

Significant Activities Report - October 22, 2013

Mayor and Council,

The following represents the October 2013 Significant Activities Report. Changes from the last report are identified in **RED**. The following are items of particular emphasis:

- In September, after months of preparation and discussion our budget was approved, reducing the ad valorem rate 2.04 cents per \$100 for our citizens.
- Parks director interviews were conducted in September. Confirmation of the director is scheduled for October 22.
- It was the consensus of the Council at the April 27, 2013 retreat that the Staff prepare a list of streets to be included in a May 2014 Road Bond Election to coincide with a May 2014 School Bond Election. A refined list of street options will be available at the November 12, 2013 City Council meeting.
- Finance staff has begun working with the City Attorney on initial drafts for a hotel motel tax ordinance.

Should you have questions regarding this report, please let me know.

Brandon Wade, City Manager

City Council

Worksession Forecast

- Tuesday, September 10, 2013 ✓ Further Bond Program Discussion...Capital Improvements/Possible Bond Discussion
- Tuesday, September 24, 2013 ✓ City Manager Evaluation
- Tuesday, October 08, 2013 ✓ Cancelled
- Tuesday, October 22, 2013 (est) City Manager Evaluation
- Tuesday, November 12, 2013 (est) Capital Improvements/Possible Bond Discussion
- Tuesday, November 26, 2013 (est) Street Names Discussion
- Tuesday, December 10, 2013 (est) Capital Improvements/Possible Bond Discussion
- Tuesday, January 14, 2014
- Tuesday, January 28, 2014
- Tuesday, February 11, 2014
- Tuesday, February 25, 2014

Council Requests for Discussion or Action

NONE pending

City Council (Continued)

Staff Initiated Council Item Forecast

Tuesday, September 10, 2013	<p>PP City Council approval of FY14 Budget and Tax Levy Ordinances</p> <ul style="list-style-type: none">✓ Rezoning Request (CL4 & A to GB2) - Uhaul @ 685 North of Rowe Lane (1st Reading sched)✓ Ordinance to Amend: TIRZ Project Plan and Finance Agreement to include East Pflugerville Pwy (2nd Reading)
Tuesday, September 24, 2013	<p>PP City Council approval of PCDC 2014 Budget</p> <ul style="list-style-type: none">✓ City Council approval of FY14 Budget and Tax Levy Ordinances✓ Proclamation: National Night Out✓ Rezoning Request (CL4 & Special District) - Hawaiian Falls @ 685 and 130 (PH/1st Reading)✓ Rezoning Request (CL4 & A to GB2) - Uhaul @ 685 North of Rowe Lane (2nd Reading)✓ Rezoning Request (Retail to SF Suburban) - Lisso Tract @ Pfluger Street (PH/1st Reading)✓ Rezoning Request (GB1 to GB2) - AAA Storage @ 685 (PH/1st Reading)✓ Professional Services Agreement with Oradat Associates for 1 year renewalProfessional Services Agreement with DCS Engineering, LLC for the Pflugerville Parkway Transmission Main Extension and Pfennig Lane Transmission Main Upgrade and Extension Project✓ Professional Services Agreement with K Friese & Associates, Inc. for the Sorento/Carmel Lift Station and Force Main Project✓ Professional Services Agreement with Oradat & Associates, P.C. for water and wastewater operations and planning services.
Tuesday, October 08, 2013	<p>PP Proclamation: Walk to School Day</p> <p>PP Final Presentation of FY 2013 Strategic Plan & Proposed 2014 Strategic Plan</p> <p>PP Rezoning Request (CL4 & Special District) - Hawaiian Falls @ 685 and 130 (2nd Reading)</p> <p>PP Rezoning Request (Retail to SF Suburban) - Lisso Tract @ Pfluger Street (2nd Reading)</p> <p>PP Rezoning Request (GB1 to GB2) - AAA Storage @ 685 (2nd Reading)</p> <p>PP Final Action regarding City Manager Evaluation</p> <p>PP Council Resolution for Setting Public Hearing for Land Use Assumptions, CIP and Impact Fees (rescheduled to late fall)</p>
Tuesday, October 22, 2013	<p>Rezoning Request - Carrington Court ALUR Heatherwilde just north of Pecan (PH/1st Reading)</p> <p>Professional Services Agreement (PSA) with Freese & Nichols for Pfennig Pump Station Improvements</p> <p>City Attorney Evaluation</p> <p>Postponed October 8th items.</p>
Tuesday, November 12, 2013	<p>Rezoning Request - Carrington Court ALUR Heatherwilde just north of Pecan (2nd Reading)</p> <p>Professional Services Agreement with Lockwood, Andrews & Newnam, Inc. (LAN) for the former North Travis County Municipal Utility District (MUD) Service Projects and the 24-inch Heatherwilde Transmission Main Project</p> <p>Professional Services Agreement with Cobb Fendley for the Sorento WW Interceptor</p> <p>Professional Services Agreement with Binkley Barfield for Windermere related interconnections and line extensions.</p>
Tuesday, November 19, 2013	<p>Special Meeting for Board and Commission Interviews/Appointments</p>
Tuesday, November 26, 2013	<p>Land Use Assumptions, CIP and Impact Fee Public Hearing</p> <p>Water and Wastewater Master Plan Adoption based on Planning & Zoning Commission recommendation on November 4, 2013.</p>
Tuesday, December 10, 2013	<p>Impact Fee Adoption Ordinance (PH & 1st Reading)</p>
Tuesday, January 14, 2014	<p>Impact Fee Adoption Ordinance (2nd Reading/Effective 2/1/2014)</p>
Tuesday, January 28, 2014	

