



City of Pflugerville

Minutes - Final

Library Board

Wednesday, April 8, 2026

6:30 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

1. Call to Order

Chair Robertson called the meeting to order at 6:30 p.m.

Board Members Present: Matt Robertson, Jessica Sargus, Holly Hayes, Jocelyn Franke, Shawn Mann, and Mia Medina.

Board Members Absent: Oscar Flores and Megan Conradt (alternate)

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director, Tiara Allen – Marketing and Outreach Coordinator

Friends of the Library: Aaron Millis

2. Public Comment

None.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

- 3A. [2026-0386](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of March 11, 2026.

Minutes approved as submitted.

4. Discuss Only

- 4A. [2026-0382](#) Discussion regarding Friends of the Pflugerville Library Report.

Aaron Millis reported that the Friends raised about \$1500 from their April book sale and signed up 26 new members. The annual meeting is April 21st and will include teen volunteer awards and commemorating Audrey T. Dearing with a dedication of the wing of the library now named in her honor.

- 4B.** [2026-0383](#) Discussion regarding student liaisons opportunity to report on library related matters.

Not in attendance.

- 4C.** [2026-0384](#) Discussion regarding marketing and outreach update.

Marketing and Outreach Coordinator Tiara Allen reported it has been a great month for outreach, including multiple school visits. She discussed the mascot idea further with the city's Communications Department and they like the idea of holding a design contest. This idea still needs to be discussed with the city's legal department.

- 4D.** [2026-0385](#) Discussion regarding Library Director Report.

Director Griswold reported the Board survey will be closing soon and she will bring the results next month. Stats are very close to last year's numbers so far. Program highlights from last month include: a Mini Horses Story Time, a Story Time performance by Ramblin' Rita, a Writer's League of Texas led Craft and Business of Writing Workshop, Teen Job Fair and Pet Pfest. Upcoming programs include Homeschool Pfair, Water Conservation for Families and our Literary Costume Ball.

- 4E.** [2026-0387](#) Discussion regarding potential Friends/Library Board summit.

Chair Robertson reported that Kimberlee Reist from the Friends discussed the summit idea with the Georgetown Library's Friends of the Library group. The Board discussed possible dates for the first summit and decided on this August as their goal.

- 4F.** [2026-0390](#) Discussion regarding the library budget process.

Director Griswold shared the budget calendar with the Board. April 29th will be the first meeting with the Finance Department regarding the FY2027 budget.

5. Discuss and Consider Action

- 5A.** [2026-0388](#) Discussion and consider action regarding library fees.

Director Griswold reported that City Administration is not in favor of eliminating non-resident fees at this time. She also shared some related stats including: 2.5 % of card holders are non-residents, the library currently has between 30 and 31 thousand active members, and non-resident cards account for about \$18,000 in annual revenue.

- 5B.** [2026-0389](#) Discuss and consider action regarding library policies.

Director Griswold reported that the policy committee met to review the policies and added comments. Suggested edits were reviewed by the board. The policies will be brought back next month to give everyone additional time to review.

6. Adjourn

Chair Robertson adjourned the meeting at 7:18 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as submitted on May 13, 2026.