



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, November 18, 2021

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

1. Call to Order

With a quorum of the Commissioner's present, the regular session of the Parks and Recreation Commissions meeting was called to order by Lisa Ely at 7:00 pm

Commission Members:

In attendance:

Lisa Ely

Jennifer Bridges

Amy Rabb

Scott Langer

Raul Capetillo

Absent:

Jorge Amador

Kristen Marengo

City Staff attending: Shane Mize, Parks Director, Sheila Wiora, Assistant Parks Director,, Junior Rodriguez, Parks Maintenance Superintendent, Stephanie Andrews, Parks Administrator.

2. Citizen's Communication

No citizens were present to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is

made on an item that is not on the published agenda will only be heard by the Commission. No

formal action, discussion, deliberation, or comment will be made. Each person providing public

comment will be limited to three (3) minutes and will be asked to state his or her name and

address for the public record.

3. Approval of the Minutes

3A. [2021-1147](#)

Discuss and consider action to approve the minutes from the Parks and Recreation Commission October 21, 2021 meeting.

Upon a motion made by Mr. Langer to approve the minutes and second by Ms. Bridges the Commissioners voted four (4) "ayes", one (1) abstain and no (0)

"nays". The motion carried.

4. Discuss Only

- 4A.** [2021-1148](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials, and Upcoming Special Events.

Mr. Mize presented the topic. Parks and Recreation upcoming events and programs. A new fitness court was approved by the board of PCDC through a TRAPS grant. Location for the fitness court has not been finalized, things to be considered for placement are parking, accessibility and safety for the users. The Parks department will replace any memorial trees that were damaged during the winter storm of 2021. The Youth Advisory Commission was placed on hold due to low interest; this decision does affect the board's motion from last month. Starting in January of 2022 the Parks Commissions meeting will be recorded to and for the public held at the recreation center.

- 4B.** [2021-1149](#) Discuss a potential floating dock at Lake Pflugerville.

Mr. Capetillo recommends a floating dock at Lake Pflugerville as this would be a great amenity to the City of Pflugerville. The floating dock would bring recreational activities to the lake and the citizen's who access the lake as well as usage for the triathlon. Currently, the floating dock is not in the Master Plan for Lake Pflugerville, this item can be placed on a future CIP recommendation, Phase 2 of the Lake for public engagement or future placement in the Master Plan.

- 4C.** [2021-1150](#) Discuss a joint session date meeting with Planning & Zoning.

Joint session is scheduled for March 7th 2022. Topics potentially to be discussed at the joint session would be for an annual budget request for the Tree Fund currently the Tree Fund has \$321,526. A discussion as commission board to receive land not fee in lieu along with raising the fee in lieu amount for developers. Discussion for residential developments requirement changes for parkland and tree dedication.

- 4D.** [2021-1151](#) Discussion of the Tree Care Advisory Board Updates.

Pflugerville's Arbor day was held on November 6, 2021 held at Stonehill Park. The event was well attended with the attendance of the Texas Forest Services. 15 new trees were planted within our parks, 70 tree saplings given to citizens who attended the event, and 30 saplings planted at Biehle for a tree farm. This event provided tree education to the public and arts and crafts for the children. The Tree Memorial program is ready for implementation at the beginning of the new year.

5. Discuss and Consider

- 5A.** [2021-1155](#) Discuss and consider action towards Parkland Dedication fee in lieu.

Mr. Mize presents the agenda item and provides examples of how surrounding cities differ in their parkland dedication process. Mr. Langer compared fees

with the City of Austin to the City of Pflugerville showing Pflugerville is relatively competitive in fees, though there is room for growth. The City of Pflugerville has not changed their fees since 2013. Travis county appraisal district weighted average value of vacant land, rural land, and qualified open space is \$68,351 per acre (Pflugerville city limits). Raising the fee in lieu from 1\$ a Sq ft to \$1.50 would increase the price of an apartment by \$287 using the city example.

Pflugerville Staff recommendation is for the commission to wait until parks master plan process is complete to finalize a new fee-in-lieu amount and in the process ensure there is a scheduled escalation that occurs to stay competitive in the current market.

Upon a motion made by Mr. Langer to delay this agenda item for more information provided and new board members till February of 2022 and second by Ms. Rabb the Commissioners voted five (5) "ayes", and no (0) "nays". The motion carried. This agenda item has been tabled and will be on the February 2022 agenda.

5B. [2021-1152](#)

Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

Change in February and March 2022 Commissions meeting date due to conflict. Host a 4th of July parade. Create a plan for the land usage at Swenson Farms Park.

5C. [2021-1154](#)

Discuss and consider action to implement a city Tree planting challenge.

Several ideas were discussed for a tree planting challenge, ultimately the agenda item was tabled and to be placed on the agenda for February 2022 agenda to be discussed and considered at the next Tree Care Advisory meeting in March of 2022.

5D. [2021-1153](#)

Discuss and consider action to place items on the future Tree Care Advisory meeting agendas.

No recommendations at this time.

7. Adjourn

Upon a motion made by Ms. Bridges to adjourn and seconded by Mr. Capetillo, the Commissioners voted five (5) "ayes" and no (0) "nays" to approve adjournment. The motion was carried unanimously. The meeting adjourns at 8:52 p.m.

Amended minutes approved on December 9th 2021.