

## Significant Activities Report - May 2013

Mayor and Council,

The following represents the May 2013 Significant Activities Report. Changes from the DRAFT report provided to you at the April 27, 2013 Council Retreat are highlighted in **RED**. The following are items of particular emphasis:

- Following the Council's Budget Retreat of April 27, 2013, the Department Heads will be spending parts of the month of May 2013 preparing their budget requests for FY 2014. The first half of June will be when Department Heads work with the City Manager to revise their requests to fit within the project revenue for FY 2014, with the DRAFT FY 2014 Budget to be provided to the Council by the end of June 2013.
- It was the consensus of the Council at the April 27, 2013 retreat that the Staff prepare a list of streets to be included in a May 2014 Road Bond Election to coincide with a May 2014 School Bond Election. Staff is preparing the information needed for further consideration.
- There will be a particular focus in May and June in the area of Parks and Recreation. Emphasis will be on finding a new Director of Parks and Recreation, getting back to basics in the area of Parks Maintenance, and on preparing a draft policy for the use of sports fields.
- The May report includes a significant update regarding Library Programs on pages 13-14.
- Construction contract award for the City's section of Colorado Sand Drive, and also Pfluger Farm Lane is anticipated for May 2013.
- Discussions with Manville WSC for the acquisition of the old NTC MUD#5 (Highland Park/Springbrook) contract and several economic development focus areas is to be the focus of our May and June meetings with Manville.
- Staff is doing preparation work in anticipation of beginning new negotiations with Windermere / Southwest Water in June or July. Southwest Water officials are very involved in the current state legislative session, and are unavailable to meet.
- The City Manager will be meeting in May with representatives from Travis County and from ESD #2 (Pflugerville Fire) to discuss opportunities for collaboration.

Should you have questions regarding this report, please let me know.

Brandon Wade, City Manager

## Significant Activities Report - May 2013

### City Council

#### Worksession Forecast

- Tuesday, May 28, 2013 (est) Parks and Rec Commission Joint Mtg
- Tuesday, June 11, 2013 (est) PCDC Joint Mtg
- Tuesday, June 25, 2013 (est)
- Tuesday, July 09, 2013 (est) Budget Discussion...Overview
- Tuesday, July 23, 2013 (est) Budget Discussion...General Fund
- Tuesday, August 13, 2013 (est) Budget Discussion...Utility Fund
- Tuesday, August 27, 2013 (est) Budget Discussion...Capital Improvements
- Tuesday, September 10, 2013 (est)
- Tuesday, September 24, 2013 (est) City Manager Evaluation
- Tuesday, October 08, 2013 (est) City Manager Evaluation
- Tuesday, October 22, 2013 (est) City Attorney Evaluation
- TBD      Fall Retreat Worksession**
- Tuesday, November 12, 2013 (est)
- Tuesday, November 26, 2013 (est)
- Tuesday, December 10, 2013 (est)

#### Council Requests for Discussion or Action

NONE pending

## Significant Activities Report - May 2013

### City Council (Continued)

#### Staff Initiated Council Item Forecast

Tuesday, May 28, 2013	Professional Services Contracting Report Design contract w/Brinkley & Barfield for Rowe Loop Wastewater Project Pfairway Park // Windermere Wholesale Wastewater Service Agreement Master Thoroughfare Plan Contract Approval Project Orion Special District Ordinance Public Hearing & 1st Reading Stone Hill Parkland Deed Drought Contingency Plan Ordinance 1st Reading Re-use Master Plan Contract Approval
Tuesday, June 11, 2013	Appointment of Parks and Recreation Commission Student Member Project Orion Special District Ordinance 2nd Reading SOB Ordinance Amendment PH & 1st Reading (P&Z on June 3, 2013)
Tuesday, June 25, 2013	SOB Ordinance Amendment 2nd Reading Youth Sports Policy- Staff Recommendations
Tuesday, July 09, 2013	
Tuesday, July 23, 2013	CM Report to Council on Negotiation Progress with Manville WSC
Tuesday, August 13, 2013	
Tuesday, August 27, 2013	
Tuesday, September 10, 2013	City Council approval of FY14 Budget and Tax Levy Ordinances
Tuesday, September 24, 2013	City Council approval of PCDC 2014 Budget

## Significant Activities Report - May 2013

### City Council (Continued)

Tuesday, October 08, 2013

Tuesday, October 22, 2013

Tuesday, November 12, 2013

Tuesday, November 19, 2013      Special Meeting for Board and Commission Interviews/Appointments

