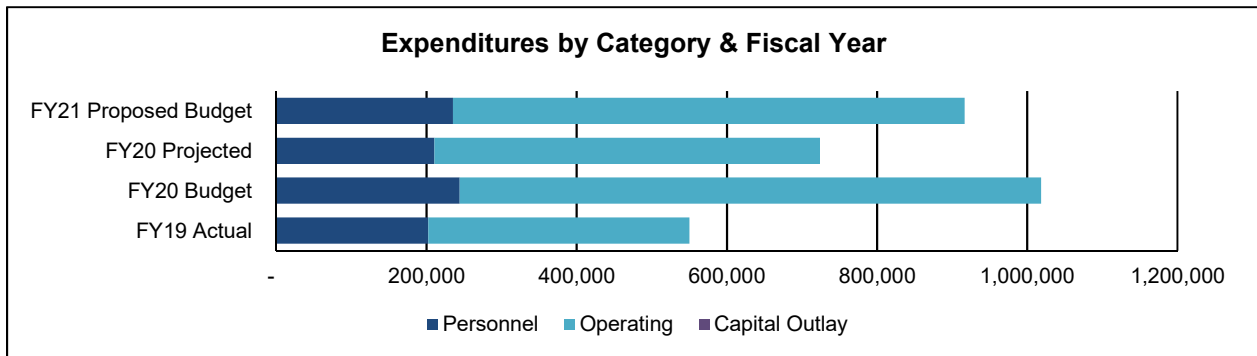
The Development Services Administration Department is composed of expenditures shared by the Building Department, the Planning Department, and the Engineering Department. The budgets for these departments are allocated separately.

This section will provide information on the budget for the Development Services Administration Department and subsequent pages will provide information for each related department.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	202,619	244,118	210,809	235,336	-4%	12%
Operating	347,828	774,625	513,548	681,545	-12%	33%
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ 550,447	\$ 1,018,743	\$ 724,357	\$ 916,881	-10%	27%



FY21 Budget Highlights

Category	Item	Amount
Operating	Increase in Fire Marshal Fees	200,000

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Administrative Technician	4	4	4
Total Positions	4	4	4

**Development Services Administration
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-205-000	Salaries	142,561	166,077	143,592	160,339
4-205-005	Overtime	1,167	-	83	-
4-205-006	Overtime - Pfestivals	66	-	-	-
4-205-010	Incentives	1,800	1,800	554	-
4-205-015	Employee Retirement	19,947	23,285	19,950	21,646
4-205-020	Social Security/Medicare	11,025	12,843	11,034	12,266
4-205-030	Workers' Compensation	131	181	181	172
4-205-040	Employee Insurance	25,886	32,792	28,275	33,280
4-205-050	Unemployment Tax	36	1,080	1,080	1,800
4-205-085	Merit Increases	-	6,060	6,060	5,833
Total Personnel		202,619	244,118	210,809	235,336
Operating					
4-205-175	Fire Marshal Fees ¹	-	120,000	77,930	320,000
4-205-195	Other Professional Fees	114,005	90,500	80,356	93,500
4-205-200	Gasoline	213	400	350	400
4-205-210	Vehicle Maintenance	119	375	100	375
4-205-300	Electricity	-	16,000	-	16,000
4-205-310	Communications	14,070	12,500	5,262	6,600
4-205-320	Water	-	500	-	-
4-205-330	Natural Gas	-	1,700	-	1,700
4-205-410	Training and Education	-	5,000	1,000	1,500
4-205-420	Insurance	905	1,500	2,700	2,900
4-205-430	Office Supplies	2,243	3,500	3,100	3,500
4-205-432	Custodial Supplies	-	1,000	1,700	2,000
4-205-440	Small Tools/Equipment	2,228	2,000	2,000	2,000
4-205-465	Rentals/Leases	3,403	8,300	9,100	9,600
4-205-466	Leased Office Space w/ Utilities	153,370	195,100	241,200	141,960
4-205-480	Other Operating Expenses	6,671	1,000	1,000	1,000
4-205-510	Maintenance Contracts	48,738	62,750	62,750	76,510
4-205-520	Maintenance and Repairs	1,862	252,500	25,000	2,000
Total Operating		347,828	774,625	513,548	681,545

**Development Services Administration
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-205-700	Equipment	-	-	-	-
Total Capital Outlay		-	-	-	-
Total Expense		\$ 550,447	\$ 1,018,743	\$ 724,357	\$ 916,881

¹ Moved from Administration Department in FY20.

**Development Services Administration
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Credit Card Fees	6,255	5,500	10,000	8,500
Health Inspections ¹	107,550	85,000	70,356	85,000
Total	\$ 114,005	\$ 90,500	\$ 80,356	\$ 93,500

¹The City transitioned from using Bureau Veritas to City of Austin as a service provider in FY20.

**Development Services Administration
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Custodial Services	1 Year	DSC ¹	7,039	7,250	7,250	7,250
MyPermitNow	1 Year	DSC ¹	41,698	55,500	55,500	69,260
Total			\$ 48,738	\$ 62,750	\$ 62,750	\$ 76,510

¹Development Services Center (DSC)

Building Inspection Department

201-B E. Pecan St. | Ph. 512-990-6300 | pflugervilletx.gov/building

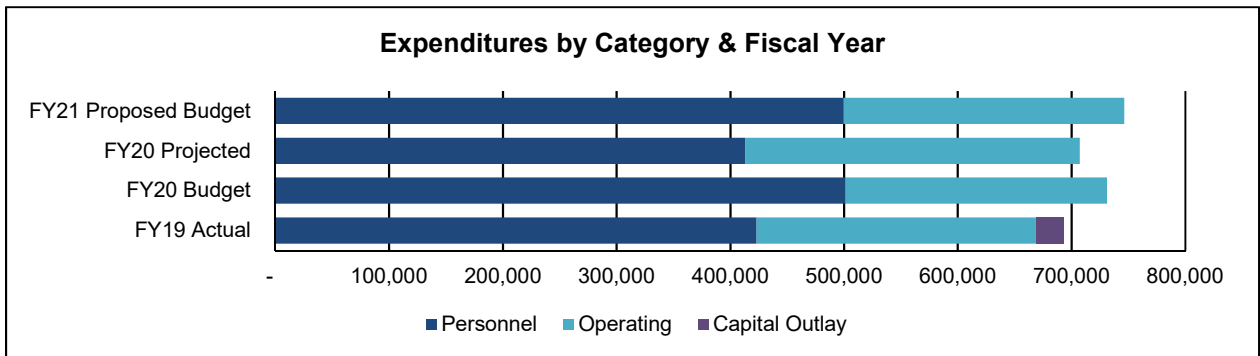
Department Description

The Building Inspection Department is committed to partnering with the building community to ensure that Pflugerville’s residences and places of business are designed and constructed to the standards for quality, safety, and efficiency in accordance with the adopted building, site development, and zoning regulations.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	423,177	501,560	412,951	499,377	0%	21%
Operating	245,673	229,835	294,445	247,145	8%	-16%
Capital Outlay	24,498	-	-	-	N/A	N/A
Total	\$ 693,348	\$ 731,395	\$ 707,396	\$ 746,522	2%	6%



FY21 Budget Highlights

Category	Item	Amount
Operating	Increase in Outsourced Residential Inspections and Related Revenue	20,000

Building Inspection Department

201-B E. Pecan St. | Ph. 512-990-6300 | pflugervilletx.gov/building

FY20 Accomplishments

- Hired highly qualified residential inspector lacking only one certification.
- Fully transitioned to digital submission, issuance, inspection, and tracking. Travis County submissions are also turned over digitally.
- Continued to work with surrounding municipalities to gain consensus on code interpretations and inspection practices and procedures.
- Improved communication between inspectors and builders resulting in reduced calls to the office, and quicker more accurate responses to builder's questions. Current pass aggregate at 72%.
- Significant improvements and movement of all applications over to the My Government Online portal for ease of access, and reduced administrative processing time. Simple project review time reduced from 3 to 2 days turnaround. Residential review time has also been reduced and remains steady at a 4-5 day turnaround.

FY21 Goals

- Hire a fully qualified commercial inspector and augment the Building Department chain of command.
- Recommend new 2021 ICC and NEC 2020 codes in anticipation of ISO evaluation, and to keep up to date on safety and technological advances in the building environment.
- Continue to correspond with surrounding municipalities on inspection procedures, interpretations, and code requirements.
- Hold onsite inspection seminars with the building community in a effort to reduce inspection failures, create consistency across inspectors, and educate the builders on code requirements.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Output

Single-Family Inspections	30,000	32,000	33,000
Multi-Family Inspections	5,000	6,000	3,000
Commercial Inspections	1,750	2,500	5,000
Other Inspections	8,000	9,000	9,000
Total Inspections	44,750	49,500	50,000

Efficiency

Commercial Plan Review Turnaround (Days)	10	10	12
Residential Plan Review Turnaround (Days)	12	5	5
Expedited Review of Simple Projects Turnaround (Days)	3	1	2
Inspection Completion Turnaround	Next Day	Next Day	Next Day

Effectiveness

Average Inspections per Business Day	140	150	180
Inspections per Business Day per Inspector	30	36	39
Reinspections	17,066	14,000	14,000
Passed Inspection Aggregate	71.0%	73.0%	74.0%

Building Inspection Department

201-B E. Pecan St. | Ph. 512-990-6300 | pflugervilletx.gov/building

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Building Official	1	1	1
Building Inspector III	2	2	1
Building Inspector II	1	1	1
Building Inspector I	2	2	3
Total Positions	6	6	6

Building Inspection Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Operating					
4-210-000	Salaries	312,644	355,509	287,312	351,909
4-210-005	Overtime	14	400	1,500	1,900
4-210-010	Employee Incentives	3,738	3,600	3,600	3,600
4-210-015	Employee Retirement	43,407	49,864	41,918	48,250
4-210-020	Social Security/Medicare	23,475	27,502	22,369	27,342
4-210-030	Workers Compensation	782	876	876	871
4-210-040	Employee Insurance	38,938	49,188	40,754	49,920
4-210-050	Unemployment Tax	178	1,620	1,620	2,700
4-210-085	Merit Increases	-	13,001	13,001	12,885
Total Personnel		423,177	501,560	412,951	499,377
Operating					
4-210-195	Other Professional Fees	215,912	200,000	260,000	220,000
4-210-200	Gasoline	7,565	7,500	7,500	7,500
4-210-210	Vehicle Repair & Maintenance	2,545	3,500	3,500	3,500
4-210-310	Communications	2,169	2,800	2,251	2,500
4-210-405	Uniforms and PPE	1,548	1,850	1,850	1,850
4-210-410	Training and Education	6,928	6,000	6,000	6,000
4-210-420	Insurance	3,035	2,200	9,759	2,600
4-210-440	Small Tools/Equipment	4,267	3,000	1,500	1,000
4-210-460	Memberships/Dues	580	985	585	695
4-210-480	Other Operating Expenses	1,123	2,000	1,500	1,500
Total Operating		245,673	229,835	294,445	247,145
Capital Outlay					
4-210-700	Equipment	24,498	-	-	-
Total Capital Outlay		24,498	-	-	-
Total Expense		\$ 693,348	\$ 731,395	\$ 707,396	\$ 746,522

**Building Inspection Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Residential Inspections - Outsourced ¹	215,912	200,000	260,000	220,000
Total	\$ 215,912	\$ 200,000	\$ 260,000	\$ 220,000

¹ Expenses will be offset by revenue generated by Bureau Veritas residential inspection services.

**Building Inspection Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Building Officials Association of Texas	Indiv (1)	-	50	50	50
International Association of Electrical Inspectors	Indiv (1)	-	120	-	-
International Code Council (ICC)	Indiv (2)	315	315	315	315
National Fire Protection Association	Indiv (1)	-	175	-	-
Texas State Board of Plumbing Examiners	Indiv (5)	265	325	220	330
Total		\$ 580	\$ 985	\$ 585	\$ 695

Planning Department

201-B E. Pecan St. | Ph. 512-990-6300 | pflugervilletx.gov/planning

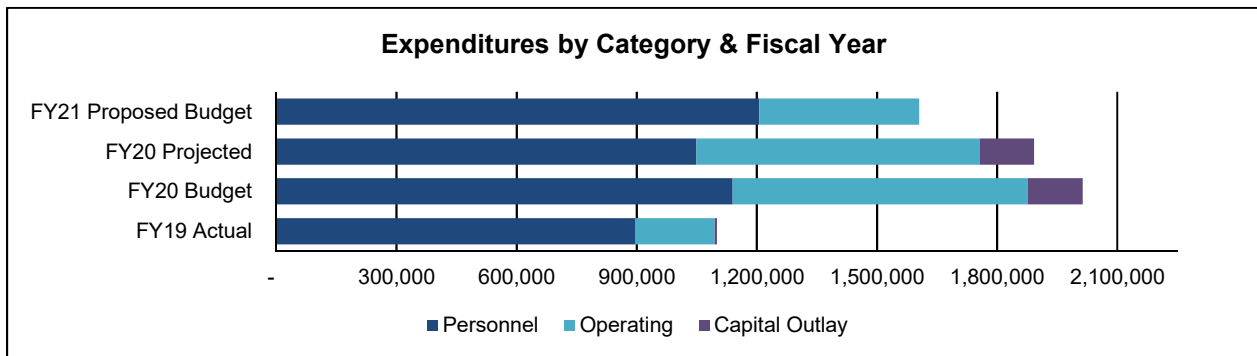
Department Description

The Planning Department is committed to providing professional guidance and expertise to promote a healthy and vibrant quality of life through the responsible application of land use and development regulations. By focusing on economic vitality, environmental integrity and quality development standards, the Department ensures the long-term sustainability of the community's identity and values. Four divisions reside within the Planning Department: Current Planning, Long-Range Planning, Code Compliance and Geographic Information Systems (GIS).



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	896,615	1,139,914	1,049,176	1,206,287	6%	15%
Operating	198,249	736,710	707,983	399,125	-46%	-44%
Capital Outlay	5,446	137,000	135,346	-	-100%	-100%
Total	\$ 1,100,311	\$ 2,013,624	\$ 1,892,505	\$ 1,605,412	-20%	-15%



FY21 Budget Highlights

Category	Item	Amount
Personnel	Promotion of Senior Planner to Principal Planner	8,609
Personnel	Promotion of Planning Technician to Planner I	2,703
Operating	Comprehensive Plan - Land Use Fiscal Analysis	100,000

Planning Department

201-B E. Pecan St. | Ph. 512-990-6300 | pflugervilletx.gov/planning

FY20 Accomplishments

- Selected a consultant and began and established framework for a new Comprehensive Plan.
- Implemented 100% online plan review and digital submittal for all planning related development applications.
- Began work to update the Downtown development regulations and awarded the contract for the Downtown Overhead Utilities and Infrastructure Analysis.
- Increased transparency of GIS data by implementing the Open Data program.
- Implemented CityWorks asset management system for the use of Public Works, Engineering, and Parks Departments.
- Participated with the US Census for completion of the decennial census.
- Implemented 2019-2024 Consolidated Plan/Action Plan for the Community Development Block Grant (CDBG) Program and initiated efforts for combating COVID-19 through the use of funds provided through the CARES Act.

FY21 Goals

- Complete the public process for the Comprehensive Plan.
- Effectively receive all development related applications and fees digitally through the My Government Online portal.
- Increase economic vitality and long-term sustainability of Pflugerville's identity through implementation of Year Three of the Downtown Action Plan.
- Increase effectiveness of CityWorks by expanding data to encompass additional city assets.
- Adapt to changes brought on by COVID-19 by adapting processes to continue to meet the needs of the development community.
- Complete Roadway Impact Fee Study.
- Implement the 2020 Action Plan for CDBG.
- Continue to investigate opportunities for gaining voluntary code compliance through partnerships and collaboration.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Output

Code Compliance Inspections	4,100	4,100	4,100
Bandit Signs Collected	6,240	3,600	6,200
Single Family Lots Reviewed	2,084	2,000	2,000
Subdivision Applications	41	30	20
Site Development Applications	29	35	25
Zoning Applications	11	8	6
Board of Adjustment Cases	2	1	1

Efficiency

Percent of Code Complaints Responded to within 24 Hours on Business Days	99.0%	99.0%	99.0%
Percent of Code Violations Complied with Voluntarily	99.0%	99.0%	99.0%
Percent of GIS Data Maintained within the Time Frames Defined by Each Responsible Department	90.0%	90.0%	90.0%
Percent of GIS Requests Completed within Agreed Upon Timeframe	95.0%	95.0%	95.0%

Planning Department

201-B E. Pecan St. | Ph. 512-990-6300 | pflugervilletx.gov/planning

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Planning Director	1	1	1
Assistant Planning Director	1	1	1
Principal Planner	0	0	1
Senior Planner	1	2	1
Planner II	1	1	1
Planner I	1	1	2
Planning Technician	1	1	0
GIS Coordinator	1	1	1
Senior GIS Analyst	1	1	1
GIS Analyst	2	2	2
Senior Code Compliance Officer	1	1	1
Code Compliance Officer	1	2	2
Planning Intern (Part-Time)	1	1	1
Total Positions	13	15	15

**Planning Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-220-000	Salaries	667,058	819,993	755,017	855,377
New Personnel/Promotions					11,312
4-220-005	Overtime	487	-	137	-
4-220-010	Incentives	3,767	3,800	3,800	3,800
4-220-015	Employee Retirement	90,220	109,572	104,600	114,655
4-220-020	Social Security/Medicare	48,997	61,191	58,060	65,727
4-220-030	Workers' Compensation	835	1,020	1,020	1,104
4-220-040	Employee Insurance	85,022	114,772	96,975	116,480
4-220-050	Unemployment Tax	229	4,050	4,050	6,750
4-220-085	Merit Increases	-	25,516	25,516	31,082
Total Personnel		896,615	1,139,914	1,049,176	1,206,287
Operating					
4-220-195	Other Professional Fees	77,334	571,500	571,428	164,500
4-220-198	GIS Expense	1,091	700	700	900
4-220-200	Gasoline	2,227	1,750	1,200	1,750
4-220-210	Vehicle Maintenance	1,308	2,000	500	2,000
4-220-310	Communications	4,629	2,800	4,419	5,200
4-220-405	Uniforms and PPE	679	1,600	869	1,300
4-220-410	Training and Education	15,628	27,000	10,000	27,000
4-220-420	Insurance	1,719	1,900	2,534	2,800
4-220-430	Office Supplies	-	-	51	-
4-220-440	Small Tools/Equipment	5,835	21,000	21,000	18,000
4-220-450	Legal Notices	8,071	12,000	12,000	12,000
4-220-455	Printing and Records	-	1,800	900	1,800
4-220-460	Memberships/Dues	4,891	6,860	5,938	7,480
4-220-480	Other Operating Expenses	8,309	5,500	2,500	6,500
4-220-465	Rentals/Leases	474	-	-	-
4-220-483	Code Enforcement Expense	3,207	4,000	750	4,000
4-220-510	Maintenance Contracts	62,849	76,300	73,193	143,895
Total Operating		198,249	736,710	707,983	399,125

**Planning Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-220-700	Equipment	5,446	27,000	25,346	-
4-220-702	Software	-	110,000	110,000	-
	Total Capital Outlay	5,446	137,000	135,346	-
	Total Expense	\$ 1,100,311	\$ 2,013,624	\$ 1,892,505	\$ 1,605,412

**Planning Department
New Personnel**

Current Position	Current Salary	Changes in Positions Proposed Position	Proposed Salary	Estimated Benefits	Budget Increase
Sr. Planner	63,482	Principal Planner	70,582	1,509	8,609
Planning Technician	38,771	Planner I	41,000	474	2,703
Totals	<u>\$ 102,253</u>		<u>\$ 111,582</u>	<u>\$ 1,983</u>	<u>\$ 11,312</u>
				Total	<u>\$ 11,312</u>

**Planning Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
ARCGIS - GeoHub ¹	6,146	14,000	14,000	-
Comprehensive Plan	-	250,000	257,420	-
Comprehensive Plan - Land Use Fiscal Analysis	-	-	-	100,000
Downtown - Overhead Utilities and Analysis Study	-	250,000	250,000	-
ESRI Support	-	5,000	5,000	7,000
Land Use and Fiscal Impact Study	63,000	-	-	-
TIRZ Consulting	8,188	-	-	10,000
Title Reports and Surveys	-	7,500	-	2,500
Transportation Infrastructure Planning ²	-	45,000	45,000	45,000
Total	\$ 77,334	\$ 571,500	\$ 571,428	\$ 164,500

¹ Moved to Maintenance Contracts for FY21.

² Moved from Engineering in FY20.

Planning Department Memberships (4460)

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
APA - Planners Advisory Service	Group	695	695	695	695
APA ¹ / AICP ² Memberships	Indiv (7) and P&Z Commission	2,454	3,450	3,048	3,500
Congress for the New Urbanism (CNU)	Indiv (2)	195	400	400	400
International Code Council	Indiv (3)	240	345	240	345
National Emergency Number Assoc. (NENA)	Indiv (2)	284	300	300	300
North American Cartographic Information Society (NACIS)	Indiv (1)	-	-	-	50
Texas Dept of Lic & Reg	Indiv (3)	100	525	200	300
Texas Downtown Association	Indiv (1)	345	345	415	450
Urban and Regional Information Systems Assoc. (URISA)	Indiv (4)	578	800	600	800
Urban Land Institute (ULI)	Group	-	-	-	600
Women in GIS (WiGIS)	Indiv (1)	-	-	40	40
Total		\$ 4,891	\$ 6,860	\$ 5,938	\$ 7,480

¹ American Planning Association

² American Institute of Certified Planners

**Planning Department
Maintenance Contracts (4510)**

Software/Service	Term	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
6' Aerial & 2' Contour GIS mapping data	1 Year	-	10,000	7,180	15,000
Adobe Acrobat Pro	1 Year	1,200	-	-	-
ARC GIS Hub	1 Year	-	-	-	5,000
AutoCAD ¹	1 Year	2,375	2,800	2,470	2,895
CityWorks Asset Management System	1 Year	-	-	-	56,000
BlueBeam	1 Year	760	1,900	1,980	2,600
Drone Imagery Processing	1 Year	-	3,000	3,000	3,800
enCode-360	1 Year	5,046	5,100	5,063	5,100
ESRI Enterprise License Agreement Software	1 Year	50,000	50,000	50,000	50,000
Monday Software	1 Year	3,468	3,500	3,500	3,500
Total		\$ 62,849	\$ 76,300	\$ 73,193	\$ 143,895



Engineering Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/engineering

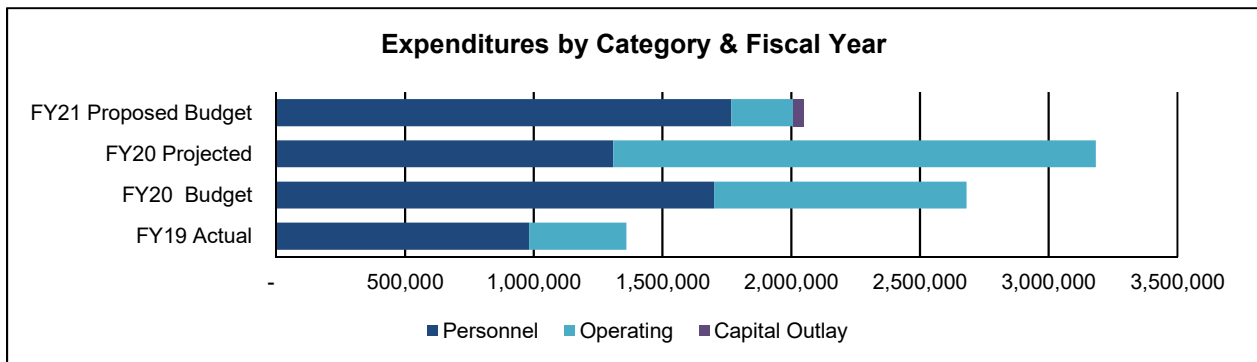
Department Description

The Engineering Department manages land development, capital improvement projects, stormwater, right-of-way, consultant contracts, and construction through coordination with developers and engineers throughout the planning, design and construction process. Project Management activities include: reviewing and issuing construction permits for proposed improvements within City right-of-way; floodplain and traffic management; Municipal Separate Storm Sewer System (MS4); construction inspections associated with public infrastructure and site development; and coordination for request of maintenance or repair of items during the warranty period. The Department is also responsible for oversight of the following areas: engineering plan review; management of the construction process; City codes and standards; and development of long-term planning objectives for public infrastructure.



Expenditure Summary

	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	981,798	1,700,161	1,308,680	1,768,361	4%	35%
Operating	378,964	981,862	1,874,663	241,312	-75%	-87%
Capital Outlay	-	-	-	40,900	N/A	N/A
Total	\$ 1,360,762	\$ 2,682,023	\$ 3,183,344	\$ 2,050,573	-24%	-36%



FY21 Budget Highlights

Category	Item	Amount
Capital Outlay	Replacement of Ford F-250 with Ford F-150 4x4	32,000
Capital Outlay	PlanGrid Software	8,900

Engineering Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/engineering

FY20 Accomplishments

- Initiated the process and coordinated with FEMA for a CRS Cycle visit. Rating results will be reported in FY21.
- Received Certification from FEMA for completing the Community Rating System recertification. Additionally, 662 letters were mailed to residents and commercial properties that are located within floodplain areas.
- Completed the Engineering Construction Specifications and Standard Details, which will be implemented in FY21.
- Completed the Survey and Benchmark Monuments, which will be fully implemented in FY21.

- The Transportation Master Plan was adopted by City Council on 11/26/2019 and both Water and Wastewater Master Plans were adopted by City Council 4/14/2020. Plans have been posted on the City's webpage and GIS has incorporated shape files with City GIS data.
- The Water and Wastewater Impact Fees were adopted by P&Z Commission 3/2/2020 and City Council 3/10/2020.
- Kicked off all November 2018 GO and 2019 CO Bond projects with design in progress.
- Completed design and began construction on the W. SH 130 WW Interceptor.
- Completed construction for both the Pfennig Lane and 1849 Left Turn Lane projects.

FY21 Goals

- Evaluate to improve the FEMA Community Rating System in Pflugerville and provide education to public about flood risk.
- Investigate and determine how air quality should be included with components of environmental inspections within the City.

- Complete the ADA Transition Plan and develop a priority list of CIP Projects in priority order to be considered in the next 5-YR CIP.
- Review and refine the Engineering Design Manual to remain relevant and meet industry standards.

- Allocate resources in a manner consistent with the Transportation Master Plan, Water & Wastewater Master Plans, the Strategic Plan, and other engineering and policy documents of the City.
- Enforce the Right-of-Way Management Ordinance to ensure public safety and maintain efficiency.
- Assist Planning Department with CDBG Program Goals for design and construction of transportation projects.
- Implement Year 1 of Pavement Management Assessment Report in collaboration with the Streets and Drainage Department and establish a policy for pavement design standards for City roadways.
- Complete construction of the W. SH 130 Wastewater Interceptor project and begin construction for SH 45 Water and Wastewater projects.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Output			
Projects in Design	37	41	50
Completed Master Plans and Studies	5	7	3
Projects in Construction	14	68	50
Development Projects Reviewed	*	50	45
CIP Projects Inspected	*	25	37
Development Projects Inspected	100	200	225
Right-of-Way Inspections	*	45	150
Environmental Inspections	200	275	500
Right-of-Way Permits Issued	80	100	275
Public Meetings	*	6	4

Efficiency

Average Number of Projects in Design per Project Manager	*	11	10
Average Value of Projects in Construction per Project Manager (Millions of Dollars)	*	5	12
Average Number of Business Days to Complete a Review	10	10	15
Average Number of Projects per Inspector	10	10	11

Effectiveness

Average Number of Reviews per Development Project	4	4	4
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* A new performance management program was implemented mid-FY19. At the time of publication, data was not yet available.

Engineering Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/engineering

Staffing

Position	FY19 ¹ Approved	FY20 Approved	FY21 Proposed
City Engineer	1	1	1
Assistant City Engineer	2	2	2
Development Engineering Director	0	0	0
Senior Engineer	1	2	2
Engineer	2	3	1
Engineer Associate	1	0	2
Senior Construction Inspector	2	2	2
Construction Manager	1	1	1
Construction Inspector II	4	2	2
Construction Inspector I	0	3	3
Environmental Specialist	1	2	2
Parks Development Manager ²	0	1	1
Total Positions	15	19	19

¹ Includes reorganization of CIP and Development Engineering departments in January 2019.

² Parks Development Manager moved from Parks and Recreation in FY20.

Engineering Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-230-000	Salaries	742,972	1,229,639	941,380	1,270,252
4-230-005	Overtime	2,879	8,000	8,000	10,000
4-230-015	Employee Retirement	101,655	171,910	131,469	172,834
4-230-020	Social Security/Medicare	55,246	94,817	72,628	97,939
4-230-030	Workers' Compensation	2,774	4,988	4,988	4,054
4-230-040	Employee Insurance	74,144	147,564	108,773	158,080
4-230-050	Unemployment Tax	198	4,860	4,860	8,550
4-230-085	Merit Increases	-	36,583	36,583	46,652
Total Personnel		981,798	1,700,161	1,308,680	1,768,361
Operating					
4-230-195	Other Professional Fees	332,108	904,250	1,792,824	132,000
4-230-200	Gasoline	9,822	14,287	10,000	10,000
4-230-210	Vehicle Repair & Maintenance	826	5,200	5,200	3,200
4-230-310	Communications	7,560	7,000	5,022	6,500
4-230-405	Uniforms and PPE	1,177	3,500	5,849	7,370
4-230-410	Training/Education/Travel	11,942	24,000	19,000	24,000
4-230-420	Insurance	4,654	5,100	4,700	5,100
4-230-430	Office Supplies	331	550	1,350	2,104
4-230-440	Small Tools & Equipment	1,412	5,000	15,408	33,158
4-230-450	Advertising	-	-	1,000	1,000
4-230-455	Printing and Records	-	-	1,700	600
4-230-460	Memberships/Dues	2,200	6,075	5,710	7,380
4-230-480	Other Operating Expenses	4,745	2,400	2,400	2,400
4-230-487	MS4 Expense	2,188	4,500	4,500	6,500
Total Operating		378,964	981,862	1,874,663	241,312

**Engineering Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-230-700	Equipment	-	-	-	32,000
4-230-702	Software	-	-	-	8,900
	Total Capital Outlay	-	-	-	40,900
	Total Expense	\$ 1,360,762	\$ 2,682,023	\$ 3,183,344	\$ 2,050,573

**Engineering Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Ford F-150 4x4 Replacement of a 2003 Ford F-250 (#268)	32,000
4700 Total		\$ 32,000
4702	PlanGrid Software	8,900
4702 Total		\$ 8,900
Total Capital Outlay		\$ 40,900

**Engineering Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
ADA Transition Plan	-	150,000	150,000	-
Arterial/ Major Collector ADT Data	-	15,000	15,000	15,000
Design for Cameron Road Turn Lane for 1849 Park	32,944	-	49,174	-
Drainage Fee Study	-	100,000	100,000	-
Drainage Impacts (Atlas 14) – Engineering Design Manual Updates	-	50,000	50,000	-
Drainage Master Plan	107,389	150,000	150,000	-
Engineering Consulting Services	(335)	3,000	2,900	35,000
Engineering Staff Augmentation	192,110	-	840,000	-
Geotechnical Engineering (Pavement Design updates in Engineering Design Manual)	-	50,000	50,000	-
Historic Infrastructure Design for Caldwell & Russell Street ¹	-	243,750	243,750	-
Inspection Tracking Software	-	500	-	2,000
On-Call Engineering Services for Water and Wastewater Modeling	-	-	-	50,000
Traffic Impact Analysis (TIA Reviews)	-	30,000	30,000	30,000
Traffic Signal Timing Data	-	9,000	9,000	-
Traffic Signal Upgrades Design	-	100,000	100,000	-
Traffic Signal Warrant Data	-	3,000	3,000	-
	\$ 332,108	\$ 904,250	\$ 1,792,824	\$ 132,000

¹ Project is partially funded (75% / 25%) by the Utility Administration Department.