City Council (Continued)

Event Calendar Forecast

Tuesday, October 1, 2013	✓	National Night Out
Saturday, October 5, 2013	✓	Chamber Expo (Stone Hill Town Center)
Wednesday, October 9, 2013	✓	Walk to School Day
Saturday, October 19, 2013		Chili-pfest
Saturday, November 16, 2013		Pfall Pfest Craft Show
Thursday, December 12, 2013		City Employee Luncheon
Friday, December 13, 2013		Holidays at Heritage Park
Friday, February 28, 2014		Last day to order election for May 10, 2014.

City Manager's Office

Strategic Planning

2013 Strategic Plan

- Saturday, April 27, 2013 ✓ City Manager to present 2nd quarter update to Council at Retreat
- Tuesday, July 23, 2013 ✓ City Manager to distribute 3rd quarter update to Council at Meeting
- Tuesday, October 08, 2013 **PP** City Manager to present final update to 2013 Strategic Plan

City Manager's Office Projects

Region K, LCRA Water Issues

Staff has attended regional meetings regarding water supply and planning

As of October 1, 2013	Highland Lakes Firm Water Cooperative continues to meet regularly with LCRA and TCEQ to discuss current water supply issues relating to lake levels and the 2012 water management plan that is currently being reviewed. At this time no specific hearing dates for the water management plan have been scheduled. Stage 3 Water Restrictions went into effect at 12:01 a.m. The city launched www.pfreshwater.com as a resource for stage 3 water restrictions which remain in effect.
January 2014	Next Region K Meeting Date

City Manager's Office (Continued)

Finance and Budget Projects

Annual Audit

- Friday, November 01, 2013 Begin annual audit process
- Monday, March 31, 2014 Audit must be complete

Annual Finance Reports

- Wednesday, March 13, 2013 ✓ CAFR (Comprehensive Annual Finance Report) completed and submitted to Government Finance Officers Association for award consideration.
- Wednesday, March 13, 2013 ✓ PAFR (Popular Annual Financial Report) completed and submitted to Government Finance Officers Association for award consideration.

Annual Budget

- Tuesday, June 25, 2013 ✓ FY 2014 Proposed Budget provided to City Council.
- Tuesday, July 09, 2013 ✓ Initial Budget presentation by City Manager
- Tuesday, July 23, 2013 ✓ General Fund presentation
- Late July 2013 ✓ Chief Appraiser certifies tax roll
- August 2013 ✓ Tax Rate Public Hearings if necessary
- Tuesday, August 13, 2013 ✓ Utility Fund presentation
- Tuesday, September 10, 2013 **PP** Capital Improvement Program presentation
- Tuesday, September 24, 2013 ✓ Council to approve 2014 Budget & Tax Rate (Sept 30th deadline)

Monthly Sales Tax Report

- (rolling three months)
- Wednesday, July 10, 2013 ✓ July sales tax report to City Council (12.07% increase over July 2012, 11.88% for this fiscal year.)
- Wednesday, August 7, 2013 ✓ August sales tax report to City Council (6.19% increase over August 2012, 11.23% for this fiscal year.)
- Wednesday, September 11, 2013 ✓ September sales tax report to City Council (12.02% increase over September 2012, 11.29% for this fiscal year.)

