



April 27, 2020

**To: Sereniah Breland, City Manager  
Honorable Mayor and City Council Members**

**From: Jessica Robledo, Chief of Police**

**Re: Consider for approval a resolution authorizing the City Manager to apply for, accept and execute, if awarded, a Coronavirus Emergency Supplemental Funding Program award for \$22,168.93 from the Office of the Governor for the purchase of equipment and PPE supplies related to the preparation and response to the COVID-19 pandemic event. The equipment and PPE supplies will provide a safer working environment for first responder staff. There is no funding match for this grant from the City. Approval is also requested to authorize the City Manager to sign all necessary documents upon final approval of the City Attorney.**

**I. Background**

A. The Pflugerville Police Department currently has a need for sterilization equipment and consumable supplies in support of the COVID-19 response.

**II. Current Situation**

- A. The Governor's office is soliciting applications for the Coronavirus Emergency Supplemental Funding Program. Funds are allocated by region with a total of \$2,787,712 managed by the Capital Area Council of Governments.
- B. There is a \$10,000 minimum funding level with no maximum request level.
- C. There is no funding match for this grant funding.
- D. Priority funding will be first distributed to first responders and jail operations. Funding of other essential functions will be revisited if funds are remaining at a later date by CAPCOG.
- E. The Police Department seeks funding assistance from the Coronavirus Emergency Supplemental Funding Program of \$22,168.93 to assist in the acquisition of sterilization equipment and consumable PPE supplies to maintain necessary supplies as the city phases in services and officer contacts increase with the public.
- F. If approved, this award will be used to purchase sanitizing equipment, face masks, safety glasses, N95 masks, thermometers, Tyvek suits and gloves to equip first responders with the proper safety equipment for contact with the public. The sanitizing equipment will be utilized to sanitize facilities, equipment and vehicles, thus providing employees a safer environment from which to work.

- G. The amount requested is a combination of equipment cost and anticipated supplies needed for a minimum of the remainder of the year, as the duration of this event is unknown. The estimate is based on purchases made during the first 6 weeks of this event.
- H. This funding is a separate funding from FEMA reimbursement. It is proposed that this funding be utilized for equipment and supplies for the future, while FEMA reimbursement will be utilized for previously purchased equipment and supplies.
- I. The application is due to CAPCOG by May 1, 2020 for review and ranking of proposals. CAPCOG will review forward their final project priority list to the Governor's office for consideration.
- J. The City will be notified by the Office of the Governor of the award approval decision.
- K. To access the grant funding, City Council must authorize the City Manager to apply for and accept the grant award if received.

**V. Recommendation**

Approve the resolution authorizing the City Manager to apply for and accept, if awarded, the Coronavirus Emergency Supplemental Funding Program in the amount of \$22,168.93.

**VI. Fiscal Impact Report**

Requested by:	Jessica Robledo, Chief of Police
Funding Source:	Coronavirus Emergency Supplemental Funding Program
Police Department matching funds:	\$0
Costs of implementation:	\$22,168.93
Estimated annual M&O costs:	N/A
Estimated cumulative M&O costs:	N/A
Additional Information:	N/A