**Engineering Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
ADA Coordinator/ RAS Certification	Indiv (1)	-	-	-	200
American Society of Civil Engineers	Indiv (7)	855	2,095	2,095	2,400
American Society of Landscape Architects	Indiv (1)	-	465	465	465
American Water Works	Indiv (2)	-	460	460	900
Certified Professional in Municipal Stormwater Management (CPMSM)	Indiv (2)	-	500	500	500
Engineering Certification	Indiv (1)	250	-	(125)	-
Institute of Transportation Engineers (ITE)	Indiv (2)	675	700	700	1,125
Landscape Architect License Renewal (TBAE) ¹	Indiv (1)	-	110	110	110
NICET Recertification	Indiv (4)	-	225	225	480
PTOE Certification	Indiv (1)	-	315	315	175
Texas Board of Engineers	Indiv (8)	80	400	400	400
Texas Building Engineer License Renewal	Indiv (1)	40	-	40	-
Texas Commission on Environmental Quality (TCEQ)	Indiv (5)	-	225	225	225
Texas Floodplain Management Association (TFMA)	Indiv (4)	300	580	300	400
Total		\$ 2,200	\$ 6,075	\$ 5,710	\$ 7,380

Pflugerville Public Library

1008 W. Pfluger St. | Ph. 512-990-6375 | pflugervilletx.gov/library

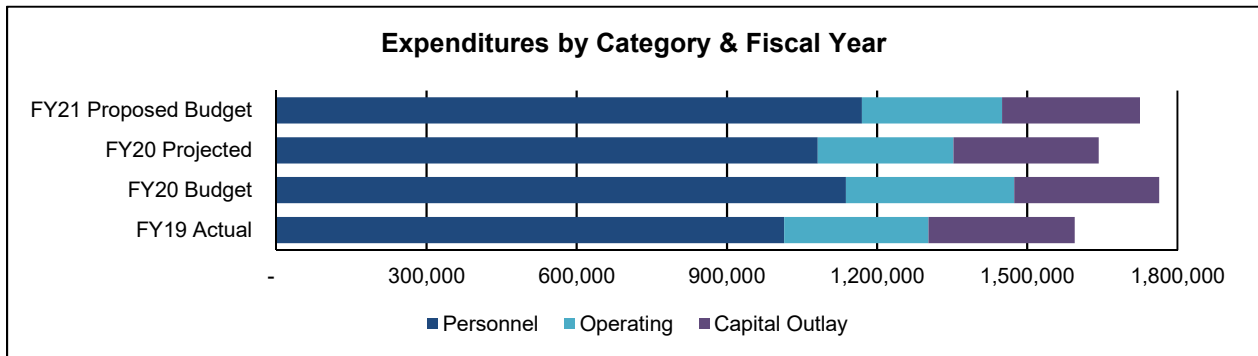
Department Description

The Pflugerville Public Library is rising to the challenge of transforming public libraries in seven categories as identified by the American Library Association: Society, Technology, Education, the Environment, Politics (and Government), Economics, and Demographics. The library is more than stacks of books or new tech toys- it is the community living room and so much more.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	1,014,583	1,138,302	1,081,752	1,169,906	3%	8%
Operating	288,287	335,864	271,328	280,388	-17%	3%
Capital Outlay	292,319	290,000	290,000	275,000	-5%	-5%
Total	\$ 1,595,189	\$ 1,764,166	\$ 1,643,080	\$ 1,725,294	-2%	5%



FY21 Budget Highlights

Category	Item	Amount
None	None	-

Pflugerville Public Library

1008 W. Pfluger St. | Ph. 512-990-6375 | pflugervilletx.gov/library

FY20 Accomplishments

- Worked with the Streets and Drainage Department to create mobility impaired parking signs.
- Installed wireless access and made access to the digital archive available at the museum.
- Participated in free continuing education courses via webjunction, the Public Library Association, the Texas Library Association and the American Library Association.
- Applied for grants in various areas including funding to update the electric vehicle charging stations and exploring corporate sponsorships with the Friends of the Library.
- Developed plans to remove the vending area and replace it with a small coffee area in the front of the library. This is to generate revenue and so customers do not have to leave the library for snacks and coffee.

FY21 Goals

- Provide the best level of service as possible considering the changed environment including virtual programs, curbside service, and expanded job search and small business programs in partnership with Grow with Google.
- Continue to seek new service models and support for customers by working with area libraries, sharing resources and seeking opportunities with the Texas State Library and Archives Commission.
- Seek increased funding for programs through grants. Partner with PCDC, area leaders and companies to provide programs in small business and workforce development.
- Complete retail coffee area.
- Initiate fee schedule for meeting rooms and open retail snack and coffee shop to supplement Library budget.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Output			
Library Visitors	209,000	154,000	184,000
Effectiveness			
Cost Savings for Customers Related to Borrowing Materials (\$)	4,500,000	5,000,000	5,620,000
Volunteer Hours	6,245	6,000	4,500
Cost Savings Derived from Volunteers (\$)	93,675	93,000	67,000
Digital skills and employment focus offerings	-	-	1,000
Potential Customers Contacted Through Outreach	5,000	5,500	3,500

Pflugerville Public Library

1008 W. Pfluger St. | Ph. 512-990-6375 | pflugervilletx.gov/library

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Library Director	1	1	1
Assistant Library Director	1	1	1
Librarian	5	5	5
Business Manager	1	1	1
Circulation Desk Supervisor	1	1	1
Library Technician	7	7	7
Library Technician (Part-Time)	9	9	9
Total Positions	25	25	25

**Pflugerville Public Library
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-250-000	Salaries	746,688	808,172	769,812	821,813
4-250-005	Overtime	-	500	-	500
4-250-006	Overtime- Pfestivals	54	-	-	-
4-250-010	Employee Incentives	9,000	9,000	9,000	9,000
4-250-015	Employee Retirement	93,152	95,526	102,367	99,983
4-250-020	Social Security/Medicare	56,887	58,810	59,579	63,595
4-250-030	Workers Compensation	934	1,010	1,010	1,093
4-250-040	Employee Insurance	107,048	131,168	105,868	133,120
4-250-050	Unemployment Tax	820	6,721	6,721	11,250
4-250-085	Merit Increases	-	27,395	27,395	29,552
Total Personnel		1,014,583	1,138,302	1,081,752	1,169,906
Operating					
4-250-195	Other Professional Fees	300	-	-	-
4-250-200	Gasoline	24	60	20	20
4-250-210	Vehicle Mnt	182	200	200	200
4-250-300	Electricity	29,308	30,000	30,060	31,000
4-250-310	Communications	12,443	7,800	5,674	6,600
4-250-330	Natural Gas	1,424	2,800	3,336	3,600
4-250-400	Postage	-	200	200	200
4-250-405	Personal Protective Equipment	-	-	-	1,000
4-250-410	Training and Education	7,454	11,000	5,000	11,000
4-250-420	Insurance	13,910	15,000	15,252	16,400
4-250-430	Office Supplies	13,583	20,800	20,000	20,800
4-250-432	Custodial Supplies	-	1,300	1,300	1,300
4-250-440	Small Tools/Equipment	26,229	23,850	24,000	15,000
4-250-455	Printing and Records	-	400	400	800
4-250-460	Memberships/Dues	2,938	3,328	3,106	3,328
4-250-462	Library Programming	33,505	34,500	20,000	20,000
4-250-463	Makerspace	12,107	12,000	10,000	10,000
4-250-464	Public Technology Access	-	37,650	35,000	35,000
4-250-465	Rentals/Leases	3,715	3,750	3,500	3,750
4-250-480	Other Operating	27,063	5,400	5,400	5,400

**Pflugerville Public Library
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-250-510	Maintenance Contracts	49,615	39,726	33,780	31,890
4-250-520	Maintenance and Repairs	27,643	29,100	29,100	29,100
4-250-680	Special Events	10,239	12,000	6,000	9,000
4-250-681	Marketing and Outreach	-	20,000	10,000	15,000
4-250-682	Heritage House	16,606	25,000	10,000	10,000
Total Operating		288,287	335,864	271,328	280,388
Capital Outlay					
4-250-701	Library Collection	292,319	290,000	290,000	275,000
Total Capital Outlay		292,319	290,000	290,000	275,000
Total Expense		\$ 1,595,189	\$ 1,764,166	\$ 1,643,080	\$ 1,725,294

**Pflugerville Public Library
Capital Outlay**

Account Number	Item	FY21 Proposed
4701	Library Collection Books, e-books, CDs, DVDs, etc.	275,000

4701 Total \$ 275,000

Total Capital Outlay \$ 275,000

**Pflugerville Public Library
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Amazon Prime Membership	Group	119	119	119	119
American Assoc. for State and Local History	Indiv (1)	118	115	115	115
American Library Association	Indiv (5)	934	840	840	840
Central Texas Library System	Group	300	300	300	300
Instructables	Group	-	99	99	99
Public Library Association	Indiv (7)	-	525	525	525
School Library Journal Digital	Group	-	160	160	160
Texas Historical Foundation	Indiv (1)	-	50	50	50
Texas Library Association	Indiv (7)	1,417	1,000	778	1,000
Texas Municipal Library Directors Assoc	Group	50	120	120	120
Total		\$ 2,938	\$ 3,328	\$ 3,106	\$ 3,328

**Pflugerville Public Library
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Apollo Software ¹	1 Year	Library	11,536	-	-	-
Bed Bug Prevention	1 Year	Library	4,500	3,600	3,600	3,600
Boiler/Hygrometer Inspection	1 Year	Library	-	842	842	842
Cloud Connector License	2 Years	Library	1,890	-	1,890	-
Compliance Site License	1 Year	Library	2,948	3,000	3,000	3,000
Digital Local History Archive Hosting ¹	1 Year	Library	6,244	-	-	-
Electronic Vehicle Charging Stations	1 Year	Library	-	4,500	-	-
Fiber Pole	1 Year	Library	1,006	1,000	1,000	1,000
Fire Prevention Alarm Test & Inspection	1 Year	Library	2,067	2,620	2,620	2,620
HVAC Maintenance	1 Year	Library	-	6,000	6,000	6,000
Meeting Room Management	1 Year	Library	4,487	3,600	3,772	3,772
Mobile Hotspots Maintenance	1 Year	Library	1,200	3,700	3,600	3,600
Mowing & Landscaping	1 Year	Library	10,064	5,500	5,500	5,500
Pest Control	1 Year	Library	250	375	375	375
Public Computer Management ¹	1 Year	Library	2,343	-	-	-
Rat Abatement and Prevention	1 Year	Library	-	250	850	850
Security System	1 Year	Library	913	491	491	491
Social Media Archiving	1 Year	Library	-	240	240	240
Video making software	1 Year	Library	-	408	-	-
Wi-Fi Counter	1 Year	Library	-	3,600	-	-
Total			\$ 49,614	\$ 39,726	\$ 33,780	\$ 31,890

¹ Moved to Public Technology Access in FY20.

Municipal Court

Justice Center, 1611 E. Pfennig Lane | Ph. (512) 990-6285 | pflugervilletx.gov/court

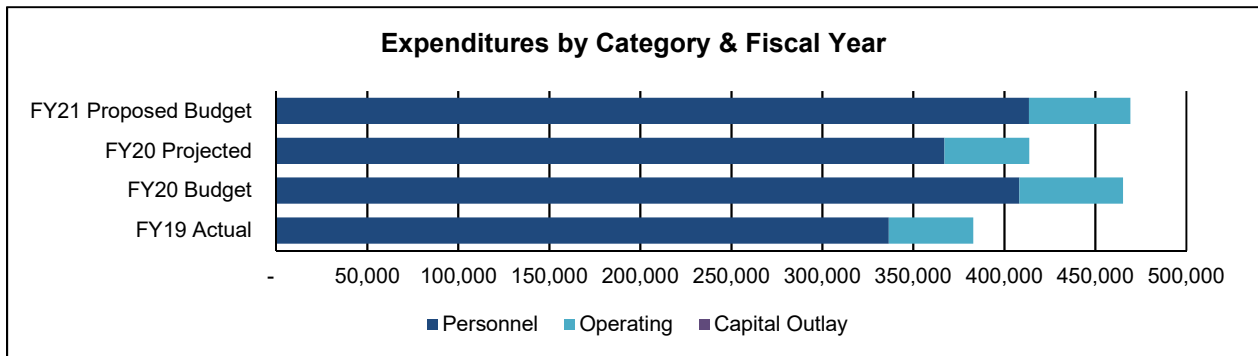
Department Description

Municipal Court provides a forum for fair and balanced resolution of legal issues within its jurisdiction and in accordance with City of Pflugerville ordinances and the laws of the State of Texas.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	336,664	408,402	367,183	413,634	1%	13%
Operating	46,331	56,913	46,606	55,775	-2%	20%
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ 382,994	\$ 465,315	\$ 413,789	\$ 469,409	1%	13%



FY21 Budget Highlights

Category	Item	Amount
None	None	-

Municipal Court

Justice Center, 1611 E. Pfennig Lane | Ph. (512) 990-6285 | pflugervilletx.gov/court

FY20 Accomplishments

- Completed initial implementation of paperless case filings.
- Provided training to Teen Court participants on the role of Municipal Court in the criminal justice system.

FY21 Goals

- Evaluate and complete implementation of paperless case management process.
- Restart Teen Court and expand teen juror selection.
- Explore opportunities to enhance communication and customer services.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Output			
Cases Filed	8,020	5,368	7,188
Uncontested Dispositions	3,638	2,963	3,234
Compliance Dismissals	825	750	646
Driver Safety Dismissals	840	557	780
Deferred Disposition Dismissals	962	678	863
Trial by Judge	6	2	6
Trial by Jury	7	2	4
Class C Warrants Issued	1,266	808	1,455
Class C Warrants Cleared	1,315	1,847	2,304

Municipal Court

Justice Center, 1611 E. Pfennig Lane | Ph. (512) 990-6285 | pflugervilletx.gov/court

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Court Administrator/Associate Judge	1	1	1
Court Clerk	1	1	1
Deputy Court Clerk	3	3	3
Municipal Court Judge (Part-Time)	1	1	1
Total Positions	6	6	6

**Municipal Court
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-260-000	Salaries	255,993	294,110	269,861	299,469
4-260-005	Overtime	645	1,000	400	1,000
4-260-010	Employee Incentives	1,523	1,800	623	-
4-260-015	Employee Retirement	29,585	35,259	34,352	34,799
4-260-020	Social Security/Medicare	19,575	22,714	20,723	22,986
4-260-030	Workers Compensation	305	319	319	323
4-260-040	Employee Insurance	28,541	40,990	28,696	41,600
4-260-050	Unemployment Tax	497	1,620	1,620	2,700
4-260-085	Merit Increases	-	10,590	10,590	10,757
Total Personnel		336,664	408,402	367,183	413,634
Operating					
4-260-195	Other Professional Fees	11,324	15,500	13,213	15,500
4-260-310	Communications	1,560	1,700	1,655	1,700
4-260-410	Training and Education	1,395	2,100	300	2,100
4-260-420	Insurance	375	400	283	400
4-260-430	Office Supplies	10,384	9,600	8,000	9,600
4-260-440	Small Tools/Equipment	-	3,000	3,000	2,700
4-260-460	Memberships/Dues	75	175	135	175
4-260-465	Rentals/Leases (copiers)	1,896	2,400	2,320	2,500
4-260-480	Other Operating	6,409	1,000	1,000	1,000
4-260-510	Maintenance Contracts	11,779	16,438	14,700	15,500
4-260-520	Maintenance and Repairs	1,133	3,000	1,000	3,000
4-260-698	Teen Court	-	1,600	1,000	1,600
Total Operating		46,331	56,913	46,606	55,775
Capital Outlay					
4-260-700	Equipment	-	-	-	-
Total Capital Outlay		-	-	-	-
Total		\$ 382,994	\$ 465,315	\$ 413,789	\$ 469,409

**Municipal Court
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Credit Card Fees ¹	11,094	15,000	13,213	15,000
Interpreter - Court ¹	-	500	-	500
Total	\$ 11,324	\$ 15,500	\$ 13,213	\$ 15,500

¹ Expenditures will be funded with Special Revenue funds, offsetting revenue is included in General Fund Revenue.

**Municipal Court
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Texas Association for Court Administrators	Indiv (1)	75	75	75	75
Texas Court Clerks Association	Indiv (1)	-	40	-	40
Texas Municipal Court Association	Indiv (1)	-	60	60	60
Total		\$ 75	\$ 175	\$ 135	\$ 175

**Municipal Court
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
InCode Software Maintenance ¹	1 Year	Justice Center (Court)	11,779	16,438	14,700	15,500
Total			\$ 11,779	\$ 16,438	\$ 14,700	\$ 15,500

¹ Expenditures will be funded with Court Technology special revenue funds. Revenue offsetting the expenditures is included in the General Fund.

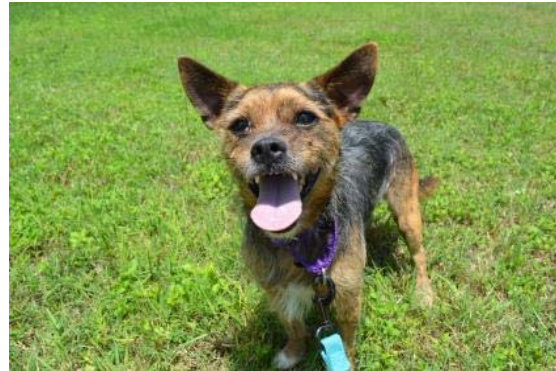


Pflugerville Animal Welfare Services (PAWS)

Pflugerville Animal Shelter, 1600 Waterbrook Dr. | Ph. (512) 990-PETS | pflugervilletx.gov/paws

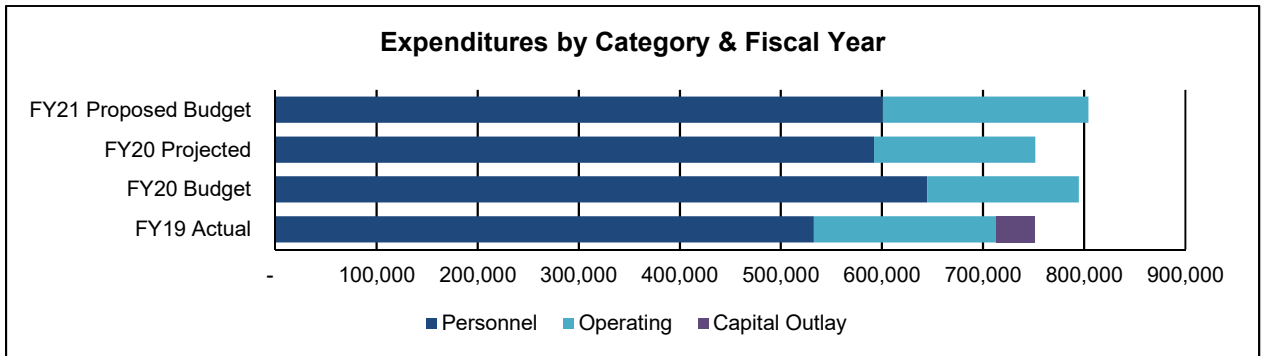
Department Description

Pflugerville Animal Welfare Services (PAWS) is comprised of Pflugerville Animal Shelter and Field Services and is a service focused department. PAWS responds to animal related calls inside the city limits, including investigating state law and city ordinance violations. PAWS houses stray and unwanted animals, has an adoption and foster program, and a volunteer program. PAWS also hosts various volunteer groups from companies and civic groups and provides education and outreach to youth in the community.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	532,606	644,746	592,233	600,940	-7%	1%
Operating	180,481	150,150	159,467	203,362	35%	28%
Capital Outlay	37,712	-	-	-	N/A	N/A
Total	\$ 750,799	\$ 794,896	\$ 751,700	\$ 804,302	1%	7%



FY21 Budget Highlights

Category	Item	Amount
Operating	Replacement of Cat Adoption Condominiums (8)	24,000

Pflugerville Animal Welfare Services (PAWS)

Pflugerville Animal Shelter, 1600 Waterbrook Dr. | Ph. (512) 990-PETS | pflugervilletx.gov/paws

FY20 Accomplishments

- ☑ Through collaborated marketing and shelter promotions, Friends of the Pflugerville Animal Shelter, the shelter's 501c3 support group, had a record year of donations to benefit Pflugerville Animal Shelter.
- ☑ Improved marketing strategies through social media to promote animal adoptions and events.
- ☑ Began assessing call volumes for all areas of the City using SMS software, trying to identify high call volume neighborhoods, call types, and potential actions to reduce call volume.
- ☑ Continued growing volunteer program, created robust onboarding system, and began online applications for volunteering. Created numerous training videos for new and current volunteers.
- ☑ Continued providing education programs on bite prevention, rabies awareness, and responsible pet ownership in schools, child care centers, and other youth and adult organizations.

FY21 Goals

- ☐ Continue to collaborate with Friends of Pflugerville Animal Shelter, the shelter's 501c3 support group, to continue to promote donating and fundraising through social media and print promotions.
- ☐ Continue to be innovative in creating themed adoption events for onsite and offsite adoptions.
- ☐ Continue assessing call volumes across the City to determine what neighborhoods have higher call volumes, and what resources or changes could address those issues and reduce call volumes.
- ☐ Continue to improve training for new and seasoned volunteers and create minimum requirements for duties and number of volunteer hours that new volunteers are required to perform monthly to reduce the number of applicants that apply, onboard, and then drop from volunteering.
- ☐ Continue to provide educational programs on bite prevention, rabies awareness, and responsible pet ownership in schools and with civic organizations. Collaborate with Parks and Recreation and Library on continued and new opportunities to provide education for their patrons.

Performance Measures

Indicators	FY19 Actuals	FY20 Projection	FY21 Estimate
Output			
Dogs & Puppies Received	769	800	820
Cats & Kittens Received	377	375	400
Livestock Received	0	2	2
Other Domestic Animals Received	25	25	30
Activities for Animal Services Officers (ASOs)	2,802	3,300	4,000
Animals Impounded in Field by ASOs	439	350	450
Animals Returned to Owner in Field by ASO	212	250	300
Effectiveness			
Volunteer Hours	3,983	3,800	4,000
% of Dogs & Puppies Adopted or Transferred to Rescue	47.7%	50.0%	50.0%
% of Dogs & Puppies Reclaimed by Owner	51.7%	48.0%	48.0%
Fiscal Year Dog & Puppy Live Release Rate	99.5%	98.0%	98.0%
% of Cats & Kittens Adopted or Transferred to Rescue or TNR ¹	85.5%	85.0%	85.0%
% of Cats & Kittens Reclaimed by Owner	10.9%	10.0%	10.0%
Fiscal Year Cat & Kitten Live Release Rate	96.4%	95.0%	95.0%
Total Combined Cat/Dog Live Release Rate	98.5%	97.0%	97.0%

¹ Trap-Neuter-Return Program

Pflugerville Animal Welfare Services (PAWS)

Pflugerville Animal Shelter, 1600 Waterbrook Dr. | Ph. (512) 990-PETS | pflugervilletx.gov/paws

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Animal Shelter Director	1	1	1
Animal Services Supervisor	1	1	1
Animal Services Officer	3	3	2
Kennel Technician Supervisor	1	1	1
Kennel Technician	3	3	3
Administrative Technician	1	1	1
Animal Shelter (Part-Time)	3	3	3
Total Positions	13	13	12

**Pflugerville Animal Welfare Services (PAWS)
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-270-000	Salaries	371,138	447,400	400,167	407,229
4-270-005	Overtime	7,928	8,500	7,500	8,500
4-270-006	Overtime- Pfestivals	-	500	-	500
4-270-010	Employee Incentives	-	2,000	-	-
4-270-015	Employee Retirement	47,955	49,754	54,493	51,209
4-270-020	Social Security/Medicare	28,187	30,562	31,187	31,841
4-270-030	Workers Compensation	5,178	5,967	5,967	6,216
4-270-040	Employee Insurance	71,811	81,980	74,836	74,880
4-270-050	Unemployment Tax	410	3,510	3,510	5,400
4-270-085	Merit Increases	-	14,573	14,573	15,165
	Total Personnel	532,606	644,746	592,233	600,940
Operating					
4-270-195	Other Professional Fees	52,236	42,000	50,000	51,000
4-270-200	Gasoline	5,657	4,200	5,500	6,000
4-270-210	Vehicle Repair	4,122	5,500	5,000	5,500
4-270-220	Equipment Repair	1,094	500	1,500	500
4-270-300	Electricity	15,157	15,000	15,558	16,000
4-270-310	Communications	8,410	3,600	2,720	2,900
4-270-330	Natural Gas	1,916	2,300	2,919	3,100
4-270-405	Uniforms and PPE	8,071	9,500	9,500	9,500
4-270-410	Training and Education	3,981	5,000	1,500	6,000
4-270-420	Insurance	3,265	5,700	3,800	4,100
4-270-430	Office Supplies	1,472	1,600	1,200	1,600
4-270-432	Custodial Supplies	-	400	1,200	1,600
4-270-440	Small Tools/Equipment	23,095	10,000	2,000	34,000
4-270-455	Printing and Records	-	200	200	250
4-270-460	Memberships/Dues	150	250	250	250
4-270-465	Rentals/Leases (Copiers)	1,230	2,000	2,300	2,400
4-270-476	Animal Supplies	21,742	21,000	20,000	22,000

**Pflugerville Animal Welfare Services (PAWS)
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-270-480	Other Operating	8,998	3,400	2,500	2,500
4-270-510	Maintenance Contracts	7,041	5,600	19,820	21,762
4-270-520	Maintenance and Repairs	10,618	10,400	10,000	10,400
4-270-680	Special Events	2,226	2,000	2,000	2,000
Total Operating		180,481	150,150	159,467	203,362
Capital Outlay					
4-270-700	Equipment	15,575	-	-	-
4-270-702	Software	22,137	-	-	-
Total Capital Outlay		37,712	-	-	-
Total		\$ 750,799	\$ 794,896	\$ 751,700	\$ 804,302

**Pflugerville Animal Welfare Services (PAWS)
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Emergency Care	953	1,000	1,000	1,000
Veterinary Services	51,283	41,000	49,000	50,000
Total	\$ 52,236	\$ 42,000	\$ 50,000	\$ 51,000

**Pflugerville Animal Welfare Services (PAWS)
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Texas Animal Control Association	Group	150	250	250	250
Total		\$ 150	\$ 250	\$ 250	\$ 250

**Pflugerville Animal Welfare Services (PAWS)
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Mowing Contract	1 Year	Animal Shelter	4,876	4,200	8,100	8,350
Pest Control	1 Year	Animal Shelter	965	1,400	1,400	2,132
SMS Software	1 Year	Animal Shelter	1,200	-	10,320	11,280
Total			\$ 7,041	\$ 5,600	\$ 19,820	\$ 21,762

Police Department

1611 E. Pfennig Lane | Non-Emergency Ph. 512-990-6700; Emergencies dial 911
pflugervilletx.gov/police

Department Description

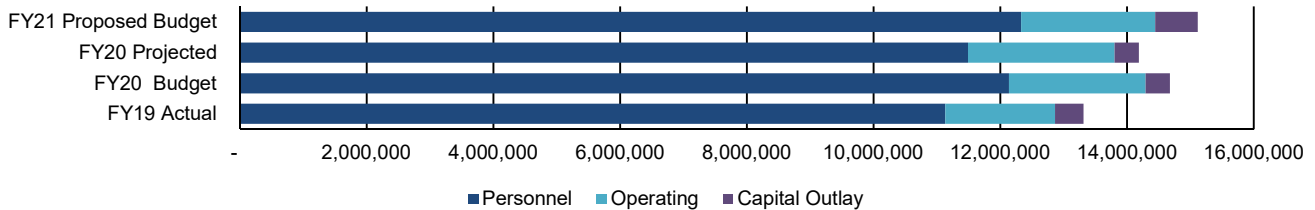
The Police Department enforces City ordinances, State of Texas laws, and applicable federal laws in a fair and impartial manner, while working within the statutory and judicial limitations of the police authority and court process. Additionally, the Department reduces the opportunity for crime by providing a highly visible uniformed patrol and suppresses criminal activity by identifying crime and criminals, arresting offenders, and providing protection to the community. The Police Department also ensures response to emergency calls in a timely manner and coordinates Emergency Management Operations for the City.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	11,128,973	12,132,813	11,486,588	12,328,342	2%	7%
Operating	1,730,968	2,155,789	2,313,242	2,112,440	-2%	-9%
Capital Outlay	453,254	386,309	384,207	671,715	74%	75%
Total	\$ 13,313,194	\$ 14,674,911	\$ 14,184,036	\$ 15,112,497	3%	7%

Expenditures by Category & Fiscal Year



FY21 Budget Highlights

Category	Item	Amount
Equity	Market Adjustment and Transition to STEP Compensation Plan for Sworn Personnel	195,421
Personnel	Change in Office of Community Liaison Position (Part-Time to Full-Time)	37,347
Capital Outlay	9-1-1 Console	28,245
Capital Outlay	Ford Explorer for the Office of Community Liaison	28,780
Capital Outlay	3-Camera Mobile LPR Systems (2)	36,430
Capital Outlay	Replacement of Chevy Tahoe SUV with a Crime Scene Van	38,685
Capital Outlay	FARO Scanning System	77,000
Capital Outlay	Replacement of Ten Patrol Vehicles	441,690

Police Department

1611 E. Pfennig Lane | Non-Emergency Ph. 512-990-6700; Emergencies dial 911
pflugervilletx.gov/police

FY20 Accomplishments

- ☑ Successful Community Outreach: National Night Out; Coffee with a Cop (English & Spanish events); Blue Santa; Cover the Cars in Prayer (all faiths); and Public Safety Day.
- ☑ Maintained accreditation through the Texas Police Chiefs Association's Best Practices Recognition Program.
- ☑ Ongoing utilization of increased training budget to provide staff with necessary training and certification programs.
- ☑ Received grant funding for the Traffic & Impaired Driver Step Grants. Enforcement zones have been identified to help reduce collisions and for the suppression of aggressive driving and
- ☑ Implemented mandatory annual PT testing and mental wellness assessments. Began offering Yoga for First Responders as part of the Police Resilience program.
- ☑ Produced a department-wide Suicide prevention video and podcast series featuring staff voluntarily sharing personal accounts of coping with traumatic events and the importance of mental resiliency; included staff in weekly workouts with new Officers who are in training; and provided patrol officers with on-duty workout opportunities and continued to offer Peer Support and Chaplain Programs.
- ☑ Effective use of City, PD & Chief Robledo's social media accounts to connect, educate and promote safety tips and deter crime in the community. Promoted crime prevention PSA's such as: Take, Lock & Hide; 9PM Routine; and Traffic Tip Tuesday.
- ☑ Pflugerville Police Department became a partner in the Central Texas Regional SWAT Team.