Quarterly Financial Summary

- (rolling three quarters)
- Tuesday, February 26, 2013 ✓ First Quarter Financial Report emailed to City Council
- Tuesday, April 23, 2013 ✓ Second Quarter Financial Report Presented at City Council Meeting
- Friday, August 30, 2013 ✓ Third Quarter Financial Report emailed to City Council
- Thursday, October 31, 2013 Fourth Quarter Financial Report to be emailed to the City Council

City Manager's Office (Continued)

Other Intergovernmental Projects

PISD High School #4

==> PISD is considering a location for a future High School east of SH 130

- Tuesday, August 21, 2012 ✓ Joint Pf and PISD meeting regarding future High School #4
- Monday, October 15, 2012 ✓ Pf provides written "High School #4 Location Report" to PISD.
- Friday, March 08, 2013 ✓ Meeting (Pf: Mayor, Marshall, Wade, Fletcher & PISD: Dupre/Mott/Graves)
- Saturday, April 27, 2013 ✓ Pf Council to discuss roadway bond program at Retreat
- Wednesday, May 29, 2013 ✓ City Manager met with Superintendent to coordinate
- September 5, 2013 ✓ City Manager and Mayor had follow up meeting with PISD

Project Connect -- Capital Metro

==> Project Connect: An open house was held in Round Rock on February 20, 2013 to solicit input regarding the Transit Working Group's vision for transit in the Region

==> Project Connect North Corridor: This effort is being led by Capital Metro and HDR. Charles Colley (Frost Bank) is representing Pflugerville on the Policy Advisory Committee and Trey Fletcher is representing the City on the Technical Advisory Committee. Alternatives show various levels of transit serving Pflugerville and other areas beyond the Capital Metro service area, but implementation would require extensive discussion regarding governance and financing. An open house was hosted in Pflugerville on June 26th. Neighborhoods and HOAs are being contacted to host meetings. Capital Metro made a presentation to City Council on July 9th.

- Tuesday, July 09, 2013 ✓ Capital Metro made a presentation to City Council
Mayor, City Manager and staff met with Capital Metro CEO Linda Watson to discuss Project Connect and related activities.
- Tuesday, August 27, 2013 ✓ Ms. Watson requested City Council to consider a Resolution affirming support of the Project Connect concept map adopted by the Transit Working Group earlier this year.

Community Development Block Group (CDBG) Funding

==> As a result of Pflugerville's population officially exceeding 50,000 persons based on the July 1, 2012 Census estimate, Pflugerville has been invited to participate as a Metropolitan Entitlement Community and become eligible to receive CDBG funding.

- Tuesday, August 27, 2013 ✓ Conference call with US Housing and Urban Development (HUD) staff to review program, process and potential benefits.
- Tuesday, September 10, 2013 ✓ City Council to consider Resolution to participate
- Wednesday, October 02, 2013 ✓ Central Texas Regional Mobility Authority (CTRMA) passed Resolution acknowledging the need for collaboration with TxDOT, CAMPO, Capital Metro and other regional partners to develop a comprehensive transportation plan for the MoKan Corridor.

Planning and Development

PCDC Project Support

Project Pandora

==> Special district approved by Council on April 9, 2013; platting and site development are pending submittal.

Data Center Park // Project Arista

==> Special district approved February 12, 2013; platting and site development are pending submittal; bids for construction of Pfluger Farm Lane were received April 25, 2013, and was awarded on May 14, 2013. **Construction completion of the roadway is anticipated for early November 2013.**

Community Impact // Project Sam Houston

==> The project is under construction and anticipated for completion in Fall 2013.

Tracking Point // Project Orion

==> Incentives were approved by the City Council on April 23, 2013. A Specific Use Permit application required for the ballistics range was approved by the Planning and Zoning Commission on May 6, 2013. City Council approved the ordinance on 2nd Reading on June 11, 2013. No submittals have been received however, on June 18, 2013 staff held a Pre-Application Conference (PAC) with the applicants engineer.

Mtech // Project Tech

==> The Performance Agreement will be considered by the City Council on June 11, 2013. Site Development Permit was issued July 16, 2013. Pre construction meeting was held on July 30, 2013. The structural steel has been erected and project appears to be on schedule.

Project Wave (Hawaiian Falls)

==> Incentives were approved by City Council on August 6, 2013. A Specific Use Permit application was filed on August 8, 2013 and is scheduled for Planning and Zoning Commission on September 16, 2013 with Council hearings scheduled for September 24th and October 8th. No additional submittals have been received to date however, staff held a Pre-Application conference with the owner and the owners design team on August 15, 2013.

Developments of Interest

==> Town Center Drive extension from Stone Hill Town Center to Highland Park has been bid by NewQuest and awarded to Chasco Construction. A pre-construction meeting is set for October 1, due for completion in 120 days or approximately March 1, 2014.

Planning and Development (Continued)

TIRZ #1, Falcon Point Tax Increment Reinvestment Zone

TIRZ #1 Board

Wednesday, April 17, 2013 ✓ The TIRZ Board met to review financials and receive project updates.

