



City of Pflugerville

Minutes - Final

Library Board

Wednesday, December 10, 2025

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Matt Robertson - Chair
Sarah Eddy - Vice Chair
Jillian Arizpe
Mia Medina
Oscar Flores
Jocelyn Franke
Shawn Mann
Madison Gramling, Alternate

1. Call to Order

Chair Robertson called the meeting to order at 6:02 p.m.

Board Members Present: Matt Robertson (chair), Jillian Arizpe, and Jocelyn Franke, Mia Medina, and Madison Gramling (alternate).

Board Members Absent: Sarah Eddy (Vice Chair), Oscar Flores, and Shawn Mann

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director

Friends of the Library: Aaron Millis

Teen Liaison: Jade Jenkins

2. Public Comment

none.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

3A. [2025-0976](#) Discuss and consider action to approve the Library Board Regular

Meeting Minutes of November 12, 2025.

Matt Robertson

Minutes approved as submitted.

4. Discuss Only

4A. [2025-0974](#)

Discussion regarding Friends of the Pflugerville Library Report.

Friends of the Pflugerville Library

Aaron Millis reported the Friends had another successful year in 2025. Highlights include raising \$2,000 on Giving Tuesday, raising over \$10,000 through book sales, and another \$5,000 in donations. The Friends supported the library with over \$9,000 for programs and also gave \$1,500 for teen volunteer scholarships. The Friends also donated books to local organizations and had over 1,200 volunteer hours contributed. Their next meeting will take place on January 20th and their next book sale on January 29th. The Friends also held their officer election choosing Aaron Millis as President, Kristen Ellisor as Vice President, Kimberlee Reist as Treasurer and Luke Brekke as Secretary.

4B. [2025-0975](#)

Discussion regarding student liaisons opportunity to report on library related matters.

Lucas Tong, Hendrickson High School

Jade Jenkins, Hendrickson High School

Liaison Jenkins reported it is mid-term time at Hendrickson High School. A book fair was held in the school library and students are taking part in an adopt a child program to provide gifts for the holidays.

4C. [2025-0977](#)

Discussion regarding marketing and outreach update.

Tiara Allen, Marketing and Outreach Coordinator

Director Griswold reported that Marketing and Outreach Coordinator Tiara Allen has been busy with outreach events. She also continues to work with the city's Communications Department on the Pflash mascot. The idea is to launch a digital version first.

4D. [2025-0979](#)

Discussion regarding Library Director Report.

Jennifer Griswold, Library Director

Director Griswold reported that the library stats are up in almost all categories so far this fiscal year. In particular, outreach and program attendance has nearly doubled. We have launched our enhanced cards and have issued three already. Program highlights include the library's first Renaissance Pfaire, a Veteran Resume Clinic, and a Scholastic Book Fair.

5. Discuss and Consider

5A. [2025-0978](#)

Discuss and consider action on the annual Library Happiness Survey.

Jennifer Griswold, Library Director

The Board discussed ideas for the annual survey. Board Member Arizpe suggested capping the survey at 10 questions to avoid survey fatigue. The focus of the survey will be barriers and accessibility. No action was taken and potential questions will be brought back next month.

5B. 2025-0980 Discuss and consider action on library board meeting time
Jennifer Griswold, Library Director

Chair Robertson made a motion to move the board meeting start time to 6:30 pm. Board Member Medina seconded it. The motion passed unanimously.

6. Adjourn

Chair Robertson adjourned the meeting at 6:23 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as _____ on January 14, 2026.