FY21 Goals

- ☐ Provide citizens with courteous and professional service; participate in community engagement opportunities and positive interaction through proactive and inclusive programs.
- ☐ Maintain accreditation through the Texas Police Chief's Association Best Practices Recognition Program through continued policy development and adherence to established standards and training requirements.
- ☐ Analyze Selective Traffic Enforcement Program (STEP) grant funds and Texas Department of Transportation partnership for effectiveness at reducing the amount of collisions.
- ☐ Continued focus on employee well-being by taking a holistic approach through emotional, mental and physical resiliency programs along with wellness/fitness programs.
- ☐ Begin partnership with the City of Pflugerville Equity Commission as the Pflugerville Police Department continues to evaluate methods to recruit and hire a more diverse workforce that is representative of the population served.
- ☐ Continue to proactively provide staff with racial equity tools and training in an effort to identify and eliminate inequitable policies, practices and behaviors.
- ☐ Analyze police calls for service and identify call types that qualify for a non-police related response.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Calls for Service; Reports Taken	*	56,000	58,000
Traffic Stops	*	10,500	13,000
Total CR-3 Crash Report Investigations (State Reportable Collisions)	*	700	735

Output

DWI Arrests	*	156	165
Felony Arrests	*	480	500
Employee Training Hours (inclusive of TCOLE Mandated, Specialized)	*	12,000	14,000
Community Engagement Events	*	6	6

Efficiency

Response Time	*	6:55	7:00
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* A new performance management program was implemented mid-FY19. At the time of publication, data was not yet available.

Police Department

1611 E. Pfennig Lane | Non-Emergency Ph. 512-990-6700; Emergencies dial 911
pflugervilletx.gov/police

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Police Chief	1	1	1
Assistant Chief	1	1	1
Commander	2	2	2
Lieutenant	5	5	5
Sergeant	13	13	13
Corporal - Detective	10	10	10
Corporal	10	10	10
Officer	47	49	49
Property Crime Scene Tech	2	2	2
Property Room Supervisor	1	1	1
Director; Administrative Services	1	1	1
Fleet Assistant	1	1	1
Equipment Control Specialist	1	1	1
Public Information Officer ¹	1	0	0
Public Safety Answering Point (PSAP) Coordinator	1	1	1
Dispatch Supervisor	4	4	4
Dispatcher	12	12	12
911 Operator	1	1	1
Call Taker	1	1	1
Office of Community Liaison Manager	1	1	1
Victim Services Specialist	0	1	1
Police Records Clerk	4	4	4
Administrative Analyst	1	1	1
Records Supervisor/Emer. Mgmt. Coordinator	1	1	1
Special Asst. to the Chief of Police	1	1	1
Administrative Technician	1	1	1
Facilities Maintenance Tech	2	1	1
Victim Services (Part-Time)	1	1	1
Records (Part Time)	1	1	1
Office of Community Liaison (Full-Time)	0	0	1
Office of Community Liaison (Part-Time)	2	2	1
School Crossing Guard (Seasonal)	6	6	6
Total Positions	136	137	137

¹Public Information Officer moved to Communications Department in FY20.

**Police Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-300-000	Salaries	7,925,917	8,314,259	7,915,422	8,252,380
New Personnel/Promotions					37,347
Equity¹					195,421
4-300-005	Overtime	237,201	250,000	245,000	250,000
4-300-006	Overtime - Pfestivals	45,780	54,000	3,129	54,000
4-300-010	Employee Incentives	210,721	209,185	222,500	222,491
4-300-015	Employee Retirement	1,144,357	1,199,216	1,155,675	1,169,121
4-300-020	Social Security/Medicare	625,979	672,772	641,533	671,584
4-300-030	Workers Compensation	71,325	80,989	80,989	76,488
4-300-040	Employee Insurance	865,544	1,020,817	890,765	1,035,507
4-300-050	Unemployment Tax	2,147	35,679	35,679	60,417
4-300-085	Merit Increases	-	295,896	295,896	303,586
Total Personnel		11,128,973	12,132,813	11,486,588	12,328,342
Operating					
4-300-195	Other Professional Fees	33,877	49,650	33,578	51,521
4-300-200	Gasoline	194,506	160,800	145,000	160,800
4-300-210	Vehicle Repair	167,507	141,833	140,000	141,833
4-300-220	Equipment Repair	7,060	4,500	4,000	4,500
4-300-300	Electricity	68,371	79,000	76,636	75,000
4-300-310	Communications	122,559	113,500	96,298	124,800
4-300-330	Natural Gas	10,114	10,900	12,149	12,800
4-300-400	Postage	-	2,500	-	2,500
4-300-405	Uniforms and PPE	163,819	180,030	165,000	180,030
4-300-406	Vest Expense	24,976	31,600	51,613	31,600
4-300-410	Training and Education	38,725	110,400	70,000	110,400
4-300-420	Insurance	122,904	122,200	130,165	130,800
4-300-430	Office Supplies	14,046	16,000	13,000	16,000
4-300-432	Custodial Supplies	-	5,700	5,700	5,700
4-300-434	Ammunition	7,230	28,700	25,000	28,700
4-300-435	Property and Evidence Supplies	-	23,200	22,500	23,200

**Police Department
Expense**

	FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-300-440 Small Tools/Equipment	99,435	311,161	320,000	249,840
4-300-455 Printing and Records	-	7,000	5,000	7,000
4-300-460 Memberships/Dues	20,118	23,304	23,537	22,421
4-300-465 Rentals/Leases (Copiers)	13,791	25,000	21,300	22,400
4-300-466 Leased Office Space	23,760	26,136	26,700	28,000
4-300-475 Police Dogs (2)	9,969	25,000	20,000	25,000
4-300-480 Other Operating	73,758	36,000	42,000	50,800
4-300-510 Maintenance Contracts	273,877	335,775	364,966	377,795
4-300-520 Maintenance and Repairs	171,416	153,000	375,000	153,000
4-300-600 Emergency Management	-	5,000	12,000	5,000
4-300-678 IT Projects	-	69,900	69,900	17,000
4-300-684 Recruiting /Prof Standards	61,178	50,000	35,000	46,000
4-300-687 COPS/CERT Program	3,172	3,500	3,000	3,500
4-300-688 Victim Assistance Program	590	1,000	1,000	1,000
4-300-692 Vehicle Impound	4,210	3,500	3,200	3,500
Total Operating	1,730,968	2,155,789	2,313,242	2,112,440
Capital Outlay				
4-300-700 Equipment	453,254	373,559	373,000	661,715
4-300-702 Software	-	12,750	11,207	-
4-300-710 Buildings	-	-	-	10,000
Total Capital Outlay	453,254	386,309	384,207	671,715
Total	13,313,194	\$ 14,674,911	\$ 14,184,036	\$ 15,112,497

¹All sworn staff were evaluated against market and transitioned to a step-based compensation program beginning in FY21.

**Police Department
New Personnel**

Current Position	Current Salary	Changes to Positions		Proposed Salary	Estimated Benefits	Total
			Proposed Position			
Office of Community Liaison - PT	12,360		Office of Community Liaison - FT	36,200	13,507	37,347
Totals	<u>\$ 12,360</u>			<u>\$ 36,200</u>	<u>\$ 13,507</u>	<u>\$ 37,347</u>
					Total	<u>\$ 37,347</u>

**Police Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	SPEX Handscope	10,885
4700	9-1-1 Console	28,245
4700	Ford Explorer for the Office of Community Liaison Funded by Child Safety Revenues	28,780
4700	3-Camera Mobile LPR Systems (2)	36,430
4700	Crime Scene Van Replacement of 2012 Chevy Tahoe SUV (#432)	38,685
4700	FARO Scanning System Funded by JAG Program	77,000
4700	Replacement Patrol Vehicles (10) Replacement of 2012-2015 Patrol Tahoes (#432, 459, 481, 482, 484, 486, 488, 500,503,509)	441,690
Total 4700		\$ <u>661,715</u>
4710	Security Updates for the Central Records Lobby and Teller Window	10,000
Total 4710		\$ <u>10,000</u>
Total Capital Outlay		\$ <u>671,715</u>

**Police Department
Other Professional Fees (4195) and IT Projects (4678)**

Other Professional Fees

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Case Related Medical Testing	13,697	17,000	5,000	13,000
Evidence Registration	-	-	377	400
Interpreting Services	508	-	600	600
Radar/Lidar Verification	-	-	1,800	2,000
Officer Debriefing	6,300	2,500	6,000	14,500
Officer Exam Audit	-	6,000	4,530	6,000
Patrol Officer Bonds	521	450	521	521
Police Consulting	12,116	20,000	12,500	12,000
Police Physical Exams	-	1,200	-	-
Psychological Evaluations	735	2,500	2,250	2,500
Total	\$ 33,877	\$ 49,650	\$ 33,578	\$ 51,521

IT Projects

Project/Software/Program	FY21 Proposed
Camera Replacement	17,000
Total	<u>17,000</u>

**Police Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
ARIC (Austin Regional Intelligence Center)	Group	10,413	10,500	10,413	10,413
CAPCOG Emergency Notification System	Group	-	1,500	1,500	1,500
Central Texas Crime Prevention	Group	-	180	180	180
I.A. Property & Evidence	Group	-	600	600	600
International Association of Chiefs of Police (IACP)	Group	340	380	430	430
International Association of Chiefs of Police Network (IACPNET)	Group	1,225	1,225	1,225	1,225
International Association of Law Enforcement Intelligence Analysts (IALEIA)	Indiv (1)	50	50	50	50
Leads On-Line (Pawn Shops)	Group	2,148	2,148	2,148	2,148
National Night Out	Group	-	35	35	35
NIXLE (Messaging System) ¹	Group	1,795	1,795	1,795	-
NNDDA (Canine Certification)	Indiv (2)	-	300	300	300
Police Executive Research Forum	Group	200	475	675	675
The Productivity Center (TCLEDDS)	Group	1,900	1,830	1,900	1,900
Texas Crime Prevention Association (TCPA)	Group	-	90	90	90
Texas Police Chiefs Association	Indiv (2)	447	521	521	1,200
Texas Police Chiefs Association (Accreditation)	Group	1,600	1,600	1,600	1,600
Texas Law Enforcement Analyst Network (LEAN)	Indiv (2)	-	25	25	25
Texas Victim Services Association	Indiv (1)	-	50	50	50
Total		\$ 20,118	\$ 23,304	\$ 23,537	\$ 22,421

¹ Moved to Maintenance Contracts for FY21.

**Police Department
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
AC Maintenance	1 Year	Pfennig Ln.	13,990	17,000	17,000	17,000
Adobe Software License	1 Year	Pfennig Ln.	-	1,800	1,800	-
AFIS Machine Maintenance	1 Year	Pfennig Ln.	-	7,740	1,200	1,200
Alarm Monitoring	1 Year	203 W. Main	686	800	686	700
Blue Team Software	1 Year	Pfennig Ln.	-	840	840	840
Boiler Licensing	1 Year	Pfennig Ln.	-	150	150	150
CAD RMS Software Maintenance	1 Year	Pfennig Ln.	123,816	122,816	120,374	122,000
Cell Phone Extraction	1 Year	Pfennig Ln.	-	3,400	3,700	3,700
Coalition Radio Fees	1 Year	Pfennig Ln.	52,347	57,000	65,024	65,024
Criticall Elite Maintenance	1 Year	Pfennig Ln.	-	750	750	750
DORS Online Reporting	1 Year	Pfennig Ln.	12,462	15,780	15,780	15,780
Generators	1 Year	Pfennig Ln.	2,655	5,000	2,655	2,655
IA Pro Software	1 Year	Pfennig Ln.	-	1,200	1,200	1,200
Information Charges	1 Year	Pfennig Ln.	15,927	12,539	12,539	12,539
Landscaping/Mowing	1 Year	Pfennig Ln.	3,552	6,200	6,200	7,000
Latent Print Software	1 Year	Pfennig Ln.	-	200	-	-
LPR Annual License & Support	1 Year	Pfennig Ln.	-	-	-	24,125
Netmotion	1 Year	Pfennig Ln.	5,178	-	-	-
NICE Maintenance Contract	1 Year	Pfennig Ln.	-	12,000	12,388	12,388
NIXL Messaging System ¹	1 Year	City-wide	-	-	-	1,795
PenLink PLX - Annual Fee	1 Year	Pfennig Ln.	-	-	-	780
Performance Evaluation Software	1 Year	Pfennig Ln.	2,000	2,000	2,000	-
Pest Control	1 Year	Pfennig Ln.	990	1,400	1,400	1,400
Policy/Training/Accreditation Management	1 Year	Pfennig Ln.	-	-	-	9,988
Radar Maintenance	1 Year	Pfennig Ln.	-	1,600	-	-
Radio Maintenance	1 Year	Pfennig Ln.	-	34,000	66,793	35,000
Range Maintenance	1 Year	Pfennig Ln.	-	20,000	19,750	20,000
Record Management	1 Year	Pfennig Ln.	6,060	6,060	9,479	10,500
Spillman Red Hat Enterprise License	1 Year	Pfennig Ln.	755	800	800	800
Sprinkler Inspection	1 Year	Pfennig Ln.	798	4,700	800	1,000
UPS System Maintenance	1 Year	Pfennig Ln.	-	-	-	7,823
VST Tracking	1 Year	Pfennig Ln.	-	-	1,658	1,658
Total			\$ 273,877	\$ 335,775	\$ 364,966	\$ 377,795

¹ Moved from Memberships for FY21.

Parks and Recreation Department
 400 Immanuel Rd. | Ph. 512-990-6350 | pflugervilletx.gov/parks

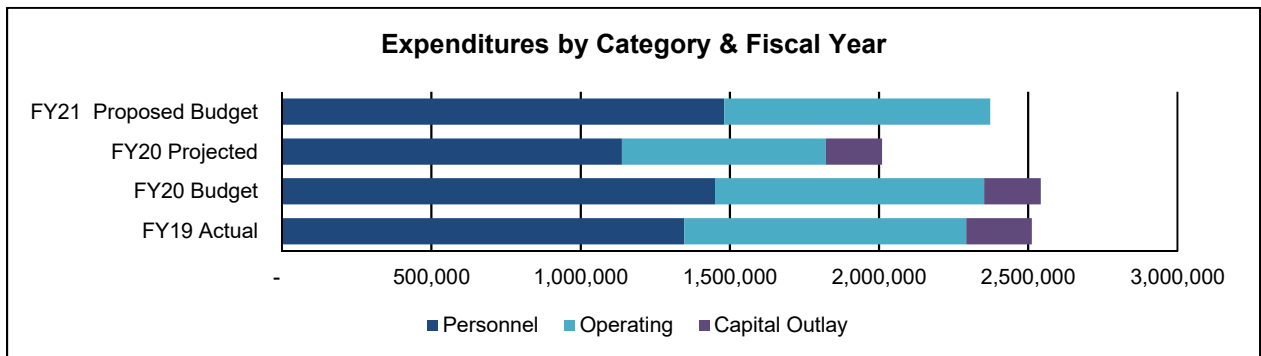
Department Description

The Pflugerville Parks and Recreation Department is responsible for all developed parks, paved hike and bike trails, parkland and open space, a Recreation Center, four aquatic facilities and numerous recreation programs. Its mission is to provide the citizens of Pflugerville with opportunities for increased health and wellness through recreational activities and safe park facilities that promote physical, emotional, intellectual, cultural, and social well-being for all members of the community.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	1,347,745	1,451,295	1,138,694	1,482,215	2%	30%
Operating	944,907	901,018	683,479	890,643	-1%	30%
Capital Outlay	220,062	190,000	188,808	-	-100%	-100%
Total	\$ 2,512,714	\$ 2,542,313	\$ 2,010,981	\$ 2,372,858	-7%	18%



FY21 Budget Highlights

Category	Item	Amount
Operating	Reallocation of Deutschen Pfest from Special Revenues Fund	87,000

Parks and Recreation Department

400 Immanuel Rd. | Ph. 512-990-6350 | pflugervilletx.gov/parks

FY20 Accomplishments

- Provided opportunities for increased health and wellness for the growing community by expanding outdoor and virtual programs.
- Created new events for people in the community to enjoy such as Yappy Hour, Movie Nights, and the Egg Drop.
- Implemented Community Pass, which is a cloud based Recreation Management Software.
- Completed needs assessment and feasibility study for Recreation and Senior Center.
- Completed Wilbarger Creek Park construction.
- Initiated construction of the Stonehill Splash Pad.

FY21 Goals

- Continue to provide opportunities for increased health and wellness for the growing community by expanding outdoor and virtual programs.
- Increase opportunities for recreational activities through completion of Youth Sports Agreement for team sports at 1849 Park.
- Perform a structural analysis on Gilleland Creek Park Pavilion.
- Expand access to recreational activities and safe park facilities by beginning construction on Lake Pflugerville.
- Complete construction of Creekside Park.
- Begin construction on Gilleland Park restroom and clubhouse, which will provide a safe location to host aquatic staff, programming, and rentals.
- Begin construction on Green Red Barn structural improvements and renovations.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Average Age of Playgrounds	11	11	10
Number of Parks	46	47	48

Effectiveness

Volunteers	4,690	5,171	5,200
Volunteer Hours	16,415	18,089	20,000
Cost Savings Derived from Volunteers (\$)	295,470	325,602	375,000
New Outdoor Programs	7	12	15
Summer Pfun Camp Participation	110	0	110
Percent of Recreation Classes Meeting Minimum Enrollment	85.0%	88.0%	88.0%
New Senior Programming (% of Total Senior Programming)	15.0%	0.0%	5%
Senior Memberships	700	710	250
1849 Field Usage	50.0%	50.0%	85.0%

Parks and Recreation Department
 400 Immanuel Rd. | Ph. 512-990-6350 | pflugervilletx.gov/parks

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Parks and Recreation Director	1	1	1
Assistant Parks & Rec Director	1	1	1
Parks Development Manager ¹	1	0	0
Aquatic/Athletic Coordinator	1	1	1
Aquatics/Athletic Specialist	1	1	1
Community Service Coordinator	1	1	1
Special Events Coordinator	1	1	1
Recreation Superintendent	1	1	1
Recreation Program Coordinator	1	1	1
Seniors Program Coordinator	1	1	1
Parks Maintenance Specialist	1	1	1
Administrative Technician	2	2	2
Recreation Center Technician	1	1	1
Rec Center Receptionist (Part-Time)	4	4	4
Parks Intern (Part-Time)	1	1	1
Pfun Camp Staff ² (Seasonal)	22	22	22
Pool Staff ² (Seasonal)	89	89	89
Instructors ² (Seasonal)	7	7	7
Total Positions	137	136	136

¹ Parks Development Manager moved to Engineering in FY20.

² This is an estimate of the total number of seasonal positions.

**Parks and Recreation Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-400-000	Salaries	668,568	710,228	651,011	745,409
4-400-005	Overtime	1,834	1,000	5,346	4,000
4-400-006	Overtime- Festivals	3,190	4,000	1,003	4,000
4-400-010	Employee Incentives	5,600	5,600	3,600	3,600
4-400-015	Employee Retirement	88,875	90,968	88,708	89,911
4-400-020	Social Security/Medicare	51,765	53,068	50,563	57,911
4-400-030	Workers Compensation	2,745	2,781	2,781	2,852
4-400-040	Employee Insurance	97,180	106,457	96,816	108,160
4-400-050	Unemployment Tax	596	4,645	4,645	9,272
4-400-085	Merit Increases	-	27,548	27,548	27,100
Total Personnel		920,351	1,006,295	932,021	1,052,215
Operating					
4-400-195	Other Professional Fees	43,394	20,000	10,000	35,000
4-400-200	Gasoline	7,453	6,000	6,000	6,000
4-400-201	Propane	848	1,600	250	1,600
4-400-210	Vehicle Repair & Maintenance	28,375	10,600	3,000	10,600
4-400-220	Equipment Repair	-	-	1,163	-
4-400-300	Electricity	63,094	96,000	68,855	71,000
4-400-310	Communications	9,566	4,700	3,700	3,000
4-400-320	Water	2,891	5,000	2,100	3,050
4-400-330	Natural Gas	1,205	1,300	885	1,300
4-400-405	Uniforms and PPE	778	800	1,500	2,000
4-400-410	Training and Education	18,710	18,600	11,767	17,800
4-400-420	Insurance	24,322	30,400	24,218	23,800
4-400-430	Office Supplies	4,225	4,200	4,200	4,200
4-400-432	Custodial Supplies	-	5,000	5,000	5,000
4-400-440	Small Tools/Equipment	11,995	13,000	16,174	13,000
4-400-455	Printing and Records	-	500	168	500
4-400-460	Memberships/Dues	1,005	2,430	2,430	2,430
4-400-465	Rentals/Leases	21,691	60,100	41,131	25,000
4-400-480	Other Operating	22,562	6,200	3,500	6,200
4-400-510	Maintenance Contracts	9,977	21,873	30,663	30,663

**Parks and Recreation Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-400-520	Maintenance and Repairs	91,906	35,100	10,000	30,000
4-400-650	Pools	293,717	244,000	244,000	198,200
4-400-651	Pool Salaries ¹	339,564	335,000	200,000	335,000
4-400-661	Athletic Programs	5,921	10,315	2,000	10,000
4-400-662	Recreation Programs	98,980	110,300	75,000	110,300
4-400-663	Rec Programs Salaries	160	20,000	173	5,000
4-400-664	Pfun Camp	34,483	30,000	6,000	30,000
4-400-665	Pfun Camp Salaries ¹	87,670	90,000	6,500	90,000
4-400-676	Senior Center Programs	30,843	40,000	15,775	40,000
4-400-680	Special Events and Pfestivals	103,786	107,000	78,000	194,000
4-400-681	Promotional Materials	9,322	11,000	11,000	11,000
4-400-689	Farmers Market	3,857	5,000	5,000	5,000
Total Operating		1,372,301	1,346,018	890,152	1,320,643
Capital Outlay					
4-400-700	Equipment	204,312	190,000	188,808	-
4-400-702	Software	15,750	-	-	-
Total Capital Outlay		220,062	190,000	188,808	-
Total Expense		\$ 2,512,714	\$ 2,542,313	\$ 2,010,981	\$ 2,372,858

¹ Salaries include Social Security/Medicare & TEC.

**Parks and Recreation Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Gilleland Creek Pavilion Structural Assessment Study	-	-	-	15,000
Processing and Credit Card Fees	21,820	20,000	10,000	20,000
Total	\$ 43,394	\$ 20,000	\$ 10,000	\$ 35,000

**Parks and Recreation Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Arbor Day Foundation	City-wide	-	25	25	25
Keep Texas Beautiful	City-wide	150	150	150	150
National Recreation Park Association	Indiv (5)	175	875	875	875
Texas Amateur Athletic Federation (TAAF)	City-wide	-	235	235	235
Texas Dept. of Agriculture (Farmers Market)	City-wide	-	50	50	50
Texas Municipal League	Indiv (1)	-	85	85	85
Texas Public Pools Council	Indiv (2)	-	110	110	110
Texas Recreation and Park Society (TRAPS)	Indiv (9)	680	900	900	900
Total		\$ 1,005	\$ 2,430	\$ 2,430	\$ 2,430

**Parks and Recreation Department
Maintenance Contracts (4510)**

Software/Service	Term	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Copier Maintenance	1 Year	-	150	150	150
Elevator - Inspection	1 Year	-	404	404	404
Elevator - Licensing	1 Year	-	20	20	20
Elevator - Maintenance	1 Year	2,946	3,700	3,700	3,700
Fire Alarm & Sprinklers Inspection & Monitoring	1 Year	620	2,500	2,500	2,500
Fire Extinguisher Inspection	1 Year	-	55	55	55
HVAC	1 Year	-	5,000	5,000	5,000
Mowing	1 Year	3,552	7,500	7,500	7,500
Parks & Recreation Software	1 Year	-	-	7,500	7,500
Pest Control	1 Year	890	1,650	1,650	1,650
Security System- Rec Center	1 Year	843	784	784	784
Weight Room Equipment	1 Year	1,300	110	1,400	1,400
Total		\$ 9,977	\$ 21,873	\$ 30,663	\$ 30,663

Parks Operations Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

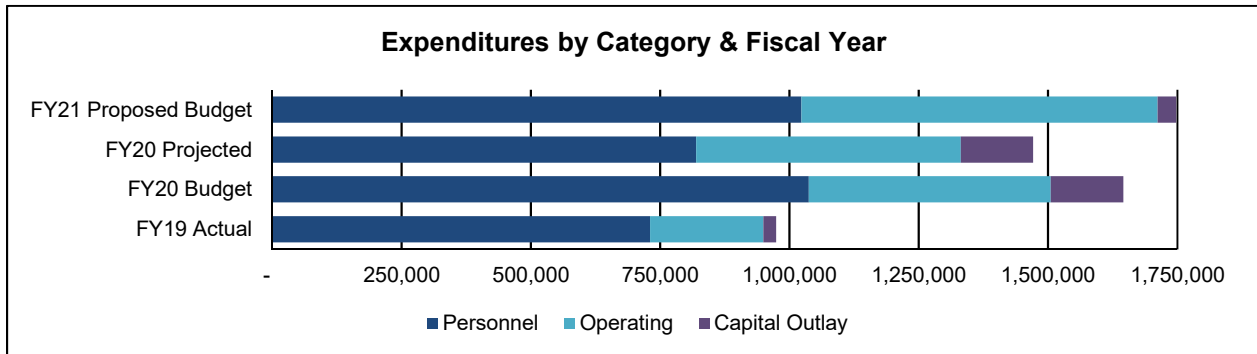
Department Description

The Parks Operations Department is responsible for the day-to-day operations and maintenance of Pflugerville's developed parks and paved trails. Its mission is to maintain the City's parks and park facilities to the standard expected by citizens and users.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	730,461	1,037,282	819,444	1,023,528	-1%	25%
Operating	219,354	468,264	512,055	688,398	47%	34%
Capital Outlay	24,805	140,000	140,000	36,000	-74%	-74%
Total	\$ 974,621	\$ 1,645,546	\$ 1,471,499	\$ 1,747,926	6%	19%



FY21 Budget Highlights

Category	Item	Amount
Operating	Increase in Parks Mowing Contract	104,324
Operating	Trail Maintenance and Repair	100,000
Capital Outlay	Zero Turn Mowers (2)	36,000

Parks Operations Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

FY20 Accomplishments

- Completed Windermere clubhouse renovations, tree pruning, and dock improvements.
- Attended sports turf grass management classes at Texas A&M.
- Attended City Works and work order software training.
- Increased mowing and maintenance practices for ball fields.

FY21 Goals

- Begin maintenance of the newly completed Wilbarger Creek Park.
- Install permanent signage for assigned wildflower areas within parks city-wide.
- Provide adequate storage space for City equipment at 1849 Park.
- Create a maintenance standard for all monuments on City parkland.
- Increase operations staff professional development and training with attendance of multiple trainings hosted state and regionally.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Parks Maintained	32	33	34
Park Acres Maintained	1,089	1,100	1,112
Miles of Trails Maintained	47	48	53
Annual Work Orders Completed	N/A	50	120

Output

Bags of Trash Collected	13,000	15,000	16,000
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Effectiveness

Work Orders Completed Within 24 Hours	N/A	90.0%	92.0%
Special Events Cleaned-Up within 24 Hours	95.0%	100.0%	100.0%
Parks Cleaned-Up within 24 Hours Following a Holiday	95.0%	100.0%	100.0%

Parks Operations Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Approved
Parks Operations Superintendent	1	1	1
Parks Operations Foreman	1	1	1
Parks Operations Specialist	3	3	3
Parks Operations Technician	10	11	11
Parks Operations Technician (Part-Time)	4	4	4
Seasonal Parks Operations Tech (Seasonal)	4	4	4
Total Positions	23	24	24

**Parks Operations Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-450-000	Salaries	495,342	707,046	548,519	685,843
4-450-005	Overtime	9,133	7,000	4,000	8,000
4-450-006	Overtime- Festivals	9,480	8,000	1,556	8,000
4-450-010	Employee Incentives	7,131	7,200	6,500	5,400
4-450-015	Employee Retirement	66,713	87,128	75,346	86,755
4-450-020	Social Security/Medicare	38,525	52,928	42,884	54,104
4-450-030	Workers Compensation	5,801	6,951	6,951	6,760
4-450-040	Employee Insurance	97,562	131,168	103,826	133,120
4-450-050	Unemployment Tax	775	6,059	6,059	10,098
4-450-085	Merit Increases	-	23,802	23,802	25,448
Total Personnel		730,461	1,037,282	819,444	1,023,528
Operating					
4-450-200	Gasoline	20,546	16,000	17,000	16,000
4-450-201	Propane	2,182	1,050	1,050	1,050
4-450-210	Vehicle Repair & Maintenance	7,998	11,100	11,000	11,100
4-450-220	Equipment Repair	13,535	14,000	14,000	14,000
4-450-310	Communications	4,583	9,200	3,000	3,200
4-450-405	Uniforms and PPE	8,763	15,386	15,000	15,386
4-450-410	Training and Education	1,228	2,000	2,247	2,000
4-450-420	Insurance	6,911	8,000	6,419	7,600
4-450-430	Office Supplies	367	500	-	500
4-450-432	Custodial Supplies	-	9,400	15,700	20,000
4-450-433	Chemicals	10,338	12,000	12,000	18,000
4-450-440	Small Tools/Equipment	15,865	15,000	15,000	15,000
4-450-460	Memberships/Dues	220	580	520	590
4-450-465	Rentals/Leases	1,528	9,800	9,800	9,800
4-450-472	Landscaping	9,576	10,000	13,000	13,000
4-450-480	Other Operating	36,882	500	1,700	500
4-450-503	Trail Maintenance & Repair	-	-	-	100,000
4-450-510	Maintenance Contracts	-	239,348	280,219	340,672
4-450-520	Maintenance and Repairs	73,095	94,400	94,400	100,000
Total Operating		219,354	468,264	512,055	688,398

**Parks Operations Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-450-700	Equipment	34,590	140,000	140,000	36,000
4-450-710	Buildings	(9,785)	-	-	-
	Total Capital Outlay	24,805	140,000	140,000	36,000
	Total Expense	\$ 974,621	\$ 1,645,546	\$ 1,471,499	\$ 1,747,926

**Parks Operations Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Zero Turn Mower (2)	36,000
		Total 4700 \$ 36,000
		Total Capital Outlay \$ 36,000

**Parks Operations Department
Memberships (4460)**

Vendors	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
National Recreation & Parks Association (NRPA)	Indiv (1)	-	170	170	170
Texas Dept of Agriculture - Applicator's License	Indiv (1)	-	70	-	70
Texas Recreation & Parks Society (TRAPS)	Indiv (1)	100	110	110	110
Texas Sports Turf Managers Assoc.	Indiv (2)	-	120	120	120
Texas Turfgrass Association	Indiv (4)	120	110	120	120
Total		\$ 220	\$ 580	\$ 520	\$ 590

**Parks Operations Department
Maintenance Contracts (4510)**

Equipment	Location	Term	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Mowing Contract ¹	Various Park Facilities	1 Year	-	236,348	280,219	340,672
Playground Maintenance Software	Various Park Facilities	1 Year	-	3,000	-	-
			\$ -	\$ 239,348	\$ 280,219	\$ 340,672

¹ Moved from Streets and Drainage Department in FY20.

Field Operations Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

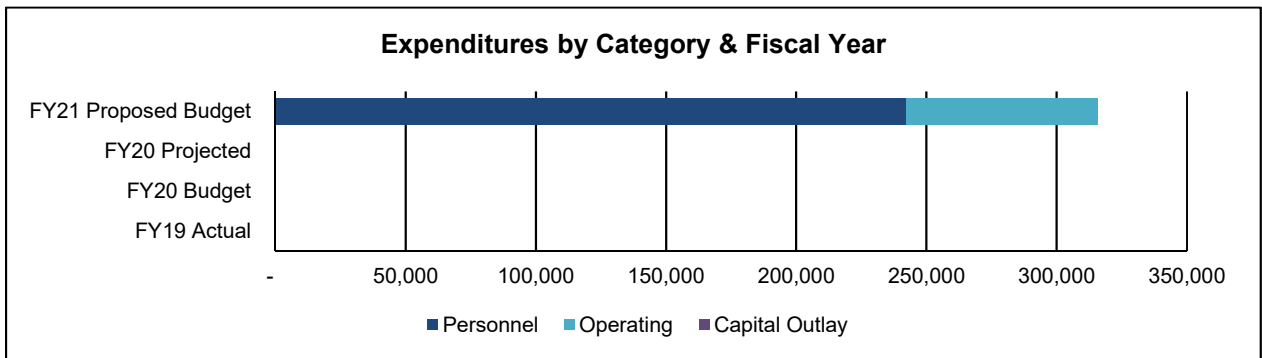
Department Description

The Field Operations Department provides support and oversight to field operating departments including Streets and Drainage, Fleet, and Facility Maintenance. The Department also oversees operation of the recycle center which provides citizens a location to drop off a variety of recyclable items including, brush, scrap metal, refrigerant units, cardboard and paper, automotive fluids and batteries.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	-	-	242,493	N/A	N/A
Operating	-	-	-	73,350	N/A	N/A
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ -	\$ -	\$ -	\$ 315,843	N/A	N/A



FY21 Budget Highlights

Category	Item	Amount
General	Field Operations Department Created	

Field Operations Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

FY20 Accomplishments

- Coordinated with the City of Austin to take units that require the evacuation of freon (refrigerators and A/C units), resulting in cost savings.
- Implemented new process to check identification at the Recycle Center.
- Implemented CityWorks in operations including the tracking and documenting of drop off materials at Recycle Center.
- Successfully transferred management of the City's solid waste contract to the Operations Director.

