



City of Pflugerville

Minutes - Final

Library Board

Wednesday, May 13, 2026

6:30 PM

1008 W. Pfluger Street, Pflugerville, TX

Regular Meeting

1. Call to Order

Chair Robertson called the meeting to order at 6:30 p.m.

Board Members Present: Matt Robertson (chair), Holly Hayes (vice-chair), Jessica Sargus, Jocelyn Franke, and Megan Conradt (alternate).

Board Members Absent: Oscar Flores, Shawn Mann and Mia Medina

Library Staff: Jennifer Griswold – Library Director, Daniel Berra – Asst. Director, Tiara Allen – Marketing and Outreach Coordinator

Friends of the Library: Aaron Millis

2. Public Comment

None.

The Library Board welcomes public comment on items relevant to the Pflugerville Public Library. Public comment that is made on an item that is not on the published agenda will only be heard by the Library Board. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to 3 minutes.

3. Approval of Minutes

- 3A. [2026-0522](#) Discuss and consider action to approve the Library Board regular meeting minutes of April 8, 2026.

Minutes approved as submitted.

4. Discuss Only

- 4A. [2026-0517](#) Discussion regarding Friends of the Pflugerville Library report.

Aaron Millis reported that the Friends held their annual meeting in April. At the meeting the Audrey Dearing wing was officially dedicated with her family and city officials in attendance. The next book sale will take place on June 18th and their next meeting is next week.

- 4B.** [2026-0519](#) Discussion regarding student liaisons opportunity to report on library related matters.
- Not in attendance.
- 4C.** [2026-0520](#) Discussion regarding marketing and outreach update.
- Marketing and Outreach Coordinator Tiara Allen reported it was a busy month for outreach, including many school events, career days, and the Pioneer Fest in Wells Branch. She is experimenting with using Next Door for promoting Library events. The city's legal department will review the idea of a mascot contest to open up the design idea to the community.
- 4D.** [2026-0521](#) Discussion regarding Library Director report and budget process update.
- Director Griswold reported the budget process is moving forward with meetings with the Finance Department and City Manager's Office upcoming. The stats look good overall with some fluctuations from last year's numbers. Enhanced Library Cards continue to be requested. She is working on compiling the survey results and will send those out to the Board. April program highlights include: Arab American Heritage Storytime, Interactive Hula Hoop Show, the Friends' Annual Meeting, and our Literary Ball. Upcoming programs include: Storytelling with Elizabeth Kahura and our Maker Market.

5. Discuss and Consider Action

- 5A.** [2026-0523](#) Discuss and consider action regarding library policies.
- Director Griswold incorporated suggestions from the committee. She will work on formatting and grammar. The updated policies will be sent out to the Board before the next meeting. They will be brought back to the next meeting for a vote. Following this the policies will go to the Legal Department for review before heading to City Council.
- 5B.** [2026-0524](#) Discuss and consider action regarding potential Friends/Library Board summit.
- Chair Robertson provided an update. Libraries have been contacted to gauge interest, he is working on obtaining donations like food for the attendees. The Board members would work the event.

6. Adjourn

Chair Robertson adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Jennifer Griswold, Library Director

Approved as _____ on June 10, 2026.