



City of Pflugerville

Minutes - Final

Library Board

Wednesday, April 10, 2019

6:00 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

Library Board Members:

Robert Spoonemore
Deborah Bronson
Marylou Grzybowski
Carl Moore, Jr.
Bridget Boswell-Muntz
Dawn Janacek
George Sylvie
Nick Crissy - Alternate

1. Call to Order

Chair Spoonemore called the meeting to order at 6:00 p.m.

Board Members Present: Robert Spoonemore (Chair), Marylou Grzybowski (Vice Chair), Deborah Bronson, Bridget Boswell-Muntz, Dawn Janacek (Secretary), Carl Moore, Jr. and George Sylvie.

Nick Crissy (Alternate) was absent.

Staff: Jennifer Coffey – Library Director, Daniel Berra– Assistant Director

Teen Liaisons: Jeremy Ryan, Princess Hall, Gabriel Hayak and Maddie Flores

2. Citizen Communication

none.

The Library Board welcomes public comment on items relevant to the Pflugerville Public

Library. Public comment that is made on an item that is not on the published agenda will only

be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made.

3. Approval of Minutes

3A. [2019-7528](#) Discuss and consider action to approve the Library Board regular

meeting minutes of March 13, 2019.

Minutes were approved as submitted.

4. Discuss Only

- 4A. [2019-7530](#) Report on the Friends of the Library activities.
Jennifer Coffey, Library Director

Director Coffey reported that using the Friends group as the vehicle for accepting corporate sponsorships for the library was discussed at their last meeting. We are still waiting to see how Senate Bill 2 (Property Taxes) will affect the city budget. In the meantime, we are looking for alternative funding sources like sponsorships. They will be holding a book sale on April 25 at the library.

- 4B. [2019-7529](#) Teen Liaison reports.
Jeremy Ryan, Hendrickson High School
Princess Hall, Pflugerville High School
Gabriel Hayak, Weiss High School
Maddie Flores, Connally High School

Jeremy Ryan reported that the library at Hendrickson High School is being used for make-up STAR testing. Princess Hall reported that STAR testing is happening at Pflugerville High School. Senior Prom is in two weeks. The library is weeding out old reference books like encyclopedias. Secretary Janacek asked if our library has encyclopedias in the collection. Director Coffey responded that we have them in the kid's section and they are still used for school projects. Maddie Flores reported that STAR testing is also happening at Connally High School. Gabriel Hayak reported that Weiss High School held an in school speech tournament. The library is being used for make-up STAR tests. They have a continuing kindness rock program where decorated rocks are placed in a rock garden at school.

Board Member Sylvie asked the teen liaisons to ask 10 of their friends what things they use their school library for and whether or not they use our library. He is interested in seeing what their peers think.

- 4C. [2019-7527](#) Library Director Report.
Jennifer Coffey, Library Director

Director Coffey reported she received a price for a Wi-Fi tracker from our IT department. Public computer use is down, but nearly every other stat is up. Event/program highlights for last month include: Senior Crafternoon, a Dog-friendly Movie Matinee, Bollywood Dance Night, and Star Wars Reads Day. Staff members continue to receive awards for their work. Bette McDowell, Adult Service Librarian, received a Texas Book Festival grant for our sheet music collection. Rose Cobb, our Marketing Specialist, received Honorable Mention for the Branding Iron award. The library also received the TMLDA Award of Excellence.

- 4D. [2019-7532](#) Budget update
Jennifer Coffey, Library Director

Director Coffey explained that she has just begun the budget process. Big ticket items for next fiscal year include a roof for the old side of the building, dealing with the pooling water issue in the courtyard, and improvements to the parking lot. The budget will also include an increase in the collection. The operating budget should stay the same with some money moved between different areas. We are making a concerted effort to cut back on our paper use and the high cost for all of the printing we do in house. Board Member Moore Jr. asked about the process of getting the document for corporate sponsorship approved. Director Coffey responded that she is waiting for the Friends of the Library to make it available online.

- 4E. [2019-7533](#) Security camera update
Jennifer Coffey, Library Director

Director Coffey reported that she has been told the camera installation will occur the third week of May.

5. Future Agenda Items

- 5A. [2019-7531](#) Upcoming Agenda Items
Robert Spoonemore, Library Board Chair
None.

6. Adjourn

Chair Spoonemore adjourned the meeting at 6:25 p.m.

Respectfully submitted,

Jennifer Coffey
Library Director

Approved as amended on May 8, 2019