



City of Pflugerville

Minutes - Final

Library Board

Wednesday, May 10, 2017

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Robert Spoonemore

Kevin Williams

Jerry Spataro

Deborah Bronson

Sue Lee Flores

Marylou Grzybowski

Rosie Riddick

Carl Moore, Jr., Alternate

1. Call to Order

Chair Spoonemore called the meeting to order at 6:01 p.m.

Board Members Present: Robert Spoonemore (Chair), Deborah Bronson, Mary Lou Grzybowski, and Sue Lee Flores. Rosie Riddick (Secretary), Kevin Williams, Jerry Spataro (Vice Chair), and Carl Moore, Jr. were absent.

Teen Liaison: Christian Douglas

Staff: Jennifer Coffey – Library Director, Daniel Berra – Assistant Director

2. Citizens Communication

None.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made.

3. Approval of Minutes

3A. [2017-5849](#)

Discuss and consider action to approve the Library Board regular meeting minutes of April 12, 2017.

Minutes were approved as submitted.

4. Discuss Only

4A. [2017-5854](#)

Report on the Friends of the Library activities.

Jennifer Coffey, Library Director

Director Coffey reported that Audrey Dearing received the Outstanding Service to Libraries Award during the Texas Library Association Conference. The Friends held their quarterly book sale. The remaining books were given to the Hutto Library and the Inside Books Project (a non-profit who provides books to prisons). The Friends also held their annual membership meeting where two teen library volunteers were awarded \$500 scholarships.

4B. [2017-5850](#)

Teen Liaison report.

Christian Douglas, Hendrickson High School

Christian reported on events at the Hendrickson High School Library. The library continues to host college signing ceremonies for athletes. AP and STAR Testing are currently taking place.

4C. [2017-5851](#)

Library Director Report

Jennifer Coffey, Library Director

Director Coffey reported that library staff is busy preparing for the Summer Reading Program which begins on June 3 with Maker Pfest. Adult Services Librarian, Bette McDowell has done a great job planning Maker Pfest, with a lot of help from staff. We've hired a new part-time staff member, Giri, to fill an open position. She volunteered with the library first and will not require much additional training. Youth Services Librarian, Amanda Cawthon won the Demco Award for Upstart & Innovation for the Teen Job Pfair. She was presented the award at the TLA Conference. The \$1,000 prize will be used to start a Ukulele Club at the library.

The library will be purchasing a custom made book bike with donation money that will serve as a small mobile library to take to schools and events. It will allow us to sign people up for cards on site, provide Wi-Fi access, and promote library services. Heritage House repairs are ongoing. The foundation has been fixed, along with the doors and air condition. Next we will repair and repaint the walls.

4D. [2017-5852](#)

Discuss results of the Citizen Survey

Jennifer Coffey, Library Director

Director Coffey explained that the city conducted a survey to gauge public opinion about services. The library did well, people are generally happy with our services and resources. The library was not listed very high as an area of emphasis, which might make additional budget requests difficult, but also reflects respondents' positive view of the library. The two areas that respondents were slightly less positive about were the quality of digital and online resources and the diversity of our programming. Marketing what we offer in regards to both of these areas will likely improve patron satisfaction. 36 % of respondents said they never visit the library. Board Member Grzybowski wondered if part of this is due to the location of the library which could indicate the need for a satellite location. Director Coffey also mentioned an idea for the future where we could have drop-off locations with lockers that library materials would be placed in for pick up by patrons who request them.

4E. [2017-5856](#)

Review and discuss draft budget.

Jennifer Coffey, Library Director

The draft budget includes an increase of about \$175,000 over last year. The increase includes the addition of 2 librarians (Tween Librarian and Tech Services Librarian) and extending hours to open on Saturday mornings. Also included is \$65,000 for a site study for a possible satellite location and a \$15,000 increase to the collection budget. Board Member Grzybowski asked when the budget would be approved. Director Coffey responded that the next step will be to meet with the City Manager, who will advise on the requested increase. Chair Spoonemore added that the board will likely need to further discuss the budget at upcoming meetings.

4F. [2017-5855](#)

Discussion regarding Changing Role of Libraries - Gamification

Jennifer Coffey, Library Director

Chair Spoonemore requested that this item be moved to next month's meeting.

5. Future Agenda Items

none.

6. Adjourn

Chair Spoonemore adjourned the meeting at 6:35 pm.

Respectfully submitted,

Jennifer Coffey
Library Director

Approved as _____ on June 14, 2017.