



Please return completed application to:  
Karen Thompson, City Secretary  
100 East Main Street, Suite 300  
P.O. Box 589 (78691)  
Pflugerville, TX 78660  
By fax 990-4364  
By email to [citysecretary@pflugervilletx.gov](mailto:citysecretary@pflugervilletx.gov)

### APPLICATION FOR APPOINTMENT TO THE PARKS AND RECREATION COMMISSION

All information provided in this application is public information pursuant to the provisions of the Texas Public Information Act.

The Parks and Recreation Commission annually submits a 5-year comprehensive park plan; makes recommendations regarding the management, maintenance, use, and improvement of all parks and public recreational facilities owned or controlled by the City; makes recommendations concerning acquiring real property and concerning donations, legacies, and bequests; and makes recommendations regarding recreational programs and events. The Parks and Recreation Commission serves as the City's Tree Care Advisory Board and is the Gold Star Affiliate of Keep Texas Beautiful. The Parks and Recreation Commission is composed of 6 members serving 2-year terms, and 1 high school student and 1 alternate member serving 1-year terms. The alternate member may vote if a regular member is absent.

Candidates are required to be registered voters of the City and to have resided within the corporate limits for at least twelve months preceding the appointment and must not be employed by or hold any other position in the City's government. The student member is not required to be a registered voter. All appointments are made by and at the discretion of the City Council. Because vacancies may arise before the next regular appointment period, all applications are kept on file until the next application period.

Name: James Carse Telephone: \_\_\_\_\_

Residential Address: 1713 Copper Point Ln. Pflugerville, TX 78760

E-mail Address: \_\_\_\_\_ Alternate Telephone: \_\_\_\_\_

Resident of the City of Pflugerville for 2 years.

Are you are a registered voter of the City of Pflugerville? ☒ Yes ☐ No Voter Registration No. 1133651658

Have you attended a meeting of the Parks and Recreation Commission? ☒ Yes ☐ No

Does any potential conflict of interest exist which may interfere or inhibit you to carry out the duties of a Parks and Recreation Commissioner? ☐ Yes ☒ No (If Yes, please explain.)

How often do you use parks facilities in Pflugerville?

weekly

Which facilities do you use?

Pfluger park and city pool, splash pad at Falcon Pointe (woodhaven), Lake Pflugerville

Please list the programs offered by the Parks Department.

community garden, landscape rebate, Heritage house, aquatics (Gilleland, Windermere, Mentzer pools), adopt-a-trail, recreation center & family sports, Pfarmers market, memorials (bench, plaque, tree),

What areas or programs would you like to see improved or expanded?

trail system, build ropes course, acquiring more parkland.


What are the biggest challenges that you see facing Parks and Recreation in Pflugerville in the next 5 years?

facility and grounds maintenance/improvements, construction of new facilities, connectivity.

Please provide any additional information you feel would be useful to the City Council in considering your application. Please use additional sheets as necessary. A cover letter and/or resume may also be submitted with the application.

see attached resume.

By signing this application, I hereby affirm that I am aware of the requirements for the position and certify that I meet those requirements.

Applicant Signature:  Date: 10-27-14

**James L. Carse**  
1713 Copper Point Ln. Pflugerville. TX 78660

## QUALIFICATIONS

- International Society of Arboriculture
  - Certified Arborist/Municipal Specialist (TX-1247 AM); Tree Risk Assessment Qualification, 2013
- Texas Licensed Landscape Irrigator (LI0018326)
- Graduate, Municipal Forester Institute, 2008
- Wildland firefighter training (S130,190), 2005; ICS (100, 200, 700), 2011
- Project Learning Tree facilitator, 2005
- State of Louisiana, Arborist License, 1999
- Working knowledge of Microsoft Office programs, ESRI ArcView, and various GPS applications

## EDUCATION

1997                    B.S. Forest Management, Colorado State University, Fort Collins, CO

## EMPLOYMENT

2011-present        Assistant Manager-Urban Forestry, The University of Texas at Austin  
Manage tree health during development-provides technical direction for tree protection and prescriptive treatments; manage campus tree inventory database; inspects damaged and diseased trees to determine appropriate corrective action; interpret landscape construction drawings, technical specifications and programming documents; schedule timely tree replacement including specifications and purchases of replacement trees; develop fertilization & insect/disease control programs; maintain Tree Campus USA accreditation and campus tree care plan; provide technical expertise and trainings to include tree planting, pruning, removal, health care, education, and safety procedures. Supervise 15 staff at main campus and Pickle Research Campus.

2010-2011           Regional Urban Forester, Texas Forest Service, Austin, TX  
Assist in development of Texas Emerging Communities program, which delivers land conservation & community planning workshops to fast-growing rural communities in TX; develop a tree ordinance database and web-based tool for building & revising tree-related codes and ordinances; assist Central Texas communities as listed below.

2006-2010           Forestry Supervisor, Parks & Recreation Department, City of Round Rock, TX  
Manage field crew operations (tree planting, pruning & removal); oversee brush recycling/mulching program; sit on development review committee (review & comment on site plan submittals in regard to city Tree Preservation Ordinance); install, inspect, & repair landscape irrigation systems; perform residential & commercial tree inspections; supervise/inspect contract work; hire, train, and supervise division staff; deliver educational presentations & perform different levels of public outreach.

2003-2006           Regional Urban Forester, Texas Forest Service, Austin, TX  
Assist central Texas communities in building self-sustaining urban forestry programs; serve as grant facilitator, community planting supervisor, workshop and training coordinator, and Arbor Day/Tree City USA spokesperson; advise Austin Urban Forestry Board and other local tree advocacy groups; develop and implement tree inventories and management plans for The State Capitol Grounds, Cedar Park, and Huntsville, TX; assist with tree ordinance creation and review, and provide technical support on hazard tree assessments.

2001-2003           Staff Forester I, Texas Forest Service, Longview, TX  
Implement USDA Forest Service, Forest Inventory and Analysis program throughout fifteen northeast Texas counties; research and recover past forestry plots and collect new data using GPS systems and photo interpretation; extensive dealings with private & commercial landowners.

2000-2001           Field Supervisor & IPM Technician, Bartlett Tree Experts, Dallas, TX.  
Manage area plant health care program; supervise general tree care crews; perform routine equipment maintenance (spray rigs, chainsaws, and chippers); completed company foreman training course, Charlotte, NC.

## ACTIVITIES & INTERESTS

- International Society of Arboriculture (Texas member, Chapter Pres. 09-2010)
- Personal Interests: hiking, skiing, music, & travel