



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, May 20, 2021

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting (Telephone/Video Conference)

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the Parks and Recreation Commission will conduct this Meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the COVID-19. There will be no public access to the location described above.

This Meeting Agenda, and the Agenda Packet, are posted online at <https://pflugerville.legistar.com>

This telephonic/video meeting will be hosted through WebEx.

Public Link: <https://pflugervilletx.webex.com/pflugervilletx/onstage/g.php?MTID=e2a483914fd9981dfa3703d0e0350cd44>

Meeting Code/Number: 187 240 0566

Dial-in Phone Number
+1-408-418-9388 (US Toll)

Citizens Communication will only be allowed via telephone/video conference. All speakers must register to speak at least 2 hours in advance of the meeting. All comments will occur at the beginning of the meeting under the Citizens Communication item. Speakers must call in at least 15 minutes prior to the meeting start in order to speak. Written comments may also be submitted 2 hours in advance of the meeting.

To register to speak or to submit written comments, please email StephanieA@pflugervilletx.gov at least 2 hours in advance of the meeting.

A recording of the telephone/video meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. Call to Order

With a quorum of the Commissioner's present, the regular session of the Parks and Recreation Commissions meeting was called to order by Lisa Ely at 7:01 p.m. on Thursday, May 20th 2021

Commission Members:**In attendance:**

Lisa Ely

Raul Capetillo

Jennifer Bridges

Scott Langer

Amy Rabb

Jorge Amador

Absent:

Jeremiah Gorman

Kristen Marengo

City Staff attending: Shane Mize, Parks Director, Sheila Wiora, Assistant Parks Director, James Hartshorn, Assistant City Manager, Junior Rodriguez, Parks Maintenance Superintendent, Maggie Holman, Public Information Officer, Stephanie Andrews, Parks Administrator. Devin Hill, Business Operations Supervisor, Whitney Seaton, Recreation Facilities Supervisor.
Developers: Rufo Reyes, Project Manager, Jim Smith, Principal in Charge (Vanir)

2. Citizens Communication

No Citizen's were present to speak

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Approval of the Minutes

- 3A.** [2021-0457](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission April 15th 2021 Virtual Meeting.

Upon a motion made by Ms. Rabb to approve the minutes and second by Ms. Bridges the Commissioners voted five (5) "ayes" and no (0) "nays" one (1) abstain. The motion carried. Discuss and consider action to approve the minutes from the Parks and Recreation Commissions on April 15th 2021 Regular Virtual Meeting.

4. Discuss Only

- 4A.** [2021-0458](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials, and Upcoming Special Events.

Mr. Mize presented updates of public health orders: Austin Public Health has moved Travis Co into Stage 2 of its COVID-19 risk-based guidelines as they

continue to see hospitalization rates decline. As a result, the city will open all public facilities and lobbies effective Tuesday June 1st. At the rec center, this will include the lobby, the new game room, the meeting room, programming room and senior room. Executive order GA-36, issued by Governor Abbott, prohibits all government entities within the state of Texas from requiring masks effective Saturday May 22nd. The city will have signs encouraging people to follow best practices including hand washing, social distancing and where masks if they so choose. City Council approved the pool renovations agenda item for the Scott Mentzer pool at the April 27th meeting, the pool is still on schedule for opening July 2021. Event updates for Summer 2021, Music in the park dates, 4th of July hosted by Typhoon Texas, Pfun Camp is fully booked and other pools are set to open Memorial Day weekend. The Drop-by-Drop program was discontinued from the utility fund this last fiscal year in the budget process. The money saved is going into education for a broader audience and wider application city wide. Meeting updates were given of the first Deutschen Pfest, FAB and PCDC requesting funding for a new Parks, Recreation and Open Space Strategic Master Plan. Council approved an action to work the Tejano Trails and their leadership on getting the BMX park up to current code. Staff is working with the volunteers to ensure the removal of some water tanks and lumber as the city works with the group on future permits for structural improvements and water connection. Council approved a contract for design firm for the 1849 Maintenance Barn and approved selection of construction company for Lake Pflugerville Phase 1 improvements.

