

Fiscal Year 2022 Budget and Tax Rate Adoption Schedule

Schedule for tax rate above lower of no-new-revenue rate or voter-approval rate

Monday, April 19	FY22 Departmental Budget Workbooks shared with departments/ACMs.
Monday, April 19 - Friday, April 30	Finance coordinates with departments to prepare FY22 and five-year revenue estimates.
Friday, April 30	Departments complete FY22 Departmental Budget Workbooks.
Friday, April 30	Appraiser sends notice of estimated taxable value to the City.
Monday, May 3 - Friday, May 14	FY22 department proposed budget submissions reviewed by Finance.
Tuesday, May 11 City Council meeting	City Council review and approval of Capital Improvement Plan (CIP).
Monday, May 17 - Friday, May 28	Department meetings with City Manager to discuss proposed department budgets, changes, and additions.
Thursday, May 27	Departments present proposed service fee revisions and/or additions to the Finance and Budget Committee.
Tuesday, June 1 - Thursday, June 30	Discussions between City Manager, departments and Finance to refine the proposed budget for City Council (as necessary) and proposed budget compiled for City Council.
Thursday, July 1	Deadline to submit the proposed budget to City Council in accordance with the City Charter.
Tuesday, July 13	FY22 Proposed Budget posted to website and provided to City Secretary 30 days before tax rate adoption per Local Government Code.
Tuesday, July 13 City Council meeting	Proposed FY22 budget presented to City Council. Discuss and consider the proposed property tax rate for FY22. <i>If proposed rate will exceed the voter-approval rate, take action and schedule public hearings to adopt the budget and tax rate prior to statutory deadline.</i>
Thursday, July 15	Proposed FY22 budget presented to the Finance and Budget Committee.
Monday, July 26	Certified Estimate sent by Chief Appraiser if unable to provide a certified appraisal roll.
Monday, July 26 - Thursday, July 29	Department meetings between City Council members and City Staff to discuss proposed budget.
Tuesday, July 27	City Council work session to discuss the budget, if desired.
Saturday, July 31	Notice of Public Hearing on Budget published in Austin American-Statesman newspaper as required by the Local Government Code and City Charter.
Monday, August 2	Tax Office calculation of effective and rollback tax rates submitted to jurisdictions for approval prior to publication on August 7.
Saturday, August 7	Publication of effective tax rates, fund balances, and debt schedules, unencumbered fund balance, submitted by Travis County, appears in Austin American-Statesman.
Saturday, August 7	Notices are sent by appraisal districts to all property owners stating that the estimated amount of taxes to be imposed by each taxing unit in which the property is located may be found in the property tax database maintained by the appraisal district.

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Tuesday, August 10 City Council meeting	Public hearing on budget as required by Local Government Code and City Charter.
Tuesday, August 17	<p>Notice of Proposed Tax Rate and Public Hearings posted on City website. This should run until adoption of the tax rate.</p> <p>Notice of Proposed Tax Rate and Public Hearings published on City Access Channel PFTV as a 60-second notice at least five times a day between 7 a.m. and 9 p.m. until adoption of the tax rate.</p>
Thursday, August 19	Notice of Proposed Tax Rate and Public Hearings published in Austin-American Statesman.
Tuesday, August 24 City Council meeting	<p>Public Hearing on tax increase as required by the Tax Code.</p> <p>Adoption of budget by the City Council by ordinance.</p> <p>Adoption of tax rate by ordinance.</p> <p>Resolution ratifying the property tax increase.</p>
Friday, August 27	<p>Adopted tax rate provided to county tax offices.</p> <p>Adopted tax rate ordinance or required language posted to City website.</p>
Friday, September 3	<p>Adopted FY22 Budget provided to City Secretary.</p> <p>Adopted FY22 Budget posted to City website.</p>