FY21 Goals

- Complete inventory assessment in Streets and Drainage, Fleet, and Facility Maintenance Departments and develop policies for inventory management.
- Implement use of Storeroom within CityWorks to track and control inventory management.
- Properly notify and advertise changes to curbside chipping services and transition service to the City's solid waste contractor.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Tires Collected	1,100	1,000	1,000
Scrap Metal Collected (Tons)	95	100	100
Cardboard Collected (Tons)	20	20	20
Customers Served at Recycle Center	14,000	13,200	15,000

Field Operations Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Operations Director ¹	0	0	1
Logistics Officer ²	0	0	1
Recycle Center Attendant (Part-Time) ²	0	0	1
Total Positions	0	0	3

¹ Operations Director position created in FY20.

² Resource Recovery position reclassified for FY21.

**Field Operations
Dept Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-FO-000	Salaries	-	-	-	179,467
4-FO-005	Overtime	-	-	-	2,000
4-FO-015	Employee Retirement	-	-	-	21,533
4-FO-020	Social Security/Medicare	-	-	-	13,882
4-FO-030	Workers Compensation	-	-	-	645
4-FO-040	Employee Insurance	-	-	-	16,640
4-FO-050	Unemployment Tax	-	-	-	1,800
4-FO-085	Merit Increases	-	-	-	6,526
Total Personnel		-	-	-	242,493
Operating					
4-FO-200	Gasoline	-	-	-	5,000
4-FO-210	Vehicle Repair	-	-	-	4,000
4-FO-220	Equipment Repair	-	-	-	2,000
4-FO-310	Communications	-	-	-	700
4-FO-405	Uniforms and PPE	-	-	-	750
4-FO-410	Training and Education	-	-	-	4,000
4-FO-420	Insurance	-	-	-	1,500
4-FO-430	Office Supplies	-	-	-	400
4-FO-440	Small Tools/Equipment	-	-	-	3,000
4-FO-460	Memberships/Dues	-	-	-	1,000
4-FO-480	Other Operating Expenses	-	-	-	500
4-FO-510	Maintenance Contracts	-	-	-	50,000
4-FO-520	Maintenance and Repairs	-	-	-	500
Total Operating		-	-	-	73,350
Capital Outlay					
4-FO-700	Equipment	-	-	-	-
Total Capital Outlay		-	-	-	-
Total Expense		\$ -	\$ -	\$ -	\$ 315,843

Field Operations Memberships

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Associations	TBD	-	-	-	1,000
		\$ -	\$ -	\$ -	\$ 1,000

Field Operations Maintenance Contracts

Software/Equipment	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Tub Grinding	TBD	Recycle Center	-	-	-	50,000
Total			\$ -	\$ -	\$ -	\$ 50,000

Streets and Drainage Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

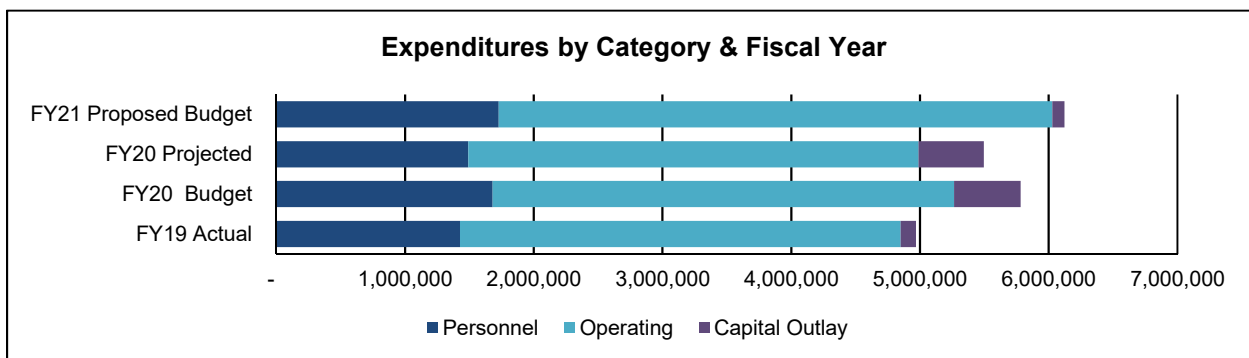
Department Description

The Streets and Drainage Department is responsible for streets maintenance (crack sealing, pothole repairs, patching utility cuts, and responding to emergency and special event road closures); right-of-way-maintenance (mowing, edging, tree trimming, trash removal, and repairing sidewalks); drainage maintenance (maintaining culverts, detention ponds, channels and creeks); sign maintenance (maintaining traffic signs, streets signs, barricades and complying with federal and state regulations for street sign placement and maintenance); and mowing (right-of-ways and drainage areas).



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	1,426,645	1,680,320	1,491,935	1,727,253	3%	16%
Operating	3,424,986	3,586,170	3,497,393	4,302,641	20%	23%
Capital Outlay	119,356	515,533	508,219	93,000	-82%	-82%
Total	\$ 4,970,987	\$ 5,782,023	\$ 5,497,547	\$ 6,122,894	6%	11%



FY21 Budget Highlights

Category	Item	Amount
Operating	TxDOT Traffic Signal Takeover	775,271
Capital	Replacement of Ford F-550 4x2 with Ford F-550	52,000
Capital	Replacement of Ford F-250 with Ford F-250	33,000
Capital	Replacement of 10' Trailer with Emergency Response/Events Trailer	8,000

Streets and Drainage Department

15500 Sun Light Near Way #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

FY20 Accomplishments

- ☑ Began phased replacement City-wide of regulatory signs (STOP, Speed Limit) to ensure that we comply with State and Federal regulations.
- ☑ Took action against drainage issues at E. Walter Ave./Geyser Ave., which addressed stormwater flowing through a resident's property.
- ☑ Completed a pavement study and implemented new pavement techniques. Purchased pavement maintenance software, which will give staff another tool in the toolbox to guide maintenance and budgeting of City streets.

FY21 Goals

- ☐ Takeover traffic signals from TxDOT along FM685 and FM1825. This will include hardware updates and timing of signals.
- ☐ Design and address several drainage issues such as the addition or repair of storm inlets and a channel where the wingwalls are damaged.
- ☐ Initiate a street sweeping program, which will not only help keep City streets looking neat and clean but is another tool to help keep City waterways clean.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Input			
Traffic Signals Owned and Maintained	18	21	31
Signs Maintained	375	800	800
Output			
Lane Miles Crack Sealed	127	140	100
Sidewalk Repairs (Linear Feet)	4,335	2,700	2,500
Signs Made	600	500	500
Acres Mowed per Month (In-House)	240	260	260
Storm Inlets Inspected	500	600	600
Storm Inlets Cleaned	125	125	125
Effectiveness			
Percent of Employees Who Have Passed National Incident Management System - FEMA Trainings 100 and 700	100.0%	100.0%	100.0%

Streets and Drainage Department

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Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Field Operations Superintendent	1	1	1
Contract Foreman ¹	0	1	1
Street Foreman ¹	1	0	0
Drainage Foreman	1	1	1
Field Operations Foreman	1	1	1
Crew Leader	4	4	4
Equipment Operator	11	11	11
Sign Shop Technician	2	2	2
Field Operations Crew Leader	2	2	2
Field Operations Technician	5	5	5
Total Positions	28	28	28

¹ Street Foreman was reclassified as a Contract Foreman in FY20

Streets and Drainage Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-500-000	Salaries	961,229	1,114,187	982,720	1,135,671
4-500-005	Overtime	15,180	10,000	11,000	10,000
4-500-006	Overtime- Pfestivals	10,404	12,000	3,456	12,000
4-500-010	Employee Incentives	11,492	12,600	11,500	10,800
4-500-015	Employee Retirement	135,576	148,606	139,116	157,744
4-500-020	Social Security/Medicare	73,661	81,964	77,164	89,388
4-500-030	Workers Compensation	22,417	24,532	24,532	23,322
4-500-040	Employee Insurance	195,662	229,544	195,560	232,960
4-500-050	Unemployment Tax	1,023	7,560	7,560	12,600
4-500-085	Merit Increases	-	39,327	39,327	42,768
	Total Personnel	1,426,645	1,680,320	1,491,935	1,727,253
Operating					
4-500-195	Other Professional Fees	118,458	18,000	18,000	-
4-500-200	Gasoline	42,535	50,000	30,000	30,000
4-500-201	Propane	468	200	60	200
4-500-210	Vehicle Repair	18,475	40,800	25,000	25,800
4-500-220	Equipment Repair	61,703	50,000	30,000	35,000
4-500-301	Electricity - Street/Traffic Lights	566,655	593,000	590,216	580,000
4-500-310	Communications	7,089	7,900	7,248	8,700
4-500-320	Water	-	-	500	500
4-500-400	Postage	-	200	50	200
4-500-405	Uniforms and PPE	16,866	24,900	21,000	24,900
4-500-410	Training and Education	7,465	10,000	8,000	8,000
4-500-420	Insurance	16,183	22,900	22,000	25,600
4-500-430	Office Supplies	100	600	300	300
4-500-432	Custodial Supplies	-	2,000	2,500	2,500
4-500-433	Chemicals	5,309	4,500	3,000	4,500
4-500-440	Small Tools/Equipment	29,474	35,000	30,000	30,000
4-500-460	Memberships/Dues	-	1,970	1,970	1,970
4-500-465	Rentals/Leases	19,973	14,000	14,000	14,000
4-500-480	Other Operating Expenses	42,885	5,500	5,500	5,500
4-500-500	Street Repairs (in house)	168,877	200,000	200,000	100,000
4-500-501	Street Maintenance (contracted)	1,333,654	1,600,000	1,600,000	1,850,000

**Streets and Drainage Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-500-502	ROW/Drainage Projects	131,968	150,000	210,000	150,000
4-500-503	Sidewalk Repair (contracted)	138,758	150,000	150,000	150,000
4-500-504	Pavement Marking (contracted)	140,125	190,000	190,000	140,000
4-500-510	Maintenance Contracts	465,525	280,000	210,049	205,000
4-500-520	Maintenance and Repairs	7,801	14,700	8,000	14,700
4-500-524	Traffic Signal Maintenance	40,820	60,000	60,000	835,271
4-500-525	Signs & School Signals	43,822	60,000	60,000	60,000
Total Operating		3,424,986	3,586,170	3,497,393	4,302,641
Capital Outlay					
4-500-700	Equipment	119,356	141,000	133,686	93,000
4-500-720	Improvements o/t Buildings	-	374,533	374,533	-
Total Capital Outlay		119,356	515,533	508,219	93,000
Total Expense		\$ 4,970,987	\$ 5,782,023	\$ 5,497,547	\$ 6,122,894

**Streets and Drainage Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Ford F-550 Replacement of 2002 Ford F-550 4x2 (#287)	52,000
4700	Ford F-250 Replacement of 2014 Ford F-250 (#493)	33,000
4700	Emergency Response/Events Trailer Replacement of 2001 Falcon 10' Trailer (#243)	8,000

Total 4700 \$ 93,000

Total Capital Outlay \$ 93,000

**Streets and Drainage Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Pavement Management Study	118,458	18,000	18,000	-
Total	\$ 118,458	\$ 18,000	\$ 18,000	\$ -

**Streets and Drainage Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
American Public Works Association	Department	-	1,700	1,700	1,700
International Municipal Signal Association	Indiv (3)	-	270	270	270
Total		\$ -	\$ 1,970	\$ 1,970	\$ 1,970

Streets and Drainage Department Maintenance Contracts (4510)

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Crack Seal ¹	1 Year	Various	119,093	150,000	150,000	-
Drainage Improvements	1 Year	Various	4,298	-	-	-
Drainage Mowing	1 Year	Various	78,646	80,000	17,517	60,000
Parks Mowing ²	1 Year	Various	225,094	-	-	-
Street/ROW Mowing - Contracted	1 Year	Various	38,394	50,000	42,532	70,000
Street Sweeper Program	1 Year	Various	-	-	-	75,000
Total			\$ 465,525	\$ 280,000	\$ 210,049	\$ 205,000

¹ Moved to Street Maintenance (contracted) for FY21.

² Moved to Parks Operations in FY20.



Fleet Department

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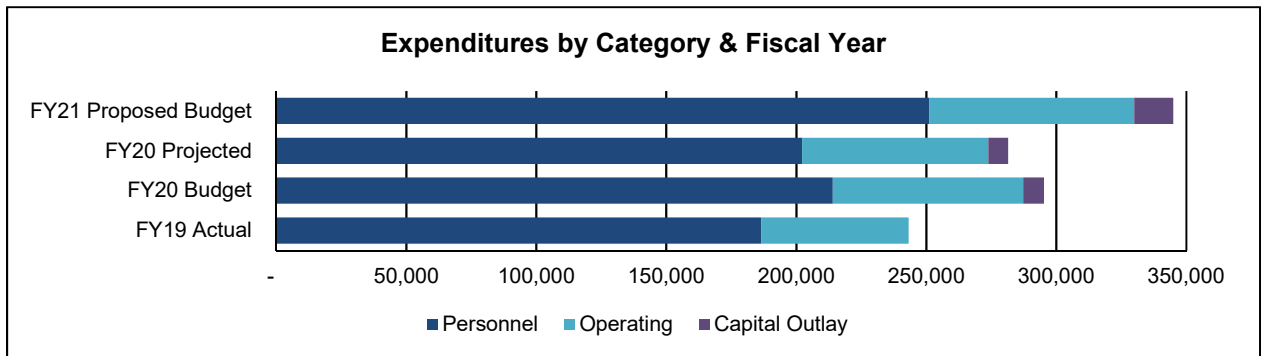
Department Description

The Fleet Department ensures all City vehicles and equipment are in the best possible condition through routine maintenance and repairs. Other responsibilities include reviewing and assisting with purchases of City vehicles and equipment, and performing repairs, state inspections, and preventive maintenance on all City vehicles and equipment.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	186,582	214,137	202,323	251,261	17%	24%
Operating	56,703	73,200	71,544	78,750	8%	10%
Capital Outlay	-	8,000	7,667	15,000	88%	96%
Total	\$ 243,285	\$ 295,337	\$ 281,534	\$ 345,011	17%	23%



FY21 Budget Highlights

Category	Item	Amount
Personnel	Change in Mechanic's Helper Position (Part-Time to Full-Time)	29,481
Capital Outlay	Exhaust Fans (3)	15,000

Fleet Department

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FY20 Accomplishments

- Instituted a Vehicle Use Policy, incorporating idling guidelines, preventative maintenance procedures, and driver training requirements.
- Implemented a Fleet Replacement Policy.

FY21 Goals

- Implement a work order system that provides better data output for decision making and allows for ease of customer use.
- Replace the current GPS system with a more robust, user friendly system.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Output

Vehicles Inspected	235	240	240
Vehicles Maintained	240	245	240
Items of Equipment Maintained	140	145	145

Fleet Department

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Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Fleet Maintenance Foreman	1	1	1
Automotive Mechanic	2	2	2
Mechanics Helper (Full-Time)	0	0	1
Mechanics Helper (Part-Time)	1	1	0
Total Positions	4	4	4

Fleet Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-600-000	Salaries	133,954	150,997	141,560	156,082
New Personnel/Promotions					29,481
4-600-005	Overtime	114	500	-	500
4-600-015	Employee Retirement	18,275	18,757	18,910	19,215
4-600-020	Social Security/Medicare	10,125	11,336	10,829	11,979
4-600-030	Workers Compensation	1,332	1,480	1,480	1,564
4-600-040	Employee Insurance	22,756	24,594	23,070	24,960
4-600-050	Unemployment Tax	27	1,080	1,080	1,800
4-600-085	Merit Increases	-	5,393	5,393	5,680
Total Personnel		186,582	214,137	202,323	251,261
Operating					
4-600-200	Gasoline	680	800	300	1,000
4-600-210	Vehicle Repair	112	1,000	500	5,000
4-600-220	Equipment Repair	2,221	2,000	500	2,000
4-600-310	Communications	667	700	601	1,100
4-600-405	Uniforms and PPE	1,659	2,400	2,400	3,000
4-600-410	Training and Education	149	750	750	750
4-600-420	Insurance	503	600	602	700
4-600-432	Custodial Supplies	-	2,300	2,000	2,300
4-600-440	Small Tools/Equipment	6,196	8,000	9,000	8,000
4-600-465	Rentals/Leases	2,001	1,000	1,000	1,000
4-600-480	Other Operating Expenses	8,900	500	500	500
4-600-510	Maintenance Contracts	-	17,800	18,041	18,050
4-600-520	Maintenance and Repairs	4,930	5,350	5,350	5,350
4-600-687	Bulk Supplies	28,684	30,000	30,000	30,000
Total Operating		56,703	73,200	71,544	78,750
Capital Outlay					
4-600-700	Equipment	-	8,000	7,667	15,000
Total Capital Outlay		-	8,000	7,667	15,000
Total Expense		\$ 243,285	\$ 295,337	\$ 281,534	\$ 345,011

Fleet Department New Personnel

Current Position	Current Salary	Position Changes Proposed Position	Proposed Salary	Estimated Benefits	Budget Increase
Mechanics Helper (Part Time)	14,247	Mechanics Helper (Full Time)	30,000	13,728	29,481
Totals	<u>\$ 14,247</u>		<u>\$ 30,000</u>	<u>\$ 13,728</u>	<u>\$ 29,481</u>
				Total	<u>\$ 29,481</u>

**Fleet Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Exhaust Fans (3)	15,000
		4700 Total <u>15,000</u>
		Total Capital Outlay <u><u>15,000</u></u>

Fleet Department Maintenance Contracts (4510)

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Fleet Vehicle GPS Service ¹	1 year	All GF Non- Police Vehicles	-	17,800	17,800	17,800
Fire Extinguisher Inspections	1 year	Fleet	-	-	241	250
Total			\$ -	\$ 17,800	\$ 18,041	\$ 18,050

¹ Moved from the Administration Department in FY20.



Facilities Maintenance

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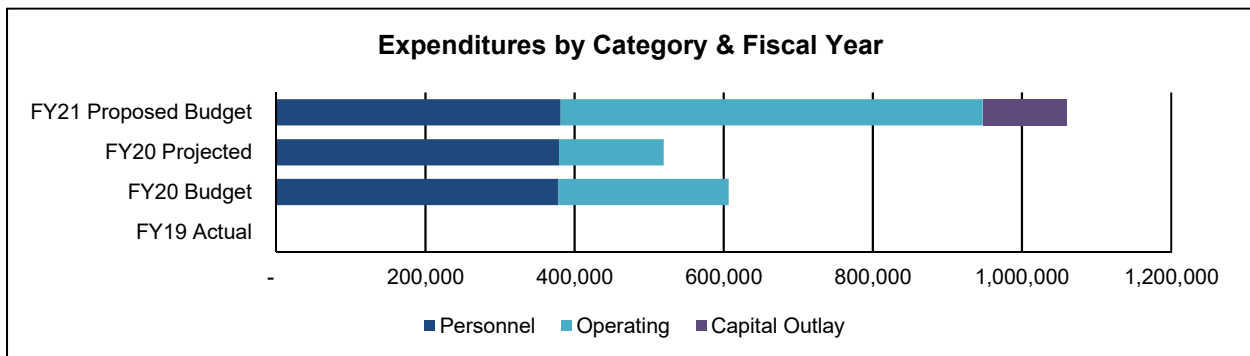
Department Description

Facilities Maintenance is responsible for the cleaning and maintenance of all City facilities and the Downtown area. Facilities Maintenance performs preventative maintenance and repairs on all City buildings and related building equipment and is also responsible for soliciting bids from outside vendors, monitoring City contracts that relate to facilities maintenance, and coordinating City mail delivery.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	378,087	379,461	381,528	1%	1%
Operating	-	228,750	140,087	565,900	147%	304%
Capital Outlay	-	-	-	112,000	N/A	N/A
Total	\$ -	\$ 606,837	\$ 519,549	\$ 1,059,428	75%	104%



FY21 Budget Highlights

Category	Item	Amount
Operating	Maintenance and Repairs to 100 W. Main	400,000
Capital Outlay	Replacement of Ford F-150s (2012 and Older) with Ford F-150s (4)	112,000

Facilities Maintenance

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FY20 Accomplishments

- Adapted and provided support to assist departments with sanitization and other needs during the COVID-19 pandemic.
- Trained staff to use newly-integrated ticketing system to enter and respond to work orders.
- Continued to train Facilities Maintenance staff to perform preventative maintenance to increase the effectiveness and life of City facilities and related equipment.

FY21 Goals

- Continue to research and plan City-wide air conditioning system integration, which would allow Facilities Maintenance to continuously monitor the air conditioning systems at all City locations.
- Continue to train Facilities Maintenance staff to perform preventative maintenance to increase the effectiveness and life of City facilities and related equipment.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Output

Tickets Received	*	582	550
Trainings Held	*	3	5

Average Response Time	*	36 hours	24 hours
Percent of Preventative Maintenance Performed by Scheduled Time	*	100%	100%

Effectiveness

Repeat Tickets Received (After Clearing Initial Ticket)	*	25	10
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* A new performance management program was implemented mid-FY19. At the time of publication, data was not yet available.

Facilities Maintenance

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Staffing

Position ¹	FY19 Approved	FY20 Approved	FY21 Proposed
Facilities Foreman	0	1	1
Facilities Maintenance Technician II	0	1	1
Facilities Maintenance Technician I ²	0	4.5	4.5
Total Positions	0	6.5	6.5

¹ All Facility Maintenance positions were separated from the Administration Department to form a new department beginning in FY20.

² One Facilities Maintenance Technician I position is partially funded (50% / 50%) by the Utility Administration Department.

Facilities Maintenance Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-650-000	Salaries	-	248,834	250,896	246,946
4-650-005	Overtime	-	1,600	1,600	1,600
4-650-006	Overtime- Pfestivals	-	-	237	-
4-650-010	Employee Incentives	-	5,400	5,400	5,400
4-650-015	Employee Retirement	-	33,116	35,829	34,283
4-650-020	Social Security/Medicare	-	18,265	19,747	19,427
4-650-030	Workers Compensation	-	2,998	2,998	3,350
4-650-040	Employee Insurance	-	57,386	52,266	58,240
4-650-050	Unemployment Tax	-	1,890	1,890	3,150
4-650-085	Merit Increases	-	8,598	8,598	9,132
Total Personnel		-	378,087	379,461	381,528
Operating					
4-650-200	Gasoline	-	3,200	3,000	3,200
4-650-210	Vehicle Maintenance	-	1,450	1,200	1,450
4-650-300	Electricity	-	20,000	21,207	21,000
4-650-310	Communications	-	4,800	3,048	4,700
4-650-320	Water	-	1,000	-	-
4-650-330	Natural Gas	-	2,100	1,500	2,700
4-650-405	Uniforms and PPE	-	4,700	4,800	5,200
4-650-410	Training and Education	-	1,000	-	500
4-650-420	Insurance	-	8,700	4,564	5,000
4-650-430	Office Supplies	-	300	100	250
4-650-432	Custodial Supplies	-	17,000	20,000	20,000
4-650-440	Small Tools/Equipment	-	5,000	2,000	3,000
4-650-465	Rentals/Leases	-	-	3,108	3,500
4-650-466	Leased Office Space	-	20,000	17,427	20,000
4-650-480	Other Operating Expenses	-	3,000	250	500
4-650-510	Maintenance Contracts	-	11,500	12,883	14,900
4-650-520	Maintenance and Repairs ¹	-	125,000	45,000	460,000
Total Operating		-	228,750	140,087	565,900

**Facilities Maintenance
Expense**

		FY19 Actual		FY20 Budget		FY20 Projected Total		FY21 Proposed Budget	
Capital Outlay									
4-650-700	Equipment	-	-	-	-	-	-	112,000	
Total Capital Outlay		-	-	-	-	-	-	112,000	
Total Expense		-	606,837	519,549	1,059,428				

¹ Includes maintenance and repairs to 100 W. Main.

**Facilities Maintenance
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Ford F-150 Single Cab Replacement of 2002 Ford F-150 (#264)	28,000
4700	Ford F-150 Single Cab Replacement of 2007 Ford F-150 (#332)	28,000
4700	Ford F-150 Single Cab Replacement of 2010 Ford F-150 (#408)	28,000
4700	Ford F-150 Single Cab Replacement of 2012 Chevy Tahoe SUV (#442)	28,000

4700 Total \$ 112,000

Total Capital Outlay \$ 112,000

**Facilities Maintenance
Maintenance Contracts (4510)**

Equipment/Software	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Alarm Monitoring & Maintenance	1 year	City Hall	-	5,800	3,314	3,500
Generator Maintenance and Upkeep	1 year	Suite 200, Suite 500	-	-	3,991	4,000
Mowing	1 year	City Hall, Maintenance	-	5,000	5,317	7,000
Pest Control	1 year	City Hall	-	700	260	400
Total			\$ -	\$ 11,500	\$ 12,883	\$ 14,900



Resource Recovery Department

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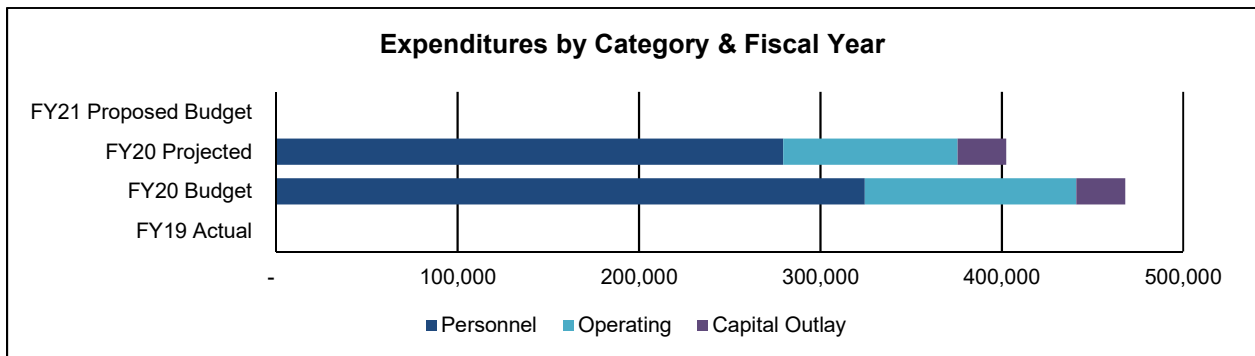
Department Description

Resource Recovery has historically been responsible for the maintenance and upkeep of the City's Recycle Center, which offers customers to drop off a variety of recyclable items including, brush, scrap metal, refrigerant units, cardboard and paper, automotive fluids and batteries. Beginning in FY21, the department was dissolved.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	324,589	279,473	-	-100%	-100%
Operating	-	116,600	96,170	-	-100%	-100%
Capital Outlay	-	27,000	26,886	-	-100%	-100%
Total	\$ -	\$ 468,189	\$ 402,529	\$ -	-100%	-100%



FY21 Budget Highlights

Category	Item	Amount
General	Resource Recovery Department Dissolved	

Resource Recovery Department

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Staffing

Position ¹	FY19 Approved	FY20 Approved	FY21 Proposed
Resource Recovery Foreman	0	1	0
Resource Recovery Crew Leader	0	1	0
Resource Recovery Equipment Operator	0	4	0
Total Positions	0	6	0

¹ All Resource Recovery positions were separated from Wastewater Treatment to form a new department for FY20. The department was dissolved for FY21.

Resource Recovery Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-575-000	Salaries	-	214,769	181,399	-
4-575-005	Overtime	-	2,000	1,500	-
4-575-006	Overtime- Pfestivals	-	-	216	-
4-575-015	Employee Retirement	-	27,981	25,241	-
4-575-020	Social Security/Medicare	-	15,433	14,008	-
4-575-030	Workers Compensation	-	4,379	4,379	-
4-575-040	Employee Insurance	-	49,188	43,690	-
4-575-050	Unemployment Tax	-	1,620	1,620	-
4-575-085	Merit Increases	-	7,419	7,419	-
Total Personnel		-	324,589	279,473	-
Operating					
4-575-200	Gasoline	-	20,000	10,000	-
4-575-210	Vehicle Repair	-	10,000	15,000	-
4-575-220	Equipment Repair	-	20,000	10,000	-
4-575-310	Communications	-	700	420	-
4-575-405	Uniforms and PPE	-	6,000	3,000	-
4-575-410	Training and Education	-	1,000	-	-
4-575-420	Insurance	-	900	5,000	-
4-575-440	Small Tools/Equipment	-	10,000	500	-
4-575-480	Other Operating Expenses	-	6,000	200	-
4-575-510	Maintenance Contracts	-	40,000	37,050	-
4-575-520	Maintenance and Repairs	-	2,000	15,000	-
Total Operating		-	116,600	96,170	-
Capital Outlay					
4-575-700	Equipment	-	27,000	26,886	-
Total Capital Outlay		-	27,000	26,886	-
Total Expense		\$ -	\$ 468,189	\$ 402,529	\$ -

**Resource Recovery Department
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Tub Grinding	1 Year	Recycle Center	-	40,000	37,050	-
Total			\$ -	\$ 40,000	\$ 37,050	\$ -

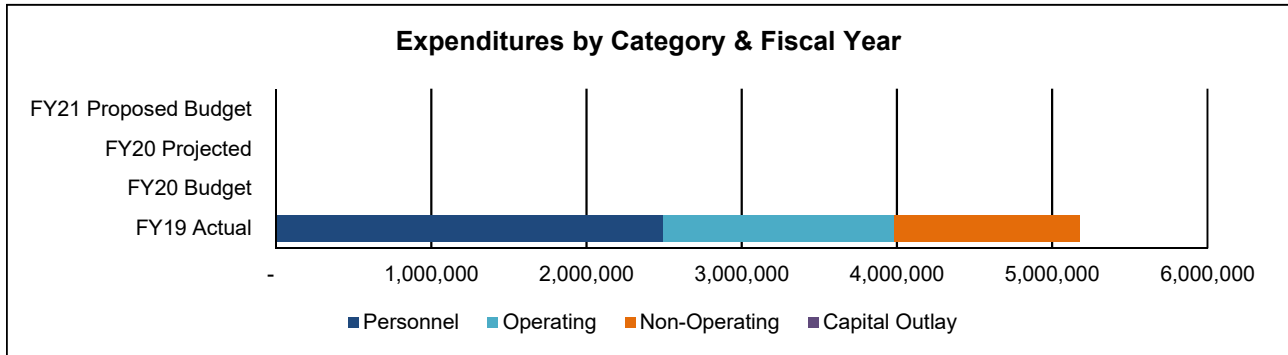
Department Description

Administration has historically been composed of the City Manager's Office, Finance, People and Culture, Communications, and Facilities Maintenance. Beginning in FY20, the Administration Department was separated into its various functions.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	2,495,563	-	-	-	N/A	N/A
Operating	1,488,966	-	-	-	N/A	N/A
Non-Operating	1,196,659	-	-	-	N/A	N/A
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ 5,181,188	\$ -	\$ -	\$ -	N/A	N/A



FY21 Budget Highlights

Category	Item	Amount
General	Administration Department Separated into its Various Functions in FY20	

Administration Department
 100 East Main Street | Ph. 512-990-6100 | pflugervilletx.gov

Staffing

Position ¹	FY19 Approved	FY20 Approved	FY21 Proposed
City Manager	1	0	0
Assistant City Manager (ACM)	2	0	0
City Secretary	1	0	0
Human Resources Director	1	0	0
Human Resources Generalist	1	0	0
Human Resources Coordinator	1	0	0
Human Resources Assistant	1	0	0
Digital Content Web Specialist	1	0	0
Communications Director	1	0	0
Marketing Specialist	1	0	0
Videography Multimedia Specialist	1	0	0
Deputy City Secretary	1	0	0
Assistant City Secretary	0	0	0
Administrative Technician (Part-Time)	1	0	0
Facilities Foreman	1	0	0
Facilities Technician	6	0	0
Finance Director	1	0	0
Assistant Finance Director	1	0	0
Budget Analyst	1	0	0
Senior Accountant	1	0	0
Accountant	1	0	0
Accounting/Payroll Technician	1	0	0
Purchasing Coordinator	1	0	0
Accounts Payable Technician	1	0	0
Total Positions	29	0	0

¹ All positions were separated to form new departments based on function beginning in FY20.