Wednesday, July 24, 2013 ✓ The TIRZ Board met and approved the addition of E. Pflugerville Parkway in the Project and Financial Plan.

Wednesday, October 16, 2013 Hold date for next meeting, if needed.

Developer TIRZ Projects

==> The developer's roadway portion (Colorado Sand Drive/Lonestar Ranch Blvd), pond and lift station are currently under construction with a **October** 2013 estimated completion. ****The roadway will open October 18th following the receipt of the warranty bond and resolution of the punch list/final inspection.**

Planning and Zoning

Unified Development Code (GCR \$50K)

==> Staff is working with the Planning and Zoning Commission at monthly worksessions on the proposed UDC amendments. Kendig Keast Collaborative is being contracted to assist staff with code graphics and will aid in quality control and technical issues. **Staff is coordinating the efforts of the various master plans (Master Transportation Plan, Trails Master Plan, Water and Waste Water Master Plan, CBD Boundary and Engineering Design Manual) that are underway for incorporation of any changes that may be needed. Anticipated completion has been moved to early 2014.**

Central Business District Boundary Review

==> Staff is following through with the directive to hold a public hearing concerning the CBD Boundary. The first public hearing was held by the Planning and Zoning Commission on May 6, 2013. Input was received by two citizens, one with general questions regarding taxes and one requesting removal from the CBD Boundary due to the regulations regarding signs. A subcommittee composed for 2 Old Town residential owners, 2 Old Town business owners and 3 Planning and Zoning Commission members has been established. This committee met **multiple times over the summer and most recently on September 25th. The residential representatives that served on this committee are taking a proposal from the Committee to their neighbors to receive their input. That response is expected to be received by staff by October 15th. Once that additional input is received staff will proceed with schedule this item for consideration by the Planning and Zoning Commission.**

Master Transportation Plan

==> This project is an update to the thoroughfare plan and will provide recommendations for roadways throughout the city and ETJ to the collector level. Staff has been working with our consultant, Brown and Gay Engineers and subconsultant Kimley Horn on the public input portion of the project over the summer months. On August 7, 2013, an open house was held for the public to provide input on roadway issues from congestion to mobility policies. This information will be combined with the information received from the business community open house held in June for consideration as alignments are analyzed and the roadway model is created. This project will also include proposed guidelines and design of a wayfinding system for the city. Completion of the project is expected late 2013.

Parks and Recreation

Parks and Recreation Administration

No report.

Parks and Recreation Strategic Plan

==> A draft strategic plan has been developed by staff focusing on 4 key areas: Manage & Protect Assets, Reach & Involve Community; Improve Service Delivery; and Enhance Organizational Capacity.

Parks and Recreation Management Review

==> The director position has been offered to Mr. James Hemenes, pending City Council confirmation on October 22nd, and to start on November 11.

Organized Recreational Sports

(No report)

Recreation Center

==> Ongoing efforts to re-energize the Recreation Center by introducing new programming and activities that capture the imagination & participation of the community. We want the Recreation Center to become an activity hub for all age groups within the community, a place to go and to be.

Parks Capital Projects

Undeveloped park finish out and Trail gap analysis (GCR \$140K)

==> This project (RVI) is a consolidation of two 2012 projects: the undeveloped park finish out analysis and trail gap analysis. This project will provide a Trail Master Plan and identify priorities for trail construction. This project will also provide concept plans and construction estimates for 14 undeveloped parks. Study being performed by RVI Planning and Landscape Architects. Estimated completion is Fall 2013. A worksession on this topic was held in conjunction with the June Parks and Recreation Commission. The presentation will be placed on the city's website for further public input.

Construct trail segments (GCR \$150K)

==> The recommended segment is along the north side of E. Pflugerville Parkway, generally under SH 130. An RFQ for the design has been issued **with an SOQ deadline of September 17. Construction is anticipated to begin in Spring/Summer 2014.**

Extend North Shore Paved Parking 34 spaces (GCR \$120K)

==> This project consists of expansion of the north shore parking lot by approximately 34 spots. Consultant contract was executed on July 23rd. Design fee of \$39K and is anticipated to take approximately 1.5 months. Project is estimated for completion in **Spring 2014.**

July 2013	✓	Staff executed design contract for project.
August 2013	✓	Staff reviewed and issued formal comments on 60% plans
November 2013		Letting of bid
January 2014		Begin Construction

Lake Pflugerville Master Plan (GCR \$40K)

==> This provides (Halff Associates) for the addition of a Lake Pflugerville master plan to the existing professional services contract for the Athletic Complex and Randig Tract feasibility study. A meeting to solicit public input on this plan will be held on Thursday, August 15, 2013 at 6 PM prior to the Parks and Recreation Commission Regular Meeting. Information regarding the meeting will be distributed through the City's social media outlets. Signs with information about the meeting will be placed around Lake Pflugerville. **Three alternatives will be presented to the Parks and Recreation Commission on October 17, 2013.** Completion is anticipated by January 31, 2014.

