

### Significant Activities Report - November 12, 2013

Mayor and Council,

The following represents the November 2013 Significant Activities Report, summarizing October accomplishments and activities. Changes from the last report are identified in **RED**. The following are items of particular emphasis:

As a result of staff and City Council actions, three new critical staffing positions have been filled including Human Resources, Parks & Recreation Director and Finance Director.

The Hawaiian Falls Waterpark is now off and running based on economic development and land use approvals. Staff is working with the development team and TxDOT to ensure that the schedule is met for opening in May 2014. Season Passes will be available to the public on November 18.

National Night Out on October 1st was a huge success. Many thanks to you for your participation and the staff for organizing our community to yield this success. The City of Pflugerville's ranking and state and national award winners should be notified by the end of the year.

Chilipfest raised over \$7000 for the Pflugerville Downtown Association. Additional stats are still being accumulated.

For the first time, due to popular demand from the Farmers Market shoppers and merchants, the city will hold two Festive Farmer's Markets at the green red barn in Heritage Park prior to Thanksgiving and Christmas to allow for holiday shopping. It's a chance to buy produce, meats, pies, fresh baked goods and gifts for the holiday season. Thanksgiving shopping: Tuesday, Nov. 19; Christmas shopping: Tuesday, Dec 17;  
[www.pflugervilletx.gov/farmersmarket](http://www.pflugervilletx.gov/farmersmarket)

As a result of the "Halloween Rain Event" a number of facilities received damage, primarily in the Pfluger Park area. Structure flooding affected five houses in the Fairways at Blackhawk Subdivision and staff is working to address drainage easement issues in the area.

Should you have questions regarding this report, please let me know.

Brandon Wade, City Manager

## City Council

### Worksession Forecast

Tuesday, September 10, 2013 ✓ Further Bond Program Discussion...Capital Improvements/Possible Bond Discussion  
Tuesday, September 24, 2013 ✓ City Manager Evaluation  
Tuesday, October 08, 2013 ✓ Cancelled  
Tuesday, October 22, 2013 (est) City Manager Evaluation  
Tuesday, November 12, 2013 (est) **Street Name Discussion & City Manager Evaluation**  
Tuesday, November 26, 2013 (est) **Capital Improvements/Possible Bond Discussion**  
Tuesday, December 10, 2013 (est) Capital Improvements/Possible Bond Discussion  
Tuesday, January 14, 2014  
Tuesday, January 28, 2014  
Tuesday, February 11, 2014  
Tuesday, February 25, 2014

### Council Requests for Discussion or Action

NONE pending

## City Council (Continued)

### Staff Initiated Council Item Forecast

- Tuesday, September 10, 2013 PP City Council approval of FY14 Budget and Tax Levy Ordinances  
✓ Rezoning Request (CL4 & A to GB2) - Uhaul @ 685 North of Rowe Lane (1st Reading sched)  
✓ Ordinance to Amend: TIRZ Project Plan and Finance Agreement to include East Pflugerville Pwy (2nd Reading)
- Tuesday, September 24, 2013 PP City Council approval of PCDC 2014 Budget  
✓ City Council approval of FY14 Budget and Tax Levy Ordinances  
✓ Proclamation: National Night Out  
✓ Rezoning Request (CL4 & Special District) - Hawaiian Falls @ 685 and 130 (PH/1st Reading)  
✓ Rezoning Request (CL4 & A to GB2) - Uhaul @ 685 North of Rowe Lane (2nd Reading)  
✓ Rezoning Request (Retail to SF Suburban) - Lisso Tract @ Pfluger Street (PH/1st Reading)  
✓ Rezoning Request (GB1 to GB2) - AAA Storage @ 685 (PH/1st Reading)  
✓ Professional Services Agreement with Oradat Associates for 1 year renewal  
Professional Services Agreement with DCS Engineering, LLC for the Pflugerville Parkway Transmission Main Extension and  
✓ Pfennig Lane Transmission Main Upgrade and Extension Project  
  
✓ Professional Services Agreement with K Friese & Associates, Inc. for the Sorento/Carmel Lift Station and Force Main Project  
  
✓ Professional Services Agreement with Oradat & Associates, P.C. for water and wastewater operations and planning services.
- Tuesday, October 08, 2013 PP Proclamation: Walk to School Day  
PP Final Presentation of FY 2013 Strategic Plan & Proposed 2014 Strategic Plan  
~~PP Rezoning Request (CL4 & Special District) - Hawaiian Falls @ 685 and 130 (2nd Reading)~~  
PP Rezoning Request (Retail to SF Suburban) - Lisso Tract @ Pfluger Street (2nd Reading)  
PP Rezoning Request (GB1 to GB2) - AAA Storage @ 685 (2nd Reading)  
PP Final Action regarding City Manager Evaluation  
PP Council Resolution for Setting Public Hearing for Land Use Assumptions, CIP and Impact Fees (rescheduled to late fall)
- Tuesday, October 22, 2013 ✓ Rezoning Request - Carrington Court ALUR Heatherwilde just north of Pecan (PH/1st Reading)  
  
✓ Rezoning Request (Retail to SF Suburban) - Lisso Tract @ Pfluger Street (2nd Reading)  
  
✓ Rezoning Request (GB1 to GB2) - AAA Storage @ 685 (2nd Reading)  
  
✓ Professional Services Agreement (PSA) with Freese & Nichols for Pfennig Pump Station Improvements  
  
