

RESOLUTION NO. _____

**RESOLUTION OF THE CITY OF PFLUGERVILLE, TEXAS
AMENDING MEMBERSHIP COMPOSITION AND REQUIREMENTS
FOR THE FINANCE AND BUDGET COMMITTEE**

WHEREAS, the City Council of the City of Pflugerville has full authority over the budget, appropriation of funds, expenditures, purchase and sale of property, and accounting procedures of the City of Pflugerville, in accordance with its Home Rule Charter and the State constitution and laws; and

WHEREAS, the City Council established a Finance and Budget Committee (“Committee”) on May 11, 2004 to review with management all accounting related policies and procedures and to make recommendations to the City Council; and

WHEREAS, the City Council now finds it appropriate to amend the membership composition of the Finance and Budget Committee by eliminating two Citizen Committee Member positions;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PFLUGERVILLE:

1. The membership composition of the Finance and Budget Committee is hereby decreased by the elimination of two Citizen Committee Member positions.
2. The Finance and Budget Committee shall consist of two City Councilmembers and five citizens. The City Council shall appoint two Councilmembers following each General Election to serve on the Committee. A Committee member who is a Councilmember will cease to be a Committee Member upon ceasing to be Councilmember.
3. Citizen Committee members shall be registered voters of the City and to the extent possible, shall be finance professionals such as accountants, Certified Public Accountants, auditors, or have equivalent experience. Citizen Committee members shall be appointed by the City Council to serve two-year terms and shall serve until their successors are appointed and qualified. Citizen Committee members shall be limited to three consecutive full terms. A Citizen Committee member who has served three consecutive full terms may not again be appointed until at least one full term off of the Committee has passed.
4. All Committee members shall actively participate in the Committee’s activities and any member who is absent for three consecutive meetings without a valid excuse, as determined by the Committee, shall automatically be dismissed from membership. The Committee shall at once notify the City Council of any existing vacancy. Any vacancy of the Committee shall be filled by the City Council for

the remaining unexpired term.

5. At least one member of the Committee shall be designated as a Financial Expert. The Financial Expert is defined as a person who has a financial background such as an accountant, Certified Public Accountant, auditor, or the equivalent type experience.
6. The Committee shall meet at least four times per year. The Committee shall establish its own rules of procedure, which shall require that a quorum consists of at least four members of the Committee and that an affirmative vote of the majority of those present shall be necessary to act on pending questions. All Committee members shall be permitted to vote on any question. The Committee shall have the right to conduct executive sessions in accordance with the Texas Government Code and laws of the State of Texas.
7. The Committee shall review all accounting related policies and procedures, monthly financial reports, budget and budget revisions, requests for proposals from independent auditors to be engaged to audit the City, the annual financial report, and any other requests for financial review made by the City Council, and shall render advice and recommendations to the City Council. The Committee shall perform other duties and be vested with other powers as the City Council shall from time to time prescribe.
8. The Committee may ask members of management or others to attend the meetings and provide pertinent information as necessary.
9. The Committee shall be authorized to hire outside counsel or other consultants as necessary with City Council approval.

Approved this 14th day of June 2011.

City of Pflugerville, Texas

Attest:

By: _____
Jeff Coleman, Mayor

Karen Thompson, City Secretary