City of Pflugerville

Minutes - Final

Charter Review Commission

Thursday, June 4, 2026	6:00 PM	1611 Pfennig Lane

Regular Meeting

1. Call to Order

Commission Chair Jim McDonald called the meeting to order at 6:00pm. Commissioners in attendance: Phillip Zendejas, Jollie Williams, Sam Aly, Joshua Ellis, Tracy Negrete, Sheri Marshall, Terry Newsom, Craig Reinecke, and Jamie Coughlin were in attendance. Commissioners Carol Teitelman, Nancy Ramsey, and Urcha Dunbar Crespo jointed the meeting at 6:05pm. Commissioner Gregory Harrington joined the meeting at 6:35pm.

Commissioners Jim Routh and Lacy Wolff were not in attendance.

City staff in attendance: Trista Evans, City Secretary; Mike Hayes, City Attorney

2. Public Comment

Mr. Newsom discussed the amount of time the commission spent reviewing the charter and the comments from the joint meeting. Mr. Newsom discussed items on the ballot and voting behavior. Mr. Newsom stated he was not against reviewing items for policy versus charter amendment, and that the commission put a lot of thought into the report.

3. Regular Agenda

3A. 2026-0578 Discuss and consider action to approve the minutes of the May 7, 2026 and May 19, 2026 Charter Review Commission meetings.

Mr. McDonald opened the item. Mr. Ellis moved to approve the minutes. Ms. Negrete seconded the motion. All voted in favor. The motion carried.

3B. 2026-0580 Discuss and consider action regarding amendments to the charter and review of commission report.

Mr. McDonald opened the item for discussion. Mr. Reinecke recommended changing the number of meetings the commission is allowed to have, extending the term and adding another joint meeting. Discussion followed regarding intent and impact of additional meetings. Mr. McDonald reviewed a recommendation from Councilmember David Rogers amending the nepotism clause. Discussion followed regarding the current rule and impact. Mr. Hayes provided information about state law. Ms. Marshall moved to leave the charter the same in this section. Mr. Ellis seconded the motion. Mr. Newsom voted no, all others voted in favor. The motion carried.

Mr. McDonald discussed aggregating Public Information Act references into one section stating all provisions will confirm to the act. Mr. Newsom moved to approve the recommendation. Ms. Teitelman seconded the motion. All voted in favor. The motion carried.

Mr. McDonald walked the commission through the report for any comments or amendments. Mr. McDonald discussed removing the amendment for council compensation considering current economic situation. Mr. Harrington recommended leaving as written. Discussion followed regarding previous conversations and votes. Mr. Newsom moved to strike the amendment. Ms. Dunbar Crespo seconded the motion. Mr. Newsom and Ms. Dunbar Crespo voted in favor. All others opposed. The motion failed.

Ms. Negrete asked about aggregating Open Meetings Act references. Mr. Hayes provided information about how the ballot will be organized. Ms. Negrete moved to amend the previous aggregation amendment to include Open Meetings Act. Ms. Teitelman seconded the motion. All voted in favor. The motion carried.

Mr. McDonald reviewed the amendments to the finance section and if they were appropriate in the charter. Discussion followed regarding policy and minimum requirements. Mr. Aly discussed minimum thresholds, Mr. Newsom discussed transparency, Mr. Harrington discussed aligning with state requirements. Ms. Teitelman moved to revise the amendment to section A, B up to the word "obligation," and adding C which is number 11 as written. Ms. Coughlin seconded the motion. Mr. Aly stated these are broad categories. Ms. Coughlin discussed the reference to GFOA as the guidance. Mr. Newsom voted no, all others voted in favor. The motion carried.

Mr. McDonald called a recess at 7:34pm. Mr. McDonald reconvened the meeting at 7:44pm.

Mr. Harrington discussed the amendment to add 9.08 and recommended to remove it. Discussion followed regarding intent of the amendment. Mr. Harrington moved to remove section 9.08. The motion failed for lack of a second. Mr. McDonald discussed the aggregated statements for Open Meetings Act and Public Information Act. Mr. Aly made a motion to move 8.07 to 11.15 and aggregate all other references. Mr. Ellis seconded the motion. All voted in favor. The motion carried. Mr. Aly moved to all council, board, and commissions to Open Meetings Act references. Ms. Coughlin seconded the motion. All voted in favor. The motion carried.

Mr. McDonald discussed removing 11.05c for redundancy and 11.05d because council can adopt any policy they need. Ms. Teitelman moved to approve that amendment. Ms. Ramsey seconded the motion. All voted in favor. The motion carried.

Mr. Hayes discussed amendments to 3.15 to reduce the number of ordinance readings to one and amendment requirements for council to propose an ordinance. Mr. Reinecke moved to approve the amendments as presented. Ms. Coughlin seconded the motion. All voted in favor. The motion carried.

3C. 2026-0579 Discuss and consider action to approve the 2025-2026 City of Pflugerville Charter Review Commission report.

Mr. McDonald reviewed the recommendations included in the report. Ms. Negrete moved to approve the report as amended. Mr. Zendejas seconded the motion. All voted in favor. The motion carried.

4. Adjourn

Mr. McDonald adjourned the meeting at 8:36pm.

Respectfully submitted,

Trista Evans, City Secretary

I hereby certify that these minutes are an accurate account of the June 4, 2026 Charter Review Commission meeting.

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Jim McDonald, Chair