✓ City Attorney Evaluation  
  
✓ Postponed October 8th items.
- Tuesday, October 29, 2013 ✓ Rezoning Request - Hawaiian Falls @ 685 and 130 (1st Reading and Public Hearing)

## City Council (Continued)

### Staff Initiated Council Item Forecast

Tuesday, November 12, 2013	Rezoning Request - Carrington Court ALUR Heatherwilde just north of Pecan (2nd Reading) <b>Rezoning Request - Hawaiian Falls @ 685 and 130 (2nd Reading)</b> Professional Services Agreement with Lockwood, Andrews & Newnam, Inc. (LAN) for the former North Travis County Municipal Utility District (MUD) Service Projects and the 24-inch Heatherwilde Transmission Main Project <b>Professional Services Supplemental Agreement with Thornhill Group for Hydrogeological Services</b>
Tuesday, November 19, 2013	Special Meeting for Board and Commission Interviews/Appointments
Tuesday, November 26, 2013	Land Use Assumptions, CIP and Impact Fee Public Hearing Professional Services Agreement with Cobb Fendley for the Sorento WW Interceptor
Tuesday, December 10, 2013	Professional Services Agreement with Binkley Barfield for Windermere related interconnections and line extensions. Impact Fee Adoption Ordinance (PH & 1st Reading) Water and Wastewater Master Plan Adoption based on Planning & Zoning Commission recommendation on December 2, 2013.
Tuesday, January 14, 2014	Impact Fee Adoption Ordinance (2nd Reading/Effective 2/1/2014)
Tuesday, January 28, 2014	

### Event Calendar Forecast

Tuesday, October 1, 2013	✓ National Night Out
Saturday, October 5, 2013	✓ Chamber Expo (Stone Hill Town Center)
Wednesday, October 9, 2013	✓ Walk to School Day
Saturday, October 19, 2013	✓ Chili-pfest
Saturday, November 16, 2013	Pfall Pfest Craft Show
Thursday, December 12, 2013	City Employee Luncheon
Friday, December 13, 2013	Holidays at Heritage Park
Friday, February 28, 2014	Last day to order election for May 10, 2014.

## City Manager's Office

### Strategic Planning

#### 2013 Strategic Plan

- Saturday, April 27, 2013 ✓ City Manager to present 2nd quarter update to Council at Retreat
- Tuesday, July 23, 2013 ✓ City Manager to distribute 3rd quarter update to Council at Meeting

#### Phone App Update

Total sessions: 5170, active users 1382 as of November 1.

Communications staff are hosting a conference call with CrowdTorch to further assess the reach of the phone app and expand its reach at festivals for 2013 by making the newly uploaded maps interactive for guests. In addition, money is budgeted to create a 30-second public service announcement to run on Channel 10, the website and at the movie theater to emphasize the ways to connect with the city to include Nixle and the phone app.

The Pfix-it City Sourced portion of the phone app launched 6/23/2013. So far a total of 74 reports have been submitted to the city with an average time to close (which includes a city crew resolving the problem submitted) is 12.53 days. The fastest issue type is a traffic signal out as it typically takes 1 day. Tree trimming/curbside pickup takes about 22 days and is the most common submittal (29% of our reports are for tree trimming pickup).

#### Region K, LCRA Water Issues

Staff has attended regional meetings regarding water supply and planning

As of October 1, 2013	Highland Lakes Firm Water Cooperative continues to meet regularly with LCRA and TCEQ to discuss current water supply issues relating to lake levels and the 2012 water management plan that is currently being reviewed. At this time no specific hearing dates for the water management plan have been scheduled. Stage 3 Water Restrictions went into effect at 12:01 a.m. The city launched <a href="http://www.pfreshwater.com">www.pfreshwater.com</a> as a resource for stage 3 water restrictions which remain in effect.
January 2014	Next Region K Meeting Date

## City Manager's Office (Continued)

### Finance and Budget Projects

#### **Annual Audit**

- Friday, November 01, 2013 ✓ Begin annual audit process
- Monday, March 31, 2014 Audit must be complete

#### **Annual Finance Reports**

- Wednesday, March 13, 2013 ✓ CAFR (Comprehensive Annual Finance Report) completed and submitted to Government Finance Officers Association for award consideration.
- Wednesday, March 13, 2013 ✓ PAFR (Popular Annual Financial Report) completed and submitted to Government Finance Officers Association for award consideration.

#### **Annual Budget**

- Tuesday, June 25, 2013 ✓ FY 2014 Proposed Budget provided to City Council.
- Tuesday, July 09, 2013 ✓ Initial Budget presentation by City Manager
- Tuesday, July 23, 2013 ✓ General Fund presentation
- Late July 2013 ✓ Chief Appraiser certifies tax roll
- August 2013 ✓ Tax Rate Public Hearings if necessary
- Tuesday, August 13, 2013 ✓ Utility Fund presentation
- Tuesday, September 10, 2013 PP Capital Improvement Program presentation
- Tuesday, September 24, 2013 ✓ Council to approve 2014 Budget & Tax Rate (Sept 30th deadline)

#### **Monthly Sales Tax Report**

- (rolling three months)
- Wednesday, August 7, 2013 ✓ August sales tax report to City Council (6.19% increase over August 2012, 11.23% for this fiscal year.)
- Wednesday, September 11, 2013 ✓ September sales tax report to City Council (12.02% increase over September 2012, 11.29% for this fiscal year.)
- Thursday, October 10, 2013 ✓ October sales tax report to City Council (6.56 % YOY, budgeted 8.0% increase for FY 2014)

