



City of Pflugerville

Minutes - Final

Parks and Recreation Commission

Thursday, April 15, 2021

7:00 PM

Pflugerville Recreation Center, 400 Immanuel Rd

Regular Meeting (Telephone/Video Conference)

NOTICE IS HEREBY GIVEN in accordance with order of the Office of the Governor issued March 16, 2020, the Parks and Recreation Commission will conduct this Meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the COVID-19. There will be no public access to the location described above.

This Meeting Agenda, and the Agenda Packet, are posted online at <https://pflugerville.legistar.com>

This telephonic/video meeting will be hosted through WebEx.

Public Link

<https://pflugervilletx.webex.com/pflugervilletx/onstage/g.php?MTID=e3eb252edcd6fccee7e94a6a1c682d4dd>

Meeting Code/Number

187 747 6939

Dial-in Phone Number

+1-408-418-9388 (US Toll)

Citizens Communication will only be allowed via telephone/video conference. All speakers must register to speak at least 2 hours in advance of the meeting. All comments will occur at the beginning of the meeting under the Citizens Communication item. Speakers must call in at least 15 minutes prior to the meeting start in order to speak. Written comments may also be submitted 2 hours in advance of the meeting.

To register to speak or to submit written comments, please email StephanieA@pflugervilletx.gov at least 2 hours in advance of the meeting.

A recording of the telephone/video meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

1. Call to Order

With a quorum of the Commissioner's present, the regular session of the Parks and Recreation Commissions' meeting was called to order by Lisa Ely at 7:00 p.m. on Thursday, April 15, 2021.

Commission Members:

In attendance:

Lisa Ely

Kristen Marengo

Jennifer Bridges

Scott Langer

Jorge Amador

Amy Rabb

Absent:

Raul Capetillo

Jeremiah Gorman

City Staff attending: Shane Mize, Parks Director, Sheila Wiora, Assistant Parks Director, James Hartshorn, Assistant City Manager, Junior Rodriguez, Parks Maintenance Superintendent, Maggie Holman, Public Information Officer, Stephanie Andrews, Parks Administrator. Kaitlyn Neal, Events Coordinator, Devin Hill, Business Operations Supervisor.

2. Citizen Communication

No citizen's were present to speak.

The Commission welcomes comment on parks and recreation items. Public comment that is made on an item that is not on the published agenda will only be heard by the Commission. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Approval of the Minutes

- 3A.** [2021-0298](#) Discuss and consider action to approve the minutes from the Parks and Recreation Commission January 17th 2021 Virtual Meeting.

Upon a motion made by Mr. Langer to approve the minutes and second by Ms. Bridges, the Commissioners voted six (6) "ayes" and no (0) "nays" The motion carried. Discuss and consider action to approve the minutes from the Parks and Recreation Commissions January 21, 2021 Regular Virtual Meeting.

4. Discussion Only

- 4A.** [2021-0299](#) Director's Updates including information about the Project Status Report, Monthly Departmental Financials, and Upcoming Special Events.

In March, the Austin Public Health Department (APH) announced we had

officially gone into Stage 3. In the new staging, we implemented the following openings: Athletic fields opened back up to the public for practices and games only (no tournaments). Pavilions opened for public use and rentals. All gatherings over 30 will still need to be approved by the Mayor. No indoor rentals are open currently. The basketball court at the Rec Center will now be open Monday – Thursday during the week for Basketball and Pickleball usage. (Friday – Sunday stay closed for vaccination site set-up, breakdown). The winter storm caused the City of Pflugerville significant damage. Gilleland Creek and Scott Mentzer Pools sustained damage; Scott Mentzer pool is still down for repairs. On the agenda for April 27th Council Meeting. Gilleland Creek is opened with aquatic programming is back at that location. Irrigation lines at 1849 Park and Wells Point Park were impacted but have been fixed by staff internally. All 9 bathrooms in our park system sustained damage, the damages have been fully repaired. The grass at 1849 park and Wells Point Park is still in shock due to the exposure to the winter weather. Summer events updates: camp will offer a reduced summer camp with social distancing and other COVID precautions in place. Music in the Park dates and a possible Movie in the Park as well. We are working with Typhoon Texas to partner for the July 4th celebration on the actual 4th of July. Deutschen Pfest – Moved to Fall, October 15th – 17th, members to serve on Deutschen Pfest Steering Committee are still in need. Tree City USA and Mayor's Monarch Pledge updates provide Ms. Wiora. TRAPS State Maintenance Rodeo Results provided by Mr. Mize, Pflugerville team did well. City Council passed the contract Tuesday night for Vanir. They are the GEC for Prop B. park projects. City Trail Improvements include new trail segments, closing trail gap, and enhancements to the overall trail system include wayfinding Neighborhood Parks Improvement include playgrounds, dog parks, sports courts, nature watching areas, pavilions, and bicycle facilities. 1849 Park Phase 2 includes athletic fields, parking expansion, restrooms, and concession facilities. Projects: City Trail Improvements phase 1 in 2021 to close 2022. 1) Picadilly, 3) Mallard, and 5) Pecan phase 1 in 2021 to close 2022. 2) Wilbarger Phase 2, 4) Kelly Lane and 1849 Park Phase 2 to start 2021 and close 2023. Destination Play Space Phase 1 improvements to phase 1 2023 and close 2024. Lake Pflugerville Improvements phase 2 2023 to close 2024. The Lake Pflugerville Parking lot expansion, additional restrooms, and other infrastructure had their bid opening, April 14th at 2:00 pm. More of an update in May. 1849 Maintenance yard and Building is in negotiation with a selected design firm. Once finalized, a design will follow. We will share when we have that information in a future meeting. Green Red Barn has a Job Order Contract vendor or (JOC) is finalizing their recommendation for structural, aesthetics, and programming improvements. The city staff presented a professional services contract to be awarded for the design of the Gilleland Creek Pool and Bathhouse renovation. After some discussion, it was put on hold and asked that the Facilities Subcommittee look at the next steps in the process and produce a future recommendation.

