



City of Pflugerville

Minutes - Final

Library Board

Wednesday, December 14, 2022

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Dawn Janacek-Chair

Jillian Arizpe-Vice-Chair

Matt Robertson- Secretary

George Sylvie

Carl Moore Jr.

Emily Miller

Holly Griffin

Emily Alvers-Alternate

1. Call to Order

Vice Chair Arizpe called the meeting to order at 6:00 p.m.

Board Members Present: Jillian Arizpe (Vice Chair), Matt Robertson (Secretary), George Sylvie, Holly Griffin and Emily Alvers (Alternate).

Board Members Absent: Dawn Janacek (Chair), Carl Moore Jr. and Emily Miller

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Library Director

Teen Liaisons – Sovie Varner

2. Citizens Communication

None

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Discuss Only

3A. [2022-1185](#)

Thank you to departing Board members and welcome new Board members.

Dawn Janáček, Chair

Vice Chair Arizpe offered a thank you to the departing board members in attendance.

4. Approval of Minutes

- 4A. [2022-1181](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of November 9, 2022.

Dawn Janáček, Chair

Minutes approved as submitted.

5. Discuss and Consider Action

- 5A. [2022-1179](#) Discuss and consider action to approve library policies.

Jennifer Griswold, Library Director

Director Griswold explained she made the suggested edits made by board members. Secretary Robertson suggested removing the phrase "If they can be found" from page 5. A motion was made by Board Member Griffin to approve the library policies. Secretary Robertson seconded the motion. It passed unanimously.

- 5B. [2022-1184](#) Discuss and consider action on puzzle exchange and groups.

Matt Robertson, Secretary

Secretary Robertson explained that he visited an event hosted by the Free Jigsaw Puzzle Swap of Central Texas. He would like to bring the swap to the library. People can come and bring their old puzzles and take ones brought by others. Melissa Roth with group spoke a little about other locations they hold it and what their needs would be. Director Griswold responded that she will need to check the calendar to see if there is a day/time that will work.

6. Discuss Only

- 6A. [2022-1177](#) Library Director Report

Jennifer Griswold, Library Director

Director Griswold explained that statistics continue to rise toward pre-pandemic levels. We have been focusing on expanding our outreach efforts. Program highlights from last month include: a presentation about the Holocaust, an escape room, a memorial bench dedication for Clarence Bohls at the Heritage House Museum and senior watercolor hour. Repairs will begin soon on the Heritage House porch. Our next larger program will be Winter Pfest in January.

6B. [2022-1178](#)

Teen Liaison Report

Sovie Varner, Hendrickson High School**Mars Keverline, Hendrickson High School**

Teen Liaison Sovie Varner checked in with the Hendrickson High School librarian and everything is going well.

6C. [2022-1180](#)

Report on the Friends of the Library Activities

Jennifer Griswold, Library Director

Director Griswold reported the Friends were honored at a City Council Meeting and at their monthly meeting for the 40th anniversary of their starting the library. They also held another successful book sale. They will not meet in December.

7. Adjourn

Vice Chair Arizpe adjourned the meeting at 6:32 p.m.

Respectfully submitted,

Jennifer Coffey Griswold
Library Director

Approved as submitted on January 11, 2023.