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November 15, 2011

Mayor Jeff Coleman  
City of Pflugerville  
P.O. Box 589  
Pflugerville, Texas 78691

Dear Mayor Coleman:

At the November 14<sup>th</sup> meeting of the Capital Area Metropolitan Planning Organization's (CAMPO) Transportation Policy Board, the Policy Board approved the Bylaws for the Technical Advisory Committee (TAC) that increased the membership of that committee to 32. We have included a full copy of the newly-adopted TAC Bylaws for your reference.

As you will notice, your agency or jurisdiction is shown as having at least one appointment to the CAMPO TAC. As per Section C of the Bylaws, **we request that you, as the chief elected official, chief executive officer and/or board of the entity represented, appoint or confirm the appropriate number of employed staff (and alternate[s]) of your agency or local jurisdiction that have expertise in one of the following: transportation planning, implementation of transportation projects, or related field.**

We request that the name(s) of your representative(s) and alternate(s) and associated contact information be provided to the CAMPO office as soon as possible. CAMPO TAC meetings are generally held in Central Austin on the afternoon of the fourth Wednesday of each month. We are, however, currently exploring opportunities to have the meetings take place at various locations throughout the five-county CAMPO region. Please also note that paragraph J allows for participation electronically.

We look forward to the active participation of your representative on the CAMPO TAC. If you have any questions about this request or any other CAMPO issue, I may be reached at 512.974.2275 or by e-mail at [Maureen.mccoy@campotexas.org](mailto:Maureen.mccoy@campotexas.org).

Sincerely,

Maureen McCoy  
Director

c: Mayor Pro-Tem Victor Gonzales  
Trey Fletcher