

**FY 17 Budget Amendments
For the quarter ending September 30, 2017
Exhibit A**

General Fund

All Departments

Merit Increases

The FY17 Budget was approved with merit increases for all General Fund departments budgeted in the Administration Department. This budget amendment will reallocate the merit increase amounts throughout the department budgets.

Account	Description	Amount
4-200-XXX	Administration	41,178
4-260-XXX	Court	8,068
4-205-XXX	Dev Svcs Admin	7,088
4-210-XXX	Building	8,480
4-225-XXX	Dev. Engineering	10,472
4-220-XXX	Planning	12,270
4-230-XXX	CIP Engineering	11,885
4-600-XXX	Fleet	4,414
4-250-XXX	Library	16,649
4-400-XXX	Parks & Rec	14,805
4-550-XXX	Parks Maintenance	15,206
4-270-XXX	PAWS	8,601
4-300-XXX	Police	197,437
4-500-XXX	Streets & Drainage	28,582
Funding Source(s):		
4-200-085	Merit Increases	385,135

Administration

Legal Fees

In FY17, the number of projects, scope of projects and FOIA requests needing review by the City Attorney's Office exceeded budget estimates.

Account	Description	Amount
4-200-110	Legal Fees	217,000
Funding Source(s):		
3-200-240	Building Permits	117,000
3-200-241	Subdivision Construction Insp	100,000

Building

Bureau Veritas

The City contracts out residential building inspections for some subdivisions to Bureau Veritas. In FY17, more inspections were performed by Bureau Veritas than budgeted, however this is directly offset by the Building Permit revenue the City collects to perform these services.

Account	Description	Amount
4-210-195	Other Professional Fees	6,000

Funding Source(s):

3-200-240	Building Permits	6,000
-----------	------------------	-------

CIP Engineering

Computer Equipment

Additional IT improvement including a new computer and docking stations for Inspector vehicles. This will be funded from excess Building Permits revenue.

Account	Description	Amount
4-230-440	Small Tools/Equipment	2,300

Funding Source(s):

3-200-240	Building Permits	2,300
-----------	------------------	-------

Library

Library Donations

Donations were received in FY17 to fund a book bike, computers, programs and other small tools/equipment.

Account	Description	Amount
4-250-440	Small Tools/Equipment	8,942
4-250-462	Programming	5,124

Funding Source(s):

3-200-410	Donations - Library	14,066
-----------	---------------------	--------

Police

Information Technology

Many IT upgrades and replacements were necessary during FY17 as a result of the new Computer Aided Dispatch (CAD) system (Spillman) purchase. A portion of these were funded from FY16 available fund balance and the rest is funded from FY17 salary savings from Police vacancies.

Account	Description	Amount
4-300-677	Computer Replacement	130,000
4-300-678	Information Technology	300,000
Funding Source(s):		
	Fund Balance	235,000
4-300-000	Salaries	195,000

Replaced Tahoe

During FY17, one of the patrol Tahoes was in an accident and had to be replaced. Insurance covered part of the cost of the vehicle the remainder of the cost was funded from savings on other Police vehicle purchases.

Account	Description	Amount
4-300-700	Equipment	8,355
Funding Source(s):		
3-200-729	Insurance Claim Revenue	8,355

PAWS

PAWS Donations

Donations in the amount of \$7,157 were received in FY17. The donations were used to fund additional veterinary services.

Account	Description	Amount
4-270-195	Other Professional Fees	7,618
Funding Source(s):		
3-200-415	Donations - Animal Shelter	7,618

PAWS

Correct First Year Expenditures

FY17 was the first year of operations for PAWS as a stand-alone department. The budget needs to be amended for items that were not transferred from the Police Department to PAWS.

Account	Description	Amount
4-270-465	Rentals/Leases (Copier)	3,931
4-270-520	Maintenance and Repairs	3,400
Funding Source(s):		
4-300-465	Rentals/Leases	3,931
3-200-210	Property Tax Interest and Penalties	3,400

Parks & Recreation

Recreation Programs

Increased demand for recreation programs resulted in increased program costs, and credit card and processing fees at the Recreation Center. This overage is offset by higher than expected Recreation Center income.

Account	Description	Amount
4-400-195	Other Professional Fees	4,002
4-400-662	Recreation Programs	21,000
Funding Source(s):		
3-200-426	Recreation Center Income	25,002

Pfun Camp

Donations in the amount of \$3,000 were received for FY17. These funds were used to purchased equipment for the Pfun Camp program.

Account	Description	Amount
4-400-664	Pfun Camp	3,000
Funding Source(s):		
3-200-412	Donations - Parks	3,000

Parks & Recreation

Vehicle Purchase

In FY17 the Parks Department budgeted to purchase a Ford F-150, however, during the fiscal year it was determined there was a greater need for the department to purchase a Ford Explorer. This amendment is for the difference in price. This will be funded from excess property tax interest and penalties revenue.

