



# City of Pflugerville

## Minutes - Final

### City Council

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Tuesday, August 23, 2022

7:00 PM

100 East Main Street, Suite 500

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#### Regular Meeting

#### 1. Call to order

Mayor Victor Gonzales called the regular meeting to order at 7:00pm. Mayor Pro Tem Doug Weiss and Councilmembers Ceasar Ruiz, Kimberly Holiday, Jim McDonald, and David Rogers were in attendance. Councilmember Rudy Metayer joined the meeting at 7:14pm.

City staff in attendance: James Hartshorn, Deputy City Manager; Emily Barron, Assistant City Manager; Brian McDougal, Interim Assistant City Manager; Charles Zech, City Attorney; Trista Evans, City Secretary; Evan Groeschel, Operations Director; Brandon Pritchett, Public Utility Director; Patricia Davis, City Engineer; Sara King, Assistant Finance Director; Breanna Higgins, Assistant to the City Manager; Jason O'Malley, Police Chief; Jason Smith, Assistant Police Chief; Gwen Holford, Web and Application Developer; Shane Mize, Parks and Recreation Director; Christin Lindsey, Sr. Financial Analyst; Melissa Moore, Finance Director; Cody Collins, IT Director; Jeff Dunsworth, Assistant City Engineer.

#### 2. Opening

##### A. Pledge of Allegiance to the Flag of the United States of America

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

##### B. Pledge of Allegiance to the Texas State Flag

Mayor Gonzales led those in attendance in the Pledge of Allegiance to the Texas State Flag.

##### C. Moment of Silence

Mayor Gonzales led those in attendance in a moment of silence.

#### 3. Items of Community Interest

Mayor Gonzales stated applications are being accepted for the Youth Advisory Council and provided information about the program.

Mayor Gonzales stated that City Council meetings and board meetings that were previously held in Suite 500 Council Chambers are permanently moving

to the Pflugerville Justice Center.

Mayor Gonzales stated the next Music in the Park is on August 26 at Pfluger Park.

Mr. Rogers stated there are currently vacancies on the Deutschen Pfest Committee.

Mr. Ruiz stated that school is back in session and to please slow down for the kids. Mr. Ruiz stated that Tom Cotter who runs Backpack with Friends is holding a Glow Run 5K on September 3 to benefit the program and they are looking for volunteers and runners.

Mr. McDonald thanked the Police Department staff for helping with an event on Thursday and stated he received compliments on how safe everyone felt. Mr. McDonald stated that with school back in session schools are looking for help and encouraged everyone to sign up to be a substitute educator.

#### 4. Public Comment

Cynthia Williams voiced concern over bus service stating that they estimated pick up time changed many times trying to get to the council meeting. Ms. Williams stated that the community at the Cove of Heatherwilde needs a bus service because they have people who do not drive in the community and she appreciates council's concern and would like their help. Ms. Williams also stated that the ambulance service has been good.

Netty Hendrickson thanked council for continuing to consider the bus situation and spoke about issues with getting her wheelchair in buses for transportation and being dependent on the bus now that she has sold her vehicle. Ms. Hendrickson stated that having more places the bus could go to would be very helpful and bring more freedom to individuals who do not or cannot drive.

#### Reading of the Consent Agenda

Ms. Evans read the consent agenda to include the caption of the ordinance.

#### 5. Other Actions

- 5A. [2022-0810](#) Approving the minutes of the August 9, 2022 Worksession, and August 9, 2022 Regular Meeting.

The minutes were approved on the consent agenda.

- 5B. [2022-0827](#) Approving an agreement with Atmos Energy for the purpose of providing gas services for the Impact Way Extension Phase III A & B project per the terms of the Atmos contract in an amount not to exceed \$163,924.07, and authorizing the Pflugerville Community Development Executive Director to execute the same.

The item was approved on the consent agenda.

- 5C. [ORD-0669](#) Approving an ordinance on first reading with the caption reading: An

Ordinance of the City of Pflugerville approving the 2022 Annual Service and Assessment Plan update and 2022 Assessment Roll for Public Improvement District in accordance with chapter 372, Texas Local Government Code, as amended; marking various finding and provisions related to the subject; and providing for an effective date.

