



City of Pflugerville

Minutes - Final

Deutschen Pfest Committee

Wednesday, September 28, 2022

6:30 PM

1611 Pfennig Lane

Regular Meeting

1. Call to Order.

With a quorum of the Committee present, the regular session of the Deutschen Pfest meeting was called to order by Amy Rabb at 6:34 p.m. on Wednesday, September 28, 2022.

Commission Members In attendance: Melissa Call, Nicholas Goetsche, Amy Rabb, Brandon Caldwell, Linda Botello, Crystaleen Guerra and Raul Capetillo.

City staff attending: Shane Mize – Parks and Recreation Director, Kaitlyn Neal – Special Events Coordinator, Larry Foos – Business Operations Supervisor, Antonio “Junior” Rodriguez – Parks Ops Superintendent, Austin Haralson – Administrative Tech.

2. Citizens Communication.

No citizens were present.

The Committee welcomes comment on items related to Deutschen Pfest. Public comment that is made on an item that is not on the published agenda will only be heard by the Committee. No formal action, discussion, deliberation, or comment will be made. Each person providing public comment will be limited to three (3) minutes and will be asked to state his or her name and address for the public record.

3. Approval of Minutes.

3A. [2022-0736](#) Discuss and consider action to approve the minutes from the Deutschen Pfest Steering Committee July 13, 2022.

Ms. Botello made a motion to approve the minutes and Ms. Guerra seconded the motion. The Committee voted seven (7) "ayes" and no (0) "nays". The motion carried.

3B. [2022-0883](#) Discuss and consider action to approve the minutes from the Deutschen Pfest Steering Committee August 10, 2022.

Mr. Goetsche made a motion to approve the minutes and Ms. Botello seconded the motion. The Committee voted seven (7) "ayes" and no (0) "nays".

The motion carried.

4. Discuss Only.

4A. [2022-0885](#) Discussion regarding Deutschen Pfest 2022 status update.

Ms. Neal provided a staff update to the committee members. Information included: 204 currently registered for the Pfun Run. There are currently 30 groups signed up to participate as vendors on Sunday. Entertainment for the Main Stage and Pavilion are booked. Staff are completing check requests and will have them ready for Finance by the end of the week. The ADA parking location has shifted from Pflugerville Park to Gilleland Creek Park. Ms. Neal stated that staff, Committee members, and volunteers will all be advised to park at satellite parking and then take the shuttles in to the park. There will be road closures in effect during the event which will block in any vehicles at the park for the entire day. Shuttle routes have been confirmed and shuttle times will be posted prior to the event. Entertainment vendors will be directed to drive to Gilleland Creek Park where they will be guided by staff on where to load in for their performances. There will be 2 beer stein competitions. The event hours for Friday October 14th are from 5:00pm – 12:00am. The event hours for Saturday October 15th are 10:00am – 10:00pm. The event hours for Sunday October 16th are from 8:00am-1:00pm. This year the designated load-out time for vendors who participate on Friday and Saturday is Saturday night from 10:30pm – 12:30am. There will be a pre-event walkthrough on Wednesday October 12th.

4B. [2022-0884](#) Discussion regarding Deutschen Pfest committee updates.

Ms. Rabb introduced the item and the Deutschen Pfest Steering Committee members provided updates on their tasks. Ms. Botello discussed the wide variety of foods that will be offered during the event. Ms. Neal stated that the pretzel vendor for the pretzel eating contest has been confirmed. Ms. Guerra mentioned that she had been in contact with a non-profit group who inquired on if they could change the date of their booth from Sunday to Saturday. Mr. Mize responded: When the planning for this year's Deutschen Pfest began, city staff met with the Event subcommittee. The Fire Marshall reviewed the site where the vendors are located. To ensure safety for the event, the decision was made to slightly reduce the number of vendors from previous years. The goal is to provide the same overall number of vendors, as in years past, the opportunity to participate in this event. This year the non-profit and local organizations will all participate on Sunday in the form of a Community Pfair. Friday and Saturday will be for artisans and crafts vendors. Ms. Call discussed that the vendor who was to provide the interior furnishing and service the VIP tent for the entertainment vendors will no longer be available due to personal matters. Mr. Mize and Ms. Neal discussed looking into the possibility of using another travel trailer to serve the same purpose. Ms. Call volunteered to work the VIP area if the decision was made to use a travel trailer.

5. Discuss and Consider.

5A. [2022-0887](#) Discuss and consider action to place items on the future Deutschen Pfest Committee meeting agendas.

There were no requests to place items on future agendas.

6. Adjourn.

Mr. Capetillo made a motion to adjourn and Mr. Caldwell seconded the motion. The Committee members voted six (6) “ayes” and zero (0) “nays.” The motion carried. Meeting adjourned at 7:19 p.m.

Approved as submitted on October 5, 2022.