



City of Pflugerville

Minutes - Final - Draft

City Council

Tuesday, January 9, 2018

6:00 PM

100 East Main Street, Suite 500

Worksession

1. Call to order

Mayor Victor Gonzales called the worksession to order at 6:00 p.m. Councilmembers Doug Weiss, Jeff Marsh, Rudy Metayer, and Jim McDonald were in attendance. Councilmember Mike Heath was absent. Mayor Pro Tem Peña entered the worksession at 6:51 p.m. City employees attending: Brandon Wade, City Manager; Charles Zech, City Attorney; Karen Thompson, City Secretary; Jennifer Stubbs, Assistant City Secretary; Lauri Gillam, Assistant City Manager; Trey Fletcher, Assistant City Manager; James Hemenes, Parks Director; Emily Barron, Planning Director; Jennifer Coffey, Library Director; Amy Good, Finance Director; Jessica Robledo, Police Chief; Sara Bustilloz, Public Information Officer; Cindy Pierce, Development Engineering Director; Elizabeth Taplin, Human Resources Director; Amy Giannini, City Engineer.

2. Discuss only

2A. [RES-0483](#)

Discuss amending rules of order and procedure for City Council meetings.

Mr. Wade stated that draft rules and procedures were included in the council packet that provide changes due to amendments to the Charter in November 2016. He stated that the City Council had deadlocked on the rules of procedures last year regarding the question of including an invocation. He indicated that an invocation had not been included in the current draft and that the current changes are very straightforward. Discussion followed. Council provided only minor changes to the draft with no significant amendments. Council was asked to send any additional requested changes to Mr. Wade or to Ms. Thompson. The item was to be brought forward for consideration in two weeks.

2B. [2018-6444](#)

Discuss policy direction regarding retaining or abandoning alley right of ways in Old Town area.

Mr. Fletcher explained that there had been two requests for abandonment of an alley. He presented information regarding the alleys in the Old Town area and asked for policy direction. Discussion followed. Mr. Zech recommended that the city retain easements for utilities and that the landowner maintain the risk for any development in the easement and any damage caused to fence, pavement, landscaping or any improvement. Mr. Fletcher was to bring forward the requests for abandonment for consideration.

2C. [2018-6450](#) Discussion regarding water rates.

Mr. Wade indicated that he knows that Mayor Pro Tem Peña is interested in the ascending block rate. Mayor Pro Tem Peña was not yet in attendance so the item was postponed for discussion at the regular meeting.

2D. [2018-6464](#) Discussion regarding holding Town Hall meetings.

Mr. Wade stated that he had a council request to hold town hall meetings with either two councilmembers or the mayor and one councilmember to hear from citizens. He explained that it would need to be less than a quorum as it is difficult to post specific agenda items and provide for the open dialogue. Mr. Weiss and Mr. McDonald indicated to support the idea. Discussion followed regarding holding town hall meetings one or two times a year in order to provide a state of the city presentation followed by an open format setting. Mr. Marsh stated that he would like to hold a town hall meeting with two councilmembers, two representatives of the city manager's office, two police representatives, two representatives from the Pflugerville Community Development Corporation (PCDC), and two school board members. Mr. Metayer asked to also include the Travis County Emergency Services District No. 2. Mr. Marsh stated that he would like to hold once a quarter. Mayor Gonzales suggested perhaps three times a year. Mr. Weiss suggested planning as a big event and to see how it goes. He suggested doing early in the year if it becomes a once a year event. Mr. Wade stated that staff would put together a plan and bring it back for consideration.

2E. [2018-6451](#) Discussion regarding policy concerning municipal utility districts, water control and improvement districts and other special purpose districts such as Local Government Corporations in Pflugerville and its extraterritorial jurisdiction.

Mr. Wade provided some information regarding the Municipal Annexation Act. He explained that item 11D on the regular meeting agenda is a companion item and the city has an opportunity to extend some municipal utility districts (MUDs) to provide users for the New Sweden wastewater plant and to allow for a single lift station and wastewater flow ready for the wastewater plant to come on line. Mayor Pro Tem Peña entered the worksession at 6:51 p.m. Mr. Wade spoke on the need to develop a strategy on how to approach MUDs in the future. He spoke on the use of strategic partnership agreements to allow for a request for annexation in the agreement and sales tax collection with limited purpose annexation. Mr. Wade stated that they are close to having a strategic partnership agreement ready for consideration concerning item 11D on the regular meeting agenda. There was continued discussion. Mr. Wade stated that the intent is that the MUD pay for itself and come into the city sometime in the future.

2F. [2018-6455](#) Discuss Travis County Municipal Utility District (MUD) No. 24 and the results of the financial analysis of the out of city municipal utility district (MUD) versus in-city municipal utility district as prepared by Public Finance Group.

There was no discussion on the item at the worksession. Discussion on the item took place during the regular meeting.

- 2G.** [2018-6421](#) 1.) Executive Session Item: Discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code regarding a search and selection of a City Manager and the interim process.

There was no discussion on the item at the worksession. Discussion on the item took place in executive session during the regular meeting.

3. Adjourn

Mr. McDonald made a motion to close the worksession. Mayor Pro Tem Peña seconded the motion. All voted in favor. The motion carried. The worksession was adjourned at 6:57 p.m.

Respectfully submitted,

**Jennifer Stubbs
Deputy City Secretary**

Approved as _____ on January 23, 2018.