



City of Pflugerville

Minutes - Final

City Council

Tuesday, April 11, 2017

6:00 PM

100 East Main Street, Suite 500

Worksession

1. Call to order

Mayor Pro Tem Omar Peña called the worksession to order at 6:02 p.m. Councilmembers Doug Weiss, Jeff Marsh, Starlet Sattler and Mike Heath were in attendance. Mayor Victor Gonzales was absent. City employees attending: Brandon Wade, City Manager; George Hyde, City Attorney; Lauri Gillam, Assistant City Manager; Trey Fletcher, Assistant City Manager; Tom Word, Assistant City Manager; Amy Good, Finance Director; Jennifer Coffey, Library Director; Emily Barron, Planning Director; Blake Overmyer, Building Official; James Hemenes, Parks Director; Jessica Robledo, Police Chief; Jim McLean, Assistant Police Chief; Cindy Pierce, Development Engineering Director.

2. Discuss only - City Council Requested Items

2A. [RES-0411](#)

Discuss amending rules of order and procedure for City Council meetings. (Requested by City Council)

Mr. Wade indicated plans to place items requested by Council on the worksession agendas for discussion. Mr. Hyde introduced a revised rules and procedure document for discussion. Council discussion followed regarding procedures for placing items on the agenda, calling special meetings, and the possibility of extending the time of worksessions to 6:00 p.m. to 7:30 p.m. with regular meetings beginning at 7:30 p.m. Mr. Heath requested to add an Invocation item to regular meeting agendas. Mr. Weiss requested that items not be included if support material is not available at the time the agenda is posted. Discussion followed regarding executive session guidelines. Council discussion continued with Mr. Hyde. The item was to be discussed again at the April 25, 2017 worksession.

2B. [2017-5644](#)

Discussion regarding Council reimbursement policy. (Requested by Councilmember Jeff Marsh)

Mr. Hyde distributed a reimbursement worksheet and discussed with Council. He noted that he had added IRS wording that was not previously included and that this would only apply to the Council, that there would be a separate one for employees. The item was to be discussed again at the April 25, 2017 worksession.

2C. [2017-5733](#)

Discuss update regarding the work and progress of the Finance and Budget Committee regarding review of the budget. (Requested by Councilmember Mike Heath)

Mr. Marsh, Finance and Budget Committee Member, distributed the 2017 meeting schedule for the Finance and Budget Committee and provided information.

- 2D. [2017-5737](#)** Discuss a possible SH130 and SH45 zoning overlay. (Requested by Councilmember Mike Heath)

Mr. Heath stated that he would like to establish an overlay to provide financial sustainability with different costs for different types of land uses. Mr. Marsh indicated to support the idea. Mr. Fletcher suggested incorporating it into the comprehensive plan update planned for Fiscal Year 2018 as a policy discussion. Mr. Heath stated that he would not like to wait and would like to discuss it more expeditiously. He stated that he would like to set a minimum standard of development density to optimize value and to coordinate with the landowners. The item was to be discussed again at the April 22, 2017 worksession.

- 2E. [ORD-0349](#)** Discussion regarding an ordinance proposed by Councilmember Mike Heath with the caption reading: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PFLUGERVILLE, TEXAS, AMENDING THE CITY OF PFLUGERVILLE, TEXAS CODE OF ORDINANCES, BY ADOPTING AN UNENCUMBERED OPERATING CAPITAL RESERVES FUND BALANCE POLICY AS TITLE III, CHAPTER 33, SECTION 33.07 TITLED OPERATING CAPITAL RESERVE FUND POLICY; PROVIDING A CUMULATIVE CLAUSE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT WITH THE AMENDED SECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Requested by Councilmember Mike Heath)

Mr. Heath stated that he has proposed a review of the capital reserves that the city should maintain in order to weather a downturn. Mr. Wade provided information on the inflow of tax dollars and the city's judicious use of its funds and the need to set the level of reserves at a level that supports the city's bonding capacity and ratings. Staff was to provide information to the Council. The item was to be discussed again at the April 22, 2017 worksession.

- 2F. [ORD-0350](#)** Discussion regarding an ordinance proposed by Councilmember Mike Heath with the caption reading: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PFLUGERVILLE, TEXAS, AMENDING THE CITY OF PFLUGERVILLE, TEXAS CODE OF ORDINANCES, BY ADOPTING A STRATEGIC PLAN PERFORMANCE METRICS AND PRIORITIES POLICY AS TITLE III, CHAPTER 33, SECTION 33.08 TITLED PERFORMANCE METRICS AND PRIORITIES POLICY; PROVIDING A CUMULATIVE CLAUSE; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT WITH AMENDED SECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Requested by Councilmember Mike Heath)

There was no discussion on the item. Discussion on the item was to take place at the April 22, 2017 worksession.

3. Discuss only - Executive Session

- 3A.** [2017-5727](#) 1.) Executive Session Item: Discussions regarding deliberations on economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code and consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code for legal advice concerning economic development negotiations.

There was no discussion on the item during the worksession. Discussion on the item took place in executive session during the regular meeting.

- 3B.** [2017-5728](#) 1.) Executive Session Item: Consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code regarding the purchase, exchange, lease, transfer and/or sale of real property.

There was no discussion on the item during the worksession. Discussion on the item took place in executive session during the regular meeting.

4. Adjourn

Mr. Weiss made a motion to close the worksession. Mr. Marsh seconded the motion. All voted in favor. The motion carried. The worksession was adjourned at 6:59 p.m.

Respectfully submitted,

Karen Thompson
City Secretary

Approved as _____ on April 25, 2017.