

**FY 20 Budget Amendments
Exhibit A**

General Fund

City Manager's Office

Emergency Management for COVID-19

The City purchased various products and services in response to the COVID-19 pandemic. These expenditures are to be reimbursed through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant.

Account	Description	Amount
4-700-600	Emergency Management	578,358

Funding Source(s):

3-200-375	Federal Grants	(578,358)
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Downtown Improvements

A grant from the PCDC was received in FY20 to fund various downtown improvements.

Account	Description	Amount
4-700-697	Community Engagement Event	100,000

Funding Source(s):

3-200-351	PCDC Grants	(100,000)
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Finance Department

Consulting and Staff Augmentation Services

Due to a vacancy in the Finance Director position, a contractor was engaged to manage the Finance Department and provide staff augmentation services. This expense is offset by personnel savings.

Account	Description	Amount
4-720-195	Other Professional Fees	15,814

Funding Source(s):

4-720-0XX	Personnel Expenses	(15,814)
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Building Inspection

Bureau Veritas Inspections

More inspections than anticipated led to a greater reliance on Bureau Veritas in FY20. These expenses are offset by Building Permit revenue.

Account	Description	Amount
4-210-195	Other Professional Fees	35,000
Funding Source(s):		
3-200-240	Building Permits	(35,000)

Engineering

Staff Augmentation Services

On October 22, 2019, the City Council authorized the City Manager to enter into two separate agreements for the provision of staff augmentation services for \$389,334 and \$366,850. On April 28, 2020, the City Council authorized the City Manager to enter into an agreement for the provision of staff augmentation services for \$240,000. These approved contracts total approximately \$996,184 and are partially offset by personnel savings.

Account	Description	Amount
4-230-195	Other Professional Services	996,184
Funding Source(s):		
4-230-0XX	Personnel Expenses	(525,691)
3-200-900	Fund Balance	(470,493)

PAWS

Maintenance and Repairs

Unanticipated repairs were required, including: (i) a repair to a water line due to a water leak and (ii) the replacement of all gas lines due to a number of gas leaks found on site.

Account	Description	Amount
4-270-520	Maintenance and Repairs	22,296
Funding Source(s):		
3-200-900	Fund Balance	(22,296)

Parks Operations

Management of City Parks and Trails

Increased use of City parks and trails during the pandemic led to excess use of City equipment and the purchase of additional custodial and landscaping supplies.

Account	Description	Amount
4-450-220	Equipment Repair	5,500
4-450-432	Custodial Supplies	8,500
4-450-472	Landscaping	6,500

Funding Source(s):

3-200-900	Fund Balance	(20,500)
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Insurance Deductible

TML deductible paid for vehicle accident.

Account	Description	Amount
4-450-420	Insurance	10,000

Funding Source(s):

3-200-900	Fund Balance	(10,000)
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Parks Mowing Contract

Due to the provision of mowing services between mowing contracts and the addition of parkland in the FY20 contract, mowing services exceeded budget.

Account	Description	Amount
4-450-432	Maintenance Contracts	41,000

Funding Source(s):

3-200-900	Fund Balance	(41,000)
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Utility Fund

Utility Administration

SCADA Wireless Mesh

The SCADA Wireless Mesh project came in overbudget due to hardware mounting changes and additional infrastructure requirements. This will be funded from excess Water (50%) and Wastewater (50%) revenues.

Account	Description	Amount
4-110-700	Equipment	12,000
Funding Source(s):		
3-100-100	Water Revenue	(6,000)
3-150-110	Wastewater Revenue	(6,000)

Utility Maintenance

Repairs and Maintenance

Vehicle outfitting and large vehicular repairs such as body repairs, door repairs, and electrical component repairs were needed in FY20. Additionally, a push camera replacement was required. This will be funded from excess Water (50%) and Wastewater (50%) revenues.

Account	Description	Amount
4-115-210	Vehicle Maintenance	9,500
4-115-220	Equipment Repair	9,000
Funding Source(s):		
3-100-100	Water Revenue	(9,250)
3-150-110	Wastewater Revenue	(9,250)

Employee Training

Employees underwent more training than anticipated due to a new emphasis on dual-certifications to promote cross-training and staff flexibility. This will be funded from excess Water (50%) and Wastewater (50%) revenues.

Account	Description	Amount
4-115-410	Training and Education	11,500
Funding Source(s):		
3-100-100	Water Revenue	(5,750)
3-150-110	Wastewater Revenue	(5,750)

Water Treatment

Electricity

Expenses for electricity at both the water treatment plant and at pump sites exceeded estimates due to inefficiencies at the lake pump station and at the river pump station that have since been corrected. Additionally, a third pump was installed and used throughout the summer at the river pump station to assist in the retention of water at Lake Pflugerville. This will be funded from excess Water revenues.

Account	Description	Amount
4-120-330	Electricity	115,000
Funding Source(s):		
3-100-100	Water Revenue	(115,000)

Maintenance and Repairs

Significant repairs and related studies were required for various items, including membrane trains, the sodium hypochlorite generation system, and chemical proof doors. This will be funded from excess Water revenues.

Account	Description	Amount
4-120-195	Other Professional Fees	30,000
4-120-520	Maintenance and Repairs	370,000
Funding Source(s):		
3-100-100	Water Revenue	(400,000)

Water Distribution

Wholesale Water

Expenses for wholesale water exceeded estimates due to growth in the Municipal Utility Districts (MUDs). This is offset by excess Water Revenue received from the MUDs.

Account	Description	Amount
4-130-625	Wholesale Water	515,000
Funding Source(s):		
3-100-100	Water Revenue	(515,000)

Water Distribution (continued)

Well 6 Storage Tank Rehabilitation

The Well 6 Storage Tank project was reclassified as a system improvement rather than a maintenance contract due to significant improvements made. This project will be funded from cost savings in the budgeted Tank Maintenance item.

Account	Description	Amount
4-130-720	Improvements o/t Buildings	600,000

Funding Source(s):

4-130-510	Maintenance Contracts	(600,000)
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Wastewater Treatment

Chemicals and Sludge Removal

Due to increased wastewater flow at the wastewater treatment plant, expenses for treatment plant sludge disposal exceeded budget and additional chemicals were needed at the wastewater treatment plant. These will be funded from excess Wastewater revenues.

Account	Description	Amount
4-170-433	Chemicals	80,000
4-170-620	Sludge Disposal	95,000

Funding Source(s):

3-150-100	Wastewater Revenue	(175,000)
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