Administration Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-200-000	Salaries	1,791,335	-	-	-
4-200-005	Overtime	3,459	-	-	-
4-200-006	Overtime- Pfestivals	1,965	-	-	-
4-200-010	Employee Incentives	12,675	-	-	-
4-200-015	Employee Retirement	245,011	-	-	-
4-200-016	Contractual Retirement Contribution	17,303	-	-	-
4-200-020	Social Security/Medicare	129,122	-	-	-
4-200-030	Workers Compensation	5,589	-	-	-
4-200-040	Employee Insurance	194,357	-	-	-
4-200-042	Employee Wellness Program	2,048	-	-	-
4-200-045	EFA Claim Reimbursement	91,789	-	-	-
4-200-050	Unemployment Tax	910	-	-	-
	Total Personnel	2,495,563	-	-	-
Operating					
4-200-140	Appraisal Fees	124,938	-	-	-
4-200-150	Auditor Professional Fees	44,500	-	-	-
4-200-175	Fire Marshal Fees	88,866	-	-	-
4-200-180	Election Expense	6,797	-	-	-
4-200-195	Other Professional Fees	230,842	-	-	-
4-200-196	Public Transportation Services	56,566	-	-	-
4-200-197	Media Expense	185,274	-	-	-
4-200-198	Convention Visitors Bureau	2,240	-	-	-
4-200-200	Gasoline	3,172	-	-	-
4-200-210	Vehicle Maintenance	1,741	-	-	-
4-200-300	Electricity	18,487	-	-	-
4-200-310	Communications	23,597	-	-	-
4-200-320	Water	983	-	-	-
4-200-330	Natural Gas	2,220	-	-	-
4-200-400	Postage	19,337	-	-	-
4-200-405	Uniforms and PPE	2,084	-	-	-
4-200-410	Training and Education	44,531	-	-	-
4-200-412	Management Development	25,132	-	-	-
4-200-415	Council Training & Education	5,705	-	-	-

Administration Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-200-416	State of the City	11,341	-	-	-
4-200-420	Insurance	8,917	-	-	-
4-200-430	Office Supplies	10,862	-	-	-
4-200-440	Small Tools/Equipment	31,941	-	-	-
4-200-450	Advertising	6,465	-	-	-
4-200-460	Memberships/Dues (Department)	8,600	-	-	-
4-200-461	City Partnerships	19,642	-	-	-
4-200-465	Rentals/Leases (Copiers)	6,385	-	-	-
4-200-466	Leased Office Space	16,830	-	-	-
4-200-480	Other Operating Expenses	122,964	-	-	-
4-200-510	Maintenance Contracts	103,951	-	-	-
4-200-520	Maintenance and Repairs	168,976	-	-	-
4-200-600	Emergency Management	(1,111)	-	-	-
4-200-680	Special Events	57	-	-	-
4-200-687	Custodial Supplies	13,174	-	-	-
4-200-679	Community Engagement Event	72,958	-	-	-
	Total Operating	1,488,966	-	-	-
	Non-Operating				
4-200-901	Economic Incentives	1,196,659	-	-	-
	Total Non-Operating	1,196,659	-	-	-
	Capital Outlay				
4-200-700	Equipment	-	-	-	-
	Total Capital Outlay	-	-	-	-
	Total Expense	\$ 5,181,188	\$ -	\$ -	\$ -

**Administration Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Additional Consulting Services	49,940	-	-	-
Background Checks	4,213	-	-	-
Bond Arbitrage Calculations	7,596	-	-	-
COBRA	2,747	-	-	-
Code Updates	2,880	-	-	-
Compensation Plan	60,000	-	-	-
Confidential Record Storage	982	-	-	-
Drug Screening/Physicals	16,245	-	-	-
Employee Assistance Program	12,158	-	-	-
Facility Space Planning	2,921			
FSA & EFA Admin Fees	4,874	-	-	-
GASB 45 - OPEB Reporting	8,366	-	-	-
Graphic Designer	14,463	-	-	-
Interim P+C Director Services	20,773			
Multi-Lingual Testing	270	-	-	-
Public Works Facilities Master Plan	6,702	-	-	-
Strategic Planning Services	5,000	-	-	-
Tourism Support	2,691	-	-	-
W-2 & 1099 Processing	4,785	-	-	-
Total	\$ 230,842	\$ -	\$ -	\$ -

Administration Department Memberships (4460)

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
City Manager					
AICP/APA (Planning Associations)	Indiv (1)	743	-	-	-
Engaging Local Government Leaders (ELGL)	Indiv(3)	120	-	-	-
International Council of Shopping Centers (ICSC)	Indiv (2)	150	-	-	-
International City Managers Assoc. (ICMA)	Indiv (3)	2,480	-	-	-
Texas Economic Development Council	Indiv (1)	500	-	-	-
Texas City Managers Assoc. (TCMA)	Indiv (4)	1,217	-	-	-
Urban Land Institute (ULI)	Indiv (1)	280			
City Secretary					
ARMA (Records Management)	Indiv (2)	215	-	-	-
Capital City Chapter of Municipal Clerks	Indiv (3)	90	-	-	-
International Institute of Municipal Clerks (IIMC)	Indiv (1)	210	-	-	-
Texas Municipal Clerks Association	Indiv (2)	300	-	-	-
Human Resources					
International Public Management Assoc. for HR	Indiv (1)	405	-	-	-
Society for HR Management (SHRM)	Indiv (3)	209	-	-	-
Texas Municipal HR Assoc. (TMHRA)	Indiv (4)	315	-	-	-
Finance					
Govt. Finance Officers Assoc. (GFOA)	Indiv (3)	595	-	-	-
Govt. Finance Officers Assoc. of Texas (GFOAT)	Indiv (4)	80	-	-	-
Texas Public Purchasing Association (TPPA)	Indiv (1)	75	-	-	-
Texas State Board of Public Accountancy (CPA Lic.)	Indiv (2)	66	-	-	-
Communications					
City County Comm. & Marketing Assoc. (3CMA)	Indiv (1)	400	-	-	-
National Assoc. of Govt. Webmasters (NAGW)	Indiv (1)	150	-	-	-
Total		\$ 8,600	\$ -	\$ -	\$ -

**Administration Department
City Partnerships (4461)**

Organization	Type	FY19 Actual	FY20 Budget	3/31/20 Actual	FY20 Projected	FY21 Proposed
Capital Area Metropolitan Planning Organization (CAMPO)	City-wide	3,170	-	-	-	-
Greater Pflugerville Chamber of Commerce (GPCC)	City-wide	9,500	-	-	-	-
Texas Comptroller (Purchasing Co-op)	City-wide	100	-	-	-	-
Texas Municipal League (TML)	City-wide	6,372	-	-	-	-
Total		\$ 19,642	\$ -	\$ -	\$ -	\$ -

**Administration Department
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Alarm Monitoring & Maintenance	1 year	City Hall	3,526	-	-	-
Finance Software	1 year	Suite 100	21,986	-	-	-
Fleet Vehicle GPS Service	1 year	All GF Non- Police Veh	16,493	-	-	-
Generator	1 year	City Hall	696	-	-	-
HR Affordable Care Act (ACA) Software	1 year	City Hall	16,464	-	-	-
Internal Communications (Slack)	1 year	City Wide	3,019	-	-	-
Laserfiche Maintenance	1 year	City-wide IT (except PD)	10,030	-	-	-
Mowing (City facilities)	1 year	City Hall, Maintenance	7,104	-	-	-
Open Records Request Mgmt	1 year	Suite 300	4,620	-	-	-
Pest Control	1 year	City Hall	350	-	-	-
Website Maintenance	1 year	City-wide	14,663	-	-	-
Zactax Subscription	1 year	City Hall	5,000	-	-	-
Total			\$ 103,951	\$ -	\$ -	\$ -

Utility Fund



Utility Fund Summary

	FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Operating Revenues				
Water	17,783,886	19,388,115	20,032,633	19,969,000
Wastewater	11,138,362	11,399,512	11,666,180	11,809,080
Solid Waste	5,093,944	5,800,000	5,800,000	6,200,000
Total	<u>\$ 34,016,192</u>	<u>\$ 36,587,627</u>	<u>\$ 37,498,813</u>	<u>\$ 37,978,080</u>
Operating Expenses				
Utility Administration	4,207,060	5,081,980	4,957,167	5,049,035
Utility Maintenance	1,588,671	1,988,224	1,719,593	2,717,417
Water Treatment	4,765,341	5,218,591	5,304,040	5,416,881
Water Distribution	8,787,265	9,537,573	9,646,899	9,833,414
Wastewater Collection	2,579,398	3,923,334	3,394,342	3,214,904
Wastewater Treatment	3,907,835	4,589,249	4,346,946	5,510,331
Solid Waste	5,093,944	5,800,000	5,800,000	6,200,000
Total	<u>\$ 30,929,514</u>	<u>\$ 36,138,951</u>	<u>\$ 35,168,987</u>	<u>\$ 37,941,982</u>
Revenues over (under) expenses	\$ 3,086,678	\$ 448,676	\$ 2,329,826	\$ 36,098
Capital Projects				
Capital Project Funding Sources	3,342,865	78,281,182	31,315,522	102,503,024
Capital Project Funding Uses	3,342,865	78,281,182	31,315,522	102,503,024
Sources over (under) uses	\$ -	\$ -	\$ -	\$ -
FY21 Estimated Beginning Fund Balance			<u>\$ 8,867,474</u>	
FY21 Reserved Fund Balance (25% of Operating Expense)			<u>\$ 5,531,186</u>	

See subsequent pages for Utility Fund Capital Improvement Projects and Impact Fee summaries.

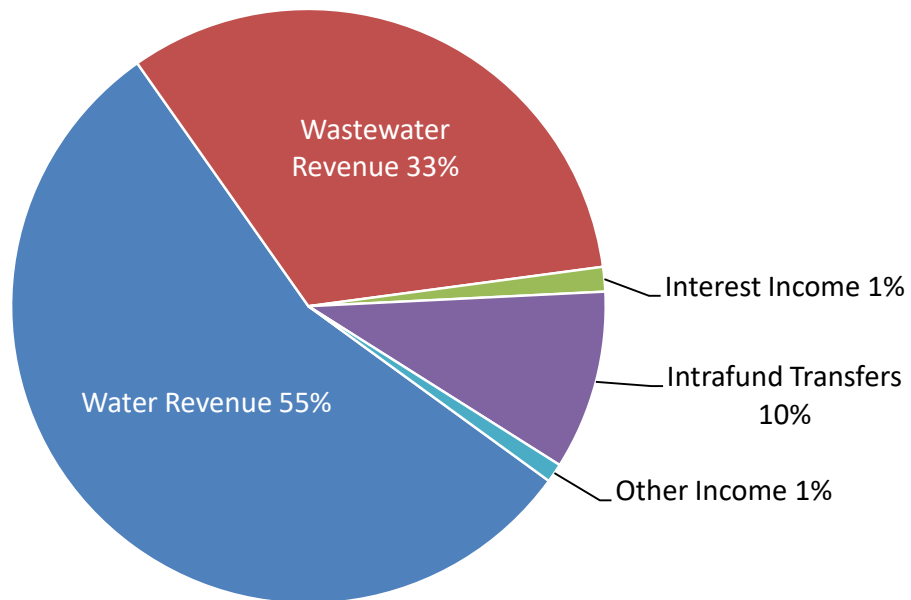


Utility Fund Revenue Summary

(excluding Solid Waste and Capital Projects)

	FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget	% Change FY20 - FY21 Budget	% Change FY20 Projected to FY21 Budget
Water Revenue	15,935,968	16,368,540	17,552,740	17,552,000	7%	0%
Wastewater Revenue	9,492,041	9,917,332	10,174,000	10,374,400	5%	2%
Interest Income	899,282	720,000	635,000	425,000	-41%	-33%
Intrafund Transfers	2,350,000	3,100,000	3,100,000	3,100,000	0%	0%
Other Income	244,958	681,755	237,073	326,680	-52%	38%
Total	\$ 28,922,249	\$ 30,787,627	\$ 31,698,813	\$ 31,778,080	3%	0%

Utility Fund Revenues FY21 Proposed Budget



Budget Summary

Water and wastewater user fees continue to be the largest source of external income for the Utility Fund, comprising more than 85% of the Utility Fund's operating revenue. Thus far, FY20 has been relatively dry, resulting in higher than normal water consumption and water revenues are projected to end the year over budget. FY21 budgeted water revenues are flat, reflecting a conservative reduction from current usage, offset by continued growth. Wastewater revenues are anticipated to increase slightly in the coming fiscal year due to continued growth in customers. A study of the City's utility rates is underway, but no rate changes are reflected in this proposed budget. Interest revenue is budgeted to decline in response interest rate reductions as a result of economic impacts of the COVID-19 pandemic. Intrafund transfers from accumulated impact fees will continue to fund a portion of water and wastewater debt service expenditures. Utility capital projects, impact fees, and solid waste activities are summarized in separate schedules later in this document.

Water Revenue

<u>Operating Revenues</u>	FY19 Actual Total	FY20 Amended Budget	FY20 Projected Total	FY21 Proposed Budget
3-100-100 Water Revenue	14,759,723	15,266,040	16,500,000	16,500,000
3-100-101 Wholesale Water - Manville	810,449	741,500	693,740	694,000
3-100-102 Wholesale Water - Windermere	359,783	356,000	353,000	353,000
3-100-120 Tap Fees	6,250	5,000	6,000	5,000
3-100-125 Fire Hydrant Testing Fee	4,500	5,000	5,500	5,000
3-100-700 Service Fees	110,255	100,000	75,000	90,000
3-150-705 Transfer in Solid Waste Admin Fee	-	-	50,000	105,000
3-100-710 Interest Income	254,272	200,000	180,000	100,000
3-100-720 Miscellaneous Income	19,339	17,000	18,400	17,000
3-100-729 Insurance Claim Revenue	26,937	22,575	23,000	-
3-100-850 Sale of Fixed Assets	5,676	-	2,993	-
3-100-900 Transfer from Fund Balance	-	525,000	-	-
Operating revenue	\$ 16,356,928	\$ 17,238,115	\$ 17,907,633	\$ 17,869,000
 <u>Other Revenues</u>				
3-100-711 Non-operating Interest	176,958	150,000	125,000	100,000
3-100-735 Impact Fee Transfer (DS funding)	1,250,000	2,000,000	2,000,000	2,000,000
Other revenue	\$ 1,426,958	\$ 2,150,000	\$ 2,125,000	\$ 2,100,000
Total revenue	\$ 17,783,886	\$ 19,388,115	\$ 20,032,633	\$ 19,969,000

Wastewater Revenue

		FY19 Actual Total	FY20 Amended Budget	FY20 Projected Total	FY21 Proposed Budget
<u>Operating Revenues</u>					
3-150-110	Wastewater	9,486,541	9,916,332	10,170,000	10,373,400
3-150-120	Wastewater Tap Fees	5,500	1,000	4,000	1,000
3-150-705	Transfer in Solid Waste Admin Fee	-	-	50,000	105,000
3-150-710	Interest Income	254,272	200,000	180,000	100,000
3-150-726	Rental Income	5,070	4,680	4,680	4,680
3-150-741	Recycling Center	10,450	7,500	7,500	-
3-150-850	Sale of Fixed Assets	62,750	-	-	-
	Operating revenue	\$ 9,824,583	\$ 10,129,512	\$ 10,416,180	\$ 10,584,080
<u>Other Revenues</u>					
3-150-711	Non-Operating Interest	213,780	170,000	150,000	125,000
3-150-735	Impact Fee Transfer (DS funding)	1,100,000	1,100,000	1,100,000	1,100,000
	Other revenue	\$ 1,313,780	\$ 1,270,000	\$ 1,250,000	\$ 1,225,000
	Total Revenue	\$ 11,138,362	\$ 11,399,512	\$ 11,666,180	\$ 11,809,080

Solid Waste Revenues

<u>Revenue</u>	FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
3-175-140 Solid Waste	5,093,944	5,800,000	5,800,000	6,200,000
Total Revenue	<u>\$ 5,093,944</u>	<u>\$ 5,800,000</u>	<u>\$ 5,800,000</u>	<u>\$ 6,200,000</u>



Utility Long-Term Debt Service

Bond Issue	Annual Payment Amounts			
	Water		Wastewater	
	Principal	Interest	Principal	Interest
2010 Limited Tax Refunding¹	\$ 399,600	\$ 162,576	\$ -	\$ -
2012 Limited Tax Refunding²	1,264,958	1,333,060	467,861	493,050
2015 General Obligation & Refunding³	-	-	470,050	378,082
2015 Certificates of Obligation	246,100	445,616	112,350	203,434
2017A Certificates of Obligation	-	-	330,000	705,000
2017 Limited Tax Refunding⁴	-	-	90,000	228,350
2019 Certificates of Obligation	-	-	198,450	513,151
<i>Proposed 2020 Debt Issuance</i>	406,527	908,002	306,677	684,984
Totals	<u>\$ 2,317,185</u>	<u>\$ 2,849,255</u>	<u>\$ 1,975,388</u>	<u>\$ 3,206,050</u>

¹ 2010 Refunding issue, included partial refunding of 2002 Certificates of Obligation.

² 2012 Refunding issue, included partial refunding of 2002, 2003, 2003A, and 2004 Certificates of Obligation.

³ 2015 Refunding issue, included refunding of 2004 and 2005 Certificates of Obligation.

⁴ 2017 Refunding issue, included refunding of 2009A Certificates of Obligation.

An application has been submitted through the Texas Water Development Board (TWDB) for funding of utility wastewater projects. Due to the pending application, the timing of an issuance through the TWDB cannot yet be determined.

Outstanding Utility Fund Debt

Date of Issue/ Type of Debt	Amount	Bond Principal Balance as of September 30, 2020	Construction funds remaining to be spent as of September 30, 2020
2010 Limited Tax Refunding Bonds	\$5,680,800	\$4,064,400	\$0
The funds from this refunding were used to refinance and partially retire the 2002 Certificates of Obligation.			
2012 Limited Tax Refunding Bonds	\$47,443,000	\$38,795,221	\$0
The funds from this refunding were used to refinance and partially retire the 2002, 2003, 2003A, 2004 Certificates of Obligation.			
2015 General Obligation & Refunding Bonds	\$10,267,205	\$7,797,050	\$0
The funds from this refunding were used to refinance and retire the 2004 and 2005 Certificates of Obligation.			
2015 Tax & Limited Revenue CO's*	\$16,736,700	\$15,276,000	\$0
The funds from this bond issue were used for constructing, improving and extending the waterworks & sewer system.			
2017A Tax & Limited Revenue CO's*	\$16,950,000	\$15,780,000	\$0
The funds from this bond issue were used for constructing, improving and extending the waterworks & sewer system.			
2017 Limited Tax Refunding Bonds	\$5,345,000	\$4,935,000	\$0
The funds from this bond issue were used for constructing, improving and extending the waterworks & sewer system.			
2019 Tax & Limited Revenue CO's*	\$11,818,800	\$11,818,800	\$11,976,878
The funds from this bond issue were used for constructing, improving and extending the waterworks & sewer system.			
Totals	\$120,783,905	\$98,466,471	\$11,976,878

* Combination Tax and Revenue Certificates of Obligation

Proposed 2021 debt includes an approximate \$40 million issuance for waster and wastewater projects as well as an approximate \$38.8 million in potential funding through the Texas Water Development Board.

For further details by debt issuance, see the Debt Obligation Reporting on the City's website at <https://www.pflugervilletx.gov/city-government/finance/financial-documents>

Water Impact Fees Summary

Impact fees are assessed on new properties to help defray a portion of the costs that naturally result from increased development. By Texas law, these fees must be used for capital acquisition or debt service related to capital projects that have been identified in the City's Capital Improvement Program. Therefore, impact fees are only included in the budget to the extent they are estimated to be used to for approved purposes.

	FY19 Actual	FY20 Approved Budget	FY20 Projected Total	FY21 Proposed Budget
Revenues				
3136 Water Impact Fees	\$ 2,896,574	\$ -	1,850,000	\$ -
Total Revenues	<u>\$ 2,896,574</u>	<u>\$ -</u>	<u>\$ 1,850,000</u>	<u>\$ -</u>
Expenses				
3735 Transfer for Debt Service	2,000,000	2,000,000	2,000,000	2,000,000
3735 Transfer for Impact Fee Study	-	-	140,000	-
3735 Transfer for Cap Projects	165,475	190,000	74,000	1,900,000
Total Expenses	<u>\$ 2,165,475</u>	<u>\$ 2,190,000</u>	<u>\$ 2,214,000</u>	<u>\$ 3,900,000</u>
Estimated Year End Fund Balance			\$ 6,127,583	

Wastewater Impact Fees Summary

Impact fees are assessed on new properties to help defray a portion of the costs that naturally result from increased development. By Texas law, these fees must be used for capital acquisition or debt service related to capital projects that have been identified in the City's Capital Improvement Program. Therefore, impact fees are only included in the budget to the extent they are estimated to be used to for approved purposes.

	FY19 Actual	FY20 Approved Budget	FY20 Projected Total	FY21 Proposed Budget
Revenues				
3136 Wastewater Impact Fees	\$ 2,506,657	\$ -	1,800,000	\$ -
Total Revenues	<u>\$ 2,506,657</u>	<u>\$ -</u>	<u>\$ 1,800,000</u>	<u>\$ -</u>
Expenses				
3735 Transfer for Debt Service	1,100,000	1,100,000	1,100,000	1,100,000
3735 Transfer for Impact Fee Study	-	-	140,000	-
3735 Transfer for Cap Projects	1,898,782	3,500,000	2,400,000	2,600,000
Total Expenses	<u>\$ 2,998,782</u>	<u>\$ 4,600,000</u>	<u>\$ 3,640,000</u>	<u>\$ 3,700,000</u>
Estimated Year End Fund Balance			\$ 4,119,666	

Capital Project Funding Summary

	FY19 Actual	FY20 Amended Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Funding				
Water				
3725 Bond Proceeds (New Debt)	\$ -	\$ 11,039,000	\$ -	\$ 26,584,500
3725 Potential TWDB Funds *	-	-	-	-
3725 Existing Bond Funds	-	-	-	-
3900 Fund Balance Transfer	242,003	12,120,618	12,844,400	-
3900 Impact Fees	165,475	190,000	74,000	1,900,000
Wastewater				
3725 Bond Proceeds (New Debt)	-	19,836,504	-	20,607,979
3725 Potential TWDB Funds *	-	-	-	38,833,667
3725 Existing Bond Funds	120,514	26,024,000	14,047,122	11,976,878
3900 Fund Balance Transfer	916,091	5,571,060	1,950,000	-
3900 Impact Fees	1,898,782	3,500,000	2,400,000	2,600,000
Total	\$ 3,342,865	\$ 78,281,182	\$ 31,315,522	\$ 102,503,024

Capital Expenditures				
Water				
120 Water Treatment	\$ 596	\$ 11,039,000	\$ 2,650,000	\$ 10,109,632
130 Water Distribution	406,882	12,310,618	10,268,400	18,374,868
Wastewater				
160 Wastewater Collection	574,180	14,476,873	4,897,122	18,390,952
170 Wastewater Treatment	2,361,207	40,454,691	13,500,000	55,627,572
Total	\$ 3,342,865	\$ 78,281,182	\$ 31,315,522	\$ 102,503,024

* The City has applied for Texas Water Development Board (TWDB) funding for specific wastewater capital improvement projects. If awarded, the City would issue debt through the TWDB.

Utility Fund Capital Improvement Projects

Water Projects	Total Cost Estimate	FY 2020 Projected	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
System Strength & Reliability							
1 Pump Station at Water Treatment Plant	\$ 7,897,100	\$ 300,000	\$ 1,404,632	\$ 2,616,700	\$ 2,716,700	859,068	\$ -
2 Water Treatment Plant Expansion to 20.5 MGD	6,000,000	1,500,000	1,700,000	2,300,000	500,000	-	-
3 Water Treatment Plant, High Service Pump Station, Lake Pump Station Expansion, Pretreatment Trains to 30 MGD	43,750,000	250,000	3,000,000	10,500,000	30,000,000	-	-
4 Colorado Sand Drive Looping (16")	1,001,500	300,000	601,500	100,000	-	-	-
5 Looping Improvements in Central Pressure Zone (16"/12")	6,615,000	-	-	-	860,000	3,775,000	1,980,000
6 Water Treatment Plant Emergency Generator Power System	7,705,000	600,000	4,005,000	3,100,000	-	-	-
7 Water Treatment Plant, Lake Pump Station Expansion to 45MGD; and River PS to 30.0 MGD	56,943,300	-	-	-	-	-	3,500,000
Storage							
8 Heatherwilde Elevated Storage (Swenson Farms PRV)	175,000	175,000	-	-	-	-	-
9 2.0 MG Elevated Storage Tank (800 Pressure Plane)	7,993,500	200,000	1,000,000	4,700,000	2,093,500	-	-
10 2.5 MG North Elevated Storage Tank	9,170,700	200,000	2,000,000	4,783,706	2,186,994	-	-
11 2.0 MG Elevated Storage Tank (Rowe Ln)	7,286,500	-	-	1,092,975	3,716,115	2,477,410	-
12 5.0 MGD SH45 Pump Station & 3.5 MG GST	12,005,100	-	-	-	-	-	1,440,000
13 2.0 MG South Elevated Storage Tank, West/960' PZ Construction, and 3.5 MG Pfennig Ground Storage Tank	11,474,100	-	-	-	-	1,712,115	3,904,794
Distribution							
14 SH 45 Water Extension and Interconnect	854,400	165,000	621,238	-	-	-	-
15 Water Lines to Convert East Pressure Zone to 800' Pressure Zone (30"/24"/20"/16")	2,931,900	-	439,785	1,495,269	996,846	-	-
16 Water Lines in New 800' Pressure Zone (16"/12")	6,854,300	-	1,028,145	3,495,693	1,864,397	466,065	-
17 Weiss Lane/Pecan Street Water Lines (42"/36")	10,531,300	1,579,700	6,713,700	2,237,900	-	-	-
18 Weiss Lane/Kelly Lane Water Lines (36"/30")	9,377,400	-	500,000	8,877,400	-	-	-
19 State Highway 130 Water Line (20")	2,196,700	-	600,000	1,317,540	279,160	-	-
20 State Highway 130 Water Lines (30"/24")	5,846,500	-	877,000	3,727,148	1,242,352	-	-
21 State Highway 45 Water Lines (24"/20")	2,453,900	-	368,100	2,085,800	-	-	-
22 Water Lines to Convert Manville 900' Pressure Zone to 800' Pressure Zone (12"/8")	3,398,200	-	-	-	509,730	2,888,470	-
23 Water Lines to Convert Manville 900' Pressure Zone to Central Pressure Zone (24"/16"/12")	13,589,800	-	-	-	2,038,470	6,930,798	4,620,532
Miscellaneous System Improvements							
24 Manville Water Line (MUD 5 Agreement)	1,600,000	1,600,000	-	-	-	-	-
25 Colorado River Intake Screen Sourcing System	690,000	150,000	540,000	-	-	-	-
26 Conversion of Water Meters to AMI	8,000,000	-	3,000,000	4,000,000	1,000,000	-	-
27 Zebra Mussel Chemical Control Systems	526,000	498,700	-	-	-	-	-
28 South Standpipe Tank Rehabilitation	600,000	600,000	-	-	-	-	-
29 Well 5 GSTs Rehabilitation	350,000	-	-	350,000	-	-	-
30 Clear Well 1 Rehabilitation	800,000	-	-	-	800,000	-	-
31 Pfennig GSTs Rehabilitation	600,000	-	-	-	-	600,000	-
32 CCN Acquisition	4,800,000	4,800,000	-	-	-	-	-
System Rehabilitation							
33 System Rehabilitation Projects R1-R12	4,545,600	-	85,400	777,700	485,000	704,365	2,493,135
Total Water Projects		\$ 12,918,400	\$ 28,484,500	\$ 57,557,831	\$ 51,289,264	\$ 20,413,291	\$ 17,938,461

Utility Fund Capital Improvement Projects

Funding sources- Water:

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Transfer from Fund balance	\$ (12,844,400)	\$ -	\$ -	\$ -	\$ -	\$ -
Existing Bond Funds	-	-	-	-	-	-
New Bond Funds	-	(26,584,500)	(51,557,831)	(44,289,264)	(17,788,991)	(14,339,061)
Potential Funding through the Texas Water Development Board	-	-	-	-	-	-
Water Impact Fees	(74,000)	(1,900,000)	(6,000,000)	(7,000,000)	(2,624,300)	(3,599,400)
Indicates project partially funded by Impact Fees						

Wastewater Projects

	Total Cost Estimate	FY 2020 Projected	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Capacity Expansion							
1 Central WWTP Capacity Expansion Phase 1	\$ 44,038,658	\$ 12,000,000	\$ 20,000,000	\$ 6,915,298	\$ -	\$ -	\$ -
2 Central WWTP Capacity Expansion Phase 2	18,560,000	-	1,500,000	6,000,000	7,000,000	4,060,000	-
3 Carmel Lift Station Pump Upgrades	350,000	-	350,000	-	-	-	-
4 Weiss Lane and Carmel Lift Stations Operational Improvements	1,840,000	250,000	954,000	512,461	-	-	-
5 15" Gilleland Creek Interceptor	1,036,300	-	-	-	300,000	376,000	360,300
6 Club Lift Station Expansion	4,059,000	-	-	-	500,000	1,700,000	1,859,000
7 Boulder Ridge Lift Station Expansion	552,300	-	-	-	220,920	169,900	161,480
Lift Station Removal							
8 Decommission Pfluger Crossing Lift Station	306,800	-	306,800	-	-	-	-
9 Decommission Highland Park Lift Station	456,800	-	250,000	206,800	-	-	-
10 Decommission Bohls Place Lift Station	306,800	-	150,000	156,800	-	-	-
Development Driven Improvements							
11 SH 45/SH 130 Tunnel (extend service to north)	2,229,200	450,000	990,000	535,622	-	-	-
12 West SH 130 Interceptor Phase 1 & 2	16,480,000	3,600,000	8,400,000	3,091,485	-	-	-
13 Sorento Interceptor Phase 2	4,585,200	-	638,000	3,947,200	-	-	-
14 Highland Park Interceptor (30"/24")	1,794,800	297,122	898,257	599,421	-	-	-
15 Wilbarger Creek Interceptor (54")	25,007,300	300,000	4,706,095	12,600,723	4,040,289	3,360,193	-
16 8.0 MGD Wilbarger Wastewater Treatment Plant	115,440,000	1,500,000	34,127,572	25,632,000	21,551,000	21,552,000	11,076,845
17 North Central Basin Interceptors (21"/12")	2,839,500	-	-	-	425,925	1,448,145	965,430
18 Bohls Place Interceptor (8")	652,000	-	97,800	554,200	-	-	-
System Rehabilitation							
19 System Rehabilitation Projects R1-R5	4,095,000	-	650,000	2,000,000	1,326,800	118,200	-
Total Wastewater Projects		\$ 18,397,122	\$ 74,018,524	\$ 62,752,010	\$ 35,364,934	\$ 32,784,438	\$ 14,423,055

Funding sources - Wastewater:

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Transfer from Fund balance	\$ (1,950,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Existing Bond Funds	(14,047,122)	(11,976,878)	-	-	-	-
New Bond Funds	-	(20,607,979)	(22,519,287)	(6,273,645)	(4,017,245)	(2,052,710)
Potential Funding through the Texas Water Development Board	-	(38,833,667)	(38,232,723)	(25,591,289)	(24,912,193)	(11,076,845)
Wastewater (Central) Impact Fees	(2,400,000)	(2,600,000)	(2,000,000)	(3,500,000)	(3,855,000)	(1,293,500)
Indicates project partially funded by Impact Fees						

Utility Fund Capital Improvement Projects

Total Funding Sources - Water & Wastewater	FY 2020 Projected	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Transfer from Fund balance	\$(14,794,400)	\$ -	\$ -	\$ -	\$ -	\$ -
Existing Bond Funds	(14,047,122)	(11,976,878)	-	-	-	-
New Bond Funds	-	(47,192,479)	(74,077,118)	(50,562,909)	(21,806,236)	(16,391,771)
Potential Funding through the Texas Water Development Board	-	(38,833,667)	(38,232,723)	(25,591,289)	(24,912,193)	(11,076,845)
Water and Wastewater (Central) Impact Fees	(2,474,000)	(4,500,000)	(8,000,000)	(10,500,000)	(6,479,300)	(4,892,900)
Projected fund balance remaining at year-end:	\$ 8,867,474	\$ 8,867,474	\$ 8,867,474	\$ 8,867,474	\$ 8,867,474	\$ 8,867,474
Bond funds remaining at year-end:	\$ 11,976,878	\$ -	\$ -	\$ -	\$ -	\$ -
Total Proposed Water and Wastewater CIP Expense	\$ 31,315,522	\$ 102,503,024	\$ 120,309,841	\$ 86,654,198	\$ 53,197,729	\$ 32,361,516

Notes

All project information provided by the Engineering Department in June 2020.
 Use of available fund balance will be considered prior to future bond issuances.