#### **Quarterly Financial Summary**

- (rolling three quarters)
- Tuesday, February 26, 2013 ✓ First Quarter Financial Report emailed to City Council
- Tuesday, April 23, 2013 ✓ Second Quarter Financial Report Presented at City Council Meeting
- Friday, August 30, 2013 ✓ Third Quarter Financial Report emailed to City Council
- Friday, November 22, 2013 Fourth Quarter Financial Report to be emailed to the City Council

## City Manager's Office (Continued)

### Other Intergovernmental Projects

#### ***PISD High School #4***

==> PISD is considering a location for a future High School east of SH 130

- Tuesday, August 21, 2012 ✓ Joint Pf and PISD meeting regarding future High School #4
- Monday, October 15, 2012 ✓ Pf provides written "High School #4 Location Report" to PISD.
- Friday, March 08, 2013 ✓ Meeting (Pf: Mayor, Marshall, Wade, Fletcher & PISD: Dupre/Mott/Graves)
- Saturday, April 27, 2013 ✓ Pf Council to discuss roadway bond program at Retreat
- Wednesday, May 29, 2013 ✓ City Manager met with Superintendent to coordinate
- September 5, 2013 ✓ City Manager and Mayor had follow up meeting with PISD

#### ***Project Connect -- Capital Metro***

==> Project Connect: An open house was held in Round Rock on February 20, 2013 to solicit input regarding the Transit Working Group's vision for transit in the Region

==> Project Connect North Corridor: This effort is being led by Capital Metro and HDR. Charles Colley (Frost Bank) is representing Pflugerville on the Policy Advisory Committee and Trey Fletcher is representing the City on the Technical Advisory Committee. Alternatives show various levels of transit serving Pflugerville and other areas beyond the Capital Metro service area, but implementation would require extensive discussion regarding governance and financing. An open house was hosted in Pflugerville on June 26th. Neighborhoods and HOAs are being contacted to host meetings. Capital Metro made a presentation to City Council on July 9th.

- Tuesday, July 09, 2013 ✓ Capital Metro made a presentation to City Council  
Mayor, City Manager and staff met with Capital Metro CEO Linda Watson to discuss Project Connect and related activities.
- Tuesday, August 27, 2013 ✓ Ms. Watson requested City Council to consider a Resolution affirming support of the Project Connect concept map adopted by the Transit Working Group earlier this year.
- Wednesday, October 02, 2013 ✓ Central Texas Regional Mobility Authority (CTRMA) passed Resolution acknowledging the need for collaboration with TxDOT, CAMPO, Capital Metro and other regional partners to develop a comprehensive transportation plan for the MoKan Corridor.

#### ***Community Development Block Group (CDBG) Funding***

==> As a result of Pflugerville's population officially exceeding 50,000 persons based on the July 1, 2012 Census estimate, Pflugerville has been invited to participate as a Metropolitan Entitlement Community and become eligible to receive CDBG funding.

- Tuesday, August 27, 2013 ✓ Conference call with US Housing and Urban Development (HUD) staff to review program, process and potential benefits.
- Tuesday, September 10, 2013 ✓ City Council approved Resolution to participate

## Planning and Development

### PCDC Project Support

#### ***Project Pandora***

==> Special district approved by Council on April 9, 2013; platting and site development are pending submittal. A pre-application meeting with the selected contractor was held on October 22, 2013.

#### ***Data Center Park // Project Arista***

==> Special district approved February 12, 2013; platting and site development are pending submittal; bids for construction of Pfluger Farm Lane were received April 25, 2013, and was awarded on May 14, 2013. Construction completion of the roadway is anticipated for early November 2013.

#### ***Community Impact // Project Sam Houston***

==> The project is under construction and anticipated for completion in Fall 2013.

#### ***Tracking Point // Project Orion***

==> Incentives were approved by the City Council on April 23, 2013. A Specific Use Permit application required for the ballistics range was approved by the Planning and Zoning Commission on May 6, 2013. City Council approved the ordinance on 2nd Reading on June 11, 2013. No submittals have been received however, on June 18, 2013 staff held a Pre-Application Conference (PAC) with the applicant's engineer. The offices will be opening in November. No submittals have been received for the shooting range component.

#### ***Mtech // Project Tech***

==> The Performance Agreement was considered by the City Council on June 11, 2013. Site Development Permit was issued July 16, 2013. Pre construction meeting was held on July 30, 2013. **The project is under construction and** appears to be on schedule.

#### ***Project Wave (Hawaiian Falls)***

==> Incentives were approved by City Council on **October 29, 2013**. A Specific Use Permit application was **recommended for approval by the Planning and Zoning Commission on October 7, 2013. 1st Reading and public hearing were heard and approved by City Council on October 29, 2013. 2nd Reading of the ordinance is scheduled for November 12, 2013.** No additional submittals have been received to date however, staff held a Pre-Application conference with the owner and the owners design team on August 15, 2013 **and a 2nd Pre-Application conference is scheduled for November 5th.**

### Developments of Interest

==> Town Center Drive extension from Stone Hill Town Center to Highland Park has been bid by NewQuest and awarded to Chasco Construction. A pre-construction meeting is set for October 1, due for completion in 120 days or approximately March 1, 2014.