Account	Description	Amount
4-400-700	Equipment	4,750

Funding Source(s):

3-200-210	Property Tax Interest and Penalties	4,750
-----------	-------------------------------------	-------

Gilleland Creek Trail Project - Design and Construction

The City received a grant from Texas Parks and Wildlife to close the trail gap along Gilleland Creek between Swenson Farms and Heatherwilde Blvds. Deutschen Pfest and Parkland Escrow Funds were designated as matching funds for this project. This amendment adjusts the budget for the portion of funds spent in FY17.

Account	Description	Amount
4-400-720	Improvements O/T Bldgs	310,580

Funding Source(s):

3-200-361	Texas Parks & Wildlife Grant	146,980
3-200-722	Transfer from Spec Rev	52,363
3-200-723	Transfer from Parkland Escrow	111,237

Streets & Drainage

School Signal Flashers Upgrade

In FY17, the Streets department upgraded all school signal flashers to units with cellular technology. This was funded from Child Safety Funds at the direction of the Police Department.

Account	Description	Amount
4-500-525	Signs/School Signals	52,700

Funding Source(s):

3-200-722	Transfer from Special Revenue	52,700
-----------	-------------------------------	--------

**FY 17 Budget Amendments
For the quarter ending September 30, 2017
Exhibit A**

Utility Fund

All Departments

Merit Increases

The FY17 Budget was approved with merit increases for all Utility Fund departments budgeted in the Utility Administration Department. To reflect the actual additional funding required in each department, this budget amendment will reallocate the merit increase amounts throughout the department budgets.

Account	Description	Amount
4-110-XXX	Utility Admin	11,817
4-115-XXX	Utility Maintenance	10,000
4-120-XXX	Water Treatment	29,690
4-130-XXX	Water Distribution	4,127
4-170-XXX	Wastewater Treatment	10,640
Funding Source(s):		
4-110-085	Merit Increases	66,274

Utility Administration

Water & Wastewater Franchise Fees

This is an allocation from the Utility Fund to the General Fund for the utility's use of streets and right-of-way. The current allocation is 4% of each water and wastewater revenues. Revenue for water and wastewater came in higher than budgeted in FY17, thereby increasing the transfer to the General Fund.

Account	Description	Amount
4-110-260	W/WW Franchise Fees	60,000
Funding Source(s):		
3-100-100	Water Revenue	50,000
3-150-110	Wastewater Revenue	10,000

Utility Administration

Aquatic Mechanical Harvesting of Lake Pflugerville

This is for the removal of invasive hydrilla plants from Lake Pflugerville. Attempts to control the growth of the hydrilla using Carp were not sufficient and we needed to contract out the removal of the hydrilla. Funds have been included in FY18 to continue contracting out the removal of hydrilla.

Account	Description	Amount
4-110-510	Maintenance Contracts	48,750
Funding Source(s):		
3-100-100	Water Revenue	48,750

Utility Maintenance

Emergency Jet Machine Repairs

Emergency repairs were made to a Jet Machine in FY17. Costs included the repair of the machine and a rental machine until the City's jet machine was fixed. This will be funded from excess Wastewater Revenue.

Account	Description	Amount
4-115-220	Equipment Repair	19,000
Funding Source(s):		
3-150-110	Wastewater Revenue	19,000

Utility Maintenance

Insurance Claim

A customer's property sustained damage during an excavation and repair of a City water leak. The City's responsibility for the damage was capped at the liability coverage deductible. This will be funded from excess Water Revenue.

Account	Description	Amount
4-115-420	Insurance	10,000

Funding Source(s):

3-100-110	Water Revenue	10,000
-----------	---------------	--------

Camera for Inflow & Infiltration (I&I) Monitoring

In FY17, an I&I Study was completed by the RJN Group. They identified and ranked areas in the study by their risk for I&I. The City purchased this camera in lieu of hiring the consultant to investigate manholes to find the cause of I&I. This will be funded from Wastewater Revenue.

Account	Description	Amount
4-115-700	Equipment	13,980

Funding Source(s):

3-150-110	Wastewater Revenue	13,980
-----------	--------------------	--------

Wastewater Collection

Sludge Disposal

Wastewater flow has increased due to construction and population growth, which increases the need for sludge disposal from lift stations. This will be funded from excess Wastewater Revenue.

Account	Description	Amount
4-160-620	Sludge Disposal	22,000

Funding Source(s):

3-150-110	Wastewater Revenue	22,000
-----------	--------------------	--------

Wastewater Treatment

Sludge Disposal

Wastewater flow has increased due to construction and population growth, which increases the need for sludge disposal from the treatment plant. This will be funded from excess Wastewater Revenue.

Account	Description	Amount
4-170-620	Sludge Disposal	86,500

Funding Source(s):

3-150-110	Wastewater Revenue	86,500
-----------	--------------------	--------

Lab Fees

TCEQ can request lab tests of our water and wastewater systems at any time and the amount of tests they request vary from year to year. This year, more lab tests were requested by TCEQ than anticipated. This will be funded from excess Wastewater Revenue.

Account	Description	Amount
4-170-155	Lab Fees	9,500

Funding Source(s):

3-150-110	Wastewater Revenue	9,500
-----------	--------------------	-------