Utility Fund Departments



Utility Administration Department

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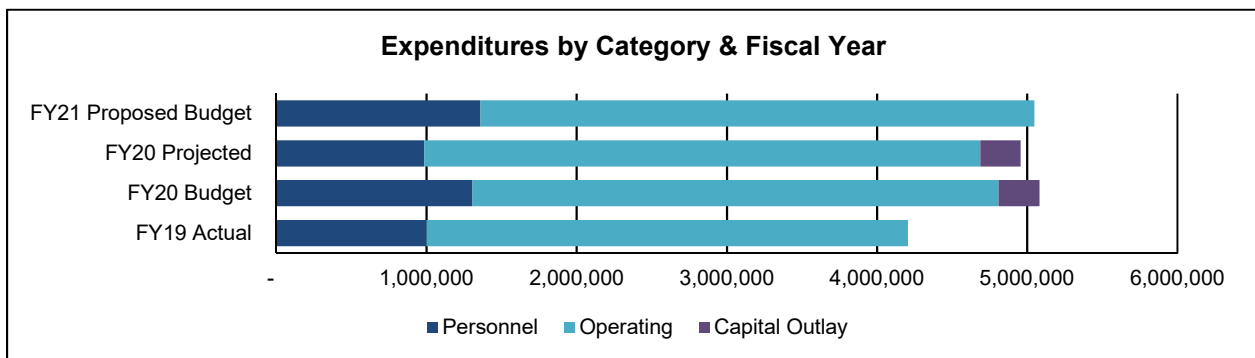
Department Description

The Utility Administration Department provides support and oversight to Public Works operating departments including Water Treatment, Water Distribution, Wastewater Treatment, Utility Maintenance and Engineering. The Department, in coordination with the Engineering Department, oversees the long term planning of utility service and the design and construction of utility capital improvement projects within the City.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	1,000,374	1,307,618	984,329	1,360,315	4%	38%
Operating	3,206,687	3,501,362	3,705,080	3,688,720	5%	0%
Capital Outlay	-	273,000	267,758	-	-100%	-100%
Total	\$ 4,207,060	\$ 5,081,980	\$ 4,957,167	\$ 5,049,035	-1%	2%



FY21 Budget Highlights

Category	Item	Amount
Operating	American Public Works Association Self Assessment	100,000
Operating	Water Supply Evaluation	175,000
Operating	Wireless Master Plan Phase 1: Installation of Fiberlines to Towers	160,000

Utility Administration Department

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Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Assistant City Manager ¹	0	1	1
Public Works Director ¹	1	0	0
Public Utility Director ²	0	1	1
Utility Superintendent ²	2	1	1
Maintenance Superintendent ³	1	0	0
Water Conservation/Regulatory Manager	1	1	1
Utility Business Operations Manager	1	1	1
Utility Engineer	1	1	1
Construction Inspector II	1	1	1
Capital Improvement Program Manager	1	1	1
Utility Billing Coordinator	0	1	1
Utility Billing Specialist	4	3	3
Conservation Education Specialist	1	1	1
Utility CIP Technician	1	1	1
Administrative Technician	1	1	1
Facilities Maintenance Tech ⁴	1	0.5	0.5
Recycle Center Attendant (Part-Time)	1	1	1
Laborer (Seasonal)	2	2	2
Total Positions	20	18.5	18.5

¹ Public Works Director reclassified as an Assistant City Manager in FY20.

² Utility Superintendent reclassified as a Public Utility Director in FY20.

³ One Utility Foreman reclassified as a Maintenance Superintendent and moved to Utility Maintenance in FY20.

⁴ Position is partially funded (50% / 50%) by Facilities Maintenance.

**Utility Administration Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-110-000	Salaries	742,800	938,435	698,627	973,401
4-110-005	Overtime	2,795	1,500	1,500	2,000
4-110-006	Overtime- Pfestivals	753	600	-	600
4-110-010	Employee Incentives	1,800	1,800	1,800	1,800
4-110-015	Employee Retirement	100,354	124,164	96,346	129,038
4-110-020	Social Security/Medicare	54,786	70,292	53,697	74,802
4-110-030	Workers Compensation	1,848	1,828	1,828	1,914
4-110-040	Employee Insurance	94,995	131,168	92,700	133,120
4-110-050	Unemployment Tax	243	4,919	4,919	8,199
4-110-085	Merit Increases	-	32,912	32,912	35,441
	Total Personnel	1,000,374	1,307,618	984,329	1,360,315
Operating					
4-110-110	Legal Fees	18,310	5,000	2,000	5,000
4-110-195	Other Professional Fees	959,773	694,608	828,976	991,654
4-110-200	Gasoline	6,164	6,135	5,000	6,135
4-110-210	Vehicle Maintenance/Repair	1,898	10,000	10,000	10,000
4-110-260	Franchise Fee Water	637,198	633,060	701,800	701,800
4-110-260	Franchise Fee Wastewater	379,462	389,721	407,000	414,900
4-110-300	Electricity	22,385	26,000	23,860	24,000
4-110-310	Communications	18,735	20,700	35,229	38,900
4-110-400	Postage	70,758	75,500	80,996	75,500
4-110-405	Uniforms and PPE	3,022	3,230	1,000	3,230
4-110-410	Travel & Training	25,639	28,500	15,000	28,500
4-110-420	Insurance	11,325	13,100	12,000	13,000
4-110-430	Office Supplies	8,354	12,000	8,000	12,000
4-110-432	Custodial Supplies	-	5,500	5,500	5,500
4-110-440	Small Tools	20,708	20,000	18,000	38,350
4-110-450	Advertising	5,953	-	5,487	6,000
4-110-455	Printing and Records	-	2,000	5,000	2,000

**Utility Administration Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-110-460	Membership/Dues	7,631	12,545	8,255	12,800
4-110-465	Rentals/Leases	3,967	12,000	12,000	14,000
4-110-467	Fiberline Lease	-	-	-	160,000
4-110-470	Publications/Software	-	1,500	1,500	-
4-110-480	Other Operating	39,386	18,350	15,000	-
4-110-510	Maintenance Contracts	143,659	247,913	238,351	313,451
4-110-520	Maintenance & Repairs	68,797	62,000	62,000	62,000
4-110-645	Transfer	750,000	1,202,000	1,202,000	750,000
Total Operating		3,206,687	3,501,362	3,705,080	3,688,720
Capital Outlay					
4-110-700	Equipment	-	273,000	267,758	-
Total Capital Outlay		-	273,000	267,758	-
Total Expense		\$ 4,207,060	\$ 5,081,980	\$ 4,957,167	\$ 5,049,035

**Utility Administration Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
American Public Works Association Self Assessment	-	-	45,000	100,000
Bond Arbitrage Calculations	1,254	1,608	1,608	354
Credit Card Processing & PCI Fees	237,155	250,000	281,300	295,400
Engineering Consulting Services	126,688	200,000	200,000	200,000
High Service Pumping Station Study	29,160	-	-	-
Historic Infrastructure Design for Caldwell & Russell Street ³	-	81,250	81,250	-
Indirect Cost Allocation Model	-	-	-	35,000
Interim Public Works Director Services	83,039	-	57,000	-
Lobbying Fees	104,380	-	-	52,000
Monthly Website Fees	4,740	5,000	4,740	5,000
On-Site Utility Systems Evaluation	15,304	-	-	-
Quarterly Insite Fees	93,436	98,000	98,000	102,900
TCEQ TPDES Discharge	15,800	-	-	-
Translation Services	1,191	2,500	2,000	2,000
Utility Bill Printing	22,632	26,250	23,000	24,000
Utility Rate Study	3,470	30,000	22,500	-
Wastewater Master Plan	109,395	-	12,578	-
Water Master Plan	54,943	-	-	-
Water Supply Evaluation	-	-	-	175,000
Wireless Master Plan	19,150	-	-	-
WWTP Assessment ¹	12,570	-	-	-
Zebra Muscle Assessment	24,840	-	-	-
Total	\$ 959,773	\$ 694,608	\$ 828,976	\$ 991,654

¹ Moved to Wastewater Treatment in FY20.

³ Project is primarily funded (25% / 75%) by the Engineering Department.

**Utility Administration Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
American Public Works Association (APWA)	Group	25	1,000	1,000	1,000
American Society of Civil Engineers	Indiv (2)		315	315	630
American Water Works Association (AWWA)	Group	872	3,500	3,500	3,600
Highland Lakes Firm Water Customers	Group	4,000	4,000	-	4,000
Professional Engineers Board	Indiv (2)	-	40	40	80
South Central Membrane Association (SCMA)	Indiv	100	400	-	-
Texas Floodplain Management Association (TFMA)	Indiv (1)	100	90	-	90
Texas Municipal Utilities Association (TMUA)	Indiv (2)	240	150	150	150
Texas Water Utility Assoc. (All Utility Departments)	Group	2,175	2,550	2,550	2,550
Water Environmental Association of Texas	Indiv (4)	200	-	200	200
Water Environmental Federation	Group	-	500	500	500
Total		\$ 7,712	\$ 12,545	\$ 8,255	\$ 12,800

**Utility Administration
Maintenance Contracts (4510)**

Equipment/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Aquatic Vegetation Control	1 year	Lake	44,695	140,000	138,920	75,000
Contract Mowing	1 year	Various Utility Sites	54,021	58,000	49,207	58,000
Historic Water Tank Decommissioning	N/A	Downtown	-	-	-	125,000
Fire and Security Systems Maintenance	1 year	Various	850	900	900	900
Fire Extinguisher Inspections	1 year	TBD	-	299	299	330
GPS Tracking Software Maintenance	1 year	Public Works	16,493	19,000	17,800	17,800
Outbound Delivery Notifications	1 year	Suite 100	2,406	3,500	3,480	3,580
PlanGrid Inspection Software	N/A	Engineering/ Public Works	-	-	-	3,500
Plotter Maintenance Contract	1 year	Public Works	-	700	700	700
Quarterly Pest Control Service	N/A	Public Works	1,240	1,800	1,520	1,700
Utility Billing Software Maintenance (Audiotel, TOPS, and Equip)	1 year	Suite 100	18,971	19,214	20,420	21,441
Work Order Software Monthly Fee	1 year	Public Works	4,984	4,500	5,105	5,500
Total			\$ 143,659	\$ 247,913	\$ 238,351	\$ 313,451



Utility Maintenance Department

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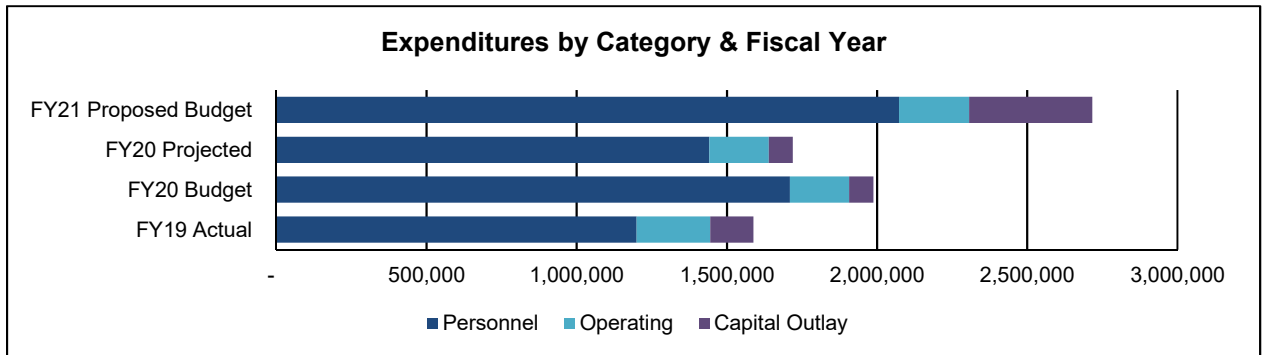
Department Description

The Utility Maintenance Department maintains and repairs water and wastewater lines, pumps, motors, pump stations and plant equipment.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	1,199,452	1,710,124	1,441,554	2,073,165	21%	44%
Operating	245,357	197,100	198,517	234,252	19%	18%
Capital Outlay	143,862	81,000	79,522	410,000	406%	416%
Total	\$ 1,588,671	\$ 1,988,224	\$ 1,719,593	\$ 2,717,417	37%	58%



FY21 Budget Highlights

Category	Item	Amount
Personnel	Utility Systems Worker I (3) to Perform Certain Services In-House	148,488
Personnel	Utility Systems Worker III to Perform Certain Services In-House	61,586
Personnel	Logistics Officer	57,132
Personnel	Electrician - Journeyman	69,859
Personnel	SCADA Specialist	64,768
Operating	Increase in Training and Education	19,000
Capital Outlay	Composite Samplers (5)	30,000
Capital Outlay	Mini Excavator	50,000
Capital Outlay	Replacement Dump Truck	130,000
Capital Outlay	Replacement Jet Truck	200,000

Utility Maintenance Department

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FY20 Accomplishments

- Worked with local vendors to find an effective control strategy to mitigate odors and grease issues at wastewater lift stations. This has been a significant benefit for both the lift stations and the Central Wastewater Treatment Plant.
- Continued to maintain one hour or less response rate to emergency call-outs.

FY21 Goals

- Optimize odor control systems at wastewater lift stations to ensure the City is getting the best value for citizens.
- Continue to improve upon the City's asset management system to properly track time and material spent on City assets.
- Line maintenance staff will continue to maintain one hour or less response time for emergency water and sewer callouts.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Output

Emergency Call Outs	*	312	320
Work Orders Dispatched or Received	*	8,840	8,900

Efficiency

Emergency Call Out Response Time	*	< 1 hour	< 1 hour
Average Number of Work Orders Completed per Staff	*	520	524

* A new performance management program was implemented mid-FY19. At the time of publication, data was not yet available.

Utility Maintenance Department

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Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Utility Foreman ¹	1	3	3
Utility Maintenance Tech II	2	2	2
Utility Maintenance Tech I	2	2	2
Utility Systems Worker III	4	4	5
Utility Systems Worker II	6	6	6
Utility Systems Worker I	3	3	6
Regulatory Operator II/III	3	3	4
Regulatory Operator I/II	0	1	0
Logistics Officer	0	0	1
Electrician - Journeyman	0	0	1
SCADA Specialist	0	0	1
Total Positions	23	26	33

¹ One position moved from Utility Administration, where it was listed as a Maintenance Superintendent position, in FY20.

**Utility Maintenance Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-115-000	Salaries	780,927	1,118,962	918,380	1,064,795
	New Personnel/Promotions				401,833
4-115-005	Overtime	69,840	60,000	75,000	80,000
4-115-006	Overtime- Pfestivals	3,808	2,000	2,000	2,000
4-115-010	Employee Incentives	6,854	6,646	5,400	5,400
4-115-015	Employee Retirement	116,666	160,606	137,872	155,546
4-115-020	Social Security/Medicare	64,910	87,300	76,560	88,143
4-115-030	Workers Compensation	11,021	15,784	15,784	14,097
4-115-040	Employee Insurance	144,683	213,148	164,880	208,000
4-115-050	Unemployment Tax	742	7,020	7,020	11,250
4-115-085	Merit Increases	-	38,658	38,658	42,101
	Total Personnel	1,199,452	1,710,124	1,441,554	2,073,165
	Operating				
4-115-200	Gasoline	29,734	37,500	30,000	40,000
4-115-210	Vehicle Repair	52,455	20,500	25,000	20,500
4-115-220	Equipment Repair	30,785	20,000	35,000	20,000
4-115-310	Communications	5,027	5,900	4,792	6,000
4-115-405	Uniforms and PPE	9,473	19,100	18,000	26,100
4-115-410	Training and Education	25,218	14,000	20,000	33,000
4-115-420	Insurance	18,044	16,700	17,100	19,400
4-115-430	Office Supplies	-	500	-	-
4-115-432	Custodial Supplies	-	9,200	7,000	9,200
4-115-433	Chemicals	100	2,000	500	-
4-115-440	Small Tools/Equipment	44,846	36,000	35,000	45,002
4-115-455	Printing and Records	-	600	-	-
4-115-460	Memberships and Dues	-	-	225	450
4-115-465	Rentals/Leases	1,011	2,000	1,500	2,000
4-115-480	Other Operating Expenses	24,888	1,000	400	500
4-115-520	Maintenance & Repairs	3,775	12,100	4,000	12,100
	Total Operating	245,357	197,100	198,517	234,252

**Utility Maintenance Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-115-700	Equipment	143,862	81,000	79,522	410,000
	Total Capital Outlay	143,862	81,000	79,522	410,000
	Total Expense	\$ 1,588,671	\$ 1,988,224	\$ 1,719,593	\$ 2,717,417

**Utility Maintenance Department
New Personnel**

Position	Salary	Retirement	SS/Med Taxes	TEC	TWC	Insurance	Total
Utility Systems Worker I	33,280	4,493	2,546	450	407	8,320	49,496
Utility Systems Worker I	33,280	4,493	2,546	450	407	8,320	49,496
Utility Systems Worker I	33,280	4,493	2,546	450	407	8,320	49,496
Utility Systems Worker III	43,160	5,827	3,302	450	528	8,320	61,586
Logistics Officer	39,520	5,335	3,023	450	484	8,320	57,132
Electrician - Journeyman	49,920	6,739	3,819	450	611	8,320	69,859
SCADA Specialist	45,760	6,178	3,501	450	560	8,320	64,768
Totals	\$ 278,200	\$ 37,557	\$ 21,282	\$ 3,150	\$ 3,404	\$ 58,240	\$ 401,833

Total **\$ 401,833**

**Utility Maintenance Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Composite Samplers (5)	30,000
4700	Mini Excavator	50,000
4700	Dump Truck Replacement of 2000 Volvo Dump Truck (#301)	130,000
4700	Jet Truck Replacement of 2002 Freightliner Jet Truck (#262)	200,000

Total 4700 \$ 410,000

Total Capital Outlay \$ 410,000

**Utility Maintenance Department
Memberships (4460)**

Organization	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Electrician Trade Organization	Indiv (1)	-	-	-	150
Logistics Officer Trade Organization	Indiv (1)	-	-	-	150
SCADA Specialist Trade Organization	Indiv (1)	-	-	-	150
Texas Water Utilities Association	Indiv (3)	-	-	225	-
Total		\$ -	\$ -	\$ 225	\$ 450

Water Treatment Department

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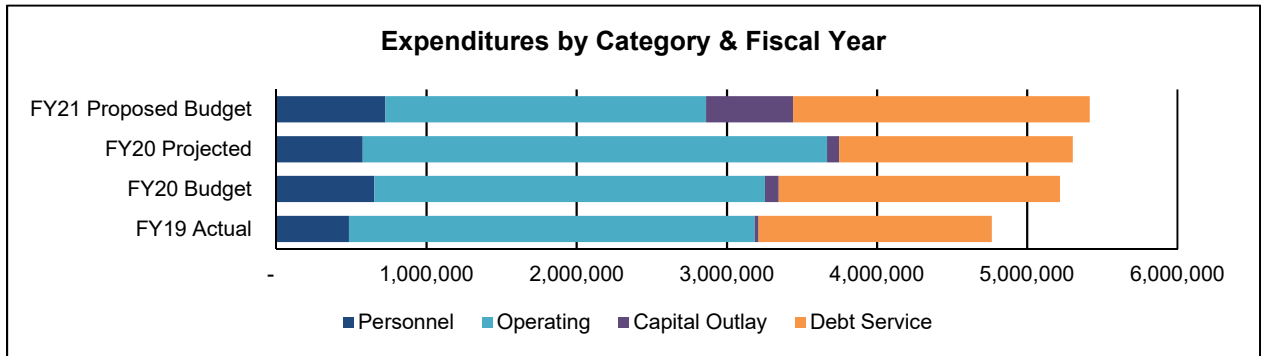
Department Description

The Water Treatment Department works to ensure the health and well-being of customers by providing a safe and sufficient supply of water while maintaining good internal and external communications and fiscal accountability.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	484,106	652,486	576,287	728,066	12%	26%
Operating	2,703,095	2,602,223	3,092,138	2,134,890	-18%	-31%
Capital Outlay	24,498	91,575	79,368	580,000	533%	631%
Debt Service	1,553,642	1,872,307	1,556,247	1,973,925	5%	27%
Total	\$ 4,765,341	\$ 5,218,591	\$ 5,304,040	\$ 5,416,881	4%	2%



FY21 Budget Highlights

Category	Item	Amount
Capital Outlay	Membrane Replacement Modules for the Replacement of Train 4	580,000

Water Treatment Department

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FY20 Accomplishments

- ☑ Worked with vendors to repair membrane trains after zebra mussel damage was identified and trained new personnel on repair techniques and how to identify when repairs need to be done.
- ☑ Implemented new preventative maintenance program to work in unison with the City's asset management software.
- ☑ Installed and rehabilitated high service pump expansion joints and control valves to be more resilient and reliable during peak flow months.
- ☑ Performed an extensive evaluation of plant processes and equipment to ensure water quality is improved upon and the system as a whole is more resilient for the benefit of the public water system.

FY21 Goals

- ☐ Optimize and control zebra mussel chemical control systems to minimize costs associated with the system and to produce a better quality finished water.
- ☐ Continue to utilize the City's asset management software to better track assets within the water treatment plant.
- ☐ Improve upon critical asset redundancy within and outside of the Surface Water Treatment Plant (SWTP) to ensure we have operational flexibility.
- ☐ Replace Lake Pflugerville pump control valves with systems that are more user-friendly for staff to work on, more reliable for the City, and more cost-effective to operate.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
Input			
Average Flow (MGD)	8	8	9
Peak Flow (MGD)	13	14	14
Total Flow (MG)	3,000	3,180	3,400
Flow from Wells (MG)	490	400	500
Flow from WTP (MG)	2,510	2,780	2,900

Water Treatment Department

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Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Utility Foreman	1	1	1
Treatment Plant Operator III	3	3	3
Treatment Plant Operator II	4	4	4
Treatment Plant Operator I	0	2	2
Total Positions	8	10	10

Water Treatment Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-120-000	Salaries	309,565	418,074	370,032	475,062
4-120-005	Overtime	42,822	32,500	35,000	32,500
4-120-006	Overtime- Pfestivals	-	500	250	500
4-120-015	Employee Retirement	47,807	62,221	55,910	68,588
4-120-020	Social Security/Medicare	26,277	34,319	31,004	38,867
4-120-030	Workers Compensation	4,542	6,081	6,081	6,198
4-120-040	Employee Insurance	53,021	81,980	61,199	83,200
4-120-050	Unemployment Tax	72	2,700	2,700	4,500
4-120-085	Merit Increases	-	14,111	14,111	18,651
Total Personnel		484,106	652,486	576,287	728,066
Operating					
4-120-155	Lab Fees	6,242	6,000	6,500	7,000
4-120-195	Other Professional Fees	17,540	200,000	86,540	-
4-120-200	Gasoline	9,355	8,500	5,000	6,500
4-120-210	Vehicle Repair	3,826	3,300	3,500	3,500
4-120-220	Equipment Repair	9,017	3,500	5,000	3,500
4-120-300	Electricity	519,917	572,000	767,725	769,000
4-120-310	Communications	15,277	11,900	12,550	14,200
4-120-320	Water	388	475	400	400
4-120-405	Uniforms and PPE	3,724	7,400	7,000	8,000
4-120-410	Training and Education	5,159	9,000	7,500	10,000
4-120-420	Insurance	26,128	26,200	37,700	29,500
4-120-432	Custodial Supplies	-	4,600	3,300	4,600
4-120-433	Chemicals	206,032	175,000	190,000	210,000
4-120-440	Small Tools/Equipment	16,919	8,000	6,800	8,000
4-120-465	Rentals/Leases	3,963	1,100	3,500	2,000
4-120-480	Other Operating	16,234	1,200	1,078	1,200
4-120-485	State Permits	6,773	35,000	35,000	35,000
4-120-510	Maintenance Contracts	80,199	96,250	113,045	85,450
4-120-520	Maintenance and Repairs	1,756,403	1,432,798	1,800,000	937,040
Total Operating		2,703,095	2,602,223	3,092,138	2,134,890

Water Treatment Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-120-700	Equipment	24,498	91,575	79,368	580,000
Total Capital Outlay		24,498	91,575	79,368	580,000
Debt Service					
4-120-800	Debt Service Interest	860,647	1,150,968	835,409	1,086,573
4-120-810	Debt Service Principal	692,828	720,839	720,839	887,352
4-120-815	Debt Service Fees	167	500		-
Total Debt Service		1,553,642	1,872,307	1,556,247	1,973,925
Total Expense		\$ 4,765,341	\$ 5,218,591	\$ 5,304,040	\$ 5,416,881

**Water Treatment Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Membrane Replacement Modules Replacement of Train 4	580,000

Total 4700 \$ 580,000

Total Capital Outlay \$ 580,000

**Water Treatment
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Engineering Consultant - WTP Assessment	-	200,000	-	-
Membrane Assessment	-	-	10,290	-
Temporary Personnel and Training	17,540	-	-	-
WTP Engineering Services	-	-	76,250	-
Total	\$ 17,540	\$ 200,000	\$ 86,540	\$ -

Water Treatment Department Maintenance Contracts (4510)

Equipment	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Fire Extinguisher Service	1 Year	Plant	-	-	394	450
Lab Instrumentation Service	1 Year	Plant - Lab	26,064	27,000	27,651	-
Meter Testing	1 Year	Plant/ Wells	-	3,500	1,000	1,000
Remote Access	Var.	Various	-	350	-	-
SCADA Maintenance Quarterly Visits	1 Year	Plant	13,500	30,000	30,000	30,000
Security System Maintenance	1 Year	Plant	-	1,400	-	-
Vacuum Pumps/ Compressors	1 Year	Plant	25,665	10,000	26,000	26,000
Zeno-Trac Monitoring System	1 Year	Plant	14,970	24,000	28,000	28,000
Total			\$ 80,199	\$ 96,250	\$ 113,045	\$ 85,450

Water Distribution Department

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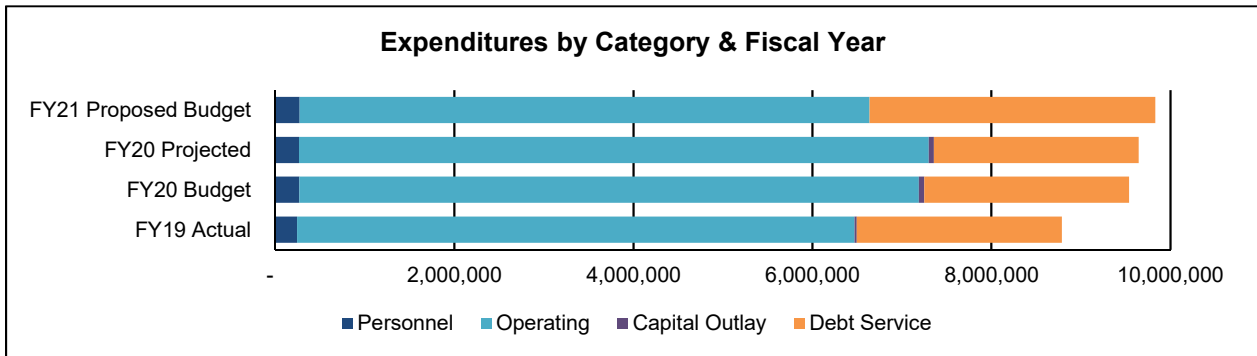
Department Description

The Water Distribution Department works to ensure the health and well-being of customers by maintaining the distribution system to the highest degree in order to provide a constant supply of water while maintaining good internal and external communications and fiscal accountability.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	244,962	268,744	265,346	273,138	2%	3%
Operating	6,228,016	6,921,317	7,037,387	6,367,211	-8%	-10%
Capital Outlay	24,498	60,000	56,604	-	-100%	-100%
Debt Service	2,289,789	2,287,512	2,287,562	3,193,065	40%	40%
Total	\$ 8,787,265	\$ 9,537,573	\$ 9,646,899	\$ 9,833,414	3%	2%



FY21 Budget Highlights

Category	Item	Amount
Operating	Valve and Hydrant Maintenance Performed In-House	(675,000)
Operating	Valve Replacement Program Performed In-House	(145,000)

Water Distribution Department

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FY20 Accomplishments

- Finalized a comprehensive tank evaluation, which identified which tanks need to be rehabilitated.
- Evaluated and finalized locations for Auto Flusher installations.