Parks and Recreation (Continued)

Recreation Center Remodeling of upstairs office space (GCR \$50K)

This project has been reevaluated with staff. There is no need for additional office space but the restroom/shower areas have not been rehabbed since the Recreation Center was built. Staff would like to use these funds to replace restroom fixtures that are worn out and replace existing surfaces with easier to maintain surfaces. Interior painting and additional marketing materials and information would also be included.

Pflugerville Skate Spot (GCR \$100K)

==> Design contract updated on August 5. Supplement to design contract executed to consolidate skate spot for one location (Immanuel Rd). Expected cost of construction for Immanuel Rd. skate spot is \$65K. **Skate spot has been consolidated to one location next to Rec Center.**

August 2013	✓	Staff executed design supplement for project.
September 2013	✓	Staff reviewed and issued formal comments on site plan
October 2013		Letting of bid
December 2013		Construction begins

Design and Construction of the Gilleland Creek Trail Project

==> Grant funding in the amount of \$172,500 was received from Texas Parks and Wildlife; the match of approximately \$60,000 will be provided by Deutschen Pfest funds.

Pflugerville Public Library

Library Programs and Initiatives

- FY 13 ✓ Expanded World Languages collection; Vietnamese & Spanish
- FY 13 ✓ Added Great Courses collection
- FY 13 ✓ Expanded management & utility of public computers with Envisionware, full Windows Office Suite, & new printers
- FY 13 ✓ Added online Readers Reference tools
- FY 13 ✓ Added world language online learning tools
- FY 13 ✓ Added online financial management tools
- FY 13 ✓ Expanded Library Book Clubs
- FY 13 ✓ Expanded Teen Programs

- Saturday, June 08, 2013 ✓ Summer Reading Program Kick Off: "Dig into Reads" June 8 – July 31, 2013
- June 2013 ✓ Expanded computer classes
- June 2013 ✓ Partnered with Goodwill to provide application and resume instruction
- June 2013 ✓ Provision of increased variety of e-resources
- July 2013 ✓ Beginning computer class for City Staff
- July, 2013 ✓ Provision SKYPE for military families on Library computers
- July, 2013 ✓ Provision of computer classes for senior citizens
- August 2013 ✓ Chit Chat Book Club for Adults with Developmental Delays

New Resources

- August 2013 ✓ e-books; Freading
- August 2014 ✓ e-music; Freagal
- August 2015 ✓ e-research (business); Reference USA
- September 2013 ✓ e-genealogy (military records); Fold 3
- October, 2013 e-movies (streaming); Hoopla

Pflugerville Public Library (Continued)

Special Events

- Saturday, June 08, 2013 ✓ Grand Opening Celebration 11 - 4 pm
- Friday, Aug, 2, 2013 ✓ Capital Arts Society Watercolor Show begins
- September 2013 (est) Resumption of Librarians Brunch with PISD librarians (delayed due to PISD reassessment of school librarian positions)
- Tuesday, Sept 3, 2013 ✓ Organization of Lego Club
- Thursday, Sept 5, 2013 ✓ e-Coupons program
- Tuesday, Sept 10, 2013 ✓ 1st meeting of revamped Teen Advisory Group (TAG)
- Tuesday, Sept 10, 2013 ✓ Robert Powell of MUFON; program on UFOs
- Thursday- Sat, Sept 12-14, 2013 ✓ Friends of the Library Book Sale
- Friday, September 20, 2013 ✓ Hosting Central Texas Library System Annual Meeting (100 librarians and staff from across Texas)
- Saturday, Sept 21, 2013 ✓ Celebration of Harry Potter's 15th Anniversary
- Monday, Sept 23, 2013 ✓ Banned Book Week
- Tuesday, Sept 24, 2014 ✓ Medicare Basics program
- Saturday, Sept 28, 2013 ✓ Unusual Source Records for Genealogical Research program
- October 2013 Pflugerville Reads One Book Event (expanded: Alice in Wonderland)
- Friday, Oct 4, 2013 Pflugerville Photography Show begins
- Saturday, Oct 12, 2013 Mad Hatter Tea Party & Doggie Dash; Alice in Wonderland

Public Works and Municipal Utilities

Street, Traffic and Drainage Capital Improvement Program

Colorado Sand Drive -- Kelly to FM 685

==> This TIRZ project consists of a 4-lane divided section, 16-inch water line and wastewater improvements. The project will connect to the existing Colorado Sand stub off Kelly Lane and route south connecting to FM 685. Two proposed secondary roads (Autumn Slate & Copper Mine) will connect Colorado Sand to the existing schools.