Tuesday, November 26, 2013

Tuesday, December 10, 2013

### Event Calendar Forecast

Saturday, May 11, 2013	Election Day for School Board Election
Friday, May 17, 2013	Deutschen Pfest
Saturday, May 18, 2013	Deutschen Pfest
Sunday, May 19, 2013	Deutschen Pfest
Saturday, June 08, 2013	Pflugerville Public Library Grand Opening Celebration
Thursday, July 04, 2013	Pfirecracker Pfestival

## Significant Activities Report - May 2013

### City Manager's Office

#### Strategic Training for Staff

##### ***Customer Experience and Service Excellence / HOW Training***

==> "Don Reynolds & Associates" are providing enhanced customer service training to staff

Tuesday, April 23, 2013 ✓ Staff Training Workshops regarding HOW

Wednesday, April 24, 2013 ✓ Staff Training Workshops regarding HOW

#### Strategic Planning

##### ***2013 Strategic Plan***

Saturday, April 27, 2013 ✓ City Manager to present 2nd quarter update to Council at Retreat

Tuesday, July 09, 2013 (est) City Manager to present 3rd quarter update to Council at Worksession

Tuesday, October 22, 2013 (est) City Manager to present final update to 2013 Strategic Plan

##### ***2014 Strategic Plan***

Tuesday, July 09, 2013 (est) City Manager to present DRAFT 2014 Strategic Plan

Tuesday, October 22, 2013 (est) City Manager to present FINAL 2014 Strategic Plan

#### City Manager's Office Projects

##### ***Pfone App***

==> Phone applications in current development for July 4 implementation

##### ***July 4 Pfirecracker Pfestival***

==> Following discussion with Council and review of options, staff has decided to shoot the fireworks from the dam.

Cost of barge rental was found to be \$6,000 per year.

## Significant Activities Report - May 2013

### City Manager's Office (Continued)

#### Finance and Budget Projects

##### *Annual Audit*

- Thursday, March 14, 2013 ✓ FAB reviewed audit
- Tuesday, March 26, 2013 ✓ Council approved audit

##### *Annual Finance Reports*

- Wednesday, March 13, 2013 ✓ CAFR (Comprehensive Annual Finance Report) completed and submitted to Government Finance Officers Association for award consideration.
- Wednesday, March 13, 2013 ✓ PAFR (Popular Annual Financial Report) completed and submitted to Government Finance Officers Association for award consideration.

##### *Annual Budget*

- Saturday, June 01, 2013 Debt Service requirements due to Tax Office
- Tuesday, June 25, 2013 (est) Council to receive DRAFT 2014 Budget (July 1, 2013 deadline)
- Tuesday, July 09, 2013 (est) Initial Budget presentation by City Manager
- Tuesday, July 23, 2013 (est) General Fund presentation
- Late July 2013 Chief Appraiser certifies tax roll
- August 2013 Tax Rate Public Hearings if necessary
- Tuesday, August 13, 2013 (est) Utility Fund presentation
- Tuesday, August 27, 2013 (est) Capital Improvement Program presentation
- Tuesday, September 10, 2013 (est) Council to approve 2014 Budget & Tax Rate (Sept 30th deadline)

##### *Monthly Sales Tax Report*

- Wednesday, April 10, 2013 ✓ April sales tax report emailed to City Council (10% increase over April 2012. Total increase of 13% for this fiscal year)
- Wednesday, May 8, 2013 ✓ May sales tax report emailed to City Council (7% increase over May 2012. Total increase of 10% for this fiscal year)

##### *Quarterly Financial Summary*

- Tuesday, February 26, 2013 ✓ First Quarter Financial Report emailed to City Council
- Tuesday, April 23, 2013 ✓ Second Quarter Financial Report Presented at City Council Meeting

## Significant Activities Report - May 2013

### City Manager's Office (Continued)

#### Other Intergovernmental Projects

##### ***PISD High School #4***

==> PISD is considering a location for a future High School east of SH 130

- Tuesday, August 21, 2012 ✓ Joint Pf and PISD meeting regarding future High School #4
- Monday, October 15, 2012 ✓ Pf provides written "High School #4 Location Report" to PISD.
- Friday, March 08, 2013 ✓ Meeting (Pf: Mayor, Marshall, Wade, Fletcher & PISD: Dupre/Mott/Graves)
- Saturday, April 27, 2013 ✓ Pf Council to discuss roadway bond program at Retreat

##### ***AW Grimes Roadway (Williamson County)***

==> Widening to 4 Lanes from Pflugerville City Limit to SH 45. Anticipated completion in 2015.

