



# City of Pflugerville

## Minutes - Final Community Development Block Grant Advisory Committee

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Monday, July 20, 2015

7:00 PM

100 E Main St., Suite 500

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### Regular Meeting

#### 1 Call to Order

**The P & Z Commission serves as the CDBG Advisory Committee and all items on this agenda will be discussed during the regular P & Z meeting.**

Staff present was: Emily Barron, Planning Director; Erin Sellers, Planner II; Jeremy Frazzell, Senior Planner and Hazel Sherrod, Planning Administrative Technician.

Chairman Blackburn called the P & Z Commissioner meeting and the CDBG Advisory Committee meeting to order at 7:00 p.m.

**Present** 6 - Chairman Rodney Blackburn, Vice Chair Kevin Kluge, Commissioner Drew Botkin, Commissioner Daniel Flores, Commissioner Rachel Nunley and Commissioner Geoff Guerrero

**Absent** 1 - Commissioner Joseph Marse O'Bell

#### 2 Consent Agenda

**A** [2015-4069](#) Approving the CDBG Minutes for the June 1, 2015 regular meeting.

**Approved on the Consent Agenda**

#### 3 Public Hearing

**Adopt the Consent Agenda**

**A** [2015-3913](#) Public hearing and recommendation regarding Community Development Block Grant (CDBG) program Action Plan for Program Year 2015.

Emily Barron presented the CDBG Action Plan for 2015, which was posted for public hearing in order to provide opportunity for the public to speak on the Action Plan. This is not one of the required public hearing, those occur during City Council meetings.

Ms. Barron listed the Community Development and Housing Needs projects and their priorities for CDBG funding. They are:

- Infrastructure - High
- Public Buildings & Facilities - High
- Community Service - High

- Economic Development - Medium
- Housing - Low
- Homeless - Low

Parks – The majority of the CDBG funding is allocated to parks, approximately \$212,840 in areas defined as low to moderate income and are underserved by developed parks or parks in need of improvement. This would include the Parkway Drive Park Land acquisition at approximately \$50,000 and 1.1 – 1.4 Acres for the vacant 4 parcel of land. The improvements to the park will cost approximately \$47,840 to include walking trail, picnic tables, pet waste stations, landscaping, benches, shade, and trash receptacle. \$40,000 is allocated for improvements to the parking lot and accessibility to the Recreation Center for senior citizens. Towards the north of the Recreation Center, Ms. Barron recommends restriping some of the parking, improve the sidewalk and connectivity to the back door as well as provide a ramp and modify the rear entrance to make it an accessible drop off. The Windermere Park Pavilion current action plan is to replace the Playscape which will begin next month. The Windermere Park Pavilion is a new facility at the park and \$75,000 is allocated for that project.

Sidewalks, Trails, Streetlights (infrastructure) – approximately \$20,000 allocated for infrastructure related to sidewalks, trails and streetlight improvement, additions and/or barrier removals in areas defined as low-moderate income. Foothill Farms sidewalk improvement will add approximately 430 feet of sidewalk.

Programs – Park and Recreation Scholarship Program - \$15,000/year allocated to provide youth scholarships to 75 low-moderate income children annually to participate in Pfun Camp or other related Parks and Recreation Programs. There is a \$200 maximum allocated per scholarship per child. Staff has received comments to maximize the youth scholarship programs and improve the notifications. Comments were also received to use the funds to build another pool, and sidewalks along Pecan St., and trail connections between Parkway Dr., and Gilleland Creek Trail. Staff will do more research next year over the next year on potential trail connections and come back with information. Also, add shade in the Parkway Dr., park project.

Upcoming meetings:

July 28, 2015 - City Council 2nd Public Hearing on 2015 Action Plan and Resolution

August 11, 2015 – City Council resolution approval prior to submitting it to HUD on Friday, August 14, 2015.

No one from the public signed up to speak.

Chairman Blackburn made a motion to close public Hearing. Commissioner Flores seconded that motion. All in favor. Public hearing closed.

Chairman Blackburn made a motion to accept 2015-3913 as presented. Commissioner Botkin seconded that motion. All in favor. Motion carried.

## 4 Adjourn

Chairman Blackburn made a motion to adjourn at 7:35 p.m. Commissioner

Flores seconded that motion. All in favor. Meeting adjourned.

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Rodney Blackburn, Chairman  
Planning and Zoning Commission & CDBG Advisory Committee

Respectfully submitted this 3rd day of August, 2015.