

May 31, 2016

International Building Services  
9705 Burnet Road, #203  
Austin, Texas 78758

CMRRR# 7009 0080 0000 8375 3110  
9590 9402 1693 6053 8099 58

RE: City of Pflugerville, Texas Mowing Contract – Bid Nos. 2016-3 & 2016-7  
Bid Date March 2016-October 2016

Dear Mr. Kim,

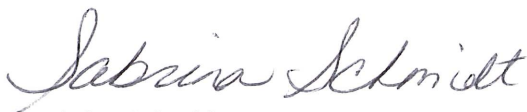
International Building Services ("IBS") was awarded two mowing service contracts by the City of Pflugerville, Texas on April 21, 2016. Since that time, IBS has failed to meet its contractual obligations. IBS has failed to comply with Section II, General Specifications paragraph 12 and Section II, Maintenance Specifications paragraphs 4 (mowing frequency) for both contracts. The city hereby declares that IBS has abandoned its contracts with the city, is in default of the agreements, and has failed to perform or meet even the minimum requirements of the contracts. Although not required, the city provided notice of these failures and you wholly failed to remedy them.

This letter is notice that the city is exercising its right to immediately cancel these contracts in accordance with the contracts Terms and Conditions, Paragraph 8, as the city has determined you are non-compliant with your contractual obligations.

Finally, your abandonment and default of the contracts will cause the city to purchase the services you offered but failed to provide from another provider at an increased cost. Pursuant to our contract, please take notice that IBS is responsible for the increased cost for mowing services the city will have to pay because you failed to perform. Using the amount offered by the next lowest bidders during the bid process for each contract, the total increase in cost to the city for the mowing services you agreed to perform is \$28,106.54. Please remit this amount to the City of Pflugerville within 10 days of receipt of this letter so that these contracts may be closed.

Should you have any questions, please contact Wayne Granger at 512-990-6400.

Sincerely,



Sabrina Schmidt  
Purchasing Coordinator  
City of Pflugerville  
512-990-6140