

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY OF PFLUGERVILLE, REGARDING THE APPROVAL OF REASONABLE EXPENSES INCURRED BY MEMBERS OF THE CITY COUNCIL, CITY COMMISSIONS, CITY BOARDS AND CITY COMMITTEES INCLUDING PROCEDURES FOR REQUESTING AND APPROVING ANY SUCH EXPENDITURE AND MAKING SUCH INFORMATION READILY AVAILABLE TO THE PUBLIC.**

WHEREAS, reasonable expenses may sometimes be incurred by members of the City's Council, Commissions, Boards, and Committees in the course of their volunteer public service to the City; and

WHEREAS, the City should reimburse reasonable expenses incurred by members of the City's Council, Commissions, Boards, and Committees in the course of their volunteer public service; and

WHEREAS, it is not the purview of City's Staff to approve or deny expense requests made by members of the City's Council, Commissions, Boards, and Committees; and

WHEREAS, it is the fiduciary responsibility of the City Council to oversee expenditures of tax dollars; and

WHEREAS, the City Council is responsible for the appointment and good standing of all members of the City's Council, Commissions, Boards, and Committees; and

WHEREAS, expenses incurred by members of the City's Council, Commissions, Boards, and Committees should be easily and readily available for inspection by the Public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PFLUGERVILLE, TEXAS:

That all requests for reimbursement of expenses made by members of the City's Council, Commissions, Boards, and Committees be submitted to the City Secretary by the last City business day of the calendar month;

That the City Secretary place these requests for reimbursement of expenses made by members of the City's Council, Commissions, Boards, and Committees, on the City Council's agenda for approval or denial at the first council meeting of every month;

That all requests for reimbursement of reasonable expenses made by members of the City's Council, Commissions, Boards, and Committees be approved by majority vote of the City Council;

Be it further resolved that the City Secretary also report at the first council meeting of every month the cumulative total of expenses reimbursed to, or incurred directly by the City or its Staff on the behalf of, members of the City's Council, Commissions, Boards, and Committees during all of the individual member's respective terms of office;

Be it further resolved that all members of the City's Council, Commissions, Boards, and Committees be encouraged to notify the City Secretary in advance of incurring any expenses for planned travel, meetings or conferences, educational seminars and materials, reports or research studies, or other costs.

APPROVED this 12<sup>th</sup> day of October, 2010.

CITY OF PFLUGERVILLE, TEXAS

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Jeff Coleman, Mayor

ATTEST:

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Karen Thompson, City Secretary