- Thursday, April 04, 2013 ✓ Bids received and opened.
- Tuesday, May 14, 2013 ✓ City Council award of construction contract.
- Wednesday, September 11, 2013 ✓ Construction ongoing per schedule. Two change orders to date.
- Early November 2013 Anticipated completion

Kelly Lane -- Murchison Ridge to Falcon Point Blvd

==> This project consists of roadway and drainage improvements expanding Kelly Lane to a 4-lane divided street section from Murchison Ridge to Falcon Pointe Blvd. This project also includes the installation of a 24-inch water main, sidewalks, and traffic signals at Falcon Pointe, Kennemer, and Colorado Sand. Anticipated bid alternate selection with reconstruction Kelly Lane 2 lane section from Falcon Pointe to Moorlynch along with drainage improvements.

- August 2013 ✓ Staff executed design supplement for traffic signal timing for 3 proposed signals and SH130 signal. Design will not affect bid date.
- September 19, 2013 ✓ Public Open House for project
- October 3, 2013 Letting of bid
- December 1, 2013 Construction start-to commence after completion of Colorado Sand

Pfluger Farm Lane from Town Center Drive to 1450 sq ft south

==> This project is affiliated with the Arista Data Center. Phase A consists of construction of a 3-lane road section complete with 10-ft concrete trail and street lights. Staff has initiated a change order for the project that will extend wastewater service south of Pflugerville Parkway. Additionally the change order will incorporate 200-ft of Pfluger Farm Lane construction connecting the Pflugerville Parkway. Anticipated change order amount is \$500K. Funding provided from existing construction contingency for the project due to contractors low bid.

- Thursday, April 25, 2013 ✓ Construction bid opening.
- Tuesday, May 14, 2013 ✓ City Council award of construction contract.
- Wednesday, September 11, 2013 ✓ Construction ongoing per schedule
- Early October 2013 Anticipated Completion

Public Works and Municipal Utilities (Continued)

Heatherwilde Blvd -- SH45 to Great Basin

==> This project consists of roadway and drainage improvements expanding Heatherwilde to a 4-lane divided street section from Great Basin to SH 45. This project also includes trail construction including a lowered crossing under Heatherwilde, street light and traffic signal improvements at Kingston Lacy. Staff has completed the 90% review and is commencing on all Right of Way and easement acquisition. Project is anticipated to be part of a 2014 General Bond election for construction funding.

Friday, August 30, 2013 ✓ City Council authorized 4 necessary easements, staff is working on additional easements and ROW acquisition. Easement acquisition on western portion of Heatherwilde nearly complete. Right of Way and easement still needed for eastern portion of project.

2013 Various Sidewalk Improvements (GCR \$32K)

==> This project consists of connecting existing gaps along 10th street, Pfluger Street and FM685. Design has been completed and staff are finalizing all coordination with TxDOT and United Baptist Church. Bidding for construction is anticipated to occur in August 2013.

Monday, August 05, 2013 ✓ MUA approved from TxDOT. Project anticipated to go to bid August 2013. To be concurrent with City Hall ADA Improvements

Monday, August 26, 2013 ✓ Project bid opening

Tuesday, September 24, 2013 ✓ City Council award of construction contract.

Tuesday, October 01, 2013 Construction Begins

Trailblazer (Wayfinding) Signage (GCR \$25K)

Thursday, February 21, 2013 ✓ Staff participated in a webinar training session on Wayfinding Systems. This item has been included in the Master Transportation Plan scope.

Street Banners (GCR \$50K)

==> Preliminary Design has been reviewed and approved by the City Manager's Office. The purchase order for the banners will be issued in September.

Street Tree Installation (GCR \$100K)

==> Staff is currently developing a plan that will be implemented in fall/winter 2013. A preliminary cost estimate has been developed and concluded sufficient funds are available to implement street trees on E. Pflugerville Parkway (FM 685 to SH 130) and Pecan Street (Two medians west of SH 130). Due to prolonged drought conditions, staff recommends deferring the tree installation, but will proceed with infrastructure support for installation of irrigation lines.

ADA parking spaces at City Hall office (GCR \$15K)

==> Engineering has prepared plans and specifications which are ready for bidding and construction. This project will be combined with the 2013 various sidewalk improvements and is expected to be bid for construction in August 2013.

Monday, August 26, 2013 ✓ Project bid opening

Tuesday, September 24, 2013 City Council award of construction contract.

