



City of Pflugerville

Minutes - Final

Charter Review Commission

Monday, December 15, 2025

6:30 PM

1611 Pfennig Lane

Joint and Regular Meeting

1. Call to Order

Mayor Victor Gonzales called the meeting to order at 6:30pm. Mayor Pro Tem Kimberly Holiday and Councilmembers Jonathan Coffman, Rudy Metayer, and Melody Ryan were in attendance. Councilmember David Rogers joined the meeting at 6:32pm. Councilmember Ceasar Ruiz was not in attendance.

Charter Review Commission members in attendance: Carol Teitelman, Nancy Ramsey, Jim McDonald, Barbara Najera, Tracy Negrete, Jamie Coughlin, Phillip Zendejas, Jollie Williams, Lacy Wolff, Gregory Harrington, Sheri Marshall, Jim Routh, Urcha Dunbar Crespo, Terry Newsom, Sam Aly, Josh Ellis. Craig Reinecke was not in attendance.

City staff in attendance: Trista Evans, City Secretary; Charles Zech, City Attorney

2. Public Comment

There was no one present wishing to make public comment.

3. Joint Meeting with City Council

3A. [2025-0938](#)

Discussion regarding possible amendments to the City Charter. (Joint discussion of the City Council and Charter Review Commission.)

Mayor Gonzales opened the item and discussed the importance of the Charter Review Commission. Mr. Rogers thanked everyone for volunteering and asked those who have participated to help the new members. Ms. Ryan discussed the importance of a variety of perspectives and stated she would like them to look at items related to transparency and citizen participation. Mr. Metayer thanked everyone for serving and encouraged them to participate, look for gaps, and look at compensation for councilmembers which may be an invisible barrier. Mayor Pro Tem Holiday discussed the importance of the commission to determine how the council operates. Mr. Coffman discussed looking at things to take Pflugerville forward and their work reflecting the values of the community. Mayor Gonzales stated he sees a dynamic and involved membership in the commission. Mayor Gonzales adjourned the council meeting at 6:41pm.

4. Regular Agenda

4A. [2025-0935](#)

Discussion regarding the commission and process for reviewing and recommending possible amendments to the City Charter.

Mr. Zech introduced himself and his background, the commission members introduced themselves to the group. Mr. Zech discussed the types of government in Texas, home rule cities, and the purpose of the commission. Mr. Zech reviewed the commission requirements, legal framework of charter amendments, and answered questions from the commission. Mr. Zech reviewed the guiding principles.

4B. [2025-0937](#)

Discuss and consider action to elect officers for the Charter Review Commission.

Mr. Newsom nominated Sam Aly as Chair and Jim McDonald as Vice Chair stating they are two view points that can work together. Mr. Aly stated he would rather be involved in discussions than lead them. Mr. Newsom nominated Barbara Najera as Chair. Ms. Teitelman nominated Gregory Harrington as Chair and Lacy Wolff as Vice Chair. Ms. Marshall stated she would be interested in Vice Chair. Ms. Dunbar Crespo nominated Jim McDonald as Chair. Mr. Aly asked for those nominated to make statements. Mr. McDonald stated the critical part is not to discuss but listen and the chair is there to manage the schedule. Mr. McDonald discussed his history serving as chair at the previous charter review meeting. Ms. Najera discussed remaining neutral in standing and making sure the commission is getting the job done, and everyone in the room has a voice. Mr. Harrington stated the first phase is to see where the commission wants Pflugerville to go and the culture of Pflugerville needs to reflect in the charter.

For Barbara Najera as Chair the vote was as follows: Ms. Teitelman - no, Ms. Dunbar Crespo - no, Mr. Routh - yes, Ms. Coughlin - no, Mr. Aly - yes, Mr. Ellis - no, Mr. Harrington - no, Mr. Williams - yes, Ms. Negrete - yes, Ms. Najera - yes, Mr. Newsom - yes, Mr. Zendejas - yes, Ms. Wolff - no, Ms. Marshall - yes, Ms. Ramsey - no, Mr. McDonald - no. The motion failed.

For Gregory Harrington as Chair the vote was as follows: Ms. Teitelman - yes, Ms. Dunbar Crespo - no, Mr. Routh - no, Ms. Coughlin - no, Mr. Aly - no, Mr. Ellis - no, Mr. Harrington - yes, Mr. Williams - yes, Ms. Negrete - no, Ms. Najera - no, Mr. Newsom - no, Mr. Zendejas - no, Ms. Wolff - no, Ms. Marshall - no, Ms. Ramsey - no, Mr. McDonald - no. The motion failed.

For Jim McDonald as Chair the vote was as follows: Ms. Teitelman - yes, Ms. Dunbar Crespo - yes, Mr. Routh - no, Ms. Coughlin - yes, Mr. Aly - no, Mr. Ellis - yes, Mr. Harrington - yes, Mr. Williams - no, Ms. Negrete - yes, Ms. Najera - no, Mr. Newsom - no, Mr. Zendejas - yes, Ms. Wolff - yes, Ms. Marshall - no, Ms. Ramsey - yes, Mr. McDonald - yes. The motion carried and Jim McDonald was elected Chair.

Mr. McDonald called a recess at 7:59pm. Mr. McDonald reconvened the meeting at 8:07pm. Ms. Evans reviewed the Vice Chair nominations: Lacy Wolff, Sheri Marshall, and Barbara Najera. Ms. Wolff stated she does not have experience in local government but will be open minded and listen. Ms. Marshall stated she has some experience in local government the job is to work directly with the chair. Ms. Najera discussed working with the chair to accomplish what the commission is here to accomplish and listen to each

other respectfully.

For Lacy Wolff as Vice Chair the vote was as follows: Ms. Teitelman - yes, Ms. Dunbar Crespo - no, Mr. Routh - yes, Ms. Coughlin - yes, Mr. Aly - no, Mr. Ellis - yes, Mr. Harrington - no, Mr. Williams - no, Ms. Negrete - yes, Ms. Najera - no, Mr. Newsom - no, Mr. Zendejas - yes, Ms. Wolff - yes, Ms. Marshall - no, Ms. Ramsey - yes, Mr. McDonald - yes. The motion carried and Ms. Wolff was elected as Vice Chair.

4C. [2025-0936](#)

Discuss and consider action to establish rules of procedure for the Charter Review Commission.

Mr. McDonald opened the item for discussion. Ms. Evans stated legal changes are needed to the 2020 Rules of Procedure for the number for quorum and agenda posting requirements. Mr. Aly asked if more detail is needed. Mr. McDonald discussed the intention for the rules of procedure. Ms. Negrete asked about specifying how the charter will be reviewed. Mr. McDonald stated the benefit of it not being specific is it allows for flexibility. Mr. Harrington moved to adopt the rules of procedure. Mr. Newsom seconded the motion. All voted in favor. The motion carried.

5. Adjourn

Mr. Harrington moved to adjourn the meeting. Mr. Ellis seconded the motion. All voted in favor. The motion carried and the meeting was adjourned at 8:25pm.

Respectfully submitted,

Trista Evans, City Secretary

Approved as submitted on January 8, 2026.