FY21 Goals

- Start annual removal of built-up sediment in storage tanks to eliminate problems within distribution system lines.
- Implement in-house valve and hydrant maintenance staff to provide better value for residents as opposed to contracting out the work.
- Install all auto-flushing devices at determined locations and set up in the City's asset management software.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Water Main Miles	248	275	280
Number of Connections	19,200	21,000	21,500

Output

New Connections Meters Installed	1,100	928	950
Meters Repaired / Replaced	1,800	1,094	1,200
Water Main Repairs	10	6	10
Water Service Repairs	76	60	70
Hydrant Maintenance	1,000	1,024	1,100
Hydrants Flushed	1,800	480	500
Hydrants Repaired / Replaced	12	10	12
Isolation Valve Maintenance	2,100	1,450	1,470
Angle Stops Repaired / Replaced	45	28	50
Locate Requests	250	120	130
Hydrant Flow Tests	40	44	50

Water Distribution Department

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Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Utility Foreman	1	1	1
Meter Technician III	2	3	3
Meter Technician II	1	0	0
Total Positions	4	4	4

¹ Meter Technician II reclassified as Meter Tech III in FY 20

**Water Distribution Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-130-000	Salaries	174,780	185,892	184,403	187,868
4-130-005	Overtime	742	1,000	800	1,000
4-130-015	Employee Retirement	24,077	25,050	25,660	25,497
4-130-020	Social Security/Medicare	13,048	13,816	14,168	14,448
4-130-030	Workers Compensation	1,936	2,456	2,456	2,311
4-130-040	Employee Insurance	30,342	32,792	30,120	33,280
4-130-050	Unemployment Tax	36	1,080	1,080	1,800
4-130-085	Merit Increases	-	6,658	6,658	6,934
	Total Personnel	244,962	268,744	265,346	273,138
Operating					
4-130-155	Lab Fees	19,455	33,000	25,000	33,000
4-130-200	Gasoline	12,059	13,500	12,500	13,500
4-130-210	Vehicle Repair	5,995	5,000	3,500	5,000
4-130-220	Equipment Repair	760	1,500	1,000	1,500
4-130-300	Electricity	164,780	170,000	133,441	130,300
4-130-310	Communications	12,779	9,300	9,072	9,925
4-130-330	Natural Gas	977	2,000	1,100	1,200
4-130-400	Postage	-	400	-	400
4-130-405	Uniforms and PPE	3,702	11,800	4,000	5,800
4-130-410	Training and Education	3,601	4,000	4,000	4,000
4-130-420	Insurance	31,303	33,700	35,200	37,900
4-130-430	Office Supplies	-	1,300	-	300
4-130-432	Custodial Supplies	-	1,100	800	1,100
4-130-433	Chemicals	20,022	16,000	15,440	18,000
4-130-440	Small Tools/Equipment	11,246	15,000	10,000	12,500
4-130-465	Rentals/Leases	1,265	1,500	500	1,500
4-130-480	Other Operating Expenses	4,301	3,400	2,500	3,400
4-130-485	State Permits	36,890	37,000	36,890	37,500
4-130-510	Maintenance Contracts	444,736	1,102,050	920,495	52,050
4-130-520	Maintenance and Repairs	324,019	391,800	250,000	391,800
4-130-624	Wholesale Water (Manville 685)	919,825	932,844	875,088	932,844
4-130-625	Wholesale Water (Manville MUDs)	1,889,594	1,751,500	1,921,091	2,017,145

**Water Distribution Department
Expense**

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
4-130-630	Water District Payments	832,540	849,723	887,770	976,547
4-130-635	Water Conservation	34,866	40,000	38,000	30,000
4-130-640	Water Meters	293,734	250,000	250,000	250,000
4-130-660	LCRA Water Purchases	1,159,568	1,243,900	1,600,000	1,400,000
Total Operating Expense		6,228,016	6,921,317	7,037,387	6,367,211
Capital Outlay					
4-130-700	Equipment	24,498	60,000	56,604	-
Total Capital Outlay		24,498	60,000	56,604	-
Debt Service					
4-130-800	Debt Service Interest	1,221,477	1,185,153	1,185,153	1,762,682
4-130-810	Debt Service Principal	1,067,785	1,101,859	1,101,859	1,429,833
4-130-815	Debt Service Fees	526	500	550	550
Total Debt Service		2,289,789	2,287,512	2,287,562	3,193,065
Total Expense		\$ 8,787,265	\$ 9,537,573	\$ 9,646,899	\$ 9,833,414

**Water Distribution Department
Maintenance Contracts (4510)**

Software/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Backflow Prevention	1 Year	Various	495	550	495	550
Lead & Copper Testing	1 Year	Various	-	25,000	25,000	25,000
Meter Reading Equipment	1 Year	Suite 100	6,344	6,500	6,500	6,500
Tank Inspections & Cleaning	1 Year	Various	5,970	-	23,500	20,000
Tank Maintenance	1 Year	Various	6,555	675,000	675,000	-
Valve and Hydrant Maintenance ¹	1 Year	Various	154,543	145,000	140,000	-
Valve Replacement Program ¹	1 Year	Various	270,829	250,000	50,000	-
Total			\$ 444,736	\$ 1,102,050	\$ 920,495	\$ 52,050

¹ Service performed in-house beginning in FY21.

Wastewater Collection Department

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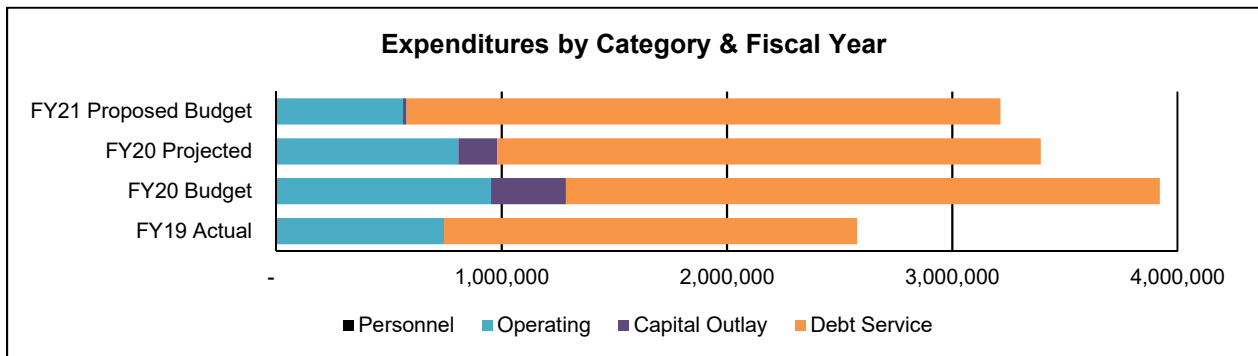
Department Description

The Wastewater Collection Department provides for the effective, safe and reliable collection of wastewater for City customers by operating and maintaining the supply and collection systems according to recognized and adopted standards.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	-	-	-	N/A	N/A
Operating	744,607	953,550	807,998	563,600	-41%	-30%
Capital Outlay	-	333,000	171,855	15,000	-95%	-91%
Debt Service	1,834,791	2,636,784	2,414,489	2,636,304	0%	9%
Total	\$ 2,579,398	\$ 3,923,334	\$ 3,394,342	\$ 3,214,904	-18%	-5%



FY21 Budget Highlights

Category	Item	Amount
Capital Outlay	Push Camera	15,000

Wastewater Collection Department

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FY20 Accomplishments

- In order to find the best value for the City, the team worked with IT to start bringing lift stations into SCADA via the Wireless Mesh. Lift stations that did not have a PLC control that could communicate back to SCADA were installed to facilitate this transition.
- Determined locations for Smart Cover installations to ensure the City gets the best value for what it currently has.
- Installed a switchgear for quick connect generator to make the lift stations without generators more resilient in the event of an extended power outage.

FY21 Goals

- Continue to work with City IT staff to continue to bring the remainder of the lift stations onto the Wireless Mesh so that all lift station data is brought back into the SCADA system to better utilize the data.
- Implement Industrial Pretreatment and Fats, Oils, and Greases (FOG) programs.
- Implement Inflow and Infiltration (I&I) Study with Smart Covers.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Wastewater Main Miles	245	250	270
Number of Connections	22,000	22,500	23,000
Sewer Backups	134	160	165

Output

Manholes Repaired	14	10	10
Number of Lines Filmed	192	75	80
Quantity Filmed (Feet)	31,192	2,000	3,000
Lines Repaired	26	36	40
Lines Located	250	120	130
Manholes Inspected	664	220	230
Lines Cleaned	36	60	70
Manholes Cleaned	54	50	60
Cleanouts Repaired	4	10	20

Wastewater Collection Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Operating					
4-160-155	Lab Fees	-	1,000	300	1,000
4-160-195	Other Professional Fees	-	400,000	400,000	-
4-160-300	Electricity	96,158	105,000	94,321	92,000
4-160-310	Communications	6,816	5,700	5,961	6,300
4-160-320	Water	499	650	400	500
4-160-420	Insurance	9,801	10,700	11,400	12,300
4-160-433	Chemicals	58,882	35,000	34,854	45,000
4-160-510	Maintenance Contracts	7,626	14,500	27,700	25,500
4-160-520	Maintenance and Repairs	415,241	220,000	110,000	220,000
4-160-620	Sludge Disposal	90,969	100,000	65,000	100,000
4-160-626	Wholesale WW Windermere	58,615	61,000	58,062	61,000
Total Operating		744,607	953,550	807,998	563,600
Capital Outlay					
4-160-700	Equipment	-	333,000	171,855	15,000
Total Capital Outlay		-	333,000	171,855	15,000
Debt Service					
4-160-800	Debt Service Interest	1,030,138	1,972,733	1,750,938	1,666,089
4-160-810	Debt Service Principal	638,959	663,551	663,551	970,215
4-160-815	Debt Service Fees	458	500	-	-
4-160-820	Bond Issuance Cost	165,237	-	-	-
Total Debt Service		1,834,791	2,636,784	2,414,489	2,636,304
Total Expense		\$ 2,579,398	\$ 3,923,334	\$ 3,394,342	\$ 3,214,904

**Wastewater Collection Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Push Camera	15,000
		4700 Subtotal \$ 15,000
		Total Capital Outlay \$ 15,000

**Wastewater Collection
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Engineering Consultant - Wastewater Pretreatment/FOG Program	-	400,000	400,000	-
Total	\$ -	\$ 400,000	\$ 400,000	\$ -

**Wastewater Collection Department
Maintenance Contracts (4510)**

Equipment/Service	Term	Location	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Odor Control	1 Year	WWTP	4,740	5,500	2,200	-
Preventative Maintenance	TBD	WWTP	-	-	15,000	15,000
SCADA Maintenance	1 Year	WWTP	-	5,000	5,000	5,000
Smart Manhole Cover	1 Year	WWTP	2,886	4,000	4,000	4,000
Software Support	TBD	WWTP	-	-	1,500	1,500
Total			\$ 7,626	\$ 14,500	\$ 27,700	\$ 25,500

Wastewater Treatment Department

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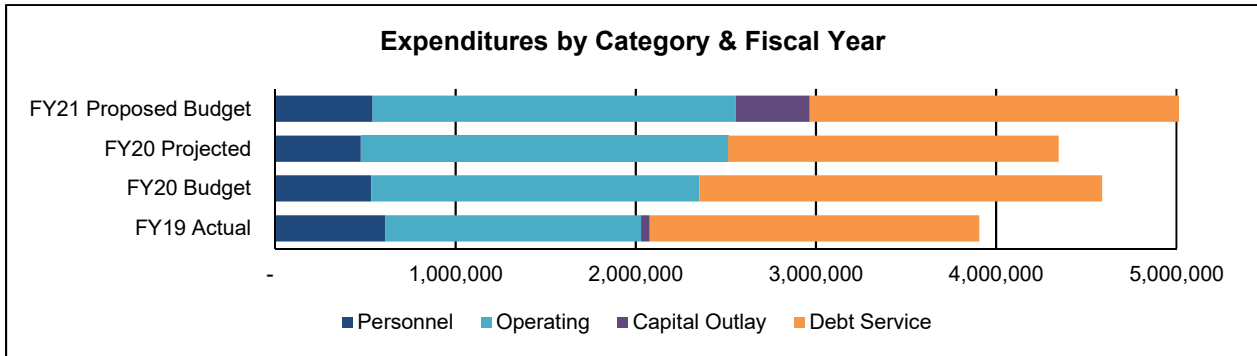
Department Description

The Wastewater Treatment Department provides for the effective, safe and reliable treatment of wastewater for City customers by operating and maintaining the treatment process according to recognized and adopted standards.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	610,328	532,367	474,077	540,109	1%	14%
Operating	1,419,403	1,821,092	2,039,624	2,015,089	11%	-1%
Capital Outlay	47,896	-	-	410,000	N/A	N/A
Debt Service	1,830,208	2,235,790	1,833,245	2,545,133	14%	39%
Total	\$ 3,907,835	\$ 4,589,249	\$ 4,346,946	\$ 5,510,331	20%	27%



FY21 Budget Highlights

Category	Item	Amount
Operating	Increase in Chemicals	100,000
Operating	Increase in Electricity due to Conversion to UV Processing	387,747
Capital Outlay	Benchtop Lab Analyzer	10,000
Capital Outlay	Centrifuge Rotating Assembly	280,000
Capital Outlay	Sludge Holding Tank Blower	120,000

Wastewater Treatment Department

15500 Sun Light Near Way, #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

FY20 Accomplishments

- Began construction of Phase I of the Central Wastewater Treatment Plant Expansion project.
- Worked with vendors to increase operational staff proficiencies in interim improvement equipment.
- Implemented new preventative maintenance program to work in unison with the City's asset management software.
- Developed and implemented new control scheme for Reuse Water System to create a more resilient system and work more closely with Northeast Metro Park.

FY21 Goals

- Continue to work with construction contractors with the ongoing Central Wastewater Treatment Plant Expansion project and start to bring new equipment online.
- Develop and train new staff that were hired in FY20 to ensure there is proper succession planning in place for tenured employees.
- Continue to harness the City's asset management software to better maintain equipment at the Wastewater Treatment Plant and to better understand the cost to maintain specific assets.

Performance Measures

Indicators	FY19 Actual	FY20 Projected	FY21 Estimate
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Input

Average Flow (MGD)	5	5	5
Peak Flow (MGD)	10	12	13

Output

Gallons Treated (MG)	1,790	1,898	1,956
Reuse Water Sold (MG)	43	45	40

Wastewater Treatment Department

15500 Sun Light Near Way, #B | Ph. 512-990-6400 | pflugervilletx.gov/publicworks

Staffing

Position	FY19 Approved	FY20 Approved	FY21 Proposed
Utility Foreman	1	1	1
Resource Recovery Foreman ¹	1	0	0
Resource Recovery Crew Leader ¹	1	0	0
Treatment Plant Operator III	3	3	3
Treatment Plant Operator I/II	2	4	4
Equipment Operator ¹	4	0	0
Total Positions	12	8	8

¹ The Resource Recovery program was separated from Wastewater Treatment to form a new department beginning in FY20. The Resource Recovery department was dissolved for FY21.

Wastewater Treatment Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Personnel					
4-170-000	Salaries	403,503	349,776	292,853	334,326
4-170-005	Overtime	23,712	20,000	35,000	35,000
4-170-006	Overtime- Pfestivals	1,794	500	500	500
4-170-010	Employee Incentives	5,123	3,600	3,600	3,600
4-170-015	Employee Retirement	59,222	49,353	45,825	50,412
4-170-020	Social Security/Medicare	32,613	27,221	25,394	28,567
4-170-030	Workers Compensation	6,397	3,641	3,641	3,985
4-170-040	Employee Insurance	77,611	65,584	54,571	66,560
4-170-050	Unemployment Tax	354	2,160	2,160	3,600
4-170-085	Merit Increases	-	10,532	10,532	13,559
Total Personnel		610,328	532,367	474,077	540,109
Operating					
4-170-155	Lab Fees	87,353	100,000	100,196	105,000
4-170-195	Other Professional Fees	-	400,000	400,000	-
4-170-200	Gasoline	35,726	10,000	13,000	13,500
4-170-210	Vehicle Repair	8,538	6,900	12,000	12,000
4-170-220	Equipment Repair	30,308	5,000	12,000	10,000
4-170-300	Electricity	279,620	283,000	328,918	670,747
4-170-310	Communications	5,103	1,700	500	2,700
4-170-320	Water Expense	243	300	243	250
4-170-405	Uniforms and PPE	10,125	10,700	12,000	12,000
4-170-410	Training and Education	7,886	3,500	7,000	8,000
4-170-420	Insurance	27,062	28,700	27,000	29,400
4-170-432	Custodial Supplies	-	1,400	3,200	3,200
4-170-433	Chemicals	388,093	300,000	450,000	400,000
4-170-440	Small Tools/Equipment	5,274	11,500	10,500	11,500
4-170-460	Memberships/Dues	-	-	75	-
4-170-465	Rentals/Leases	27,695	5,000	4,000	5,000
4-170-480	Other Operating	24,490	500	500	500
4-170-485	State Permits	28,056	30,000	39,492	32,000
4-170-510	Maintenance Contracts	34,148	46,000	44,000	46,000
4-170-520	Maintenance and Repairs	207,918	386,892	375,000	448,292
4-170-620	Sludge Disposal	210,165	190,000	200,000	205,000
4-170-627	Water Softener Rebate Program	1,600	-	-	-
Total Operating		1,419,403	1,821,092	2,039,624	2,015,089

Wastewater Treatment Department Expense

		FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Capital Outlay					
4-170-700	Equipment	47,896	-	-	290,000
4-170-720	Improvements o/t Buildings	-	-	-	120,000
Total Capital Outlay		47,896	-	-	410,000
Debt Service					
4-170-800	Debt Service Interest	1,087,755	1,462,088	1,060,043	1,539,960
4-170-810	Debt Service Principal	741,577	773,202	773,202	1,005,173
4-170-815	Debt Service Fees	876	500	-	-
4-170-820	Bond Issuance Costs	-	-	-	-
Total Debt Service		1,830,208	2,235,790	1,833,245	2,545,133
Total Expense		\$ 3,907,835	\$ 4,589,249	\$ 4,346,946	\$ 5,510,331

¹ Significant declines between FY19 and FY20 budgeted in personnel-related amounts are due to the removal of Resource Recovery personnel from Wastewater Treatment.

**Wastewater Treatment Department
Capital Outlay**

Account Number	Item	FY21 Proposed
4700	Benchtop Lab Analyzer	10,000
4700	Centrifuge Rotating Assembly	280,000
Total 4700		\$ <u>290,000</u>
4720	Sludge Holding Tank Blower	120,000
4720 Subtotal		\$ <u>120,000</u>
Total Capital Outlay		\$ <u>410,000</u>

**Wastewater Treatment Department
Other Professional Fees (4195)**

Service	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Engineering Consultant - WWTP Assessment ¹	-	100,000	100,000	-
WWTP Flood Study for FEMA	-	300,000	300,000	-
	\$ -	\$ 400,000	\$ 400,000	\$ -

¹ Previously included in the Utility Administration Department.

Wastewater Treatment Department Memberships

Vendor	Type	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed
Texas Water Utility Association	Indiv (1)	-	-	75	-
		\$ -	\$ -	\$ 75	\$ -

Solid Waste Services

100 East Main Street | Ph. 512-990-6100 | utilitybilling.pflugervilletx.gov

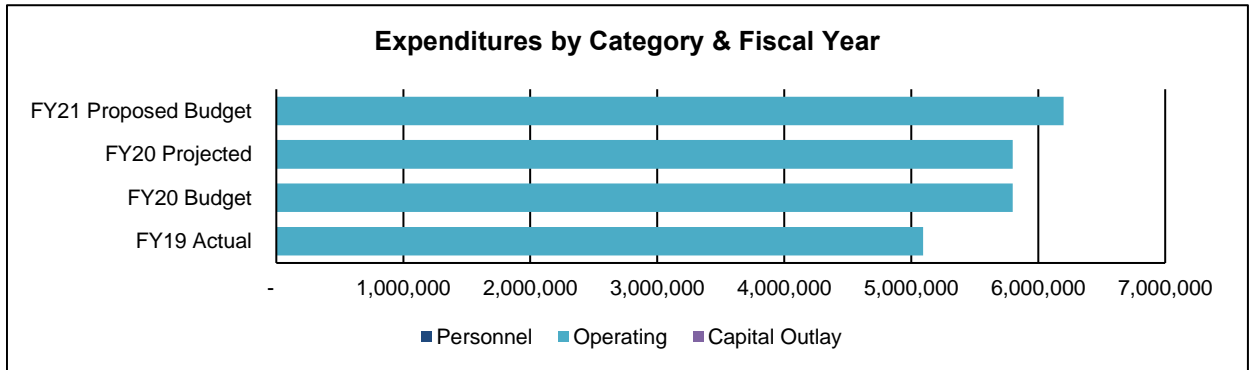
Department Description

Solid Waste accounts for contracted services provided to the City for the curbside collection, management, and disposal of solid waste and recyclable materials.



Expenditure Summary

Category	FY19 Actual	FY20 Budget	FY20 Projected	FY21 Proposed Budget	% Change FY20-FY21 Budget	% Change FY20 Projected to FY21 Budget
Personnel	-	-	-	-	N/A	N/A
Operating	5,093,944	5,800,000	5,800,000	6,200,000	7%	7%
Capital Outlay	-	-	-	-	N/A	N/A
Total	\$ 5,093,944	\$ 5,800,000	\$ 5,800,000	\$ 6,200,000	7%	7%



FY21 Budget Highlights

Category	Item	Amount
None	None	-

Solid Waste Services

Operating	FY19 Actual	FY20 Budget	FY20 Projected Total	FY21 Proposed Budget
Franchise Fee	432,466	636,700	636,700	655,000
Utility Administration Fee	-	100,000	100,000	210,000
Sales Tax	380,324	433,900	433,900	475,000
Monthly Solid Waste Services	4,281,154	4,629,400	4,629,400	4,860,000
Total Operating Expense	<u>\$ 5,093,944</u>	<u>\$ 5,800,000</u>	<u>\$ 5,800,000</u>	<u>\$ 6,200,000</u>

Appendices



APPENDIX A
MASTER FEE SCHEDULE
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DEVELOPMENT SERVICES pflugervilletx.gov/city-government/development-services-center

FEE DESCRIPTION	FEE
A. Notification	
1. Newspaper Notice	\$300.00 per Application
2. Mail Notice	\$2.00 per Property Owner Receiving Notice
3. Sign	\$25.00 per Street Frontage
B. Legal Fees	\$250.00 per Application
C. License Agreement	\$250.00 per Agreement
D. Development Agreement¹	
1. Development Agreement Application	\$3,000.00 per Application
2. Legal Review	\$10,000 Deposit (additional required if exceeded)
3. Amended Application	\$1,500.00 per Amended Application
E. Zoning and Land Use¹	
1. Rezoning Application	
a. 5 Acres or Less	\$500.00 per Application
b. Greater than 5 Acres to 10 Acres	\$1,000.00 per Application
c. Greater than 10 Acres	\$2,500.00 per Application
2. Rezoning to PUD Application ²	
a. Minimum Size Waiver	\$200.00 per Application
b. Less than 50 Acres	\$2,500.00 per Application
c. 50 Acres or Greater	\$5,000.00 per Application
d. Amendment to Existing PUD	\$1,000.00 per Amendment
e. Fire Marshal Review Fee	\$200.00 per PUD Application
3. Specific Use Permit	
a. 5 Acres or Less	\$750.00 per Permit
b. Greater than 5 Acres to 10 Acres	\$1,250.00 per Permit
c. Greater than 10 Acres	\$2,500.00 per Permit
4. Comprehensive Plan Amendment – Future Land Use Map	\$500.00 per Amendment
5. Text Amendment – Applicant Initiated	\$500.00 per Amendment
6. Zoning Verification Letter ³	\$50.00 per Letter
7. Certificate of Non-Conformity ²	No Charge
F. Subdivision¹	
1. Preliminary Plan	
a. Standard Review	\$30.00 per Lot (minimum of \$1,000.00)
b. Expedited Review	\$50.00 per Lot (minimum of \$2,000.00)
c. Review Beyond 3 Review Cycles ⁴	\$265.00 per Additional Review Cycle

DEVELOPMENT SERVICES **pflugervilletx.gov/city-government/
development-services-center**

FEE DESCRIPTION	FEE
2. Revised Preliminary Plan ⁵	
a. Standard Review	\$30.00 per Affected Lot (minimum of \$500.00)
b. Expedited Review	\$50.00 per Affected Lot (minimum of \$1,000.00)
c. Review Beyond 3 Review Cycles ⁴	\$265.00 per Additional Review Cycle
3. Construction (Public Infrastructure) Plan	
a. Due Upon Application Submittal ¹	\$500.00 per Application
b. Due Upon Plan Approval ⁶	3.5% of Infrastructure Cost Estimate
c. Review Beyond 3 Review Cycles ⁴	\$250.00 per Additional Review Cycle
4. Construction Re-Inspection	\$100.00 per Inspection
5. Right-of-Way (ROW)	
a. Standard Local ROW Application	\$100.00 per Application
b. Network Nodes Application	\$500.00 per Application
c. Network Nodes Annual Fee	\$250.00 per Network Node
d. Node Support Pole Application	\$1,000.00 per Application
e. Transfer Facilities Application	\$100.00 per Facility
f. Transfer Facility Rental	\$28.00 per Month per Node
g. Collocation of Network Nodes on Service Pole	\$20.00 per Year per Service Pole
6. Final Plat ^{7,8}	
a. Standard	\$15.00 per Lot (minimum of \$500.00)
b. Expedited	\$25.00 per Lot (minimum of \$1,000.00)
c. If Public Hearing is Required	\$250.00 in Addition to Regular Plat Fee
d. Review Beyond 3 Review Cycles ⁴	\$250.00 per Additional Review Cycle
7. Subdivision Variance	\$200.00 per Variance (minimum of \$500.00)
8. Fire Marshal Fees	\$200.00 per Preliminary Plan Approval
G. Site Development⁹	
1. Site Development Permit ¹	
a. Standard Review	\$0.06 per Sq/Ft of Impervious Cover ¹⁰ (minimum of \$250.00)
b. Expedited Review	\$0.12 per Sq/Ft of Impervious Cover ¹⁰ (minimum of \$250.00)
c. Review Beyond 3 Review Cycles ⁴	\$250.00 per Additional Review Cycle
2. Site Plan Revision (Major, Minor, Correction) ¹	\$0.06 per Sq/Ft of limits of construction included in revision (minimum of \$265.00)
3. Site Development Extension	\$50.00 per Request
4. Site Development Re-Inspection Beyond 2 Inspections	\$100.00 per Inspection
5. Architectural Waiver to Commission ¹	\$250.00 per Waiver

DEVELOPMENT SERVICES pflugervilletx.gov/city-government/development-services-center

FEE DESCRIPTION	FEE
6. Fire Marshal Fees	
a. Fire Plan Review	\$0.05 per Sq/Ft
b. Fire Inspection	\$50.00 per Inspection
H. Site Disturbance (May Include Tree Removal)¹	
1. 5 Acres or Less	\$250.00 per Permit
2. Greater than 5 Acres to 10 Acres	\$500.00 per Permit
3. Greater than 10 Acres	\$750.00 per Permit
4. Tree Removal Only	\$50.00 per Permit
I. Traffic Impact Analysis (TIA) Review¹	
1. 2,000 to 5,000 Trips	\$1,500.00 per Review
2. 5,001 to 10,000 Trips	\$2,400.00 per Review
3. 10,001 to 15,000 Trips	\$3,300.00 per Review
4. 15,001 or More Trips	\$3,700.00 per Review
5. TIA Revision	½ Current TIA Rate
J. Miscellaneous Development Fees¹	
1. Fire Hydrant Flow Test	\$250.00 per Test
2. Vacation Subdivision Plat ⁸	\$250.00 per Application
3. Vacation of Easement or Public Right-of-Way ^{7,8}	\$250.00 per Application
4. Recordation of Easements by Separate Instrument ⁷	Applicant shall be responsible for any recordation fees per County's Recordation Fee Schedule.
5. Recordation of Development Agreement ⁷	Applicant shall be responsible for any recordation fees per County's Recordation Fee Schedule.
6. Board of Adjustment (Appeals, Variances, Special Exceptions) ⁷	Minimum \$275.00 per Request; \$125.00 per Each Additional Request
7. Warranty Bond	Varies, please contact the Engineering Department
K. Meter and Tap Inspection	
1. Water Meter Installation and Inspection	
a. 5/8" x 3/4" Meters	\$350.00 per Meter
b. 3/4" Meters	\$410.00 per Meter
c. 1" Meters	\$475.00 per Meter
d. 1 ½" Meters	\$720.00 per Meter
e. 2" Meters	\$875.00 per Meter
f. Meters Greater Than 2"	\$130.00 per Meter; Developer to Provide Meter
2. Wastewater Inspection	\$250.00 per Tap
L. New Residential Building Fees	
1. Single Family Dwelling	\$0.32 per Sq/Ft
a. Electrical	\$60.00 per Dwelling
b. Plumbing	\$60.00 per Dwelling

DEVELOPMENT SERVICES pflugervilletx.gov/city-government/
development-services-center

FEE DESCRIPTION **FEE**

c. Mechanical	\$60.00 per Dwelling
2. Duplex	\$0.37 per Sq/Ft
a. Electrical	\$60.00 per Unit
b. Plumbing	\$60.00 per Unit
c. Mechanical	\$60.00 per Unit
3. Triplex	\$0.50 per Sq/Ft
a. Electrical	\$60.00 per Unit
b. Plumbing	\$60.00 per Unit
c. Mechanical	\$60.00 per Unit
4. Manufactured or Mobile Homes	\$100.00 per Dwelling

M. New Commercial Building Fees

1. Apartments/Hotels	\$700.00 Flat Fee + \$0.06 per Sq/Ft
a. Electrical	\$30.00 per Unit
b. Plumbing	\$30.00 per Unit
c. Mechanical	\$30.00 per Unit
2. New and Finish Out	
a. 1 to 500 Sq/Ft	\$266.00 Flat Fee
b. 501 to 2,500 Sq/Ft	\$600.00 Flat Fee
c. 2,501 to 5,000 Sq/Ft	\$1,000.00 Flat Fee
d. Greater than 5,000 Sq/Ft	\$1,000.00 Flat Fee + \$0.18 per Sq/Ft > 5,000 Sq/Ft
3. Electrical, Plumbing, and Mechanical (Each as Applicable)	
a. 1-2,500 Sq/Ft	\$250.00 Flat Fee
b. 2,501-5,000 Sq/Ft	\$500.00 Flat Fee
c. Greater than 5,000 Sq/Ft	\$750.00 Flat Fee + \$0.02 per Sq/Ft > 5,000 Sq/Ft

N. Miscellaneous Residential Building Fees¹

1. Accessory Building over 200 Sq/Ft (Portable)	\$50.00 per Permit
2. Accessory Building over 200 Sq/Ft (Permanent)	\$65.00 per Permit
3. Detached Garage	\$65.00 per Permit
4. Residential Deck & Patio Covers	\$60.00 per Permit
5. Single Family Addition (Changes Outline of Home)	\$240.00 per Permit
6. Single Family Remodel	\$80.00 per Permit
7. Electrical, Plumbing, Mechanical (included on any above)	\$60.00 per Type
8. Irrigation	\$70.00 per Permit
9. Residential Utility Inspections	\$50.00 per Permit
10. Swimming Pools	
a. Above Ground	\$60.00 per Permit

DEVELOPMENT SERVICES pflugervilletx.gov/city-government/development-services-center

FEE DESCRIPTION **FEE**

- b. In-Ground (No Heater) \$158.00 per Permit
- c. In-Ground (With Heater) \$204.00 per Permit
- 11. Residential Flat Work (Driveways, Sidewalks, Curb Cuts) \$50.00 per Permit
- 12. Re-Inspection \$100.00 per Inspection

O. Miscellaneous Commercial Building Fees¹

- 1. Signs \$100.00 per Permit
- 2. Master Signage Plan (Application) \$100.00 per Application
- 3. Common Signage Plan (Application) \$100.00 per Application
- 4. Temporary Sign \$30.00 per Permit
- 5. Certificate of Occupancy \$60.00 per Certificate
- 6. Commercial Remodel¹¹: Electrical, Plumbing, and Mechanical (Each as Applicable)
 - a. Alteration Level 1 \$75.00 per Type
 - b. Alteration Level 2 \$150.00 per Type
 - c. Alteration Level 3 Dependent upon Sq/Ft and Subject to New Commercial Rates
- 7. Site Utility Installation: Water, Wastewater, and Storm Drain
 - a. 1 to 2,500 LFt \$250.00 per Type
 - b. 2,501 to 5,000 LFt \$500.00 per Type
 - c. Over 5,000 LFt \$750.00 per Type
- 8. Re-Inspection \$100.00 per Inspection

P. Building Plan Review¹²

- 1. New Residential Units \$70.00 per Plan
- 2. Miscellaneous Residential (Remodels, Pools, Additions, Solar, Etc.) \$40.00 per Plan
- 3. Miscellaneous Commercial (Remodels, Pools, Additions, Solar, Etc.) \$50.00 per Plan
- 4. Residential Revisions \$50.00 per Plan
- 5. New Commercial (Under 100,000 Sq/Ft) \$150.00 per Plan
- 6. Signs \$100.00 per Plan
- 7. Irrigation \$30.00 per Plan
- 8. New Commercial
 - a. Up to \$100,000.00 in value \$100.00 per Plan
 - b. \$100,000.00 - \$500,000.00 in value \$355.00 for the first \$100,000.00 in value +\$2.00 for each additional \$100,000.00 in value
 - c. \$500,001.00 to \$1,000,000.00 in value \$1,155.00 for the first \$500,000.00 in value +\$1.70 for each additional \$1,000.00 in value

DEVELOPMENT SERVICES pflugervilletx.gov/city-government/development-services-center

FEE DESCRIPTION	FEE
d. \$1,000,001.00 and over in value	\$2,004.00 for the first \$1,000,000.00 in value +\$1.14 for each additional \$1,000.00 in value
9. Fire Plan Review ¹³	\$0.05 per Sq/Ft
Q. Miscellaneous Permit, Inspection, and Occupancy Fees	
1. Temporary Noise Permit	\$50.00 per Application
2. Health Inspections	Please see the City of Austin fee schedule for current rates.
3. Commencing Work without Required Permit	Additional fee to equal the cost of the applicable permit.
4. Improperly Requested/Missed Inspection ¹⁴	\$200.00 per Inspection
5. Occupancy without Certificate of Occupancy ¹⁵	\$100.00 per Day of unauthorized occupancy
R. Appeals	\$50.00 per Requirement, decision, or determination appealed (minimum of \$200.00)

¹ A \$15.00 Technology Fee will be charged per application or permit in addition to the fees listed.

