



City of Pflugerville

Minutes - Final

Equity Commission

Monday, January 27, 2025

6:30 PM

1611 Pfennig Lane

Regular Meeting

Equity Commission Members:

Claudia Yañez

Dr. Virginia Stewart Miller

Corrie Wallen-Douglas

Clarissa Fuselier

Omani Gilliam

1. Call to Order

Chair Yañez called the meeting to order at 6:30 p.m.

Others: Jennifer Griswold, Library Director, Emily Barron, Assistant City Manager, Breanna Higgins, Special Projects Manager

2. Citizens Communication

In accordance with the Texas Attorney General's Opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Equity Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes

None

3. Approval of Minutes

- 3A. [2025-0102](#) Discuss and consider action to approve the Equity Commission Regular Meeting Minutes of December 9, 2024.

Claudia Yañez, Chair

Mr. Gilliam motioned to approve minutes as presented. Mr. Wallen-Douglas seconded, minutes approved.

4. Discuss Only

Mr. Gilliam motioned to approve minutes as presented. Mr. Wallen-Douglas seconded, minutes approved.

- 4A. [2025-0103](#) Presentation regarding board, commission, and committee policy and procedure.

Trista Evans, City Secretary

The City Secretary conducted an annual review of rules and procedures of Boards and Commission within the City of Pflugerville.

5. Discuss and Consider Action

- 5A.** [2025-0116](#) Discuss and consider action regarding the 2024 Listening Sessions and planning the 2025 Listening Sessions.

Breanna Higgins, Special Projects Manager

Special Projects Coordinator Breanna Higgins reviewed the 2024 Listening Sessions. Discussion was had on the number and location of the sessions and how to get more attendees. Discussion was had on the common themes that came up in the feedback. The Commission discussed what could be approved on and what they would like to see in the future.

Recommended actions and future sessions were discussed including focused conversations on different topics and locations. These may include aligning the topic with the Equity Commission pillars.

Discussion was held on establishing ongoing channels for resident feedback. Discussion on Homeowner Association (HOA) listening sessions and relationship building ensued.

A final discussion on how Equity Commission agendas are set ensued.

6. Adjourn

Adjourn 7:08 p.m.

Respectfully submitted,

Jennifer Coffey Griswold
Library Director

Approved as _____ on February 10, 2025.