

**City of Pflugerville
Charter Review Commission
2016 Report of Findings and Recommendations**

To: The Pflugerville City Council
From: The 2015-2016 Charter Review Commission
Reference: Written Report of Findings and Recommendations
Date: May 9, 2016

Mayor and City Council,

Pursuant to City Charter Section 11.11 the Charter Review Commission (the “Commission”) is required to (1) Inquire into the operations of city government and review the city charter to determine whether it requires revision; (2) Propose any recommendations it deems desirable to ensure compliance with charter provisions by city departments; (3) Propose any charter amendments it deems desirable to improve the effective application of the charter to current conditions; and (4) Make a written report of its findings and recommendations to the city council.

Consistent with its obligations under the City Home Rule Charter the Commission hereby, respectfully, submits its Findings and Recommendations.

The Commission hereby finds that the proposed recommended Charter amendments are deemed desirable to improve the effective application of the charter to current conditions and hereby submits the following proposed amendments for consideration by the citizens of the City of Pflugerville which are summarized as follows:

Amendment 1

An amendment providing for annexation and disannexation consistent with the requirements of State law.

Amendment 2

An amendment increasing the City Council from six members to seven members, providing the Mayor the right to vote on all matters, and removing the responsibility of preparing City Council agendas.

Amendment 3

An amendment providing for a process for filling a vacancy on City Council consistent with the Texas Constitution.

Amendment 4

An amendment providing that a violation of the prohibition on interference with administration is grounds for removal from office.

Amendment 5

An amendment providing that a violation of the prohibition on nepotism is grounds for removal from office.

Amendment 6

An amendment providing a hearing process for an office holder subject to removal from office

Amendment 7

An amendment extending the prohibition on holding other compensated appointive city office or employment from one year to two years after the expiration of a term of office.

Amendment 8

An amendment changing the requirement that City Council meet with boards and commissions from annually to an as needed basis.

Amendment 9

An amendment clarifying the process for an ordinance to be effective on one reading.

Amendment 10

An amendment clarifying that an emergency ordinance may be adopted, amended, and rejected at the same meeting.

Amendment 11

An amendment providing that an affirmative vote of a majority of the voting members of the city council shall be required to terminate a city manager.

Amendment 12

An amendment revising the time a city manager shall become a resident of the city from a “reasonable time” to within “180 days after the appointment” of the City Manager.

Amendment 13

An amendment to provide that the city manager is responsible for appointing an acting city manager to serve in the city manager’s absence or disability instead of the city council.

Amendment 14

An amendment requiring that the municipal judge be a resident of the City.

Amendment 15

An amendment providing that regular city elections shall be held annually on the uniform election day as designated by resolution of the City Council instead of on a date closest to the second Saturday in May.

Amendment 16

An amendment changing the referendum and nonbinding referendum petitions signature requirements from twenty percent to fifteen percent of the qualified voters of the City.

Amendment 17

An amendment allowing petitioners to provide their date of birth instead of their voter registration number on petitions.

Amendment 18

An amendment requiring the City Secretary to respond to certain petition filing issues by the next business day.

Amendment 19

An amendment revising the powers of the planning and zoning commission to make recommendations to the city council regarding zoning proposals, submit a five year capital improvement plan regarding parks, transportation and utilities to the City Council and revising meeting requirements.

Amendment 20

An amendment revising the number of alternates for the zoning board of adjustment from four to two.

Amendment 21

An amendment revising who may request alternates to attend a zoning board of adjustment to be consistent with state law.

Amendment 22

An amendment revising the number of required meetings for the zoning board of adjustment from one each quarter to one annually.

Amendment 23

An amendment revising the composition, term and powers and duties of the parks and recreation commission.

Amendment 24

An amendment striking multiple sections of the Charter as repetitive of State law.

Amendment 25

An amendment requiring the City Manager to meet quarterly with the representatives of the police association regarding working conditions and compensation.

Respectfully,

Ron Sandford, Chair
2015-2016 Charter Review Commission