## Planning and Development (Continued)

### TIRZ #1, Falcon Point Tax Increment Reinvestment Zone

#### **TIRZ #1 Board**

Wednesday, April 17, 2013 ✓ The TIRZ Board met to review financials and receive project updates.

Wednesday, July 24, 2013 ✓ The TIRZ Board met and approved the addition of E. Pflugerville Parkway in the Project and Financial Plan.

Wednesday, October 16, 2013 **Meeting cancelled and quarterly updates were distributed to the board via email.**

#### **Developer TIRZ Projects**

==> Colorado Sand Dr. and Lone Star Ranch Blvd. are now open to traffic. Street light installation is still outstanding. East Pflugerville Parkway (immediately east of SH 130) segment is being designed and funded by Newland Communities.

## Planning and Zoning

### **Unified Development Code (GCR \$50K)**

==> Staff is working with the Planning and Zoning Commission at monthly worksessions on the proposed UDC amendments. Kendig Keast Collaborative is being contracted to assist staff with code graphics and will aid in quality control and technical issues. Staff is coordinating the efforts of the various master plans (Master Transportation Plan, Trails Master Plan, Water and Waste Water Master Plan, CBD Boundary and Engineering Design Manual) that are underway for incorporation of any changes that may be needed. Anticipated completion has been moved to early 2014.

### **Central Business District Boundary Review**

==> Staff is following through with the directive to hold a public hearing concerning the CBD Boundary. The first public hearing was held by the Planning and Zoning Commission on May 6, 2013. Input was received by two citizens, one with general questions regarding taxes and one requesting removal from the CBD Boundary due to the regulations regarding signs. A subcommittee composed for 2 Old Town residential owners, 2 Old Town business owners and 3 Planning and Zoning Commission members has been established. This committee met multiple times over the summer and most recently on September 25th. The residential representatives that served on this committee are taking a proposal from the Committee to their neighbors to receive their input. That response is expected to be received by staff by **October-November** 15th. Once that additional input is received staff will proceed with schedule this item for consideration by the Planning and Zoning Commission.

### **Master Transportation Plan**

==> This project is an update to the thoroughfare plan and will provide recommendations for roadways throughout the city and ETJ to the collector level. Staff has been working with our consultant, Brown and Gay Engineers and subconsultant Kimley Horn on the public input portion of the project over the summer months. On August 7, 2013, an open house was held for the public to provide input on roadway issues from congestion to mobility policies. This information will be combined with the information received from the business community open house held in June for consideration as alignments are analyzed and the roadway model is created. This project will also include proposed guidelines and design of a wayfinding system for the city. **Staff met with the Consultant again on October 24, to go over some of the early transportation modeling efforts. Further review of the report and modeling is expected in December 2013.** Completion of the project is expected ~~late-2013~~ **early 2014.**

## Parks and Recreation

### Parks and Recreation Administration

#### ***Parks and Recreation Strategic Plan***

==> A draft strategic plan has been developed by staff focusing on 4 key areas: Manage & Protect Assets, Reach & Involve Community; Improve Service Delivery; and Enhance Organizational Capacity.

#### ***Parks and Recreation Management Review***

==> The director position has been offered to Mr. James Hemenes. **He was confirmed by City Council on October 22nd, and will start on November 11.**

### Organized Recreational Sports

(No report)

### Recreation Center

==> Ongoing efforts to re-energize the Recreation Center by introducing new programming and activities that capture the imagination & participation of the community. We want the Recreation Center to become an activity hub for all age groups within the community, a place to go and to be.

### Parks Capital Projects

#### ***Undeveloped park finish out and Trail gap analysis (GCR \$140K)***

==> This project (RVI) is a consolidation of two 2012 projects: the undeveloped park finish out analysis and trail gap analysis. This project will provide a Trail Master Plan and identify priorities for trail construction. This project will also provide concept plans and construction estimates for 14 undeveloped parks. Study being performed by RVI Planning and Landscape Architects. Estimated completion is Fall 2013. A worksession on this topic was held in conjunction with the June Parks and Recreation Commission. The presentation will be placed on the city's website for further public input.

#### ***Construct trail segments (GCR \$150K)***

==> The recommended segment is along the north side of E. Pflugerville Parkway, generally under SH 130. **S&B infrastructure was selected as the design consultant on the Oct. 22nd City Council meeting. A scoping meeting has been scheduled for Nov. 6th.** Construction is anticipated to begin in Spring/Summer 2014.

#### ***Extend North Shore Paved Parking 34 spaces (GCR \$120K)***

==> This project consists of expansion of the north shore parking lot by approximately 34 spots. Consultant contract was executed on July 23rd. Design fee of \$39K and is anticipated to take approximately 1.5 months. Project is estimated for completion in Spring 2014. **Latest estimate for construction is \$128K. Engineering staff is utilizing a new technology "TerraPave" in order to reduce paving and other construction costs to best try and conform to the allocated budget.**

July 2013	✓	Staff executed design contract for project.
August 2013	✓	Staff reviewed and issued formal comments on 60% plans
November 5, 2013	✓	Letting of bid
January 2014		Begin Construction

#### ***Lake Pflugerville Master Plan (GCR \$40K)***

==> This provides (Halff Associates) for the addition of a Lake Pflugerville master plan to the existing professional services contract for the Athletic Complex and Randig Tract feasibility study. A meeting to solicit public input on this plan will be held on Thursday, August 15, 2013 at 6 PM prior to the Parks and Recreation Commission Regular Meeting. Information regarding the meeting will be distributed through the City's social media outlets. Signs with information about the meeting will be placed around Lake Pflugerville. Three alternatives will be presented to the Parks and Recreation Commission on October 17, 2013. Completion is anticipated by January 31,

## Parks and Recreation (Continued)

### ***Recreation Center Remodeling of upstairs office space (GCR \$50K)***

This project has been reevaluated with staff. There is no need for additional office space but the restroom/shower areas have not been rehabbed since the Recreation Center was built. Staff would like to use these funds to replace restroom fixtures that are worn out and replace existing surfaces with easier to maintain surfaces. Interior painting and additional marketing materials and information would also be included.