##### ***Project Connect -- Capital Metro***

==> Project Connect: An open house was held in Round Rock on February 20, 2013 to solicit input regarding the Transit Working Group's vision for transit in the Region

==> Project Connect North Corridor: This effort is being led by Capital Metro and HDR. Charles Colley (Frost Bank) is representing Pflugerville on the Policy Advisory Committee and Trey Fletcher is representing the City on the Technical Advisory Committee. Alternatives show various levels of transit serving Pflugerville and other areas beyond the Capital Metro service area, but implementation would require extensive discussion regarding governance and financing.

## Significant Activities Report - May 2013

### Planning and Development

#### PCDC Project Support

##### ***Project Pandora***

==> Special district approved by Council on April 9, 2013; platting and site development are pending submittal

##### ***Project Arista (Data Center)***

==> Special district approved February 12, 2013; platting and site development are pending submittal; bids for construction of Pfluger Farm Lane were received April 25, 2013, **and is to be awarded on May 14, 2013.**

##### ***Project Old McDonald (EIEIO)***

==> EIEIO applications have been withdrawn for the project associated with Project Old McDonald. The applicant is in discussions with PCDC regarding alternative approaches to locating in Pflugerville.

##### ***Project Sam Houston (Community Impact)***

==> The project is under construction and anticipated for completion in Fall 2013.

##### ***Project Orion (Tracking Point)***

==> Incentives were approved by the City Council on April 23, 2013. A Specific Use Permit application required for the ballistics range **was approved** by the Planning and Zoning Commission on May 6, 2013 and **will come to Council on May 28, 2013.**

#### Developments of Interest

(No report)



## Significant Activities Report - May 2013

### Planning and Development (Continued)

#### TIRZ #1, Falcon Point Tax Increment Reinvestment Zone

##### ***TIRZ #1 Board***

Wednesday, April 17, 2013 ✓ The TIRZ Board met to review financials and receive project updates.

Wednesday, June 19, 2013 Next TIRZ meeting to take action to approve the addition of E. Pflugerville Parkway in the Project and Financial Plan.

##### ***Developer TIRZ Projects***

==> The developer's roadway portion (Colorado Sand Drive/Lonestar Ranch Blvd), pond and lift station are currently under construction with a September 2013 estimated completion.

### Planning and Zoning

##### ***Unified Development Code (GCR \$50K)***

==> Staff is working with the Planning and Zoning Commission at monthly worksessions on the proposed UDC amendments. Kendig Keast Collaborative is being contracted to assist staff with code graphics and will aid in quality control and technical issues. Anticipated completion Fall 2013.

==> The Planning and Zoning Commission recommended approval of amendments to the UDC regarding alternative financial services and pawn shops at their May 6, 2013 meeting. This item will be before the City Council on May 14, 2013 and May 28, 2013.

##### ***Laserfische (FY13 Budget \$30,853)***

==> The document management system was implemented on February 8, 2013 and is being used to scan documents to electronic format for long-term storage and efficient document retrieval.

## Significant Activities Report - May 2013

### Planning and Development (Continued)

#### ***My Permit Now (FY13 Budget \$18,500)***

==> This case management software is designed to facilitate the development process for building, planning and engineering. The software allows for increased applicant and staff functionality for submitting and reviewing cases and permits. Implementation is anticipated for May/June 2013.

#### ***Central Business District Boundary Review***

==> Staff is following through with the directive to hold a public hearing concerning the CBD Boundary. The first public hearing is scheduled for the Planning and Zoning Commission on May 6, 2013. A second public hearing and resulting recommendation to the City Council is anticipated Summer 2013.

## Significant Activities Report - May 2013

### Parks and Recreation

#### Parks and Recreation Administration

##### ***Parks and Recreation Strategic Plan***

==> A draft strategic plan has been developed by staff focusing on 4 key areas: Manage & Protect Assets, Reach & Involve Community; Improve Service Delivery; and Enhance Organizational Capacity.

##### ***Parks and Recreation Management Review***

==> This process is ongoing.

#### Organized Recreational Sports

(No report)

#### Recreation Center

==> Ongoing efforts to re-energize the Recreation Center by introducing new programming and activities that capture the imagination & participation of the community. We want the Recreation Center to become an activity hub for all age groups within the community, a place to go and to be.

