

**FY 12 Budget Amendments
For the quarter ending March 31, 2012
Exhibit A**

General Fund

Administration

4-200-110	Legal fees	\$ 162,895.00
-----------	------------	---------------

Vacant City Attorney position was replaced with contractual arrangement.

Funding source: compensation and other expenses allocated to City Attorney position

City Attorney Budget Amendment.01.23.2012.01

The fiscal year 2012 budget includes a staff position for the city attorney as shown in the personnel expense category of the budget. Budget policies established by the City Council require a budget amendment to move funds from personnel to operating accounts, where the contractual legal services approved by the City Council would be included in Legal Fees. AN AMENDMENT TO THE FY 2012 BUDGET WILL BE NEEDED FOR THIS REALLOCATION OF FUNDS. This budget amendment will be included in the 1st quarter budget amendments for Council's consideration.

**FY 12 Budget Amendments
For the quarter ending March 31, 2012
Exhibit A**

General Fund (continued)

Engineering

4-230-000	Salaries	\$	56,107.00
-----------	----------	----	-----------

The FY 12 Budget removed the position of City Engineer and provided funding for contracting with an engineering firm. Upon review it became apparent that the City would be better served by having an in-house engineer.

Funding source: remaining funds in Other professional fees

In-house City Engineer.03.12.2012.02

Interviews for the position of City Engineer have been completed and a candidate has been identified to fill the position. The fiscal year 2012 budget did not include the position of City Engineer. The amount of \$100,000 was included in the Professional Services budget category for contracted engineering services. City staff has determined that the City of Pflugerville would be better served by having an in-house City Engineer to coordinate our efforts. The anticipated fiscal year 2012 expenditure for this position will not exceed \$60,000. Available funding includes savings from the anticipated contracted engineer, and general fund balance, if necessary. Financial policies require a budget amendment prior to any personnel changes. AN AMENDMENT TO THE FY 2012 BUDGET WILL BE NEEDED FOR THIS REALLOCATION OF FUNDS. This budget amendment will be included in the second quarter budget amendments for Council's consideration; however, in order for the candidate to be offered the position at this time, the City Manager will be proceeding with the hiring process prior to the amendment unless otherwise directly by the Council.

FY 12 Budget Amendments
For the quarter ending March 31, 2012
Exhibit A

General Fund (continued)

Police Department

4-300-215	Airplane	\$ 8,200.00
-----------	----------	-------------

The FY 12 Budget includes a transfer from Drug Seizure for other expenses. The amount of this amendment will be added to the Transfer from Special Revenue/Drug Seizure.

Funding source: Drug Seizure funds

Police Department Airplane.12.12.2011.07

The City of Pflugerville Police Department has had the use of an airplane for the past two years through a Department of Justice program administered by the Texas Sheriff's Association. There has been a minimal fuel fee for its use. The Texas Sheriff's Association is no longer administering this program, so the City of Pflugerville Police Department, the only agency who used the airplane for its intended purpose, has been asked to administer the program through the Center for Rural Development, a subcontractor for the Department of Justice. The estimated annual cost is: \$6,000 for insurance (the City's property and liability insurer, TML-IRP, does not insure airplanes); \$1,000 for scheduled repairs and maintenance; and, \$100 per month for fuel for 3-4 hours of flight time. The estimated annual funding of \$8,200 would come from Drug Seizure funds in the Police Department. Only City of Pflugerville employees would fly the airplane. There is a possibility that the airplane would be donated to the City of Pflugerville when the program ends in approximately two years. The value of the airplane at that time is estimated at \$100,000. AN AMENDMENT TO THE FY 2012 BUDGET WILL BE NEEDED FOR THIS ALLOCATION OF FUNDS. The budget amendment will be included in the 1st quarter budget amendments for Council's consideration; however, in order to being the process to acquire the use of this asset, the City Manager will be proceeding with the acquisition process unless otherwise directed by the Council.

FY 12 Budget Amendments
For the quarter ending March 31, 2012
Exhibit A

Utility Fund

Utility Administration

4-110-195	Impact Fee Study	\$ 82,680.00
-----------	------------------	--------------

This study was budgeted in fiscal year 2011, but was not initiated. The funds allocated for the study were returned to the Utility Fund Balance.

Funding source: Transfer from Impact Fees (1/2 Water; 1/2 Wastewater)