### ***Pflugerville Skate Spot (GCR \$100K)***

==> Design contract updated on August 5. Supplement to design contract executed to consolidate skate spot for one location (Immanuel Rd). Expected cost of construction for Immanuel Rd. skate spot is \$65K. Skate spot has been consolidated to one location next to Rec Center. **Clearing has begun at the skate spot site by the City Public Works Department.**

August 2013	✓	Staff executed design supplement for project.
September 2013	✓	Staff reviewed and issued formal comments on site plan
November 2013		Letting of bid
December 2013		Construction begins

### ***Design and Construction of the Gilleland Creek Trail Project***

==> Grant funding in the amount of \$172,500 was received from Texas Parks and Wildlife; the match of approximately \$60,000 will be provided by Deutschen Pfest funds. Due to a delay while various state agencies review this grant project, the City will be starting the process of designing, engineering and constructing this project in October of 2013. Construction of this 0.56 mile gap from Heatherwilde Boulevard to Swenson Farms Boulevard along the creek will create a 6.57 mile of continuous trail across the City of Pflugerville. **Update: The project is awaiting clearance from the Texas Parks & Wildlife Department (TPWD) with regard to archeological and historical surveys.**

## Pflugerville Public Library

### Library Programs and Initiatives

- FY 13 ✓ Expanded World Languages collection; Vietnamese & Spanish
- FY 13 ✓ Added Great Courses collection
- FY 13 ✓ Expanded management & utility of public computers with Envisionware, full Windows Office Suite, & new printers
- FY 13 ✓ Added online Readers Reference tools
- FY 13 ✓ Added world language online learning tools
- FY 13 ✓ Added online financial management tools
- FY 13 ✓ Expanded Library Book Clubs
- FY 13 ✓ Expanded Teen Programs
  
- Saturday, June 08, 2013 ✓ Summer Reading Program Kick Off: "Dig into Reads" June 8 – July 31, 2013
- June 2013 ✓ Expanded computer classes
- June 2013 ✓ Partnered with Goodwill to provide application and resume instruction
- June 2013 ✓ Provision of increased variety of e-resources
- July 2013 ✓ Beginning computer class for City Staff
- July, 2013 ✓ Provision SKYPE for military families on Library computers
- July, 2013 ✓ Provision of computer classes for senior citizens
- August 2013 ✓ Chit Chat Book Club for Adults with Developmental Delays

### New Resources

- August 2013 ✓ e-books; Freading
- August 2014 ✓ e-music; Freagal
- August 2015 ✓ e-research (business); Reference USA
- September 2013 ✓ e-genealogy (military records); Fold 3
- October, 2013 e-movies (streaming); Hoopla

## Pflugerville Public Library (Continued)

### Special Events

- Saturday, June 08, 2013 ✓ Grand Opening Celebration 11 - 4 pm
- Friday, Aug, 2, 2013 ✓ Capital Arts Society Watercolor Show begins
- September 2013 (est) Resumption of Librarians Brunch with PISD librarians (delayed due to PISD reassessment of school librarian positions)
- Tuesday, Sept 3, 2013 ✓ Organization of Lego Club
- Thursday, Sept 5, 2013 ✓ e-Couponing program
- Tuesday, Sept 10, 2013 ✓ 1st meeting of revamped Teen Advisory Group (TAG)
- Tuesday, Sept 10, 2013 ✓ Robert Powell of MUFON; program on UFOs
- Thursday- Sat, Sept 12-14, 2013 ✓ Friends of the Library Book Sale
- Friday, September 20, 2013 ✓ Hosting Central Texas Library System Annual Meeting (100 librarians and staff from across Texas)
- Saturday, Sept 21, 2013 ✓ Celebration of Harry Potter's 15th Anniversary
- Monday, Sept 23, 2013 ✓ Banned Book Week
- Tuesday, Sept 24, 2014 ✓ Medicare Basics program
- Saturday, Sept 28, 2013 ✓ Unusual Source Records for Genealogical Research program
- October 2013 Pflugerville Reads One Book Event (expanded: Alice in Wonderland)
- Friday, Oct 4, 2013 Pflugerville Photography Show begins
- Saturday, Oct 12, 2013 Mad Hatter Tea Party & Doggie Dash; Alice in Wonderland

## Public Works and Municipal Utilities

### Street, Traffic and Drainage Capital Improvement Program

#### **Colorado Sand Drive -- Kelly to FM 685**

==> This TIRZ project consists of a 4-lane divided section, 16-inch water line and wastewater improvements. The project will connect to the existing Colorado Sand stub off Kelly Lane and route south connecting to FM 685. Two proposed secondary roads (Autumn Slate & Copper Mine) will connect Colorado Sand to the existing schools.

