



# City of Pflugerville

## Minutes - Final

### Library Board

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Wednesday, September 10, 2025

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

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#### Regular Agenda

##### Library Board Members:

**Matt Robertson - Chair**

**Sarah Eddy - Vice Chair**

**Jillian Arizpe**

**Mia Medina**

**Oscar Flores**

**Jocelyn Franke**

**Shawn Mann**

**Madison Gramling, Alternate**

#### 1. Call to Order

Board Member Arizpe called the meeting to order at 6:00 p.m.

Board Members Present: Matt Robertson (chair), Shawn Mann, Jillian Arizpe, Mia Medina, Oscar Flores, Jocelyn Franke, Shawn Mann and Madison Gramling (alternate).

Board Members Absent: Sarah Eddy (Vice Chair)

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director

Friends of the Library: Aaron Millis

Teen Liaisons: Lucas Tong, Jade Jenkins

#### 2. Public Comment

None.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

#### 3. Approval of Minutes

- 3A. [2025-0713](#) Discuss and consider action to approve the Library Board Regular

Meeting Minutes of August 13, 2025.

Minutes approved as submitted.

#### 4. Discuss Only

- 4A. [2025-0710](#) Discussion regarding Library Director Report.  
**Jennifer Griswold, Library Director**

Director Griswold reported the 5-Year Plan was sent out to the board and we will bring it to a vote for approval at the October meeting. While some numbers are slightly down in our stats, new card members and outreach numbers are up. Program highlights include: Founder's Day at the Heritage House Museum, Fall Book Buzz and a Stop the Bleed training.

- 4B. [2025-0711](#) Discussion regarding Friends of the Pflugerville Library Report.  
**Friends of the Pflugerville Library**

Aaron Millis reported the Friends are strong financially and membership is up. At the last book sale they signed up 45 new members. The project to rename the original wing of the library in honor of Audrey Dearing is moving along, with manufacturing of the letters in process. The Friends will have a table at Library Con, selling related items they have been collecting. Their next meeting is September 16th.

- 4C. [2025-0712](#) Discussion regarding Library budget.  
**Jennifer Griswold, Library Director**

Director Griswold reported the City Council passed the budget last night. The Library's programming budget and staffing will remain the same, but we had to make some cuts to our collection budget. Chair Robertson asked about having a library presence, like a book kiosk at the new City Hall. Director Griswold added that it could also be a book locker or book vending machine. She indicated she would check on the possibility of this.

- 4D. [2025-0714](#) Discussion regarding student liaisons opportunity to report on library related matters.

**Lucas Tong, Hendrickson High School**  
**Jade Jenkins, Hendrickson High School**

The Teen liaisons were not in attendance.

- 4E. [2025-0715](#) Discussion regarding marketing and outreach update.  
**Tiara Allen, Marketing and Outreach Coordinator**

Director Griswold gave the report for marketing and outreach. The main marketing effort this month was in preparation for Library Con including getting sponsors and advertising the event. Tiara will provide an update on Pflash the Pfirefly, the proposed library mascot, in October. Tiara will also be hosting a daycare visit and attending other outreach events in the coming month.

**5. Adjourn**

Board Member Arizpe adjourned the meeting at 6:20 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as \_\_\_\_\_ on October 8, 2025.