



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, January 16, 2025

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting

1. Call to Order

Shane Mize, Parks Director, called the regular meeting to order at 7:02pm.

Commissioners in attendance: Stan Taylor, Ray Trevino, Alyse Tatum, Melissa Call, Jennifer Bridges, Kenita Hood, Kristian Rogers, Efrain Resendez

City Staff in attendance: Shane Mize, Parks Director; Junior Rodriguez, Parks Superintendent; Jonathan Hanson, Recreation Superintendent; Larry Foos, Parks Project Manager; Trista Evans, City Secretary

2. Citizens Communication

No public comment.

3. Approval of Minutes

- 3A. [2025-0070](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission meeting on November 21, 2024.

Commissioner Call made the motion to approve the minutes. Commissioner Trevino seconded the motion. Two commissioners were out of the room at the time of the vote. The motion was passed 6-0.

4. Discuss Only

- 4A. [2025-0036](#) Presentation regarding board, commission, and committee policy and procedure.

Trista Evans, City Secretary, presented the commission with information regarding the board, commission, and committee policy and procedure. She went into detail about the roles of boards and commissions, the city code of conduct, the state law-conflicts of interest, meetings, public information act, best practices, records management, and emails.

- 4B. [2025-0071](#) Discussion regarding director's update including information about project status updates, upcoming special events and staffing.

Shane Mize, Parks Director, presented the director's update to the commission. He started with an introduction of both the staff and the commission members, discussed who the Pflugerville Parks and Recreation are and represent, the

department's core functions, and what the department offers, park improvements, committees and the Parks and Recreation Master Plan. He also discussed the Trail Capital of Texas, the main roles of the Parks and Rec Commission, the Downtown East Project, the Central Texas Rodeo and Workshop, playground updates, and staff comings and goings.

Jeff Achee, Assistant Parks Director, presented the commission with information regarding the Mobility Master Plan, the trails plan, and the remaining schedule. He also discussed the Old Town Park Master Plan, and the Athletic Field Feasibility Study.

Jonathan Hanson, Recreation Superintendent, presented the commission with information regarding the Recreation Center Closure, programs and events updates, senior trips, the Daddy Daughter Dance, 2025 Special Events, Pfestival of Lights, and Pfreeze Pflap.

- 4C. [2025-0072](#) Discussion regarding Pflugerville becoming a "Dark Sky" city.

Item tabled to the next meeting.

5. Discuss and Consider

- 5A. [2025-0079](#) Discuss and consider action regarding the Weiss/Kelly Lane Subdivision Parkland Dedication.

Larry Foos, Parks Project Manager, presented the commission with information regarding the Weiss/Kelly Lane Subdivision Parkland Dedication. He informed the commission of the location and site details, proposed on-site amenities, proximity map and fee-in-lieu summary.

Andrew Brown, who represents the developer, was also in attendance to answer any questions.

Commissioner Taylor made a motion to approve the Parkland Dedication, Commissioner Tatum seconded the motion. All voted in favor and the motion passed.

- 5B. [2025-0081](#) Discuss and consider action to designate Chair and Vice Chair of the Parks and Recreation Commission.

Item tabled to the next meeting.

6. Adjourn

Commissioner Taylor moved to adjourn the meeting. Commissioner Bridges seconded the motion. All voted in favor and the motion passed. The meeting was adjourned at 9:04pm.