**The ordinance was approved on first reading on the consent agenda.**

**5D. [2022-0780](#)**

Approving a professional services agreement with Halff Associates, Inc. in the amount of \$202,640 as total compensation under basic services and not to exceed \$25,000 for optional additional services that may be provided at the request of the City for a Downtown Streetscape Master Plan, and authorizing the City Manager to execute same.

**The item was approved on the consent agenda.**

**5E. [2022-0818](#)**

Approving the selection of Binkley and Barfield, Inc. to provide professional services associated with the Rowe Lane Corridor Study project, and authorizing the City Manager to execute a professional services agreement in the amount of \$338,104.

**The item was approved on the consent agenda.**

**5F. [2022-0819](#)**

Approving the selection of RS&H, Inc. to provide professional services associated with the SH 130 Corridor Study, and authorizing the City Manager to execute a professional services agreement in the amount of \$502,231.

**The item was approved on the consent agenda.**

**5G. [2022-0820](#)**

Approving a construction contract with Patin Construction LLC, in the amount of \$281,931 associated with the Community Development Block Program (CDBG) Frost Circle Roadway Project, and authorizing the City Manager to execute the same.

**The item was approved on the consent agenda.**

**5H. [2022-0829](#)**

Approving a Memorandum of Understanding with the Texas Department of Transportation (TXDOT) regarding use of the MOKAN corridor for improved connectivity within the community and the promotion of economic development for the region while still maintain the opportunity to provide regional use of the corridor, and authorizing the City Manager to execute the same.

**The item was approved on the consent agenda.**

**5I. [RES-1013](#)**

Approving a resolution authorizing the City Manager to execute the third renewal of an Interlocal Cooperation Agreement for Public Health Services between the City of Austin and the City of Pflugerville.

The resolution was approved on the consent agenda.

- 5J. [RES-1019](#) Approving a resolution of the City Council of the City of Pflugerville, Texas, accepting a petition for and calling for a public hearing on the creation of the Meadowlark Public Improvement District within the City of Pflugerville, Texas and within the extraterritorial jurisdiction of the City of Pflugerville, Texas.

The resolution was approved on the consent agenda.

### Action on the Consent Agenda

Mr. McDonald moved to approve the consent agenda. Mr. Rogers seconded the motion. All voted in favor. The motion carried.

Items pulled from the consent agenda will be addressed under Item 9.

### 6. Presentation

- 6A. [2022-0828](#) Conduct a presentation from Austin Public Health regarding Monkey Pox conditions.

Mayor Gonzales opened the item. Dr. Desmar Walkes, Austin Public Health Medical Director gave a presentation about Monkeypox including how it is spread and prevention. Dr. Walkes discussed the vaccine available and the prioritization system used to administer. Dr. Walkes answered questions from council about the numbers. Cassandra DeLeon, Austin Public Health Chief Administrative Officer provided information about the response operations and answered questions from council regarding vaccine supplies. Ms. DeLeon discussed outreach efforts with providers and community. Discussion followed regarding materials and communication.

### 7. Public Hearings and Ordinances

- 7A. [RES-1014](#) Conduct a public hearing and approve a resolution regarding the revision of the boundaries of the Lakeside Meadows Public Improvement District and increasing the estimated costs of the authorized improvement.

Mayor Gonzales opened the public hearing and items 7A. and 8F. at the same time. Ms. Barron provided information about Lakeside Meadows Public Improvement District (PID) and what PIDs are used for. Ms. Barron discussed the dissolution resolution stating it is requested in this case so that the creation of the district is not in perpetuity and keep it moving forward within a set time frame. Ms. Barron stated the changes included increased acreage and an increase in the authorized expenditure amount. Tally Williams, PID Attorney for the developer answered questions from council about the location and timing as well as the increased authorized expenditure amount. Discussion followed regarding the process and goals of PIDs. Ms. Williams answered questions from council about reimbursements and using PIDs as opposed to other avenues. Mr. Metayer stated he would like to hear from the developer who was not present. Ms. Barron stated council can hold the public hearing

and the resolutions can be postponed. Ms. Williams stated they still have to come back to council for a number of other items.