Tuesday, October 01, 2013 Construction Begins

Public Works and Municipal Utilities (Continued)
Water and Wastewater Utility Capital Improvement Program

Water

Water Supply Options Analysis

Council approved contract with Lockwood Andrews and Newnam (LAN)
Staff received a draft of the study in June, and has requested evaluation of additional development areas by the consultant.
Version 2 received and is being reviewed.

Water Master Plan

==> The Water Master Plan (Consultant is LAN, Inc.) is 90% complete and the City will receive the final draft by July 24, 2013. This has been received and is being reviewed. This has been received and is being reviewed.

Pfennig Ground Storage Tank, Yard Piping and Pump

==> This project consists of upgrading the yard piping and pump station as well as construction of an additional ground storage tank at the Pfennig Lane storage yard. Staff is finalizing grading of the statement of qualifications.

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|---------------------------|---|--|
| Thursday, March 28, 2013 | ✓ | SOQ's received |
| Tuesday, July 09, 2013 | ✓ | City Council selected Freese & Nichols pending successful contract negotiation. |
| Friday, September 6, 2013 | ✓ | Contract Scoping and Fee Negotiation meeting scheduled |
| Friday, October 22, 2014 | | After successful negotiation, the item has been scheduled for City Council action to award to Freese & Nichols |

Public Works and Municipal Utilities (Continued)

Pfennig Lane and Pflugerville Parkway Transmission Main Upgrades

==> This project consists of water transmission main extensions along Pfennig Lane and Pflugerville Parkway for redundant water source to the Pfennig Lane pump station. Staff is finalizing grading of the statement of qualifications.

- Thursday, March 28, 2013 ✓ SOQ's received
- Tuesday, July 09, 2013 ✓ City Council selected DCS Engineering pending successful contract negotiation.
- Tuesday, September 24, 2013 ✓ Negotiated contract with DCS Engineering, Inc. on City Council Agenda

North Travis County Municipal Utility District (MUD) Service Projects and the 24-inch Heatherwilde Transmission Main

- Tuesday, July 09, 2013 ✓ City Council selected Lockwood, Andrews & Newnam, Inc. (LAN) pending successful contract negotiation.
- Tuesday, September 24, 2013 ✓ Negotiated contract with Lockwood, Andrews & Newnam, Inc. (LAN) on City Council Agenda
- Tuesday, November 12, 2013 Anticipate award by City Council

Windermere Water Service Projects

- Tuesday, July 09, 2013 ✓ City Council selected Binkley & Barfield, Inc. pending successful contract negotiation.
- Wednesday, September 11, 2013 Contract Scoping and Fee Negotiation meeting scheduled
- Tuesday, November 12, 2013 Anticipate award by City Council

Hydrogeological Services to Develop an Edwards Aquifer Exploration Drilling and Testing Program

- Tuesday, August 13, 2013 ✓ City Council approved contract with Thornhill Group, Inc.
- Friday, August 23, 2013 ✓ Notice to Proceed Issued
- Monday, September 23, 2013 ✓ Task 1 Report Received
- Oct-13 Scope for study of existing wells being negotiated

Water and Wastewater Impact Fee Study

==> The Water and Wastewater Impact Fee Study restart in August 2013. A project kick-off meeting was held on August 15.

- Tuesday, January 24, 2012 Council approved contract with Lockwood Andrews and Newnam (LAN)
- December, 2013 Adoption Anticipated

Public Works and Municipal Utilities (Continued)

Manville WSC Coordination

- Monday, March 04, 2013 ✓ Joint Meeting in Senator Watson's Office
- Tuesday, March 12, 2013 ✓ Pflugerville Resolution of Cooperative Water Policy toward Manville
- Thursday, March 14, 2013 ✓ Manville Resolution of Cooperative Water Policy toward Pflugerville
- Thursday, March 14, 2013 ✓ Manville Board authorizes release of Sorento CCN
- Wednesday, March 20, 2013 ✓ Manville / Pf Joint Meeting ... General Discussion
- Tuesday, April 16, 2013 ✓ Manville / Pf Joint Meeting ... Narrowed negotiation scope
- Wednesday, June 26, 2013 ✓ Manville / Pf Joint Meeting ... Focus: NTC MUD, Development Releases
- Monday, July 15, 2013 ✓ Manville / Pf Joint Meeting ...
- Tuesday, July 23, 2013 ✓ City Manager's Report to Council on Negotiation Progress
- Monday, August 12, 2013 ✓ Manville / Pf Joint Meeting ...
- Thursday, August 15, 2013 ✓ Mayor and City Manager attended Manville Board Meeting
- Tuesday, September 10, 2013 ✓ City Council to consider Resolution declaring intent to adopt agreement with Manville

