



City of Pflugerville

Minutes - Final

City Council

Tuesday, September 23, 2025

7:00 PM

1611 Pfennig Lane

Regular Meeting

1. Call to Order

Mayor Victor Gonzales called the meeting to order at 7:00pm. Mayor Pro Tem Kimberly Holiday and Councilmembers Doug Weiss, Ceasar Ruiz, Melody Ryan, Rudy Metayer, and David Rogers were in attendance.

City staff in attendance: James Hartshorn, Acting City Manager; Emily Barron, Assistant City Manager; Thomas Hunter, Assistant City Manager; Trista Evans, City Secretary; Charles Zech, City Attorney; Terri Toledo, Director of Management Services; Tracy Waldron, Finance Director; Brandon Pritchett, Utility Director; Shane Mize, Parks and Recreation Director; Jeff Achee, Assistant Parks and Recreation Director.

2. Opening

A. Pledge of Allegiance to the Flag of the United States of America

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

B. Pledge of Allegiance to the Texas State Flag

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Texas State Flag.

C. Moment of Silence

Mayor Gonzales led those in attendance in a moment of silence.

3. Public Comment

There was no one present wishing to make public comment.

4. Presentation

4A. [2025-0136](#)

Mayor's proclamation declaring Tuesday, October 7, 2025 as National Night Out in the City of Pflugerville.

Mayor Gonzales read the proclamation and presented it to Officer Carl Kearney.

4B. [2025-0757](#) Mayor's proclamation declaring September 23, 2025 Kamel Abdeladim Day in the City of Pflugerville.

Mayor Gonzales read the proclamation and presented it to Kamel Abdeladim.

4C. [2025-0706](#) Introduction of the 2025-2026 Youth Advisory Council.

Ms. Evans introduced the Youth Advisory Council and discussed the purpose of the Youth Advisory Council to teach high school juniors and seniors about local government.

Reading of the Consent Agenda

Ms. Evans read the captions of the ordinance and stated items 5B., 5E., and 5F. were removed from the consent agenda, and all remaining items may be acted upon in a single motion.

5. Other Actions

5A. [ORD-0850](#) Approving an ordinance on second reading with the caption reading: An ordinance amending and updating the City of Pflugerville Code of Ordinances, Title XV. Land Usage, Chapter 153.01, Comprehensive Plan; Repealing C & E by adopting the Water Master Plan dated August 2025 & the Wastewater Master Plan dated August 2025; providing for severability and cumulative, repealer; providing for an open meeting and establishing an effective date.

The ordinance was approved on second reading on the consent agenda.

5C. [2025-0740](#) Approving the minutes of the September 9, 2025 Worksession and Regular Meeting.

The minutes were approved on the consent agenda.

5D. [2025-0549](#) Amending the consulting services agreement with Stephen Griffith to an amount not to exceed \$180,000 for Interim Police Chief consulting services, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

5G. [2025-0743](#) Approving a purchase order in the amount of \$60,000 with Emancipet for veterinary services, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

5H. [2025-0742](#) Approving a credit agreement with TM BTR of Texas LLC in the amount of \$255,108.80 for the upsizing of a water line near the intersection of Kelly and Weiss Lane as part of the Yardly Weiss Kelly Lane Addition, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

5I. [2025-0759](#) Approving a professional services agreement with HillCo Partners in the amount of \$75,000 for legislative consulting services, and authorizing the City Manager to execute the same.

The item was approved on the consent agenda.

5J. [2025-0772](#) Ratifying approval of job description and authorization of City Staff to begin recruitment process to hire in-house legal counsel.

The item was approved on the consent agenda.

5K. [RES-1352](#) Approving a resolution regarding joining in the national opioids Secondary Manufacturers Settlements.

The resolution was approved on the consent agenda.

Action on the Consent Agenda

Mr. Rogers moved to approve the consent agenda. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

Items pulled from the consent agenda will be addressed under Item 7.

6. Regular Agenda

6A. [2025-0724](#) Discuss and consider action to approve the appointment of Ashley Bailey as the Planning and Development Services Director.
Mayor Gonzales opened the item for discussion. Ms. Barron introduced Ashley Bailey and discussed her experience. Ms. Bailey introduced herself and answered questions from council. Mr. Metayer moved to approve the appointment of Ashley Bailey as the Planning and Development Services Director. Mayor Pro Tem Holiday seconded the motion. All voted in favor. The motion carried.

6B. [RES-1353](#) Discuss and consider action to approve a resolution nominating a candidate for the Board of Directors of the Travis Central Appraisal District (TCAD).

Mayor Gonzales opened the item for discussion. Mr. Weiss moved to nominate Elizabeth Montoya to the TCAD Board. Mr. Rogers seconded the motion. All voted in favor. The motion carried.

Mr. Metayer moved to nominate Melody Ryan to the TCAD Board. Mayor Gonzales seconded the motion. All voted in favor. The motion carried.

6C. [2025-0773](#) Discuss and consider action to appoint an interview panel for hiring in-house legal counsel.

Mayor Gonzales opened the item for discussion. Mayor Pro Tem Holiday made a motion to nominate Mr. Ruiz, Mr. Metayer, and Mr. Rogers to an interview

panel for hiring in-house legal counsel. Ms. Ryan seconded the motion. All voted in favor. The motion carried.

6D. [2025-0756](#)

Discuss and consider action regarding City of Pflugerville Code of Conduct for Elected and Appointed Officials and Code of Ethics.