² May require additional legal and recordation fees.

³ A zoning verification letter officially identifies a property's applicable zoning district and determines whether a specific land use is permitted in the subject zoning district. If more specific information regarding the property is needed, an open records request may be submitted.

⁴ For applications that require more than three (3) review cycles by staff to ensure compliance with all applicable development regulations, the fourth (4th) review cycle shall require additional review fees in accordance with the Unified Development Code (UDC).

⁵ Fee structure based on how many lots are affected by the revision.

⁶ The initial \$500 Application Submittal fee is credited toward the Plan Approval fee.

⁷ Includes Minor Plat, Amending Plat & Replat.

⁸ Applicant shall be responsible for any surveys and / or recordation fees per County's Recordation Fee Schedule.

⁹ A site development/construction plan application for the development of amenities within a public park is exempt from review fees.

¹⁰ Expansion of existing sites, fee based on additional impervious cover.

¹¹ In accordance with International Existing Building Code: Level 1 alterations include the removal and replacement or the covering of existing materials, elements, equipment, or fixtures using new materials, elements, equipment, or fixtures that serve the same purpose (unless work is exempt by IBC Section 105.2); Level 2 alterations include the reconfiguration of space, the addition or elimination of any door or window, the reconfiguration or extension of any system, or the installation of any additional equipment.; and Level 3 alterations apply where the proposed reconstruction area exceeds 50 percent of the building area.

¹² All Plan Review Fees are to be paid upon the submittal of the documents for plan review. Plan Review Fees are separate from the Permit Fees established above.

¹³ Fee includes subsequent fire inspections for the project.

¹⁴ A fee will be charged for every inspection due but not properly requested or otherwise missed. The fee must be paid to the City of Pflugerville before any further inspections are conducted, and payment of the fee does not result in a waiver of the required inspection. The missed inspection will be conducted after the fee is paid; however, if construction has progressed and the inspection is not possible, the missed inspection will be conducted at any time the work subject to the missed inspection becomes exposed.

¹⁵ In accordance with International Building Code, Section 114.3 or International Residential Code, Section 113.2, any builder or contractor who allows or in any way permits anyone to occupy any building or structure without a certificate of occupancy will be charged for each day of unauthorized occupancy. This fee must be paid to the City of Pflugerville before any further inspections will be conducted or a certificate of occupancy is issued.

FEE DESCRIPTION

FEE

A. Room Use Fees¹

1. Non-Profit	
a. Courtyard	\$10.00 per Use
b. Thornton (Seats 10)	\$5.00 per Use
c. Classroom (Seats 12)	\$5.00 per Use
d. Lantana (Seats 25, 50 Standing)	\$10.00 per Use
e. Cosmos (Seats 35, 55 Standing)	\$10.00 per Use
f. Poppy (Seats 40, 65 Standing)	\$10.00 per Use
g. Cosmos – Lantana (Seats 50, 105 Standing)	\$20.00 per Use
h. Poppy – Cosmos (Seats 75, 120 Standing)	\$20.00 per Use
i. Poppy – Cosmos – Lantana (Seats 100, 180 Standing)	\$35.00 per Use
2. Private, Commercial, & Political Organizations ²	
a. Courtyard	\$60.00 per Use
b. Thornton (Seats 10)	\$50.00 per Use
c. Classroom (Seats 12)	\$50.00 per Use
d. Lantana (Seats 25, 50 Standing)	\$60.00 per Use
e. Cosmos (Seats 35, 55 Standing)	\$60.00 per Use
f. Poppy (Seats 40, 65 Standing)	\$60.00 per Use
g. Cosmos – Lantana (Seats 50, 105 Standing)	\$120.00 per Use
h. Poppy – Cosmos (Seats 75, 120 Standing)	\$120.00 per Use
i. Poppy – Cosmos – Lantana (Seats 100, 180 Standing)	\$180.00 per Use

B. Equipment Use Fees

1. Security Deposit on Equipment	\$100.00 per Use
2. Laptop Use	\$25.00 per Laptop ³
3. Projector/Screen	No Charge
4. Microphone	No Charge
5. Podium	No Charge

¹ May be rented for a maximum 3-hour period.

² An additional \$30.00 cleaning fee will be charged for all private, commercial, and political organizations' use of indoor rooms.

³ Up to eight laptops may be checked out at a time.

**PFLUGERVILLE ANIMAL
WELFARE SERVICES (PAWS)**

pflugervilletx.gov/PAWS

FEE DESCRIPTION	FEE ¹
A. Impound	
1. Altered Animal	\$25.00 per Impound
2. Unaltered Animal	\$50.00 per Impound
B. Boarding	
1. Standard Boarding	\$10.00 per Day
2. Quarantine Boarding	\$20.00 per Day
C. Microchipping of Reclaimed Animals	\$15.00 per Microchip
D. Owner-Surrender	
1. Altered Animal	\$25.00 per Animal
2. Unaltered Animal	\$50.00 per Animal
3. High-Risk Animal ²	Additional \$50.00 per Animal
E. Deceased Pet Services³	
1. Pickup of Owned Deceased Pet	\$25.00 per Trip
2. Disposal of Owned Deceased Pet	\$60.00 per Animal
F. Adoption Fee	\$75.00 per Animal

¹ Fees are not to exceed the amounts listed. The Director of PAWS has discretion to reduce or waive fees where the Director determines appropriate.

² Animals that have severe health or behavioral issues.

³ Owners are encouraged to contact their veterinarian for end-of-life care, cremation, and options for pet animal disposal. If a pet is already deceased, owners may dispose of it at the nearest landfill. PAWS is not able to provide end-of-life care or cremation services.

FEE DESCRIPTION

FEE

A. Alarm Permit

1. Permitting	
a. Residential	\$25.00 per Application
b. Commercial	\$35.00 per Application
2. False Alarm ^{1,2}	
a. Incident 1 through 3	No Charge
b. Incident 4 through 5	\$50.00 per Incident
c. Incident 6 through 7	\$75.00 per Incident
a. Incident 8 and Above	\$100.00 per Incident

¹ Government buildings are exempt from False Alarm fees.

² False alarms where response time is over 30 minutes are not counted.

PARKS AND RECREATION

parks.pflugervilletx.gov

FEE DESCRIPTION

FEE

A. Park Reservation Fees

- | | |
|--|-------------------------------------|
| 1. Facility Rental ¹ | |
| a. Lake Pflugerville Pavilion | \$175.00 per 10:00 A.M – 10:00 P.M. |
| b. Gilleland Creek Pavilion | \$150.00 per 10:00 A.M – 10:00 P.M. |
| c. Windermere Clubhouse | \$150.00 per 10:00 A.M – 10:00 P.M. |
| d. Green Red Barn | \$300.00 per 10:00 A.M – 10:00 P.M. |
| e. Pfluger Grove | \$125.00 per 10:00 A.M – 10:00 P.M. |
| f. Gilleland Creek Pool | \$150.00 per 2-Hour Session |
| g. Scott Mentzer Pool | \$300.00 per 2-Hour Session |
| h. Pfennig Soccer Field | \$5.00 per Hour |
| 2. 1849 Park Facility | |
| a. Soccer Field Rental | \$20.00 per Hour |
| b. Soccer Pod Rental | \$40.00 per Hour |
| c. Football Field Rental | \$20.00 per Hour |
| d. Field Lights | \$25.00 per Hour |
| e. Bluetooth Lock Replacement | \$75.00 per Replacement Lock |
| f. Football Score Board Remote Replacement | \$500.00 per Replacement Remote |
| 3. Athletic Permits | |
| a. Less than 200 Participants | \$125.00 per Permit |
| b. 200 to 400 Participants | \$150.00 per Permit |
| c. 400 to 1,000 Participants | \$175.00 per Permit |
| d. Greater than 1,000 Participants | \$200.00 per Permit |

B. Recreation Center Fees¹

- | | |
|-----------------------------------|-------------------|
| 1. Family Membership | |
| a. Annual Membership | \$200.00 per Year |
| b. Monthly Membership | \$18.00 per Month |
| 2. Individual Membership | |
| a. Annual Membership | \$100.00 per Year |
| b. Monthly Membership | \$10.00 per Month |
| 3. Youth Membership | |
| a. Annual Membership | \$50.00 per Year |
| b. Monthly Membership | \$5.00 per Month |
| 4. Senior Membership ² | |
| a. Annual Membership | \$30.00 per Year |
| b. Monthly Membership | \$3.00 per Month |
| 5. Military Membership | |
| a. Annual Membership | \$30.00 per Year |
| b. Monthly Membership | \$3.00 per Month |

PARKS AND RECREATION

parks.pflugervilletx.gov

FEE DESCRIPTION**FEE**

- | | |
|-----------------------------------|--|
| 6. One-Day Rec Center Pass | \$2.00 per Day |
| 7. Walking Pass 10-Day Punch Card | \$10.00 per Card |
| 8. ID Replacement Card | \$5.00 per Replacement Card |
| 9. Recreation Center Classes | Varies. Please see the Parks Program Guide for more information. |

C. Senior Center Fees¹

- | | |
|-----------------------|--|
| 1. Field Trip | |
| a. Less than 25 Miles | \$5.00 per Trip |
| b. 25 to 50 Miles | \$10.00 per Trip |
| c. 51 to 75 Miles | \$15.00 per Trip |
| d. 76 to 100 Miles | \$20.00 per Trip |
| 2. Senior Luncheon | |
| a. Non-Catered | \$2.00 per Person |
| b. Catered | \$7.00 per Person |
| 3. Senior Programs | Varies. Please see the Parks Program Guide for more information. |

D. Aquatic Fees

- | | |
|--|--|
| 1. Gilleland and Windermere Pools ¹ | |
| a. Adult Admission | \$3.00 per Day |
| b. Child Admission | \$2.00 per Day |
| c. Senior Admission | \$2.00 per Day |
| d. Military Admission | \$2.00 per Day |
| 2. Scott Mentzer Pool ¹ | |
| a. Adult Admission | \$4.00 per Day |
| b. Child Admission | \$2.00 per Day |
| c. Senior Admission | \$2.00 per Day |
| d. Military Admission | \$2.00 per Day |
| e. Table Reservation – Half Day | \$25.00 per Reservation |
| f. Table Reservation – Full Day | \$50.00 per Reservation |
| 3. Swim Practice and Swim Meet | |
| a. Swim Practice Facility | \$8.00 per Lane per Hour |
| b. Swim Practice Lifeguard | \$9.00 per Lifeguard per Hour |
| c. Swim Meet Facility | \$10.00 per Lane per Hour |
| d. Swim Meet Lifeguard | \$9.00 per Lifeguard per Hour |
| 4. Lap Swim Pass ¹ | \$30.00 per 10 Passes |
| 5. Summer Senior Lap Swim Pass ¹ | \$20.00 per 10 Passes |
| 6. Summer Military Lap Swim Pass ¹ | \$20.00 per 10 Passes |
| 7. Aquatic Classes | Varies. Please see the Parks Program Guide for more information. |

E. Recreation Programs

Varies. Please see the Parks Program Guide for more information.

PARKS AND RECREATION

parks.pflugervilletx.gov

FEE DESCRIPTION

FEE

F. Special Events

1. Gate/Admission Fee	No Charge – \$10.00 per Day
2. Booth Fees ³	
a. Single Booth	\$30.00 – \$200.00 per Booth
b. Double Booth	\$80.00 – \$400.00 per Booth
3. Electricity Access	\$25.00 – \$50.00 per Event
4. City of Austin Temporary Food Permit	Please see the City of Austin fee schedule for current rate.

G. Community Services

1. Park Usage Permit	
a. Non-Profit	\$125.00 per Year
b. Workout Group (less than 25 Members)	\$200.00 per Year
c. Workout Group (25 to 50 Members)	\$250.00 per Year
d. Workout Group (greater than 50 Members)	\$300.00 per Year
2. Pfarmers Market Booth	\$25.00 per Day
3. Community Garden	
a. Full Plot 12-Month Reservation	\$50.00 per Reservation
b. Full Plot 6-Month Reservation	\$25.00 per Reservation
c. Half Plot 12-Month Reservation	\$30.00 per Reservation
d. Half Plot 6-Month Reservation	\$15.00 per Reservation
e. Accessible Plot 12-Month Reservation	\$30.00 per Reservation
f. Accessible Plot 6-Month Reservation	\$15.00 per Reservation

¹ Fees listed are for City of Pflugerville residents. Non-residents will be charged an additional 50%.

² Membership includes Senior Center programs.

³ Fees are dependent upon the type of booth, the operators of the booth (non-profit, private, or commercial) and whether an Early Bird rate was offered. Please see specific event details for more information.

UTILITY CUSTOMER SERVICES

utilitybilling.pflugervilletx.gov

FEE DESCRIPTION	FEE ¹
A. New Account	\$30.00 per Account
B. Transfer Account	\$25.00 per Account
C. Disconnect Service for Non Payment	\$25.00 per Event
D. Reinstate Service (due to Non Payment)	\$25.00 per Event
E. Additional Trip Fee²	No charge if not same-day service
F. Water Meter Tampering	\$250.00 + Cost of Materials to Repair
G. Meter Re-Read & Leak Check³	\$25.00 per Request
H. Pressure Check³	\$25.00 per Request
I. Meter Data Log	\$25.00 per Request
J. Meter Test	
1. Meters up to 1 Inch	\$85.00 per Test
2. Meters greater than 1 Inch	Varies. Please contact Public Works for more information.
K. After-Hours Fee	No Charge for Emergency Call-Out
L. Other Services Not Listed	\$25.00 per Service

¹ If any service is requested the same day, there is an additional \$50 fee applied. If multiple services are provided in the same visit, only one same-day fee applied. Same-day service must be requested by 4pm.

² Customer is required to be present upon second visit.

³ If issue is found on City-side, the fee will be credited to the customer's account.

SOLID WASTE DISPOSAL

utilitybilling.pflugervilletx.gov

FEE DESCRIPTION

FEE

A. Curbside Services¹

- | | |
|--------------------------|---------------------------|
| 1. In-City Residents | \$18.94 per Month |
| 2. Out-of-City Residents | \$20.94 per Month |
| 3. Extra Carts | |
| a. Trash Carts | \$6.83 per Cart per Month |
| b. Recycle Carts | \$3.98 per Cart per Month |

B. Recycle Center

- | | |
|---|------------------------|
| 1. Resident | |
| a. Aluminum | No Charge |
| b. Appliances | No Charge |
| c. Cardboard | No Charge |
| d. Paper | No Charge |
| e. Scrap Metal | No Charge |
| f. Refrigerators | No Charge |
| g. Air Conditioners | No Charge |
| h. Water Heaters | No Charge |
| i. Lawn Mowers and Weed Eaters | No Charge |
| j. Vehicle Batteries | No Charge |
| k. Transmission Fluid | No Charge |
| l. Motor Oil | No Charge |
| m. Oil Filters | No Charge |
| n. Anti-Freeze | No Charge |
| o. Tires 19" or Less | \$5.00 per Tire |
| p. Tires Larger than 19" | \$8.00 per Tire |
| q. Small Brush Load (up to 2 Cu/Yd) | No Charge |
| r. Medium Brush Load (2 to 4 Cu/Yd) | \$20.00 per Brush Load |
| s. Large Brush Load
(Greater than 4 Cu/Yd) | \$40.00 per Brush Load |
| 2. Non-Resident | |
| a. Small Brush Load (up to 2 Cu/Yd) | \$15.00 per Brush Load |
| b. Medium Brush Load (2 to 4 Cu/Yd) | \$20.00 per Brush Load |
| c. Large Brush Load
(Greater than 4 Cu/Yd) | \$40.00 per Brush Load |

¹ Applicable taxes for removing residential refuse and for resource recovery services, as described in Chapter 52 of the City of Pflugerville, Texas Code of Ordinances, will be charged per cart in addition to the fees listed.



**APPENDIX B
FY 2021 HOLIDAY SCHEDULE**

<i>Thanksgiving Day</i>	Thursday	November 26, 2020
<i>Thanksgiving Holiday</i>	Friday	November 27, 2020
<i>Christmas Eve</i>	Thursday	December 24, 2020
<i>Christmas Day</i>	Friday	December 25, 2020
<i>New Year's Day</i>	Friday	January 1, 2021
<i>Martin Luther King Jr Day</i>	Monday	January 18, 2021
<i>Presidents' Day</i>	Monday	February 15, 2021
<i>Memorial Day</i>	Monday	May 31, 2021
<i>Juneteenth</i>	Friday	June 18, 2021
<i>Independence Day</i>	Monday	July 5, 2021
<i>Labor Day</i>	Monday	September 6, 2021



APPENDIX C
2020
NO NEW REVENUE TAX RATE WORKSHEET

1. 2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude the Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. This value includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14)	\$	5,623,707,042
2. 2019 tax ceilings.	\$	0
3. Preliminary 2019 adjusted taxable value. Subtract line 2 from line 1.	\$	5,623,707,042
4. 2019 total tax rate.	\$	0.4976 /\$100
5. 2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.		
A. Original 2019 ARB values:	\$	199,234,389
B. 2019 values resulting from final court decisions:	-\$	192,117,313
C. 2019 value loss. Subtract B from A:	\$	7,117,076
6. 2019 taxable value subject to an appeal under Chapter 42, as of July 25.		
A. 2019 ARB certified value:	\$	648,188,773.00
B. 2019 disputed value:	-\$	64,818,877.00
C. 2019 undisputed value. Subtract B from A:	\$	583,369,896
7. 2019 Chapter 42 related adjusted values. Add Line 5 and Line 6.	\$	590,486,972.00
8. 2019 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 7.	\$	6,214,194,014
9. 2019 taxable value of property in territory the unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.	\$	0
10. 2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of existing exemption in 2020 does not create a new exemption or reduce taxable value.		
A. Absolute exemptions. Use 2019 market value:	\$	2,010,666.00
B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	+\$	16,420,221.00
C. Value loss. Add A and B.	\$	18,430,887

11. 2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.			
A. 2019 market value:	\$		0
B. 2020 productivity or special appraised value:	-\$		0
C. Value loss. Subtract B from A.		\$	0
12. Total adjustments for lost value. Add Lines 9, 10C, and 11C.		\$	18,430,887
13. Adjusted 2019 taxable value. Subtract Line 12 from Line 8.		\$	6,195,763,127
14. Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100.		\$	30,830,117.32
15. Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2019. Types of refunds include court decisions. Tax Code Section 25.25 (b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.		\$	521,769.50
16. Taxes in tax increment financing (TIF) for tax year 2019. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter zero.		\$	1,563,065.61
17. Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14 and 15, and subtract Line 16.		\$	29,788,821.21
18. Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.			
A. Certified values:	\$	5,436,978,631	
B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	+\$		0
C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	-\$		0
D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.	-\$	340,208,259	
E. Total 2020 value. Add A and B, then subtract C and D.		\$	5,096,770,372

19. Total value of properties under protest or not included on certified appraisal roll.

A. 2020 taxable value of properties under protest. The chief appraiser certified a list of properties still under ARB protest. The list shows the district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values.

Enter the total value under protest. \$ 1,199,400,340

B. 2020 value of properties not under protest or included on certified appraisal roll.

The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties are also not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value, and exemptions for the preceding year and a reasonable estimate of the market value, appraised value, and exemptions for the current year. Use the lower market, appraised, or taxable value (as appropriate).

Enter the total value not on the certified roll. +\$ 0.00

C. Total value under protest or not certified. Add A and B. \$ 1,199,400,340.00

20. 2020 tax ceilings. \$ 0

21. 2020 total taxable value.
Add Lines 18E and 19C. Subtract Line 20. \$ 6,296,170,712

22. Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019.
Include both real and personal property. Enter the 2020 value of property in territory annexed. \$ 495,670

23. Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture, or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020. \$ 272,739,449

24. Total adjustments to the 2020 taxable value.
Add Lines 22 and 23. \$ 273,235,119

25. Adjusted 2020 taxable value.
Subtract Line 24 from Line 21. \$ 6,022,935,593

26. 2020 NNR tax rate.
Divide Line 17 by Line 25 and multiply by \$100. \$ 0.4945 /\$100

27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate. \$ N/A

2020
VOTER-APPROVAL TAX RATE WORKSHEET

28. 2019 M&O tax rate.	\$	0.3104 /\$100
29. 2019 taxable value, adjusted for court-ordered adjustments. Enter the amount in Line 8 of the NNR Tax Rate Worksheet.	\$	6,214,194,014
30. Total 2019 M&O levy. Multiply Line 28 by Line 29, and divide by \$100.	\$	19,288,858.22
31. Adjusted 2019 levy for calculating NNR M&O rate.		
<p>A. 2019 sales tax specifically to reduce property taxes. For cities, counties, and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of the sales tax spent.</p>		
	+ \$	0.00
<p>B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections, and Tax Code 31.11 payment errors. Do not include refunds for tax year 2019. This line only applies to tax years preceding tax year 2019.</p>		
	+ \$	325,476.79
<p>C. 2019 junior college levy. Enter the amount of taxes the governing body dedicated to a junior college district in 2019.</p>		
	+ \$	0.00
<p>D. 2019 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.</p>		
	- \$	1,563,065.61
<p>E. 2019 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in F below. Other taxing units, enter 0.</p>		
	+/- \$	0.00
<p>F. 2019 M&O levy adjustments. Add A, B, and C, then subtract D. For taxing unit with E, subtract if discontinuing function and add if receiving function.</p>		
	\$	(1,237,588.82)
Add Line 31F to Line 30.		
	\$	18,051,269.40
32. Adjusted 2020 taxable value. Enter the amount in Line 25 of the NNR Tax Rate Worksheet.	\$	6,022,935,593
33. 2020 NNR M&O rate (unadjusted). Divide Line 31 by Line 32 and multiply by \$100.	\$	0.2997 /\$100

34. **Rate adjustment for state criminal justice mandate.** Enter the rate calculated in C. If not applicable, enter 0.
- A. 2020 state criminal justice mandate.** Enter the amount paid by a county to the TX Dept of Criminal Justice in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.
- \$ 0.00
- B. 2019 state criminal justice mandate.** Enter the amount paid by a county to the TX Dept of Criminal Justice in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.
- \$ 0.00
- C. Subtract B from A and divide by Line 32, and multiply by \$100.** \$ 0.0000 /\$100
35. **Rate adjustment for indigent health care expenditures.** Enter the rate calculated in C. If not applicable, enter 0.
- A. 2020 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.
- \$ 0.00
- B. 2019 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose.
- \$ 0.00
- C. Subtract B from A and divide by Line 32, and multiply by \$100.** 0.0000 /\$100
36. **Rate adjustment for county indigent defense compensation.** Enter the lessor of C and D. If not applicable, enter 0.
- A. 2020 indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.
- \$ 0.00
- B. 2019 indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.
- \$ 0.00
- C. Subtract B from A and divide by Line 32, and multiply by \$100.** \$ 0.0000
- D. Multiply B by 0.05 and divide by Line 32 and multiply \$100.** \$ 0.0000
- \$ 0.0000 /\$100

37. **Rate adjustment for county hospital expenditures.** Enter the lessor of C and D, if applicable. If not applicable, enter 0.
- A. 2020 eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.
- \$ 0.00
- B. 2019 eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019.
- \$ 0.00
- C. Subtract B from A and divide by Line 32 and multiply by \$100.**
- \$ 0.0000
- D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.**
- \$ 0.0000
- \$ 0.0000 /\$100
38. **Adjusted 2020 NNR M&O rate.**
Add Lines 33, 34, 35, 36, and 37. \$ 0.2997
39. **2020 voter-approval M&O rate.**
Enter the rate as calculated by the appropriate scenario below:
- Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08.
-or-
- Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035
-or-
- Taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared as a disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. \$ 0.3236 /\$100
40. **Total 2020 debt to be paid with property taxes and additional sales tax revenue.**
Debt means the interest and principal that will be paid on debts that:
(1) are paid by property taxes,
(2) are secured by property taxes,
(3) are scheduled for payment over a period longer than one year, and
(4) are not classified in the unit's budget as M&O expenses.
- A. Debt** also includes contractual payments to other taxing units that have incurred debt on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments.
- \$ 11,095,000.00
- B. Subtract unencumbered fund amount** used to reduce total debt.
- \$ 0.00 \$
- C. Subtract certified amount spent from sales tax to reduce debt** (enter 0 if none).
- \$ 0.00
- D. Subtract amount paid** from other resources.
- \$ 0.00
- E. Adjusted debt.** Subtract B, C, and D from A. \$ 11,095,000.00

41. Certified 2019 excess debt collections. Enter the amount certified by the collector.	\$	0.00
42. Adjusted 2020 debt. Subtract Line 41 from Line 40E.	\$	11,095,000.00
43. 2020 anticipated collection rate. If the anticipated rate in A is lower than the actual rates in B, C, and D, enter the lowest rate from B, C, and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.		
A. Enter the 2020 anticipated collection rate certified by the collector.	100.00%	
B. Enter the 2019 actual collection rate.	99%	
C. Enter the 2018 actual collection rate.	101%	
D. Enter the 2017 actual collection rate.	100%	
Anticipated Collection Rate		100%
44. 2020 junior college levy. Enter the amount of taxes the governing body proposes to dedicate to a junior college district in 2020.	\$	0.00
45. 2020 debt adjusted for collections. Divide Line 42 by Line 43, then add Line 44.	\$	11,095,000.00
46. 2020 total taxable value. Enter the amount on Line 21 on the NNR Tax Rate Worksheet.	\$	6,296,170,712
47. 2020 debt tax rate. Divide Line 45 by Line 46 and multiply by \$100.	\$	0.1762 /\$100
48. 2020 voter-approval tax rate. Add Lines 39 and 47.	\$	0.4998 /\$100
49. COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	\$	N/A

City of Pflugerville

2020
ADDITIONAL SALES TAX WORKSHEET

50. **Taxable sales.** For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before Nov 2019, skip this line. \$
51. **Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.
- UNITS THAT ADOPTED THE SALES TAX IN NOVEMBER OR MAY 2020.**
Multiply the amount on Line 50 by the sales tax rate (.01, .005, or .0025, as applicable) and multiply the result by .95.
- OR -
- UNITS THAT ADOPTED THE SALES TAX BEFORE NOVEMBER 2019.**
Enter the sales tax revenue for the previous four quarters. Do NOT multiply by .95. \$ 0.00
52. **2020 total taxable value.**
Enter the amount from Line 21 of the NNR Tax Rate Worksheet. \$ 6,296,170,712
53. **Sales tax adjustment rate.**
Divide Line 51 by Line 52 and multiply by \$100. \$ 0.0000 /\$100
54. **2020 NNR tax rate, unadjusted for sales tax.**
Enter the rate from Line 26 or 27, as applicable, on the NNR Tax Rate Worksheet. \$ 0.4945 /\$100
55. **2020 NNR tax rate, adjusted for sales tax.**
Units that adopted the sales tax in November 2019 or in May 2020: Subtract Line 53 from Line 54. Skip to Line 56 if you adopted the additional sales tax before Nov 2019.
- OR -
Units that adopted the sales tax before November 2019, skip to Line 56. \$ 0.4945 /\$100
56. **2020 voter-approval tax rate, unadjusted for sales tax.**
Enter the rate from Line 48 or 49, as applicable, on the NNR Tax Rate Worksheet. \$ 0.4998 /\$100
57. **2020 voter-approval tax rate, adjusted for sales tax.**
Subtract Line 53 from Line 56. \$ 0.4998 /\$100

City of Pflugerville

2020
VOTER-APPROVAL RATE ADJUSTMENT FOR FOR POLLUTION CONTROL

58. **Certified expenses from TCEQ.** Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter. \$ 0.00
59. **2020 total taxable value.**
Enter the amount from Line 21 of the NNR Tax Rate Worksheet. \$ 6,296,170,712
60. **Additional rate for pollution control.**
Divide Line 58 by Line 59 and multiply by \$100. \$ 0.0000 /\$100
61. **2020 voter-approval tax rate, adjusted for pollution control.**
Add Line 60 to one of the following lines (as applicable): Line 48, Line 49 (counties), or Line 57 (taxing units with the additional sales tax). \$ 0.4998 /\$100

City of Pflugerville

2020
VOTER-APPROVAL RATE ADJUSTMENT FOR UNUSED INCREMENT RATE

62. 2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the tax year is prior to 2020, enter zero.	\$	0.0000 /\$100
63. 2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the tax year is prior to 2020, enter zero.	\$	0.0000 /\$100
64. 2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the tax year is prior to 2020, enter zero.	\$	0.0000 /\$100
65. 2020 unused increment rate. Add Lines 62, 63, and 64.	\$	0.0000 /\$100
66. 2020 voter-approval tax rate, adjusted for unused increment rate. Add Line 65 to one of the following lines (as applicable): Line 48, Line 49 (counties), Line 57 (taxing units with the additional sales tax) or Line 61 (taxing units with pollution control).	\$	0.4998 /\$100

City of Pflugerville

2020
TOTAL TAX RATE

No-new-revenue tax rate As applicable, enter the 2020 NNR tax rate from: Line 26, Line 27 (counties), or Line 55 (adjusted for sales tax).	\$	0.4945 /\$100
Voter-approval tax rate. As applicable, enter the 2020 voter-approval tax rate from: Line 48, Line 49 (counties), Line 57 (adjusted for sales tax), Line 61 (adjusted for pollution control), or Line 66 (adjusted for unused increment).	\$	0.4998 /\$100