- Thursday, April 04, 2013 ✓ Bids received and opened.
- Tuesday, May 14, 2013 ✓ City Council award of construction contract.  
Construction has been delayed due to inclement weather. Final completion is now scheduled (dependent on weather) for the second week of November. Three change orders to date.
- Monday, November 04, 2013 ✓  
Mid November 2013 Anticipated completion

#### **Kelly Lane -- Murchison Ridge to Falcon Point Blvd**

==> This project consists of roadway and drainage improvements expanding Kelly Lane to a 4-lane divided street section from Murchison Ridge to Falcon Pointe Blvd. This project also includes the installation of a 24-inch water main, sidewalks, and traffic signals at Falcon Pointe, Kennemer, and Colorado Sand and bid alternate B which consists of reconstruction Kelly Lane 2 lane section from Falcon Pointe to Moorlynch along with drainage improvements.

- August 2013 ✓ Staff executed design supplement for traffic signal timing for 3 proposed signals and SH130 signal. Design will not affect bid date.
- September 19, 2013 ✓ Public Open House for project
- October 2, 2013 ✓ Letting of bid
- November 12, 2013 Award of construction contract to Cash Construction in the amount of \$5,180,303
- December 1, 2013 Construction start-to commence after completion of Colorado Sand

#### **Pflugger Farm Lane from Town Center Drive to 1450 sq ft south**

==> This project is affiliated with the Arista Data Center. Phase A consists of construction of a 3-lane road section complete with 10-ft concrete trail and street lights. Staff has initiated a change order for the project that will extend wastewater service south of Pflugerville Parkway. Additionally the change order will incorporate 200-ft of Pflugger Farm Lane construction connecting the Pflugerville Parkway. Anticipated change order amount is \$500K. Funding provided from existing construction contingency for the project due to contractors low bid.

- Thursday, April 25, 2013 ✓ Construction bid opening.
- Tuesday, May 14, 2013 ✓ City Council award of construction contract.  
Change order #2 executed at City Council in amount of \$554, 403 for additional improvements. A 90 day extension has been granted to the contract with CP#2.
- Tuesday, October 22, 2013 ✓ Construction ongoing per schedule. Two change orders issued to date.
- Monday, November 04, 2013 ✓  
Early January 2014 Anticipated Completion

## Public Works and Municipal Utilities (Continued)

### **Heatherwilde Blvd -- SH45 to Great Basin**

==> This project consists of roadway and drainage improvements expanding Heatherwilde to a 4-lane divided street section from Great Basin to SH 45. This project also includes trail construction including a lowered crossing under Heatherwilde, street light and traffic signal improvements at Kingston Lacy. Staff has completed the 90% review and is commencing on all Right of Way and easement acquisition. Project is anticipated to be part of a 2014 General Bond election for construction funding.

Monday, November 04, 2013 ✓ City Council authorized 4 necessary easements, staff is working on additional easements and ROW acquisition. Easement acquisition on western portion of Heatherwilde nearly complete. Right of Way and easement still needed for eastern portion of project.

### **2013 Various Sidewalk Improvements (GCR \$32K)**

==> This project consists of connecting existing gaps along 10th street, Pfluger Street and FM685. Design has been completed and staff are finalizing all coordination with TxDOT and United Baptist Church. Bidding for construction is anticipated to occur in August 2013.

Monday, August 05, 2013 ✓

MUA approved from TxDOT. Project anticipated to go to bid August 2013. To be concurrent with City Hall ADA Improvements

Monday, August 26, 2013 ✓ Project bid opening

Tuesday, September 24, 2013 ✓ City Council award of construction contract.

Monday, November 04, 2013 ✓ Construction ongoing, have completed 85% of the improvements.

Mid November, 2013 Anticipated completion

### **Trailblazer (Wayfinding) Signage (GCR \$25K)**

Thursday, February 21, 2013 ✓ Staff participated in a webinar training session on Wayfinding Systems. This item has been included in the Master Transportation Plan scope.

### **Street Banners (GCR \$50K)**

==> Preliminary Design has been reviewed and approved by the City Manager's Office. The purchase order for the banners will be issued in September.

### **Street Tree Installation (GCR \$100K)**

==> A preliminary cost estimate has been developed and concluded sufficient funds are available to implement street trees on E. Pflugerville Parkway (FM 685 to SH 130) and Pecan Street (Two medians west of SH 130). Due to prolonged drought conditions, staff recommends deferring the tree installation, but will proceed with infrastructure support for installation of irrigation lines. Staff issued an RFQ for design of the infrastructure and tree improvements. The City did not receive any statements of qualifications for the proposed work. Staff is going to seek the assistance of the new Parks Director to re-evaluate the project implementation in mid November.

### **ADA parking spaces at City Hall office (GCR \$15K)**

==> Engineering has prepared plans and specifications which are ready for bidding and construction. This project will be combined with the 2013 various sidewalk improvements and is expected to be bid for construction in August 2013.

Monday, August 26, 2013 ✓ Project bid opening

Tuesday, September 24, 2013 ✓ City Council award of construction contract.

Monday, November 04, 2013 ✓ Construction ongoing, have completed 85% of the improvements.

