



City of Pflugerville

Minutes - Final

Library Board

Wednesday, February 11, 2026

6:30 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Matt Robertson- Chair

Holly Hayes- Vice Chair

Jessica Sargus

Shawn Mann

Jocelyn Franke

Mia Medina

Oscar Flores

Megan Conradt, Alternate

1. Call to Order

Chair Robertson called the meeting to order at 6:30 p.m.

Board Members Present: Matt Robertson, Jessica Sargus, Holly Hayes, Jocelyn Franke, Shawn Mann and Oscar Flores.

Board Members Absent: Mia Medina, Megan Conradt (alternate)

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director, Tiara Allen – Marketing and Outreach Coordinator

Friends of the Library: Aaron Millis

2. Public Comment

None

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

- 3A. [2026-0166](#) Discuss and consider action to approve the Library Board Regular Meeting Minutes of January 14, 2025.

Minutes approved as submitted.

4. Discuss Only

- 4A. [2026-0161](#) Discussion regarding Friends of the Pflugerville Library Report.

Aaron Millis reported the Friends held another well attended book sale, the first of the year, raising just under \$2500. They also signed up new members and volunteers. They have started allocating funds for the year to the library. The Friends will take part in Amplify Austin again this year in March. April 2nd is the next book sale and April 21st is the Friends Annual Meeting. They will be recognizing teen volunteers scholarship recipients and honoring Audrey Dearing with the official commemoration of naming the old wing of the library in her honor. February 17th is their next regular meeting.

- 4B. [2026-0162](#) Discussion regarding student liaisons opportunity to report on library related matters.

The liaisons were not in attendance.

- 4C. [2026-0163](#) Discussion regarding marketing and outreach update.

Marketing and Outreach Coordinator Tiara Allen reported she reached out to the city's Communications Department to continue working on the Pflash the Pfirefly mascot. She hopes to launch a digital version in time for the Summer Reading Program.

- 4D. [2026-0165](#) Discussion regarding Library Director Report.

Director Griswold reported she is working on the annual report to the Texas State Library. The statistics are looking good, with most up over last year. Our enhanced cards are proving to be somewhat popular as people learn about them. Program highlights from last month include a New Year Career Reflection Workshop, Silly Sparkles Puppet Magic Show and Winter Fest. Upcoming events include Amber Blue Children's Music Show, Romance Readers Social, Pet Pfest and Barking Book Buddy.

- 4E. [2026-0168](#) Discussion regarding RFID project update.

The RFID project once completed will allow us to better track inventory and allow for quicker check out and check in. Security Gates will be installed at the entrance as well. Staff has completed most of the item tagging.

- 4F. [2026-0169](#) Discussion regarding potential Friends/Library Board summit.

Chair Robertson described the idea of a summit for Friends groups from other libraries. Some ideas include holding classes, sharing ideas and best practices with topics like book sale practices, taxes and state requirements and expanding into new spaces. Board Member Franke suggested sending an interest survey out to Friends groups. The Board decided to bring the idea back to the next meeting for further discussion.

5. Discuss and Consider

5A. [2026-0164](#) Discuss and consider action on the annual Library Happiness Survey.

Board Member Hayes made a motion to approve the survey with the suggested corrections. Board Member Franke seconded the motion. It passed unanimously.

6. Adjourn

Chair Robertson adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as _____ on March 11, 2026.