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PFLUGERVILLE TEXAS

Please return completed application to:
Karen Thompson, City Secretary
100 East Main Street, Suite 300
P.O. Box 589 (78691)
Pflugerville, TX 78660
via fax 990-4364
citysecretary@pflugervilletx.gov

APPLICATION FOR APPOINTMENT TO CITY OF PFLUGERVILLE FINANCE AND BUDGET COMMITTEE

All information provided in this application is public information pursuant to the provisions of the Texas Public Information Act.

The City of Pflugerville encourages its citizens to express their thoughts, volunteer their time and talents, and to actively participate in their local government. Citizens who are interested in volunteering to serve on the Finance and Budget Committee are encouraged to attend a meeting of the Committee and to make an application for appointment. Candidates for appointment to the Finance and Budget Committee must be registered voters of the City and to the extent possible, shall be finance professionals such as accountants, Certified Public Accountants, auditors, or have equivalent experience. All appointments are made by and at the discretion of the City Council. Because vacancies may arise before the next regular appointment period, all applications are kept on file until the next application period.

Name: Jason Heath Telephone: (512)

Residential Address: 807 Plumbrago Drive Pflugerville, Texas 78660

E-mail Address: _____ Alternate Telephone: _____

Have you attended a meeting of the Finance and Budget Committee? Yes No

Resident of the City of Pflugerville for 4 years.

Are you are a registered voter of the City of Pflugerville? Yes No Voter Registration No 1115723095

Please provide a statement expressing your interest in serving on the Finance and Budget Committee, and describe the experience and background you have that you feel would be useful as a committee member.

I'm a Pflugerville resident looking for a way to volunteer in the community. I have 10+ years of accounting/finance experience in my professional life so this seemed to be a great way to plug-in and utilize my experience as a volunteer. I'm currently the controller of a local credit union. I've held accounting positions at multiple companies ranging in asset sizes from \$8 million to \$565 million. Those positions have given me a broad view of the accounting/finance function at retail, manufacturing, construction, healthcare, and the financial services industry. It has also given me an extensive knowledge of budgeting which I hope to utilize on this committee.

(Please use additional sheets as necessary. A cover letter and/or resume may also be attached)

By signing this application, I hereby affirm that I am aware of the requirements for the position(s) and certify that I meet those requirements

Applicant Signature:  Date 4/5/2012

JASON HEATH, CPA

807 Plumbago Drive • Pflugerville, Texas 78660

Controller

Experienced, focused, energetic Controller with a demonstrated record of transforming Accounting Departments in rapidly growing companies into useful corporate assets that provide timely and accurate management information. Extensively experienced at all facets of the Corporate Accounting function from streamlining the month end close process and organizing staff, to financial statement preparation, budget preparation, and financial analysis. *Core competencies include:*

- Accounting Management
- Budgeting
- Technology Integration
- Forecasting
- Cost Reductions
- Efficiency Improvements

CAREER EXPERIENCE

AMPLIFY FEDERAL CREDIT UNION Austin, Texas, 2011 – Present

Controller

Currently, I am responsible for all of the accounting and financial reporting for the credit union. This includes the development/monitoring/maintenance of adequate financial and internal controls to protect assets and ensure accurate/timely reporting, staff development/education, budgeting and forecasting, implementation/review of policies and procedures, representation on interdepartmental committees, and other special projects as assigned.

- Recently developed the Accounting Department's first Strategic and Operational Plan.
- Compiled a listing of the Accounting Department's top 17 inefficiencies, broke them down into actionable steps, assigned each step to an employee along with due dates for the resolution of each item, and continue to monitor progress on these items through 2012.
- Instituted departmental metrics to measure costs and efficiencies against benchmarks.
- Completed, or are still in process on, various special projects such as the research and implementation of a new budgeting software package.

LIVING DIRECT, INC. Austin, Texas, 2007 – 2010

Controller

Directed all financial management functions of the company including the setup and maintenance of the monthly financial statements, budgeting and variance reporting, financial analysis, AR/AP, AVS/Fraud verification, and account reconciliation. Responsible for maintaining banking relationships, engaging external auditors, managing the state and federal tax return process (utilizing external tax firms), and communicating with other possible capital resources. Responsible for the administration of other corporate functions such as payroll, human resources, corporate insurance

Career Experience Continued

policies, employee benefits programs, and the Corporate 401K Plan while interacting daily with the President and the CEO concerning financial information and reports.

- Spearheaded implementation of a new accounting system that improved the corporate financial information gathering process, reduced potential departmental headcount, and provided more accurate and timely corporate performance reporting for management.
- Created and implemented a corporate budget along with departmental budgets to help monitor costs and measure performance.
- Converted the company to an automated payroll system that provided better timekeeping accuracy and allowed for vacation tracking.
- Reorganized the accounting department and created written policies and procedures along with job descriptions.

RENEWABLE ENERGY SYSTEMS, INC. Austin, Texas, 2007(*Company Relocated to Denver*)

Accounting Manager

Supervised the General Ledger Accountants, Site Accountants, and Accounts Payable staff while reporting directly to the Chief Accounting Officer. Managed the month end close process along with financial statement preparation, variance reporting, monthly schedule preparation, and weekly reporting. Managed the external audit process and outside banking relationships. Compiled an annual budget and completed other reporting assignments and special projects as directed by management.

- Reduced monthly closing cycle to three days by documenting the close process, assigning responsibilities, implementing efficiencies, and assigning deadlines.
- Performed an entire balance sheet reconciliation and implemented a process that ensured monthly completion of the balance sheet recons going forward.
- Implemented staff responsibility assignments and accounting records clean-up projects that reduced the annual audit time from several months to several weeks with minimal audit adjustments.

FAROUK SYSTEMS, INC. Houston, Texas, 2003 – 2007

Accounting Manager

Supervised the General Ledger and Accounts Payable staff. Responsible for timely completion of the month end close, financial statement preparation, variance reporting, schedule preparation, and cash reporting. Managed the external audit process and worked as a liaison with the company's bank as well as taxing authorities.

- Documented and refined the monthly close process to ensure timely and accurate financials were reported to executive management within 4 business days of month end.
- Performed a complete balance sheet reconciliation implementing a program to ensure that they were updated monthly going forward.
- Enacted clean-up measures and managed the audit process reducing the audit from several months down to two weeks.
- Prepared written policies and procedures to standardize accounting functions and ensure consistency throughout the department.

Career Experience Continued

EZ CORP, INC., Austin, Texas, 2000 – 2003

Staff Accountant

Performed general ledger account reconciliations and analysis, journal entries, and inventory reporting along with assigned month end close duties. Assisted approximately 60 individual store managers with budget to actual variance questions/research and completed other projects as assigned.

- Consistently met deadlines while demonstrating strong analytical and problem-solving skills.

EDUCATION

Bachelor of Business Administration, Finance (Summa Cum Laude)

TEXAS STATE UNIVERSITY – San Marcos, Texas

24 Additional hours of College Accounting Coursework

Certified Public Accountant-Texas

MILITARY SERVICE

United States Marine Corps Infantry 1991-1995

Honorable Discharge Camp Pendleton, CA