Mid November, 2013 Anticipated completion

## Public Works and Municipal Utilities (Continued)

### Water and Wastewater Utility Capital Improvement Program

#### Water

##### *Water Supply Options Analysis*

Council approved contract with Lockwood Andrews and Newnam (LAN)  
Staff received a draft of the study in June, and has requested evaluation of additional development areas by the consultant.  
Version 2 received and is being reviewed.

##### *Water Master Plan*

==> The Water Master Plan (Consultant is LAN, Inc.) is complete . Staff anticipates P&Z Commission recommendations to the City Council at their December meeting.

##### *Pfennig Ground Storage Tank, Yard Piping and Pump*

==> This project consists of upgrading the yard piping and pump station as well as construction of an additional ground storage tank at the Pfennig Lane storage yard. Staff is finalizing grading of the statement of qualifications.

- Thursday, March 28, 2013 ✓ SOQ's received
- Tuesday, July 09, 2013 ✓ City Council selected Freese & Nichols pending successful contract negotiation.
- Friday, September 6, 2013 ✓ Contract Scoping and Fee Negotiation meeting scheduled
- Friday, October 22, 2013 ✓ City Council awarded design contract to Freese & Nichols



## Public Works and Municipal Utilities (Continued)

### ***Pfennig Lane and Pflugerville Parkway Transmission Main Upgrades***

==> This project consists of water transmission main extensions along Pfennig Lane and Pflugerville Parkway for redundant water source to the Pfennig Lane pump station. Staff is finalizing grading of the statement of qualifications.

- Thursday, March 28, 2013 ✓ SOQ's received
- Tuesday, July 09, 2013 ✓ City Council selected DCS Engineering pending successful contract negotiation.
- Tuesday, September 24, 2013 ✓ City Council awarded design contract to DCS Engineering, Inc.

### ***North Travis County Municipal Utility District (MUD) Service Projects and the 24-inch Heatherwilde Transmission Main***

- Tuesday, July 09, 2013 ✓ City Council selected Lockwood, Andrews & Newnam, Inc. (LAN) pending successful contract negotiation.
- Tuesday, September 24, 2013 ✓ Negotiated contract with Lockwood, Andrews & Newnam, Inc. (LAN) on City Council Agenda
- Tuesday, November 12, 2013 Anticipate award to Lockwood, Andrews & Newnam, Inc. (LAN) for design services by City Council

### ***Windermere Water Service Projects***

- Tuesday, July 09, 2013 ✓ City Council selected Binkley & Barfield, Inc. pending successful contract negotiation.
- Nov-13 Contract Scoping and Fee Negotiation ongoing
- Tuesday, November 26, 2013 Anticipate award to Binkley & Barfield, Inc. for design services by City Council

### ***Hydrogeological Services to Develop an Edwards Aquifer Exploration Drilling and Testing Program***

- Tuesday, August 13, 2013 ✓ City Council approved contract with Thornhill Group, Inc.
- Friday, August 23, 2013 ✓ Notice to Proceed Issued
- Monday, September 23, 2013 ✓ Task 1 Report Received
- Oct-13 ✓ Scope for study of existing wells being negotiated
- Tuesday, November 12, 2013 Negotiated supplemental agreement with Thornhill Group on City Council Agenda

### ***Water and Wastewater Impact Fee Study***

==> The Water and Wastewater Impact Fee Study restart in August 2013. A project kick-off meeting was held on August 15.

- Tuesday, January 24, 2012 Council approved contract with Lockwood Andrews and Newnam (LAN)
- Monday, December 2, 2013 Presentation of Land Use Assumptions to the Capital Improvement Advisory Committee (CIAC) meeting

## Public Works and Municipal Utilities (Continued)

### ***Manville WSC Coordination***

- Monday, March 04, 2013 ✓ Joint Meeting in Senator Watson's Office
- Tuesday, March 12, 2013 ✓ Pflugerville Resolution of Cooperative Water Policy toward Manville
- Thursday, March 14, 2013 ✓ Manville Resolution of Cooperative Water Policy toward Pflugerville
- Thursday, March 14, 2013 ✓ Manville Board authorizes release of Sorento CCN
- Wednesday, March 20, 2013 ✓ Manville / Pf Joint Meeting ... General Discussion
- Tuesday, April 16, 2013 ✓ Manville / Pf Joint Meeting ... Narrowed negotiation scope
- Wednesday, June 26, 2013 ✓ Manville / Pf Joint Meeting ... Focus: NTC MUD, Development Releases
- Monday, July 15, 2013 ✓ Manville / Pf Joint Meeting ...
- Tuesday, July 23, 2013 ✓ City Manager's Report to Council on Negotiation Progress
- Monday, August 12, 2013 ✓ Manville / Pf Joint Meeting ...
- Thursday, August 15, 2013 ✓ Mayor and City Manager attended Manville Board Meeting
- Tuesday, September 10, 2013 City Council to consider Resolution declaring intent to adopt agreement with Manville

### ***Windermere Utility / SWWC Coordination***

- Tuesday, April 10, 2012 ✓ Agreement between parties to negotiate for up to one year
- Friday, March 22, 2013 ✓ Pf letter to SWWC outlining "Reverse PPP"
- Thursday, March 28, 2013 ✓ Initial meeting: Pf and SWWC; letter from SWWC supporting PPP
- Tuesday, April 09, 2013 ✓ Extension of agreement for an additional year
- April and May 2013 Pf gathering data for initial proposal
- TBD Next formal negotiation meeting between parties

### ***Aqua WSC Coordination***

(No report)

## Public Works and Municipal Utilities (Continued)

### Wastewater

#### **Reclaimed Water Master Plan**

==> A scope of work has been negotiated for a Reclaimed Water Master Plan. The contract was awarded by the City Council in June 2013 to DCS Engineering. A project kick-off meeting was held August 14.