Mayor Gonzales opened the item for discussion. Mr. Ruiz discussed an amendment to section 18 in the code of conduct and discussed the purpose to allow staff to allocate time properly. Mayor Gonzales discussed all council members getting the answers to questions. Ms. Ryan discussed creating a culture where people may not want to ask questions and discussion followed. Mr. Ruiz moved to add the language to item 18. Mayor Gonzales seconded the motion. Ms. Ryan stated some information is public information. Mr. Zech provided information about the legal requirements. The vote was as follows: Mr. Metayer - no, Mr. Ruiz - yes, Mr. Rogers - no, Mayor Gonzales - yes, Mayor Pro Tem Holiday - yes, Mr. Weiss - no, Ms. Ryan - no. The motion failed.

Mr. Rogers stated he trimmed back proposed edits to the items discussed in the previous worksession. Mr. Rogers moved to approve the amendment to the code of conduct to allow for subcommittees. Ms. Ryan seconded the motion. All voted in favor. The motion carried.

Mr. Rogers discussed the conflict of interest section in the code of ethics and expanding it to include more than business entities and discussed the conflict of interest laws. Mr. Metayer stated he wants to read more about it. Mr. Weiss asked about the definition of "groups or interests." Mr. Rogers stated if there is no payment involved it will not be conflict of interest. Ms. Ryan moved to approve the code of ethics as proposed. Mr. Rogers seconded the motion. The vote was as follows: Mr. Weiss - yes, Mr. Metayer - no, Mr. Ruiz - no, Mr. Rogers - yes, Mayor Pro Tem Holiday - no, Ms. Ryan - yes, Mayor Gonzales - no. The motion failed.

6E. [RES-1350](#)

Discuss and consider action to approve a resolution making appointments to a Finance and Budget Council Subcommittee.

Mayor Gonzales opened the item for discussion. Ms. Ryan provided information about the purpose of the subcommittee since there is no citizen committee currently. Discussion followed regarding the budget process. Mayor Gonzales stated he would prefer to have citizens on the Finance and Budget Committee. Discussion followed regarding having quarterly worksessions starting the second meeting in November. No action was taken.

6F. [2025-0031](#)

Presentation regarding the People and Culture Department.

The item was presented during the previously posted worksession.

6G. [2025-0705](#)

1.) Executive Session Item: Consultation with attorney regarding release of 324.014 acres owned by Jen Holdco 24, LLC from the City's ETJ pursuant to Section 551.071 of the Texas Government Code. 2.) Open Session Item: Discuss and consider action regarding release of 324.014 acres owned by Jen Holdco 24, LLC from the City's ETJ.

Discussion on the item occurred in executive session during the previously

posted worksession. No action was taken.

6H. [2025-0769](#) 1.) Executive Session Item: Consultation with legal counsel regarding 15508 Impact Way LLC v. Pflugerville Community Development Corporation and City of Pflugerville pursuant to Section 551.071 of the Texas Government Code. 2.) Open Session Item: Discuss and consider action regarding 15508 Impact Way LLC v. Pflugerville Community Development Corporation and City of Pflugerville.

Mayor Gonzales opened the item. Mr. Metayer moved to reject the settlement as proposed. Mr. Weiss seconded the motion. All voted in favor. The motion carried.

7. Discuss and Consider Action on Items Pulled from Consent Agenda

5B. [ORD-0851](#) Approving an ordinance on second reading with the caption reading: An Ordinance of the City of Pflugerville, Texas Adopting the Pflugerville Fee Schedule; Amending Certain Fees and Establishing Costs and Fees charged by the City of Pflugerville; Providing for a Penalty for a Violation of Section 10.99 of the City Code of Ordinances; and Declaring an Effective Date.

Ms. Evans read the caption of the ordinance. Ms. Ryan discussed concern with the water and wastewater rates and the impact of debt. Ms. Waldron provided information about how the rates are calculated. Ms. Waldron stated the WIFIA draw down does not change the rates because the City still has to calculate the debt coverage and debt coverage is based on the full loan amount and is not based on how much has been drawn down. Discussion followed regarding rate calculations. Mr. Metayer asked about fees for fields. Mr. Mize provided information. Mr. Rogers asked about fees for the new recreation center. Mr. Mize discussed the planning for the new recreation center fees.

Mr. Rogers moved to approve the ordinance on second reading. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

5E. [2025-0758](#) Approving a consulting services agreement with Ken Theis to an amount not to exceed \$130,000 for Interim Assistant Police Chief consulting services, and authorizing the City Manager to execute the same.

Ms. Evans read the item. Mr. Metayer asked for information about the scope of the contract. Mr. Hartshorn provided information about the contract and timing of the Police Chief recruitment. Mr. Metayer moved to approve the item. Mayor Pro Tem Holiday seconded the motion. All voted in favor. The motion carried.

5F. [2025-0741](#) Approving a change order in the amount of \$353,256 for 1849 Park Phase 2 with G. Hyatt Construction, Inc., and authorizing the City Manager to execute the same.

Ms. Evans read the item. Mr. Rogers discussed the amount of the change order and stated he understands it is not the City's idea. Mr. Achee discussed the design coordination with Oncor and stated the required loop electrical feed is more expensive than the previously discussed transformer. Ms. Ryan asked if there were electrical outages in the park. Mr. Mize provided information. Mr.

Metayer moved to approve the item. Mayor Gonzales seconded the motion. All voted in favor. The motion carried.

8. Adjourn

Mayor Gonzales adjourned the meeting at 8:48pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as amended on October 14, 2025.