==> Cardio/Weight Room: Staff is currently negotiating a rental agreement to replace the cardio equipment. The rental agreement will provide 9 pieces of equipment and will include maintenance. With the installation of the new equipment, the Cardio/Weight Room will be ADA compliant. Implementation is anticipated for May/June 2013. Estimated cost is \$18,500.

## Significant Activities Report - May 2013

### Parks and Recreation (Continued)

#### Parks Capital Projects

##### ***Undeveloped park finish out and Trail gap analysis (GCR \$140K)***

==> This project is a consolidation of two 2012 projects: the undeveloped park finish out analysis and trail gap analysis. This project will provide a Trail Master Plan and identify priorities for trail construction. This project will also provide concept plans and construction estimates for 14 undeveloped parks. Study being performed by RVI Planning and Landscape Architects. Estimated completion is August 31, 2013.

##### ***Construct trail segments (GCR \$150K)***

==> This project will be developed as a result of the trail gap analysis.

##### ***Improve beach areas at Lake Pflugerville (GCR \$70K)***

==> This project is complete.

##### ***Extend North Shore Paved Parking 34 spaces (GCR \$120K)***

==> Engineering has prepared a plan and parks staff will be working with them on the bid document. Construction is anticipated for Fall 2013.

##### ***Construct electrical system for vendors on north shore of Lake Pflugerville (GCR \$30K)***

==> An electrician is preparing a plan in coordination with events staff. Completion is anticipated prior to July 4.

##### ***Lake Pflugerville Master Plan (GCR \$40K)***

==> This provides for the addition of a Lake Pflugerville master plan to the existing professional services contract for the Athletic Complex and Randig Tract feasibility study. Completion is anticipated by January 31, 2014.

##### ***Recreation Center Remodeling of upstairs office space (GCR \$50K)***

==> Due to staff restructure, this project is on hold.

## Significant Activities Report - May 2013

### Pflugerville Public Library

#### Library Expansion Project

- Saturday, May 10, 2008 ✓ City voters approved \$7M in bonds for improvements to the exiting library.
- Monday, December 19, 2011 ✓ Notice to Proceed issued
- Saturday, January 19, 2013 ✓ Expansion Phase opened
- Thursday, April 11, 2013 ✓ Project substantially complete
- Saturday, June 08, 2013 (est) Grand Opening

#### Library Programs and Initiatives

- FY 13 Expanded World Languages collection; Vietnamese & Spanish
- FY 13 Added Great Courses collection
- FY 13 Expanded management & utility of public computers with Envisionware, full Windows Office Suite, & new printers
- FY 13 Added online Readers Reference tools
- FY 13 Added world language online learning tools
- FY 13 Added online financial management tools
- FY 13 Expanded Library Book Clubs
- FY 13 Expanded Teen Programs
- Friday, May 1, 2013 New Library Cards introduced

## Significant Activities Report - May 2013

### Pflugerville Public Library (Continued)

- Saturday, June 08, 2013 Summer Reading Program Kick Off: "Dig into Reads" June 8 – July 31, 2013
- June 2013 (est) Expanded computer classes
- June 2013 (est) Partnered with Goodwill to provide application and resume instruction
- August 2013 (est) Special Needs Book Club for Adults with Intellectual Delays
- Summer 2013 (est) Provision of increased variety of e-resources
- Summer 2013 (est) Provision SKYPE for military families on Library computers
- Summer 2013 (est) Provision of computer classes for senior citizens

### Special Events

- Saturday, June 08, 2013 Grand Opening Celebration 11 - 4 pm
- October 2013 Pflugerville Reads One Book Event (expanded: Alice in Wonderland)
- September 2013 (est) Resumption of Librarians Brunch with PISD librarians

### Volunteer Coordination

- Fall 2012/ Spring 2013 Expanded Library Volunteer Pool
- Spring/ Summer 2013 (est) Work with Eddie Garcia in Parks on volunteer database

## Significant Activities Report - May 2013

### Public Works and Municipal Utilities

#### Public Works Events

- Saturday, April 20, 2013 ✓ Clean Up Day: This year's Clean Up Day saw fewer participants at 491 participants as compared to last year's 634. However, disposable material collected was up at 58.19 tons compared to last year's 54.47 tons.
- Friday, May 24, 2013 Public Works Open House: The public is invited to tour the facilities, see equipment and learn about Public Works. (8:00 am to 7:00 pm)

#### Street, Traffic and Drainage Capital Improvement Program

##### ***Colorado Sand Drive -- Kelly to FM 685***

==> This TIRZ project consists of a **4-lane divided section**, 16-inch water line **and wastewater improvements**. The project will connect to the existing Colorado Sand stub off Kelly Lane and route south connecting to FM 685. Two proposed secondary roads (Autumn Slate & Copper Mine) will connect Colorado Sand to the existing schools.