At the April 27th city council meeting, staff will recommend to the city council to use the fund balance to make the repairs needed to get the Scott Mentzer pool up and running after the winter storm.

City staff will investigate FEMA or other reimbursement options, but this will provide the quickest path to getting the pool ready to serve the public this summer.

5. Discuss and Consider

- 5A.** [2021-0300](#) Discuss and consider information regarding the Tree City USA and Tree Care Advisory in the frequency of meetings.

Mr. Mize presents the agenda topic and guidelines. Ms. Ely opens the floor for discussion of the agenda item. Group discussion of the meeting frequency and time, Mr. Langer makes a motion to have quarterly Tree Care Advisory meetings after the normal monthly Parks and Recreation Commissions meeting not containing a CIP item, with the first Tree Care Advisory meeting starting next month in May. Ms. Bridges second the motion. All in favor, the Commissioners voted six (6) "ayes" and no (0) "nays" The motion is carried unanimously.

- 5B.** [2021-0301](#) Discuss and consider an alternate work session and tour schedule.

Mr. Mize presents the agenda topic and guidelines. Ms. Ely opens the floor for discussion of the agenda item. Mr. Amador recommends for the work session and tour, held in person on a Saturday, Ms. Marengo agrees. Ms. Rabb makes a motion for the work session and tour, held in person on Saturday, dates provided by staff for selection. Mr. Langer seconds the motion. All in favor, the Commissioners voted six (6) "ayes" and no (0) "nays" The motion is carried unanimously.

- 5C.** [2021-0302](#) Discuss and consider action to provide a recommendation regarding the Parks & Recreation Five-Year Capital Improvement Program (CIP) Budget.

Mr. Mize presents the agenda topic and guidelines. For the CIP staff recommends park projects as follows:

1. Playground Replacement Programs FY 2022-2026
2. Shade Programs FY 2022-2026
3. Standardize Signage FY 2022-2023
4. Wells Point Fence Replacement FY 2023
5. Pickleball & Tennis Court FY 2024
6. Trails Connectivity FY 2023 & 2025
7. Outdoor Fitness Station FY2024
8. Destination Dog Park. FY 2026

In previous years we have focused on one park project per year, our goal is to focus on more than one project to serve the community and updating our park facilities. Mr. Amador inquired about the placement reason for the tennis courts so far down the line in 2024 and not 2021. The list is in order the staff sees as a priority of projects. Recommendations by the commissioners of what they see to be proper order placement are accepted. Ms. Ely inquired about the Deutschen Pfest Funding from the previous festival and if those funds were still available for usage. Mr. Mize informed the Commission those funds are still available only transferred to a general account. Ms. Ely recommends the priority of the Destination Dog Park, be placed above the Fitness Workout Station. Mr. Langer inquires how splitting the funds between the Trail Connectivity so the Destination Dog Park can be accessed sooner than scheduled. Mr. Mize informs that Mr. Langer's suggestion is possible however the funds would not be as split as we would think they could. A CIP process and funding come from a Master Plans, which is a recording process of recommendations coming from all departments of future and current plans. Ms.

Marengo is an agreement to move the Destination Dog Park up in priority on the list. Ms. Ely makes a motion to move the priority list as follows:

1. Playground Replacement Programs FY 2022-2026
2. Shade Programs FY 2022-2026
3. Standardize Signage FY 2022-2023
4. Wells Point Fence Replacement FY 2023
5. Pickleball & Tennis Court FY 2024
6. Trails Connectivity FY 2026
7. Destination Dog Park.
8. Outdoor Fitness Station

Ms. Rabb seconds the motion. All in favor, the Commissioners voted six (6) "ayes" and no (0) "nays" The motion is carried unanimously.

5D. [2021-0303](#)

Discuss and consider action to place items on the future Parks and Recreation Commission meeting agendas.

Parkland Dedication is coming soon. Ms. Ely would like information regarding the Drop by Drop Program and it's potential replacement. Mr. Langer reminded for next months agenda Tree Care Advisory and would like planning and zoning to attend next meeting.

6. Adjourn

Upon a motion made by Ms.Rabb to adjourn and seconded by Ms. Bridges, the Commissioners voted six (6) "ayes" and no (0) "nays" to approve to adjourn. The motion carried unanimously. The meeting adjourns at 8:33 p.m.

Approved as presented: Approved as presented May 20th 2021