



City of Pflugerville

Minutes - Final

Library Board

Wednesday, January 8, 2025

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Jillian Arizpe

Matt Robertson

Sarah Eddy

Mia Medina

Oscar Flores

Jocelyn Franke

Shawn Mann

Madison Gramling, Alternate

1. Call to Order

Chair Arizpe called the meeting to order at 6:00 p.m.

Board Members Present: Jillian Arizpe, Matt Robertson, Sarah Eddy, Mia Medina, Oscar Flores, Jocelyn Franke, Shawn Mann and Madison Gramling (alternate).

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Library Director, Tiara Allen – Marketing and Outreach Coordinator

City Staff: Trista Evans – City Secretary

Friends of the Library: Kimberly Reist

Teen Liaisons: Jade Jenkins

2. Public Comment

None.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Presentation

- 3A. [2025-0035](#) Presentation regarding board, commission, and committee policy and procedure.

City Secretary Trista Evans provided the Board with a training covering responsibilities and rules related to their role as board members for the city.

4. Discuss and Consider Action

- 4A. [2025-0047](#) Discuss and consider action to elect officers to the Library Board.
Jennifer Griswold, Library Director

Board Member Robertson nominated himself for Chair. Board Member Arizpe seconded. The board approved unanimously.

Board Member Eddy nominated herself for Vice Chair. Chair Robertson seconded. The board approved unanimously.

5. Approval of Minutes

- 5A. [2025-0044](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of December 11, 2024.

Minutes approved as submitted.

6. Discuss Only

- 6A. [2025-0042](#) Discussion regarding Library Director Report.
Jennifer Griswold, Library Director

Director Griswold gave the new board members an overview of the board and shared some of the things the board has worked on in recent years including voting to officially support the American Library Association's Freedom to Read Statement and Library Bill of Rights. The board also annually reviews library policies and works with the director on the library's 5-year plan. The board's library happiness survey is currently active as well. She also highlighted in her report, upgrades to the adult computers and Winter Book Buzz.

- 6B. [2025-0043](#) Discussion regarding Friends of the Pflugerville Library Report.
Friends of the Pflugerville Library

Friends of the Library representative Kimberly Reist gave the new board members an overview of the Friends organization beginning with establishing the first library, to donating the land to the city for the current location, and ongoing support of library programs and outreach. 2024 was a great year for the Friends, who doubled their previous income total and saw a solid increase in membership. They are looking to fill an outreach coordinator position. Their next meeting is January 21 and the next book sale January 23.

- 6C. [2025-0045](#) Discussion regarding legislation affecting libraries.
Jennifer Griswold, Library Director

Director Griswold offered an update on pending legislation. The state congressional bodies will convene on January 14th. Most of the proposed library related legislation is geared toward school and academic libraries, but some may affect us. She will continue to track bills and report back to the board. Her biggest concern is the lack of parameters for some of the legislation regarding obscene materials.

- 6D. [2025-0046](#) Discussion regarding student liaisons opportunity to report on library related matters.
Lucas Tong, Hendrickson High School
Jade Jenkins, Hendrickson High School

Teen Liaison Jade Jenkins reported that the 8th grade invasion will be happening at Hendrickson High School soon, where 8th graders visit the high school they will be attending next year.

- 6E. [2025-0048](#) Discussion regarding marketing and outreach update.
Tiara Allen, Marketing and Outreach Coordinator

Marketing and Outreach Coordinator Tiara Allen gave the board an update on the library mascot idea. The city’s Communications Department indicated that final approval of the mascot will need to go through the City Manager’s Office. Chair Robertson explained to the new members that the current leading idea is a Firefly. The board will vote on adopting a mascot next month.

7. Adjourn

Chair Robertson adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as _____ on February 12, 2025.