Windermere Utility / SWWC Coordination

- Tuesday, April 10, 2012 ✓ Agreement between parties to negotiate for up to one year
- Friday, March 22, 2013 ✓ Pf letter to SWWC outlining "Reverse PPP"
- Thursday, March 28, 2013 ✓ Initial meeting: Pf and SWWC; letter from SWWC supporting PPP
- Tuesday, April 09, 2013 ✓ Extension of agreement for an additional year
- April and May 2013 ✓ Pf gathering data for initial proposal
- November 2013 Next formal negotiation meeting between parties

Aqua WSC Coordination

(No report)

Public Works and Municipal Utilities (Continued)

Wastewater

Reclaimed Water Master Plan

==> A scope of work has been negotiated for a Reclaimed Water Master Plan. The contract was awarded by the City Council in June 2013 to DCS Engineering. A project kick-off meeting was held August 14.

Re-use Permit

==> The City's legal team is preparing an application to expand the City's re-use 210 permit to include the City's high-growth corridors. The permit should be ready to file in September 2013.

Wastewater Master Plan

==> The Wastewater Master Plan is currently being developed. Analysis of the drainage basin and plan location alternatives is complete and staff presented alternatives to the City Council on April 9, 2013. Final staff comments go out August 14. The plan should be ready for adoption by the City Council in September 2013.

Water and Wastewater Impact Fee Study

==> The Water and Wastewater Impact Fee Study will begin in August 2013

Tuesday, January 24, 2012	Council approved contract with Lockwood Andrews and Newnam
August 15, 2013	A project kick-off meeting was held.
November, 2013	Adoption Anticipated

Sorento/Carmel Lift Station and Force Main Project

Tuesday, July 09, 2013	✓	City Council selected K Friese & Associates, Inc. for the pending successful contract negotiation.
Tuesday, September 24, 2013		Negotiated contract with K Friese & Associates, Inc. for the on City Council Agenda

Sorento Wastewater Interceptor Phase 1

Tuesday, July 09, 2013	✓	City Council selected Cobb, Fendley & Associates, Inc. for the pending successful contract negotiation.
Friday, September 13, 2013		Contract Scoping and Fee Negotiation meeting scheduled

CCN Expansion -- Water

==> The City's legal team is preparing an application to the TCEQ to claim expand the CCN area released by Manville WSC, decertified by TCEQ. The permit should be ready to file in September 2013.

CCN Expansion -- Wastewater

==> The City's legal team is preparing an application to the TCEQ to expand the City's wastewater CCN to match the City's ETJ in all areas except the Windermere service area. The permit should be ready to file in September 2013.

Public Safety

Police Activities

Police Dispatch Radio Console

Friday, March 29, 2013 Motorola Police Dispatch Radio Console funded by PCDC was ordered. 6 weeks estimated for delivery. Once delivered another 6 weeks needed for set up and implementation.

Tuesday, August 27, 2013 Console has been installed and PCDC billed for the cost.

Next Generation Capable Solacom 911 Equipment

==> Installation of the CAPCOG 911 Solacom & Geocom (mapping) will take place May 13-15, 2013. Dispatchers will also receive 8 hours of training during this time. Cutover will take place May 16, 2013.

Narcotics K-9 (\$6800 Drug Seizure Fund)

==> Two narcotics K-9s have been purchased and training is underway.

Monday, August 26, 2013 Training and certification of both dogs has been completed and they are in service.

LEAP Coordination

==> LEAP representatives have requested a simple MOU with the City Manager to commit to open communication.

==> LEAP representatives have presented a list of budget requests to the City Manager for consideration

Animal Shelter Activities

Animal Shelter Renovations (GCR \$100K)

==> Phase II of the Animal Shelter renovations is underway for improvements to the remaining 1632 sq.ft. of the old Fleet shop. This space will be converted into a Pet Adoption Center with an indoor interacting area and training facility. Design is complete and staff is working on procurement of construction services.

Monday, August 26, 2013 Project was approved and we anticipate start up on or before September 13, 2013.

Pflugerville Fire Dept (ESD #2) Coordination

==> Meeting schedule is pending, City Councilmembers Brad Marshall and Omar Peña were appointed by Council as committee members with Mayor Jeff Coleman as alternate on August 27, 2013.

Austin/Travis County EMS Coordination

Thursday, May 02, 2013 ✓ City Manager met with Danny Hobby (Travis County) to discuss EMS options.

Thursday, May 09, 2013 ✓ City Manager met with Travis County ESD #2 to discuss EMS options.

Friday, August 9, 2013 ✓ City Manager met with Mr. Hobby and representatives of ESD#2.