There was no one present wishing to speak under the public hearing. Mr. Rogers moved to close the public hearing. Mayor Pro Tem Weiss seconded the motion. All voted in favor.

Mr. Metayer moved to postpone the resolutions. Mr. Ruiz seconded the motion. The motion was as follows: Mayor Pro Tem Weiss - no, Mr. Metayer - yes, Mr. Ruiz - yes, Ms. Holiday - yes, Mayor Gonzales - yes, Mr. McDonald - no, Mr. Rogers - no. The motion carried and the resolutions were postponed to the following meeting.

- 8F. [RES-1020](#) Discuss and consider action to approve a resolution authorizing the City Manager to enter into an agreement to dissolve the Lakeside Meadows Public Improvement District in accordance with Chapter 372 of the Texas Local Government Code at a future date if assessments are not levied; provide for related matters; and providing an effective date.

Minutes for the item are included in item 7A.

### Regular Agenda

- 8A. [2022-0787](#) Discuss and consider action to approve the appointment of Andrea Brinkley as CIP Director.

Mayor Gonzales opened the item. Mr. Hartshorn gave an introduction to Andrea Brinkley. Ms. Brinkley stated she is excited to join the City and cannot wait to get started. Ms. Holiday moved to approve the appointment of Andrea Brinkley to CIP Director. Mayor Pro Tem Weiss seconded the motion. All voted in favor. The motion carried.

- 8B. [2022-0814](#) Discuss and consider action to approve the appointment of Thomas Hunter as Assistant City Manager.

Mayor Gonzales opened the item. Mr. Hartshorn gave an introduction for Thomas Hunter. Mr. Hunter provided comment about helping communities change and evolve and stated he is excited to get down to Pflugerville. Mr. McDonald asked about coming from a smaller city. Mr. Hunter stated there was a large metro area so he is coming from a similar situation. Mr. Hunter stated when he met the team he knew he wanted to join Pflugerville. Mr. Metayer moved to approve the appointment of Thomas Hunter to Assistant City Manager. Mr. Ruiz seconded the motion. All voted in favor. The motion carried.

### Public Hearings and Ordinances

- 7B. [ORD-0666](#) Conduct a public hearing on an ordinance with the caption reading: An Ordinance of the City of Pflugerville, Texas, Adopting the Fiscal Year 2023 Budget for the City of Pflugerville, Texas.

Mayor Gonzales read the item and opened the public hearing. Ms. Moore gave a presentation about the FY23 budget including proposed expenditures, revenues, and answered questions from council about bond ratings. Ms. Moore

provided information about the tax calculation and the different publication requirements. Ms. Moore discussed the water and wastewater funds, and the solid waste fund summary. Mr. Rogers asked about some of the reductions in revenues. Mr. McDonald asked about funding for Senior Access. Ms. Barron stated they were budgeted for the same amount. Mr. McDonald asked about adding a line item for food security. Mayor Pro Tem Weiss stated he would like to have a discussion or presentation about the subject.

There was no one present wishing to speak under the public hearing. Mayor Pro Tem Weiss moved to close the public hearing. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

**7C.** [ORD-0667](#)

Discuss and consider action to approve an ordinance on first reading with the caption reading: An Ordinance of the City of Pflugerville, Texas Adopting the Pflugerville Fee Schedule; Amending Certain Fees and Establishing Costs and Fees Charged by the City of Pflugerville; Providing for a Penalty for a Violation of Section 10.99 of the City Code of Ordinances; and Declaring an Effective Date.

Mayor Gonzales read the item. Ms. Moore provided information about the proposed fees. Mr. Mize answered questions from council about the proposed Parks fees and field rentals. Mr. Metayer asked about cricket fields. Mr. Mize stated the city is reaching out to organizations about improvements needed at fields for the city to address. Mr. Ruiz asked about pool fees. Discussion followed regarding pool availability. Ms. Moore stated that the Finance and Budget Committee recommended additional fees at the recycle center for people in the extra-territorial jurisdiction (ETJ). Mr. Rogers provided comment about the discussion at the committee meeting. Mr. McDonald and Mayor Pro Tem Weiss stated the city would need time to review the service cost. Mr. Metayer asked where the recommended numbers for the ETJ came from. Ms. Moore stated it was not a staff recommendation. Mr. Metayer asked for more information about cost of service in November. Ms. Moore provided information about proposed water fees. Mr. Metayer stated he would like an update on district fees.

