City of Pflugerville

Minutes - Final

Capital Improvement Advisory Committee

Monday, February 2, 2026	5:00 PM	1611 Pfennig Lane

Regular Meeting

1 Call to Order

Committee member Sally Decelis called the meeting to order at 5:12 p.m. Committee members, Matthew Tiemann, Jennifer Purify, and Marcus Davis were in attendance. Committee member Andrew Crain was absent.

City Staff in attendance: Emily Barron, Assistant City Manager; Ashley Bailey, P&DS Director; Brittany Anderson, P&DS Assistant Director; Matt Rector, Public Utility and Engineering Director; Cindy Breaux, CIP Program Manager; Jeff Dunsworth, Assistant Director- Utility Engineering; Evan Groeschel, Operations Director- Public Works, Danny Magee, Assistant Director Traffic & Transportation; Jeff Achee, Assistant Parks & Recreation Director; Tracy Waldron, Finance Director; Clevan Rodrigues, Planner I; and Rosie Cardenas, Administrative Tech.

2 Citizens Communication

No one addressed the committee.

3 Discuss and Consider

3A 2026-0125 Discuss and consider action to appoint a Chair and Vice Chair.

Mr. Tiemann self-nominated as Chair of the CIAC. Mr. Davis seconded the nomination. All present voted in favor. The motion to approve Mr. Tiemann to become Chair of the CIAC passed. Mr. Davis self-nominated as Vice Chair of the CIAC. Ms. Purify seconded the nomination. All present voted in favor. The motion to approve Mr. Davis to become Vice Chair of the CIAC passed.

4 Presentation

4A 2025-0996 Presentation and Training regarding the role of the Capital Improvements Advisory Board.

Ben Plett from Kimbley-Horn presented item 4A and 4B. Mr. Plett went over the role of the Capital Improvement Advisory Committee (CIAC).

4B 2025-0994 Conduct a presentation on the Roadway Impact Fee Study update.

Mr. Plett went over the Roadway Impact Fee Study update. He defined Impact fees, explained the advantage of using Impact fees, and explained how funds can and cannot be used. Mr. Plett went over the three service areas the city is broken down into and how funds can be spent in each area. He also provided a comparison of the Roadway Impact fees for neighboring cities. He went over the next steps for the Roadway Impact Fee Study and said that an update will be presented to CIAC on March 2, 2026.

4C 2026-0001 Receive a semiannual report regarding the progress of the City's Capital Improvement Plan.

Ms. Breaux provided an overview of the Capital Improvement Plan. She stated there are 58 active projects. Thirty (30) of the projects are in the design phase, 24 are in the construction phase, 3 are in progress and 1 is currently on hold. Mr. Dunsworth presented the Water and Wastewater Treatment Projects in the CIP. He gave a brief overview of the 3 major projects and provided a timeline for completion. Mr. Groeschel presented the Facility Projects in the CIP. He gave a brief overview of the 3 construction projects and provided a timeline for completion. Mr. Achee presented the new recreation facility, The Monarch, as well as other park projects in the CIP.

5 Consent Agenda

Chair Tiemann asked if there were any items on the Consent Agenda that the Commission would like to remove. Hearing none, Mr. Tiemann moved to approve the Consent Agenda. Mr. Davis seconded the motion. All present voted in favor. The motion to approve the Consent Agenda passed.

Items 5A and 5B were approved on the Consent Agenda.

5A 2025-0993 Approve the Capital Improvement Advisory Committee Minutes for the April 7, 2025 regular meeting.

Item 5A was approved on the Consent Agenda.

5B 2026-0018 Approve the Capital Improvement Advisory Committee Minutes for the November 4, 2024 regular meeting.

Item 5B was approved on the Consent Agenda.

6 Discuss and Consider

No items were pulled from the Consent Agenda.

7 Adjourn

Chair Tiemann adjourned the meeting at 6:36 p.m.

Respectfully submitted,

____
Matt Tiemann, Chair
Capital Improvement Advisory Committee
Approved as submitted on this _____day of ___________________, _______