



City of Pflugerville

Minutes - Final

City Council

Tuesday, January 18, 2022

6:00 PM

100 East Main Street, Suite 500

Worksession

1. Call to Order

Mayor Victor Gonzales called the worksession to order at 6:00pm. Mayor Pro Tem Doug Weiss, and Councilmembers Ceasar Ruiz, Kimberly Holiday, Jim McDonald, and David Rogers were in attendance. Councilmember Rudy Metayer joined the worksession at 6:02pm.

City staff in attendance: Sereniah Breland, City Manager; Trey Fletcher, Deputy City Manager; James Hartshorn, Assistant City Manager; Amy Giannini, Assistant City Manager; Megan Santee, Assistant City Attorney; Trista Evans, City Secretary; Emily Barron, Planning and Development Services Director; Maggie Holman, Public Information Officer; Terri Toledo, Communications Director; Breanna Higgins, Assistant to the City Manager; Melissa Moore, Finance Director; Christin Lindsey, Senior Budget Analyst.

2. Public Comment

There was no one present wishing to speak under public comment.

3. Discuss Only

3A. [2022-0104](#) Financial State of the City

Ms. Moore provided an overview of municipal finance and fund accounting. Ms. Moore went over the twelve different funds and answered questions from council. Discussion followed regarding I&S (Interest and Sinking) tax rates. Ms. Moore provided information about municipal budget requirements, budget phases, and sources of revenue. Discussion followed regarding the breakdown of revenues.

Ms. Moore discussed the process of setting a tax rate and the property tax rate process including the calculations. Discussion followed regarding debt issuances and HB1869.

Ms. Moore provided information about the differences in the proposed and adopted FY22 budget. Discussion followed regarding the long term consequences and bond rating. Ms. Breland provided comment about the impact of the budget on the city as a whole.

Ms. Moore provided information about the city's credit rating and discussed factors that could lead to an upgrade or a downgrade.

3B. [2022-0105](#) FY23 Budget Assumptions

Mr. Fletcher provided information about considerations for budget analysis including annexation constraints, water and wastewater service areas, and public safety. Mr. Fletcher discussed the fiscal impact analysis and answered questions from council.

Ms. Moore discussed the budget development from visioning to workshops with the council and answered questions about scheduling. Discussion followed regarding starting the planning process early, long term visioning, and visiting other cities. Mr. Metayer left the meeting at 8:15pm.

Ms. Moore discussed the FY23 budget assumptions for revenue, expenditures, and debt. Council agreed with the assumptions and discussed the budget timeline and additional tax comparisons with other cities.

4. Adjourn

Mayor Gonzales adjourned the worksession at 8:21pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as _____ on January 25, 2022.