



2022-0118

Approving a Professional Services Agreement with AGCM, Inc. in the amount of \$133,214 to provide Owner's Representative Services for the City Hall Project and authorizing the City Manager to execute the same.



Consultant Selection

- Request for Qualification (21-017) published 9/22/21
- 8 Statements of Qualifications (SOQ) received 10/21/21
- A Selection Committee made up of City Staff reviewed and scored the SOQs
- SOQ scoring required interviews to further evaluate team's experience
- 3 firms were interviewed by the Selection Committee
- AGCM, Inc. and ECM, Inc. were selected to provide owners representative services for the Recreation Center and City Hall at the 12/14/21 City Council meeting



Scope of Services

- Needs Assessment/Programming Phase:
 - Assist in establishing budget and program scope
 - Establish milestones schedule
 - Manage coordination and correspondence between Owner and Interested Parties
 - Attend and Coordinate Meetings as required or requested
- Upon completion of the Facilities Needs Assessment, City Staff intends to collaborate with other teams, present findings, and updates to City Council.





Staff Recommendation

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