- Thursday, April 04, 2013 ✓ Bids received and opened.
- Tuesday, May 14, 2013 City Council award of construction contract.
- November/December 2013 Anticipated completion

##### ***Kelly Lane -- Murchison Ridge to Falcon Point Blvd***

==> This project consists of roadway and drainage improvements expanding Kelly Lane to a 4-lane divided street section from Murchison Ridge to Falcon Pointe Blvd. This project also includes the installation of a 24-inch water main, sidewalks, and traffic signals at Falcon Pointe, Kennemer, and Colorado Sand.

- September 2013 Anticipated bid
- January 2014 Construction start-to commence after completion of Colorado Sand

## Significant Activities Report - May 2013

### Public Works and Municipal Utilities (Continued)

#### ***Pflugers Farm Lane from Town Center Drive to 1450 sq ft south***

==> This project is affiliated with the Arista Data Center. Phase A consists of construction of a 3-lane road section complete with 10-ft concrete trail and street lights. The roadway will connect to Town Center Drive and go south to the proposed Data Center Access Drive, approximately 1450 sq. ft. A 16-inch water, 12-inch wastewater and 10-inch re-use water main will be constructed from Town Center Drive to Pflugerville Parkway. Phase A cost is estimated at \$2.62M. Phase B will be constructed within 12 years of the dedication of Pflugers Farm Lane.

Thursday, April 25, 2013 ✓ Construction bid opening.  
Tuesday, May 14, 2013 City Council award of construction contract.

#### ***Heatherwilde Blvd -- SH45 to Great Basin***

==> This project consists of roadway and drainage improvements expanding Heatherwilde to a 4-lane divided street section from Great Basin to SH 45. This project also includes trail construction including a lowered crossing under Heatherwilde, street light and traffic signal improvements at Kingston Lacy. Staff has completed the 90% review and is commencing on all Right of Way and easement acquisition. Project is anticipated to be part of a 2014 General Bond election for construction funding.

#### ***2013 Various Sidewalk Improvements (GCR \$32K)***

==> This project consists of connecting existing gaps along 10th street, Pflugers Street and FM685. Design has been completed and staff are finalizing all coordination with TxDOT and United Baptist Church. Bidding for construction is anticipated to occur in late May 2013

#### ***Lake Pflugerville North Shore Parking Expansion (GCR \$120K)***

==> This project consists of expansion of the north shore parking lot by approximately 34 spots. Engineering requests for qualifications are currently posted on the City website and the deadline for SOQ's are due May 10th. Design is anticipated to take approximately 1.5 months. Project is estimated for completion in Fall 2013.



## Significant Activities Report - May 2013

### Public Works and Municipal Utilities (Continued)

#### ***Trailblazer (Wayfinding) Signage (GCR \$25K)***

Thursday, February 21, 2013 ✓ Staff participated in a webinar training session on Wayfinding Systems. This item has been included in the Master Transportation Plan scope.

#### ***Street Banners (GCR \$50K)***

==> Design is underway with completion by September 30, 2013.

#### ***Street Tree Installation (GCR \$100K)***

==> Staff is currently developing a plan that will be implemented in fall/winter 2013.

#### ***ADA parking spaces at City Hall office (GCR \$15K)***

==> Engineering has prepared plans and specifications which are ready for bidding and construction awaiting plans for landscaping improvements at City Hall and courtyard to integrate as single construction contract.

### Water and Wastewater Utility Capital Improvement Program

#### Water

##### ***Water Supply Options Analysis***

Council approved contract with Lockwood Andrews and Newnam

##### ***Water Master Plan***

==> The Water Master Plan is 90% complete and has been on hold pending decisions and outcomes of negotiations with Windermere and Manville.

Council approved contract with Lockwood Andrews and Newnam

## Significant Activities Report - May 2013

### Public Works and Municipal Utilities (Continued)

#### ***Water Impact Fee Study***

==> The Water Impact Fee Study is on hold pending completion of the Water Master Plan. It is estimated that completion will take 2 months following Water Master Plan adoption.

