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PFLUGERVILLE
T E X A S

January 18, 2018

**To: Brandon Wade, City Manager
Honorable Mayor and City Council Members**

From: Jessica Robledo, Chief of Police

Re: Consider for approval a resolution authorizing the City Manager to apply for and accept, if awarded, a Homeland Security Grant Program (HSGP) award for \$244,190.00 from the Office of the Governor for the purchase of technology equipment in the form of digital displays, projectors, laptops and a dispatch console dedicated to a newly renovated Emergency Operations Center (EOC). There is no cash match for this grant from the City. Approval is also requested to authorize the City Manager to sign all necessary documents upon final approval of the City Attorney.

I. Background

- A. The Pflugerville Police Department currently houses the existing Emergency Operations Center.
- B. The current center is antiquated and ill equipped to properly operate effectively in the event of an emergency.
- C. The City recently appointed a new Emergency Manager who is tasked with implementing an effective program.

II. Current Situation

- A. The Police Department seeks funding assistance from the Homeland Security Grant Program (HSGP) of \$244,190.00 to assist in the renovation of the City's Emergency Operations Center.
- B. The current center is non-conductive and ill equipped for effective emergency management and must be updated.
- C. This grant funds the technology equipment only and does not fund the installation and are physical renovation of the facility, which has already began.
- D. There is no funding match associated with this grant award.
- E. Deadline for filing the application with the Office of the Governor is January 26, 2018.
- F. In the fourth quarter of 2018 the City will be notified by the Office of the Governor of the award approval decision.
- G. To access the grant funding, City Council must authorize the City Manager to apply for and accept the grant award if received.

- H. A resolution to that effect has been prepared and is included with this Staff Report submission.
- I. Following acceptance of the grant, the Police Department will work with the Purchasing Department to determine the appropriate, grant-compliant purchased to be made.
- J. After bidding, contract award and delivery of the equipment, a reimbursement request will be filed quarterly with the Office of the Governor for a total grant amount of \$244,190.00.
- K. The attached resolution is a required attachment to the application to be submitted with the application.

III. Issues

- A. Cost – The Homeland Security Grant Program (HSGP) award would be \$244,190.00, which funds the technology portion of the renovation. There is no cash match obligation in this grant.
- B. Timing – The grant period begins October 1, 2018. The Department has 12 months to secure the equipment, however the purchasing process will begin as soon as the award is made to ensure compliance with the grant requirements, as well as timely reimbursement.
- C. Impact or Ramifications – The Police Department does not have sufficient funding to purchase the equipment necessary for the renovation of the EOC without the assistance of the Homeland Security Grant Program (HSGP) funding.

IV. Alternatives in order of priority

- A. Approve the resolution authorizing the City Manager to apply for and accept the Homeland Security Grant Program (HSGP) in the amount of \$244,190.00.
- B. Do not approve the resolution authorizing the City Manager to apply for and accept the grant, if awarded.

V. Recommendation

Staff recommends City Council approve the resolution authorizing the City Manager to apply for and accept, if awarded, the Homeland Security Grant Program (HSGP) in the amount of \$244,190.00.

VI. Fiscal Impact Report

Requested by:	Jessica Robledo, Chief of Police
Funding Source:	Office of the Governor, State of Texas, Homeland Security Grant Program (HSGP), \$244,190.00
Police Department matching funds:	\$0
Costs of implementation:	\$244,190.00
Estimated annual M&O costs:	N/A
Estimated cumulative M&O costs:	N/A
Additional Information:	N/A

Respectfully Submitted,

Approved,

Jessica Robledo, Chief of Police

Brandon Wade, City Manager

RESOLUTION NO. _____

**RESOLUTION OF THE CITY OF PFLUGERVILLE, TEXAS
AUTHORIZING SUBMISSION OF GRANT APPLICATION FOR THE
PFLUGERVILLE POLICE DEPARTMENT EMERGENCY OPERATIONS CENTER
RENOVATION PROJECT TO THE OFFICE OF THE GOVERNOR**

WHEREAS, The City of Pflugerville City Council finds it in the best interest of the citizens of Pflugerville, Texas that the Pflugerville Police Department – Emergency Operations Center Renovation Project be operated for the year 2018; and

WHEREAS, The City of Pflugerville City Council agrees to provide applicable matching funds for the said project as required by the Homeland Security Grant Program (HSGP) grant application; and

WHEREAS, The City of Pflugerville City Council agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Pflugerville City Council assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City of Pflugerville City Council designates Brandon Wade, City Manager, or his successor, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The City of Pflugerville City Council approves submission of the grant application for the Pflugerville Police Department – Emergency Operations Center Renovation Project to the Office of the Governor for a total of \$244,190.00 to fund the purchase of technology equipment.

Passed and approved this 23rd day of January, 2018.

Victor Gonzales, Mayor

ATTEST:

Karen Thompson
City Secretary

Grant Number: 3528601