



# City of Pflugerville

## Minutes - Final

### Capital Improvement Advisory Committee

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Monday, August 7, 2023

6:30 PM

1611 Pfennig Lane

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#### Regular Meeting

#### 1 Call to Order

Chair Mitchell called the meeting to order at 6:30PM

Staff present: Jeremy Frazzell, Director; Planning and Development Services; Robyn Miga, Planning and Development Services Assistant Director; Nathan Jones, Planning Manger; Samantha Fleischman, Planner I; Michael Patroski, Senior Planner; Zainab Haider, Planner I; Kristin Gummelt, Planner I; Tracy McMullen, Administrative Technician

**Present** 5 - Oscar R. Mitchell, Jonathan Coffman, Brad Hickman, Amanda Maedgen and Allison Thompson

**Absent** 3 - Matt Tiemann, Andrew Crain and Nicholas Hudson

#### 2 Consent Agenda

- 2A [2023-0744](#) Approve the Capital Improvement Advisory Committee Minutes for December 5, 2022 meeting.

Commissioner Thompson moved to approve the Consent Agenda.

Commissioner Maedgen seconded the motion. All in favor. Motion passes.

#### 3 Discuss and Consider

- 3A [RES-1129](#) Discuss and consider recommendation regarding a roadway impact fee study update.

Assistant Director Robyn Miga gave a presentation.

Commissioner Coffman moved to approve the update as presented.

Commissioner Thompson seconded the motion. All approved. Motion passed.

#### 4 Citizens Communication

The Capital Improvement Advisory Committee welcomes comment on items relevant to the Advisory Committee not already scheduled on tonight's agenda. In accordance with the Texas Attorney Generals' opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made by the Commission. Each person providing public comment will be limited to five (5) minutes and will be asked to state his or her name and address for the public record.

## 5 Adjourn

Chair Mitchell adjourned the meeting at 6:33PM.

Respectfully submitted,

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Oscar Mitchell, Chair  
Planning and Zoning Commission  
Approved as submitted on this 7th day of August, 2023.