Council approved contract with Lockwood Andrews and Newnam

#### ***Manville WSC Coordination***

- Monday, March 04, 2013 ✓ Joint Meeting in Senator Watson's Office
- Tuesday, March 12, 2013 ✓ Pflugerville Resolution of Cooperative Water Policy toward Manville
- Thursday, March 14, 2013 ✓ Manville Resolution of Cooperative Water Policy toward Pflugerville
- Thursday, March 14, 2013 ✓ Manville Board authorizes release of Sorento CCN
- Wednesday, March 20, 2013 ✓ Manville / Pf Joint Meeting ... General Discussion
- Tuesday, April 16, 2013 ✓ Manville / Pf Joint Meeting ... Narrowed negotiation scope
- Tuesday, May 14, 2013 (est) Manville / Pf Joint Meeting ... Focus: NTC MUD, Development Releases
- Tuesday, June 18, 2013 (est)
- Tuesday, July 16, 2013 (est)
- Tuesday, July 23, 2013 (est) City Manager's Report to Council on Negotiation Progress

#### ***Windermere Utility / SWWC Coordination***

- Tuesday, April 10, 2012 ✓ Agreement between parties to negotiate for up to one year
- Friday, March 22, 2013 ✓ Pf letter to SWWC outlining "Reverse PPP"
- Thursday, March 28, 2013 ✓ Initial meeting: Pf and SWWC; letter from SWWC supporting PPP
- Tuesday, April 09, 2013 ✓ Extension of agreement for an additional year
- April and May 2013 Pf gathering data for initial proposal
- TBD Next formal negotiation meeting between parties

#### ***Aqua WSC Coordination***

(No report)

## Significant Activities Report - May 2013

### Public Works and Municipal Utilities (Continued)

#### Wastewater

##### ***Re-use Master Plan***

==> A scope of work has been negotiated for a Reuse Master Plan. The contract award should be brought to the City Council in May 2013.

##### ***Re-use Permit***

==> The City's legal team is preparing an application to expand the City's re-use 210 permit to include the City's high-growth corridors. The permit should be ready to file in May 2013.

##### ***Wastewater Master Plan***

==> The Wastewater Master Plan is currently being developed. Analysis of the drainage basin and plan location alternatives is complete and staff presented alternatives to the City Council on April 9, 2013. The plan should be ready for adoption by the City Council in June or July 2013.

##### ***Wastewater Impact Fee Study***

==> The Wastewater Impact Fee Study is on hold pending the completion of the Wastewater Master Plan. Estimated completion of August 2013.

##### ***CCN Expansion -- Wastewater***

==> The City's legal team is preparing an application to the TCEQ to expand the City's wastewater CCN to match the City's ETJ in all areas except the Windermere service area. The permit should be ready to file in May 2013.

## Significant Activities Report - May 2013

### Public Safety

#### Police Activities

##### ***Corporal Promotions***

Friday, March 08, 2013	Corporal Promotion Test
Monday, April 01, 2013	9 Officers were promoted to Corporal

##### ***Police Dispatch Radio Console***

Friday, March 29, 2013	Motorola Police Dispatch Radio Console funded by PCDC was ordered. 6 weeks estimated for delivery. Once delivered another 6 weeks needed for set up and implementation.
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##### ***Next Generation Capable Solacom 911 Equipment***

==> Installation of the CAPCOG 911 Solacom & Geocom (mapping) will take place May 13-15, 2013. Dispatchers will also receive 8 hours of training during this time. Cutover will take place May 16, 2013.

##### ***Narcotics K-9 (\$6800 Drug Seizure Fund)***

==> Tejas Elite Canine has been selected for the purchase of the K-9 and the purchase order is being submitted to Finance. Handler Training will begin in 2-3 weeks and within that time, the handler will select the canine.

#### LEAP Coordination

==> LEAP representatives have requested a simple MOU with the City Manager to commit to open communication.

==> LEAP representatives have presented a list of budget requests to the City Manager for consideration

## Significant Activities Report - May 2013

### Public Safety (Continued)

#### Animal Shelter Activities

##### ***Animal Shelter Renovations (GCR \$100K)***

==> Phase II of the Animal Shelter renovations is underway for improvements to the remaining 1632 sq.ft. of the old Fleet shop. This space will be converted into a Pet Adoption Center with an indoor interacting area and training facility. Design is complete and staff is working on procurement of construction services.

#### Pflugerville Fire Dept (ESD #2) Coordination

==> The City Manager will be meeting in May with representatives from Travis County and from ESD #2 (Pflugerville Fire) to discuss opportunities for collaboration.

#### Austin/Travis County EMS Coordination

(No report)