#### **Re-use Permit**

==> The City's legal team is preparing an application to expand the City's re-use 210 permit to include the City's high-growth corridors. The permit should be ready to file in September 2013.

#### **Wastewater Master Plan**

==> The Wastewater Master Plan is The Water Master Plan (Consultant is LAN, Inc.) is complete. Staff anticipates P&Z Commission recommendations to the City Council at their December meeting.

#### **Rowe Loop Wastewater Extension**

==> Providing a gravity sewer main for entire Rowe Loop and decommissioning of the Steeds Crossing Lift Station.

Tuesday, June 11, 2013	✓	Council approved contract with Binkely & Barfield
October 21, 2013	✓	60% design review comments issued
January 10, 2014		Anticipated Bid Opening
March 28, 2014		Anticipated start of construction
August 28, 2014		Anticipated project completion

#### **Water and Wastewater Impact Fee Study**

==> The Water and Wastewater Impact Fee Study will begin in August 2013

Tuesday, January 24, 2012	Council approved contract with Lockwood Andrews and Newnam
August 15, 2013	A project kick-off meeting was held.
Dec-13	Adoption Anticipated

#### **Sorento/Carmel Lift Station and Force Main Project**

Tuesday, July 09, 2013	✓	City Council selected K Friese & Associates, Inc. for the pending successful contract negotiation.
Tuesday, September 24, 2013	✓	Anticipate award by City Council
October, 2015		Anticipated project completion

#### **Sorento Wastewater Interceptor Phase 1**

Tuesday, July 09, 2013	✓	City Council selected Cobb, Fendley & Associates, Inc. for the pending successful contract negotiation.
November-13		Contract Scoping and Fee Negotiation meeting scheduled
Tuesday, November 26, 2013		Anticipate award to Cobb, Fendley & Associates, Inc. for design services by City Council
October, 2015		Anticipated project completion

#### **CCN Expansion -- Water**

==> The City's legal team is preparing an application to the TCEQ to claim expand the CCN area released by Manville WSC, decertified by TCEQ. The permit should be ready to file in November 2013.

#### **CCN Expansion -- Wastewater**

==> The City's legal team is preparing an application to the TCEQ to expand the City's wastewater CCN to match the City's ETJ in all areas except the Windermere service area. The permit should be ready to file in November 2013.

## Public Safety

### Police Activities

#### **Police Dispatch Radio Console**

Friday, March 29, 2013

Motorola Police Dispatch Radio Console funded by PCDC was ordered. 6 weeks estimated for delivery. Once delivered another 6 weeks needed for set up and implementation.

Tuesday, August 27, 2013

Console has been installed and PCDC billed for the cost.

#### **Next Generation Capable Solacom 911 Equipment**

==> Installation of the CAPCOG 911 Solacom & Geocom (mapping) will take place May 13-15, 2013. Dispatchers will also receive 8 hours of training during this time. Cutover will take place May 16, 2013.

#### **Trunked Radio Talk Recording System**

Negotiations with the City of Austin, Travis County, Motorola, CAPCOG 911 and the PD have begun for the purchase of the NICE Radio Recording SYSTEM to be housed at CTECC. Funding will be provided through CAPCOG 911.

Monday, October 28, 2013

Motorola presented their proposed solution for our radio and 911 recording project.

#### **Narcotics K-9 (\$6800 Drug Seizure Fund)**

==> Two narcotics K-9s have been purchased and training is underway.

Monday, August 26, 2013

Training and certification of both dogs has been completed and they are in service.

#### **LEAP Coordination**

==> LEAP representatives have requested a simple MOU with the City Manager to commit to open communication.

==> LEAP representatives have presented a list of budget requests to the City Manager for consideration

Thursday, September 19, 2013

Meeting with LEAP president to discuss future agenda items. Fitness incentives proposed.

### Animal Shelter Activities

#### **Animal Shelter Renovations (GCR \$100K)**

==> Phase II of the Animal Shelter renovations is underway for improvements to the remaining 1632 sq.ft. of the old Fleet shop. This space will be converted into a Pet Adoption Center with an indoor interacting area and training facility. Design is complete and staff is working on procurement of construction services.

Monday, August 26, 2013

Project was approved and we anticipate start up on or before September 13, 2013.

Friday, September 13, 2013

Furniture for training room ordered.

Thursday, September 19, 2013

On site meeting with AKA Builders. Provided access and plans.

Monday, October 21, 2013

Demolition of interior of fleet shop began.

### Pflugerville Fire Dept (ESD #2) Coordination

==> Meeting schedule is pending, City Councilmembers Brad Marshall and Omar Peña were appointed by Council as committee members with Mayor Jeff Coleman as alternate on August 27, 2013.

### Austin/Travis County EMS Coordination

Thursday, May 02, 2013

✓ City Manager met with Danny Hobby (Travis County) to discuss EMS options.

Thursday, May 09, 2013

✓ City Manager met with Travis County ESD #2 to discuss EMS options.

Friday, August 9, 2013

✓ City Manager met with Mr. Hobby and representatives of ESD#2.