Mayor Pro Tem Weiss moved to approve the ordinance on first reading. Ms. Holiday seconded the motion. All voted in favor. The motion carried.

**8. Regular Agenda**

**8C.** [2022-0777](#)

Discuss and consider action to approve a contract between City of Pflugerville and Travis County for the collection of the Martin Tract Public Improvement District assessments.

Mayor Gonzales opened the item. Robert Hayslip with P3 Works provided information about the assessments. Mayor Pro Tem Weiss moved to approve the item. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

**8D.** [2022-0812](#)

Discuss and consider action to approve a contract with TRIPP Ridesharing Consultants in the amount of \$275,000 for rideshare services beginning October 1, 2022, and authorize the City Manager to

execute the same.

Mayor Gonzales opened the item. Ms. Barron provided an overview of the partnership with CapMetro and the information obtained from the pilot program. Ms. Barron provided information about the TRIPPP consultant agreement stating it includes wheelchair accessible vehicles and can geo-fence the city and other special locations. Ms. Barron provided information about the process. Ms. Holiday thanked Capital Metro for the information from the pilot program about where the citizens are going. Mr. McDonald stated he would like to include Tech Ridge. Ms. Barron provided a breakdown of the cost including marketing and answered questions from council about the difference between this program and the Capital Metro program. Rick Koch with TRIPPP Consulting answered questions from council about the vehicles available and wait times. Ms. Holiday asked about marketing to get drivers. Mayor Pro Tem Weiss asked about vehicle options when ordering a ride. Mr. Koch stated it is customizable based on what the council would like.

Mayor Pro Tem Weiss moved to approve the item. Ms. Holiday seconded the motion. Mr. Metayer was absent for the vote. All others voted in favor. The motion carried.

- 8E. [RES-1021](#) Discuss and consider action to approve a resolution of the City Council of the City of Pflugerville, Texas, directing the City Manager to execute all documents related to requesting annexation from Travis County regarding an approximate 0.447-acre portion of right-of-way within the city's extraterritorial jurisdiction, situated in the P. Conrad Survey, Abstract. 200, the J. Van Winkle Survey, Abstract No. 787, and the W. Barker Survey, Abstract No.107, being a portion of existing Meister Lane.

Mayor Gonzales opened the item. Mr. Frazzell provided information about the piece of property stating it is a portion of the right-of-way within the City's ETJ and discussed the process to request the annexation. Mayor Pro Tem Weiss asked about the impact on the road, Mr. Frazzell provided information. Mr. McDonald as about the city limit areas surrounding the location. Mr. Frazzell provided information about the location in relation to city limits. Mayor Pro Tem Weiss moved to approve the item. Mr. Metayer seconded the motion. All voted in favor. The motion carried.

- 8G. [2022-0801](#) Executive Session Item: Discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code regarding performance evaluation of the City Manager.

Mayor Gonzales stated the item would be postponed to the next meeting.

- 8H. [2022-0824](#) Conduct a presentation regarding the small business grant program funded through ARPA and administered by BCL of Texas.

Discussion on the item occurred during the previous posted worksession.

- 8I. [2022-0804](#) Conduct a presentation on FY22 Quarter 3 financial update.

Discussion on the item occurred during the previous posted worksession.

- 8J. [2022-0821](#) Conduct a presentation of the quarterly report, the City's Capital Improvement Program and 2020 Bond Program Status.  
Discussion on the item occurred during the previous posted worksession.
  
- 8K. [2022-0244](#) Conduct a presentation on the Information Technology Department.  
Discussion on the item occurred during the previous posted worksession.

**9. Discuss and Consider Items Pulled from the Consent Agenda**

**10. Adjourn**

Mayor Gonzales adjourned the meeting at 10:13pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as submitted on September 13, 2022.