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TEXAS

Site Development Application Schedules
Administrative Review

All **submittals and responses** are accepted for review by **Noon each Monday***.

If the application is considered complete, the application will be approved or denied within 30 days of the application date. If denied, a letter identifying the Unified Development Code deficiencies will be provided.

If an application is denied, the applicant may submit a response with a cover letter articulating how each deficiency has been addressed and where the correction has been provided on the revised plans. Responses will be accepted each Monday by noon and will be approved or denied within 15 days of receipt.

*If the filing deadline falls on a holiday, the application must be turned in by Noon on the Friday before the posted submittal deadline.

2019 P&Z Meeting Dates
1/7/2019
2/4/2019
3/4/2019
4/1/2019
5/6/2019
6/3/2019
7/15/2019*
8/5/2019
9/16/2019*
10/7/2019
11/4/2019
12/2/2019
1/6/2020
*The first Monday is a holiday therefore the Planning and Zoning Commission will meet on another Monday of the Month

2019 Revised Subdivision Review Schedule		2019 Revised Subdivision Review Schedule	
New Applications		Response Submittals	
Submittal Date (Monday)	P&Z Consideration	Submittal Date (Monday)	P&Z Consideration
N/A	9/16/2019	N/A	9/16/2019
9/9/2019	10/7/2019	9/23/19	10/7/2019
10/7/2019	11/4/2019	10/21/19	11/4/2019
11/4/2019	12/2/2019	11/18/19	12/2/2019
12/9/2019	1/6/2020	12/23/19	1/6/2020

In accordance with HB 3167, complete subdivision applications and response submittals must be submitted by 12:00 Noon on the submittal deadline date in order to be considered on the listed Planning and Zoning Commission meeting date.

If the filing deadline falls on a holiday, the application must be turned in by Noon on the Friday before the holiday.

2019 Review Schedule			
Zoning Change Request			
Filing Deadline (Monday)	P&Z Public Hearing (Monday)	CC Public Hearing & 1st Reading (Tuesdays)	City Council 2nd Reading (Tuesdays)
12/3/2018	1/7/2019	1/22/2019	2/12/2019
12/31/2018	2/4/2019	2/26/2019	3/12/2019
1/28/2019	3/4/2019	3/26/2019	4/9/2019
2/25/2019	4/1/2019	4/23/2019	5/14/2019
4/1/2019	5/6/2019	5/28/2019	6/11/2019
4/29/2019	6/3/2019	6/25/2019	7/9/2019
6/10/2019	7/15/2019	8/13/2019	8/27/2019
7/1/2019	8/5/2019	8/27/2019	9/10/2019
8/12/2019	9/16/2019	10/8/2019	10/22/2019
8/30/2019	10/7/2019	10/22/2019	11/12/2019
9/30/2019	11/4/2019	11/26/2019	12/10/2019
10/28/2019	12/2/2019	1/14/2020	1/28/2020
12/2/2019	1/6/2020	1/28/2020	2/11/2020

Completed applications must be submitted by 12:00 Noon on the submittal deadline date. All applications received prior to this date, but after the previous deadline date, shall use this as the date of official submittal. If the filing deadline falls on a holiday, the application must be turned in by Noon on the Friday before the holiday.

This schedule does not apply to requests for Planned Unit Developments (PUD). That schedule is determined by the case manager based on the complexity of the request.