4B. [2021-0541](#)**Parks Bond Update**

Mr. Smith and Mr. Reyes presented the agenda item and updates on Proposition B Parks & Recreation Projects: Trails, Neighborhood Parks (5), Land Acquisition, Lake Pflugerville, 1849 Park Phase 2 Destination Play Space. City Trail Improvements include new trail segments, closing trail gaps and enhancements to the overall trail system including wayfinding. Neighborhood Parks include improvements to include play equipment, dog park at Wilbarger, 1849 Park Phase 2 includes athletic fields, parking expansion, restrooms and concessions facilities. Phase 2 of the 1849 Park improvements will be in accordance with the overall master design of the facility. Design and construction will include six additional baseball/softball fields, complex facility with concession and restroom areas, expansion of Phase 1 parking facilities, and utility improvements. Design and construction for various City trail segments. Project will close trail gaps in the City trail system, enhance the overall trail system with development of trailheads at appropriate locations, and develop a wayfinding system for trail users and visitors. Design and construction for various upgrades and amenities within existing neighborhood park locations. Some locations are currently in design based on the City of Pflugerville Master Parks Plan. Examples of amenities include but are not limited to sport courts, dog walk areas, playgrounds, nature watching areas, pavilions and bicycle facilities. Preliminary engineering and design for Phase 1 of City destination play space. Characteristics of the improvements to consist of: all-inclusive play opportunities, fenced play space, shade elements, parking and restroom facilities. Phase 2 of Lake Pflugerville will focus on development of the north side of the lake, around to the west boundary. Design and construction will include beach expansion, nature interpretive area and boardwalk, west trailhead area, additional parking, and initial Biehl property improvements including utility extensions and parking. Acquisition of approximately 20 acres of land intended to be utilized in the future for

additional recreational facilities for the growing Pflugerville area. Location of 20 acres not yet identified. Future recreational facilities may include but not limited to a recreational center, destination play space, or other such improvements. Proposition C, Recreation and Senior Center: the design and construction of recreation and senior center. Specific amenities to be determined.

- 4C. [2021-0498](#) Discuss new and proposed fee changes.

Mr. Hill and Ms. Seaton presented the agenda item and recommendations for facility fee changes and new fees applied. Revenue charges for Meeting Space & Multi-Purpose Rooms, Gymnasium rental fees proposed. Adding peak-hour soccer and multi-purpose field use fees at 1849 Park with non-peak hours remaining at the same cost they are currently and adding 1849 Park full facility rental fees. These proposed fees and add ones have been assessed by comparison to the surrounding Pflugerville areas. These fees and changes are suggestions that may never be implemented, though they are beneficial to have processed through FAB so we may serve the public if these events ever do occur. Mr. Langer advises to take a further look into the birthday gymnasium fee.

5. Discuss and Consider

- 5A. [2021-0481](#) Discuss and consider action to select a date for the Commission Board Parks Tour and Work session.

Mr. Mize presented the agenda item and recommendations dates for the Commissions Board Parks and Tour Work session with an estimated time of 9 am - 2 pm. The Commission would like to ensure the meeting can take place in person. Upon a motion made by Mr. Capetillo to select August 7th 2021 for the Commission Board Parks Tour and Work session. Ms. Rabb second the motion. The Commissioners voted six (6) "ayes" and no (0) "nays" to approve the Parkland Dedication as presented. The motion was carried unanimously.

- 5B. [2021-0522](#) Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

No recommendations were provided.

6. Tree Care Advisory Board Tree Care Advisory Board - Quarterly Meeting

- 6A. [2021-0480](#) Discussion of the creation and goals of the Tree Care Advisory Board.

Mr. Mize presented the agenda item discussing the membership, duties, goals, and responsibilities of the Tree Care Advisory Board. Mr. Capetillo suggested the board look into planting more trees along city park trails and benches to provide more shade. An inventory of park benches, trees with irrigation systems in place or to be in place will be conducted. Ms. Bridges would like to have a map of the park's irrigation systems provided. This may provide more

volunteer opportunities within the City. Ms. Ely recommends to keep the memorial plaque as a purchase option to the memorial tree planting and website. Mr. Langer would like in future meetings for Planning and Zoning to attend. Suggestions were provided of being in contact with HOAs and Pflugerville ISD with Arbor Day. The next Tree Care Advisory Board meeting will be July 15th 2021.

7. Adjourn

Upon a motion made by Mr. Capetillo to adjourn and seconded by Mr. Bridges, the Commissioners voted six (6) "ayes" and no (0) "nays" to approve to adjourn. The motion was carried unanimously. The meeting adjourns at 8:37 p.m.

Approved as presented June 17 2021

Adjourn