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PFLUGERVILLE
T E X A S

February 1, 2018

**To: Trey Fletcher, Acting City Manager
Honorable Mayor and City Council Members**

From: Jessica Robledo, Chief of Police

Re: Consider for approval a resolution authorizing the City Manager to apply for and accept, if awarded, a Justice Assistance - Byrne Grant Program award for \$191,248.00 from the Office of the Governor for the purchase of equipment and training to support existing programs and enhance the skills, knowledge and abilities of employees. There is no cash match for this grant from the City. Approval is also requested to authorize the City Manager to sign all necessary documents upon final approval of the City Attorney.

I. Background

- A. The Pflugerville Police Department currently has need for additional equipment to support investigative functions.
- B. Currently the Department does not possess this equipment or is in need of additional equipment to sustain operations.
- C. The Department is also limited on training funds. Professional training is critical in improving the knowledge, skills and abilities of employees so that our citizens receive the best possible service.

II. Current Situation

- A. The Police Department seeks funding assistance from the Justice Assistance – Byrne Grant Program of \$191,248.00 to assist in the acquisition of critical equipment and training to increase the Department’s capabilities.
- B. Currently the Department does not have funding identified for the support of this request.
- C. There is no funding match associated with this grant award.
- D. Deadline for filing the application with the Office of the Governor is February 20, 2018.
- E. In the fourth quarter of 2018 the City will be notified by the Office of the Governor of the award approval decision.
- F. To access the grant funding, City Council must authorize the City Manager to apply for and accept the grant award if received.
- G. A resolution to that effect has been prepared and is included with this Staff Report submission.

- H. Following acceptance of the grant, the Police Department will work with the Purchasing Department to determine the appropriate, grant-compliant purchases to be made.
- I. After bidding, contract award and delivery of the equipment and training, a reimbursement request will be filed quarterly with the Office of the Governor for a total grant amount of \$191,248.00.
- J. The attached resolution is a required attachment to the application to be submitted with the application.

III. Issues

- A. Cost – The Justice Assistance – Byrne Grant Program award would be \$191,248.00, which funds necessary equipment and training. There is no cash match obligation in this grant.
- B. Timing – The grant period begins October 1, 2018. The Department has 12 months to secure the equipment and training, however the purchasing process will begin as soon as the award is made to ensure compliance with the grant requirements, as well as timely reimbursement.
- C. Impact or Ramifications – The Police Department does not have sufficient funding to purchase the equipment necessary for the requested equipment and training without the assistance of the Justice Assistance – Byrne Grant Program funding.

IV. Alternatives in order of priority

- A. Approve the resolution authorizing the City Manager to apply for and accept the Justice Assistance – Byrne Grant Program in the amount of \$191,248.00.
- B. Do not approve the resolution authorizing the City Manager to apply for and accept the grant, if awarded.

V. Recommendation

Staff recommends City Council approve the resolution authorizing the City Manager to apply for and accept, if awarded, the Justice Assistance – Byrne Grant Program in the amount of \$191,248.00.

VI. Fiscal Impact Report

Requested by:	Jessica Robledo, Chief of Police
Funding Source:	Office of the Governor, State of Texas, Justice Assistance – Byrne Grant Program, \$191,248.00
Police Department matching funds:	\$0
Costs of implementation:	\$191,248.00
Estimated annual M&O costs:	N/A
Estimated cumulative M&O costs:	N/A
Additional Information:	N/A

Respectfully Submitted,

Approved,

Jessica Robledo, Chief of Police

Trey Fletcher, Acting City Manager